

VILLAGE OF

ADDISON

BUDGET AND

FINANCIAL PLAN

MAY 1, 2021 – APRIL 30, 2022

WHERE IS ADDISON?

The Village of Addison is located approximately 25 miles west of downtown Chicago in Du Page County,



VILLAGE OF ADDISON, ILLINOIS

2021-2022 ANNUAL BUDGET AND FINANCIAL PLAN MAY 1, 2021 - APRIL 30, 2022

Prepared By:

**Roseanne M. Benson, Finance Director/Treasurer
Deborah A. Norman, Assistant Finance Director**

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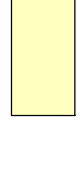
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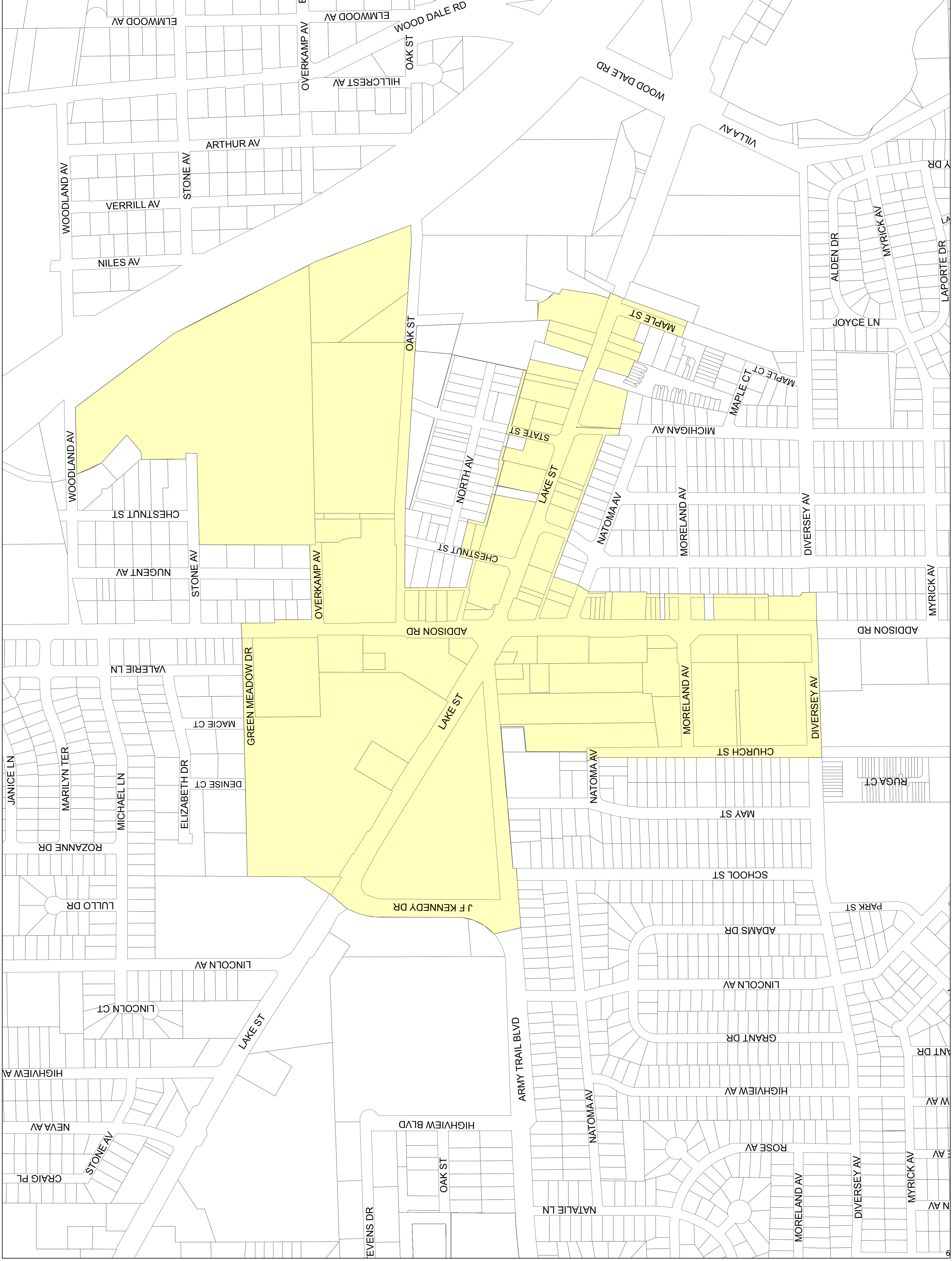
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ACTIVE VILLAGE OF ADDISON TIF DISTRICTS

Town Center TIF 2006 - 2029



Not to Scale



VILLAGE OFFICIALS



Village of Addison Board of Trustees:

Front row left to right: Deputy Mayor Thomas Hundley, Mayor Richard Veenstra, Village Clerk Lucille Zucchero and Trustee Cathy Kluczny
Back row left to right: Trustee Sam Nasti, Trustee Harold Theodore, Trustee William Lynch, and Trustee Dawn O'Brien

VILLAGE ATTORNEY

Robbins Schwartz

ADMINISTRATIVE

Joseph Maranowicz
Michael Crandall
Roseanne M. Benson
Rick Federighi
Timothy Hayden
Donald Weiss
Donald Pinson

Village Manager
Director of Community Development
Finance Director/Treasurer
Director of Public Works
Director of Police
Director of Community Relations
Director of HR/Risk Management



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Village of Addison

Illinois

For the Fiscal Year Beginning

May 1, 2020

Christopher P. Morill

Executive Director

PURPOSE

This budget represents the Village's plan for allocating resources. These resources include time, manpower, and money and are allocated to accomplish the planned objectives set forth in the strategic plan. The budget document is a planning, control, and measurement tool of the Village. It is a multi-year comprehensive financial plan adopted annually by the Village board, with a fiscal year starting on May 1st and ending on April 30th.

The budget calendar identifies the timing, responsibility, and duration of the budget process. Generally, the budget process begins in December and the budget is adopted in April. Once adopted, the control and measurement process of budget administration continues until fiscal year end, at which time, the external independent annual audit provides a review of the Village's budget performance. Therefore, the true budget process does not end when the budget is adopted, but is a year-round concern of the Village Board and staff.

COMMUNITY PROFILE

Key Statistics

GOVERNMENT

Incorporated October 6, 1884
Home Rule Status effective January 1, 1974

The Village is a home-rule municipality governed by a seven-member board consisting of six Trustees and a Mayor. The board is elected as provided by law and serves four-year overlapping terms.

The Mayor, with approval of the Village Board, appoints the Village Manager, Treasurer, and Director of Police.

The Village employs 239 full-time employees in 15 operating departments: Administration, Finance, Community Relations, Building & Grounds, Police, Henry Hyde Resource Center, Consolidated Dispatch Center, Community Development, Electrical & Forestry, Street, Water, Sewer, Water Pollution Control, Fleet Services, and Information Technology.

In addition, the Village has the following advisory commissions that advise the Board on various issues and proposals under review. The Mayor, with the consent of the Board of Trustees, appoints members to the commissions.

Advisory Liquor	Planning
Audit	Police
Blood Bank	Police Pension Board
Citizens Advisory	Senior Citizens
Commercial & Industrial	Special Events
Cultural Arts Development	Tenant & Landlord
Historical	Zoning Board of Appeals

The Village also operates one (1) public access cable television station and televises all Board and Board chaired committee meetings, in addition to airing board meetings of other taxing bodies.

Village Website: www.AddisonAdvantage.org

Election – April 4, 2019

Number of Registered Voters	19,059
Number of Votes Cast in Last Municipal Election	756

Village Bond Rating

Fitch IBCA	AA+
Standard & Poor's	AA

Fire ISO Rating: 2

DEMOGRAPHICS (2010 Census)

The Village is comprised of 9.8 square miles.

The Village is located in DuPage County, approximately 25 miles west of the Chicago loop business district and 14 miles southwest of O'Hare International Airport (a 20-minute drive by expressway). The Village is home to the second largest industrial park acreage by municipality in the Chicagoland area. Adjacent to the Village, to the north are the communities of Wood Dale and Itasca; to the east is Elmhurst; to the south are Villa Park and Lombard; to the west is primarily unincorporated land.

Weather Conditions (e)

Average Winter	26.4° F	-3.11° C
Average Summer	71.8° F	22.11° C
Average Annual Rainfall	38.5 In.	97.80 cm
Average Annual Snowfall	34.5 In.	87.50 cm

Population (a)

1970	24,482
1980	29,759
1990	32,053
2000	35,914
2007 (Special Census)	36,946
2010	36,942

Ethnic Makeup (a)

White	17,562	47.5%
Hispanic or Latino	14,813	40.1%
Black or African American	1,355	3.7%
Asian	2,706	7.3%
Other	506	1.4%

Age Cohorts and Median Age (a)

Under 19 years	10,696	29.0%
20 to 34 years	8,536	23.1%
35 to 49 years	7,390	20.0%
50 to 64 years	6,456	17.5%
65 to 79 years	3,062	8.3%
80 years or over	8,020	2.2%
Median Age		33.7 years

Various taxes:

Sales Tax	8% (eff. 6/1/16)
Telecommunications Tax	6%
Utility Tax	None at this time
Cannabis Retailers Occupation Tax	3% (eff. 7/1/20)

COMMUNITY PROFILE

Key Statistics (Cont'd)

DEMOGRAPHICS (2010 Census) continued

Other Household and Resident Data (a)

Total Households	12,581
Median Household Income	\$ 62,587
Median Age	33.7
% of population over 65	10.4%
Unemployment Percentage (2009)	7.8%

Home Value (f)

Median Home Value	\$ 283,200
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Property Value (b)

Total Property Value (2019)	\$3,835,569,412
Equal. Assessed Valuation (.33%)	1,265,737,906

EAV Breakdown by Type of Property

	2019 EAV	% of Total
Residential	\$ 753,745,817	59.55%
Industrial	391,112,860	30.90%
Commercial	120,488,872	9.52%
Railroads & Farms	390,357	0.03%
	<u>\$ 1,265,737,906</u>	<u>100.00%</u>

Other

Miles of Street	96
Water information:	
Miles of Water Mains	171
Daily Pumping Capacity	9.58 million gals
Average Daily Pumpage	3.29 million gals
Water supplied through DuPage Water Commission	
Sewer Information:	
Miles of Sewer	9.0 miles combined sewer 120.0 miles sanitary sewer 73.0 miles storm sewer
Daily Treatment Capacity	8.5 million gals
Average Daily Treatment	5.71 million gals
Total Gallons Treated	2.10 billion gals

Number of Schools	
Elementary Schools	7
Junior High School	1
High School	1
Trade & Technical	2
Community College	1
Number of Parks and Playgrounds, including Pools	24
Number of Libraries	1
# of items in collection - physical	139,671
# of items in collection – digital	874,052
Number of Fire Stations	3
Number of Banks and Savings & Loans	8

BUSINESS

The Village has 1,016 businesses paying sales taxes.

Kind of Business Report (d)

Sales Category-2019	Sales Volume	%
General Merchandise	\$ 957,995	5.01%
Food	2,130,552	11.15%
Eating & Drinking Places	1,314,156	6.88%
Apparel	45,352	0.24%
Furniture, Household & Radio	400,557	2.10%
Lumber, Building & Hardware	1,111,238	5.82%
Automotive & Filling Stations	1,756,069	9.19%
Drugs & Other Retail	2,864,517	14.99%
Agriculture & Extractive	7,368,435	38.56%
Manufacturing	1,158,912	6.07%
Total	\$19,107,784	100%

Major Employers (c)

(Based primarily on the number of Employees-500 or more)

United Parcel Service	3,400
Pampered Chef	788
Parts Town, LLC	579

Awards & Recognitions

GFOA Certificate of Achievement for Excellence in Financial Reporting	Since 1985
GFOA Distinguished Budget Presentation Award	Since 1989
Lincoln Award for Commitment to Excellence	2001
CALEA Re-accreditation of Police Dept. – "With Excellence" (1 of 49 worldwide) Original accreditation, July, 2000	2018
Addison Consolidated Dispatch Center (ACDC) Initial CALEA Accreditation	2018
Designated An Illinois Arts Friendly Community	2002
Certified Tree City U.S.A.	Since 1987
2011 Project of the Year Award-Transportation - \$5 Million, But Less Than \$25 Million - Salt Creek Greenway Trail American Public Works Assoc.-Chicago Metro Chapter	
Excellence in Masonry 2003 – for Village Hall Illinois-Indiana Masonry Council	

Notes:

- a) US Census Bureau website (2010)
- b) Village of Addison and DuPage County Records
- c) Illinois Department of Commerce and Community affairs
– Community Profile
- d) Illinois Department of Revenue
- e) noaa.gov (National Oceanic and Atmospheric Association)
- f) 2005-2009 American Community Survey



Village of Addison

MISSION STATEMENT

The Village of Addison's mission is to provide responsive and fiscally responsible government services to the community. These services are in place to enhance the safety, health and general welfare of the citizens and businesses within the community.

Our service oriented philosophy balances various community needs with municipal resources through a planned approach to the governance process.

Within this balanced approach, we are committed to:

- Maintaining a high quality of life
- Providing a safe and secure community
- Working together to create effective solutions to community concerns
- Providing excellent services through honest, impartial and accurate communications and actions
- Shaping the future of the community by encouraging innovation and embracing technology as a means of improving services and reducing costs
- Retaining quality staff and providing them with opportunities for professional development

STRATEGIC PLAN 2016 - 2021

On December 7, 2015, the Village Board adopted a strategic plan for the Village organization for the years 2016 – 2021. The result was a comprehensive plan with several parts:

- The Village of Addison Mission Statement
- Guiding Principles
- Our Vision for the Year 2021
- Strategic Priorities

THE VILLAGE OF ADDISON MISSION STATEMENT

To create a dynamic, engaged and sustainable community in which all residents, businesses and employees enjoy economic opportunity, social stability and a sense of well-being.

GUIDING PRINCIPLES

Our behavior is governed by our guiding principles and values, and our success depends on consistently living these values as an organization and as a community.

- Conduct that is at all times honest, fair, ethical and respectful.
- Service that is responsive, respectful, and of high quality.
- A code of honor that is marked by trust, openness and integrity.
- Superior standards of professionalism and expertise bolstered by ongoing training and commitment to learning.
- Commitment marked by helpfulness, teamwork, collaboration and information sharing.
- Freedom to excel, create value and contribute to our purpose.

STRATEGIC PLAN 2016 - 2021

(Cont'd)

OUR VISION FOR THE YEAR 2021

- The Village is a place where people want to live, work or visit.
- The Village is a place where residents have opportunities and options and they can stay through all stages of life.
- The Village has quality schools.
- The Village maintains a strong sense of community.
- The Village is a safe place.
- The Village has various entertainment options.

STRATEGIC PRIORITIES

These areas of broad focus encompass our efforts toward achieving our Vision. Within these strategic priorities will come the improvement and change initiatives we need to undertake over the next 3–5 years.

Priority 1: Economic Development

Desired Outcome:

- a. Vibrant Shopping Areas
- b. Successful commercial development
- c. Diversified and high quality retail

Strategic Initiatives:

- i. New business recruitment program
- ii. Existing business retention program
- iii. Targeted new business incentive program
- iv. Management

(Cont'd)

Priority 2: Community Image

Desired Outcome:

- a. Fully integrated community – no fragmentation
- b. Consistent quality education throughout the Village
- c. An educated community on quality of life issues

Strategic Initiatives:

- i. Joint community image program
- ii. Schools in the top 20%
- iii. Increase Addison residents' enrollment
- iv. Conduct citizen survey

Priority 3: Housing

Desired Outcome:

- a. Expanded supported living housing options for seniors
- b. High percentage of Addison residents remain here
- c. Current unincorporated areas are successfully incorporated

Strategic Initiatives:

- i. Senior friendly housing complex
- ii. Targeted independent and assisted living complex
- iii. Annexation initiative

Priority 4: Infrastructure

Desired Outcome:

- a. Improved productivity via technology
- b. Improved reliability- hard infrastructure
- c. Comprehensive facilities plan in place and funded

Strategic Initiatives:

- i. Productivity improvement
- ii. Hard infrastructure reliability improvement
- iii. Facilities plan

STRATEGIC PLAN 2016 - 2021

(Cont'd)

Priority 5: Civic Engagement

Desired Outcome:

- a. Intergovernmental partners understand all priorities
- b. Improved efficiency of customer service operations
- c. Increased involvement in community events

Strategic Initiatives:

- i. Collaborative intergovernmental priorities project
- ii. Community event participation increase program

Priority 6: Employee Development

Desired Outcome:

- a. Fully trained and capable employees
- b. Stable and qualified employees
- c. Competitive compensation package

Strategic Initiatives:

- i. Performance improvement program
- ii. Competitive compensation program

April 19, 2021

The Honorable Rich Veenstra, Mayor
Members of the Village Board of Trustees
Village Clerk Zucchero
Village of Addison, Illinois

Re: 2021-2022 Budget Message

Ladies and Gentlemen:

The 2021-2022 Budget and Financial Plan for the Village of Addison is hereby submitted for your consideration. The following pages will serve as an executive summary of the proposed budget and the Village policies which were followed in its preparation.

The multi-year Budget and Financial Plan is intended to forecast favorable or unfavorable financial trends which is not possible within the constraints of a typical one year budget. This business-like approach allows our elected officials and staff to analyze the future fiscal impact of policy decisions and provides sufficient time to address those which may be unfavorable. This past year the COVID-19 pandemic without question has effected the Village's projections in an array of areas.

EXPLANATION OF BUDGETARY BASIS AND PROCESS

The Village has, historically, projected its budgets based on a very conservative forecast of revenues for a normal local economy in the Chicago metropolitan area. It does not take into account new revenues from growth unless the development is completed and has provided a historical basis for the new projection. The Village also projects every possible normal operating expense and does not take into account such events as employee turnover or weather factors which tend to reduce final operating expenses. One could correctly characterize it as a "worst case scenario". As previously mentioned the COVID-19 pandemic provided a loss in revenue in many areas. Consequently, a historical comparison of budgets and actual operating expenses will demonstrate that the Village organization has consistently outperformed its original financial forecasts when we had not experienced a global pandemic. Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial

Budget Message

support on the proper funding of existing programs, infrastructure and strategically selected new programs to improve productivity. Discussions of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. In fact, this past year we placed a hiring freeze throughout the Village in all departments including seasonal help as well. Therefore, any projected draw down of cash balances is a move which has been planned and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.

The Village budget document is prepared based on Generally Accepted Accounting Principles (GAAP), as described in the appendix. The Village's Comprehensive Annual Financial Report presents governmental funds on a modified accrual basis. Under this method, revenues are recorded when available and measurable. Expenditures are recorded when goods or services are received and liabilities are incurred.

Chapter 2 of the Village Code authorizes the Village Manager to authorize contracts up to \$15,000 and to approve contract change orders in amounts up to \$7,500. Absent emergencies, no purchase or change order in excess of these amounts or those which exceed current budget appropriations may be made without the prior approval of the Mayor and Board of Trustees. Contingency funds are included in the Corporate and Water and Sewer Funds to accommodate this potential need. These funds may be released by the Mayor and Board of Trustees upon the request and justification by the Village Manager.

The Village Manager is authorized to issue rules governing purchasing procedures, subject to Board approval. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all Department Heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of governmental funds are reservations of fund balances and retained earnings for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually re-budgeted in the subsequent fiscal year. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. During the year, the Village Board may, through a majority vote, amend the budget to provide for unforeseen expenditures.

In December of each year, the Village Manager and the Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director will then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

BUDGET FOCUS

At the local level, we continue to experience increased building activity, including the build out of previously vacant land. Several major developments include: We have moved into Phase 2 of the 80 home Enclave subdivision on the site of the former Addison Golf Course which originally started in Fiscal 2019. Phase 3 of that development is set to begin this fall which will include a townhome complex. A new skilled nursing facility is being proposed for the vacant Oxford Bank headquarters on Lake Street. The northeast and northwest corners of Lake Street and Rohlwing Road are in the process of being annexed into the Village. These locations contain several existing sales tax generating businesses. The Village welcomed Altorfer on Mitchell Ct, a heavy construction equipment company focusing on high capacity generators. The former Driscoll High School property was sold by the Village to Pulte who has begun construction and sales of homes at the new "Highlands" an approximate 57 upscale single home development.

This budget does not assume any new Federal or State economic assistance, or any unannounced cutbacks of existing assistance. We will continue to monitor negotiations in Springfield relative to the State budget. There have been several proposals such as a reduction in LGDF funds, and certain unfunded law enforcement mandates which could have significant impacts on the Village's finances. The Village has potential actions which could be taken to effectively deal with most reasonable State budgetary outcomes, including use of non-referendum revenue sources which have been held in reserve for emergencies. This budget also does not take into consideration any future or ongoing negative impact due to the COVID-19 pandemic. We will closely monitor the situation in the interim.

Based on our financial projections, we anticipate all major funds will be able to maintain their minimum three (3) month cash balance, in accordance with Village policy.

Capital projects and redevelopment funds, and bond proceeds are sufficient to cover all ongoing projects.

PERSONNEL ASSUMPTIONS

In the Village's proposed 2021-2022 budget, personnel additions include one (1) Facilities Maintenance Tech 1 in the Building and Grounds Department, and one (1) GIS Administrator in the Information Technology Department. In addition, there are (three) 3 reclassifications/upgrades of existing staff. Also it should be noted the police department as well as public works have done a reorganization from an upper management perspective.

FINANCIAL POLICIES

The Village has established the following financial policies:

1. Collateralization of investments.
2. Establishment of fees and charges at a maximum of the average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment.
8. Maintenance of a minimum of three (3) months cash balance in all operating funds.

The proposed 2021-2022 budget will attempt to keep the Village in compliance with all of the above policies.

BUDGETARY GOALS

On March 13, 2002, Illinois Performance Excellence awarded the Village of Addison the 2001 Bronze Award. Addison was the second of three (3) Illinois municipalities to win this award, which reflects the Village's initiatives to improve customer service through continuous improvement. The Village was reviewed by a team of eight (8) assessors who reviewed our efforts in leadership, strategic planning, customer and market focus, information and analysis, human resource development and management, process management, and organizational results. The Bronze Award is the first of three award levels offered by the Foundation. The Village anticipates a future application for a higher-level award. Illinois Performance Excellence was created in 1994 to raise Illinois' worldwide competitiveness by improving the performance of organizations in five areas (health care, education, government, service and industry). The criteria for the Illinois Performance Excellence Award are patterned after the national Malcolm Baldrige Quality Award.

As part of the Illinois Performance Excellence review, the various Village departments have included benchmarking data, which is included in the description of each departmental budget.

On December 7, 2015 the Village Board adopted a new strategic plan for the Village organization for the years 2016-2021. The following describes how these strategic directions have been translated into the 2021-2022 budget:

Budget Message

Community Image

Community Development increased funding to the overhead sewer grant for all residents.

Community Relations has created a "Newsletter" for residents and budgeted \$9,000 to continue on with a quarterly edition.

\$40,000 has been budgeted in Community Relations to enhance the Village's holiday events.

\$20,000 has been budgeted in Public Works/Electrical and Forestry division for improvement to the Christmas decorations

Infrastructure

\$150,000 has been allocated in the Public Building Fund, to complete a roof replacement at the North Treatment Plant. \$1,546,000 has been budgeted in the same account to repair and reconstruct the Village Hall Parking Lot, in addition to \$35,000 for a storage facility at the Century House Garage. An additional \$375,000 has been budgeted in this fund for improvements for an addition to the Village Hall Garage to provide more storage space.

\$150,000 has been allocated in the Community Relations Department to upgrade the audio/video equipment in the Board room (this is a carryover from last year's budget). Partial funding for these upgrades come from a public access fee charged to cable subscribers.

\$76,000 has been allocated in the Electrical/Forestry Division of Public Works to replace street light controllers and Streetlight Pole Painting.

\$220,000 has been allocated in the Building and Grounds budget for upgrades to the Village Hall for office space remodeling.

\$75,000 has been allocated from the Capital Projects Fund for the Driscoll detention basin restoration project.

Employee Development

A total of \$289,000 is budgeted throughout the Village departments in conferences and training opportunities for employees. \$40,000 is once again allocated in the Police Department for an Officer Safety/Wellness program.

Budget Message

BUDGET TRENDS

The fiscal year 2021-2022 operating budget reflects a 3.98% decrease over last fiscal year's Budget:

Fund	<u>FY 2020-21 Budget</u>	<u>FY 2021-22 Budget</u>	<u>% Change</u>
GENERAL FUND	\$40,999,100	\$42,812,200	4.42%
WATER & SEWER FUND	25,467,000	24,138,400	-5.22%
WATER & SEWER DEBT SVC FUND	918,089	888,646	-3.21%
FLEET SERVICES	1,556,900	1,568,400	0.74%
INFORMATION TECHNOLOGY	2,378,000	2,317,200	-2.56%
EQUIP REPL FUND	917,400	1,007,600	9.83%
DEBT SERVICE	4,187,027	2,914,313	-30.40%
CAPITAL PROJECTS	3,402,000	450,000	-86.77%
ACDC BUILDING FUND	0	0	#DIV/0!
PUBLIC BUILDING FUND	3,079,774	2,585,000	-16.07%
TIF #3	300	0	-100.00%
POLICE PENSION	3,949,600	4,023,900	1.88%
MOTOR FUEL TAX	3,454,500	4,010,300	16.09%
	<u>\$90,309,690</u>	<u>\$86,715,959</u>	<u>-3.98%</u>

General Corporate Fund

The General Corporate Fund finances most Village operations. The primary revenue sources are sales tax, State income taxes, property taxes, licenses, permits and fees, telecommunications tax, and other revenues.

Water and Sewer Fund

The Water and Sewer Fund accounts for expenses relative to the operation and maintenance of the Village's water and wastewater operations. It also includes funds for Water and Sewer capital projects. \$720,000 has been included in this Fund to replace unreliable water main. \$1,250,000 has been allocated to extend water service to the northeast and northwest portions of the Lake Street and Rohlwing Road intersection. This main is being funded by BP Amoco due to underground contamination from an old gas station in the area. This construction will result in the annexation of several sales tax producing businesses to the Village. \$133,000 has been allocated to replace a diesel engine which helps run (1 of 4 engines) the Diversey Avenue Pump Station. \$4,478,000 is included for the new automated water meter reading system and installation of new water meters for the residents of Addison.

Motor Fuel Tax Fund (MFT)

This fund earmarks the collection and expenditure of State Motor Fuel Tax funds. These funds are collected by the State and shared with municipal governments, based on population, and must be used for roadway maintenance. \$2,071,100 has been included in this fund for the 2022 Street Resurfacing Program. \$150,000 has been allocated in the Motor Fuel Tax Fund to continue the Village's sidewalk replacement program which attempts to identify and replace sections of sidewalk that are potential trip hazards. This work will reduce Village liability for sidewalk injuries. An additional \$50,000 is budgeted in the Motor Fuel Tax Fund for identified improvements which are needed to comply with the Americans with Disabilities Act (ADA). \$576,000 has been budgeted for Kingery West Resurfacing. \$33,600 has been allocated for the resurfacing of Fullerton Road. The Village has received Surface Transportation Program funding from the Federal Government to fund this project. The Motor Fuel Tax fund budget also includes \$811,500 in revenues/grant funding from the Rebuild Illinois Bonds issued by the State of Illinois. The State has shared the proceeds with local governments for programs that fall under the Motor Fuel Tax guidelines.

Internal Services Fund

The IT Department budget covers the cost of the operation and maintenance of the Village's computer hardware, software and communication systems. \$140,500 has been allocated for overall maintenance issues. \$24,000 has been allocated for an Internal/External Network Penetration Test to test the Villages network and firewalls.

Equipment Replacement Fund

The Equipment Replacement Fund accounts for the pay-as-you-go purchase and replacement of Village vehicles. Monies are transferred annually from individual operating funds to the Equipment Replacement Fund based on fleet service's estimate of replacement cost and replacement date. \$1,007,600 is allocated for equipment purchases and capital improvements from this fund.

ACKNOWLEDGMENTS

I would like to extend a thank you to all of the supervisory and management staff for their efforts in the preparation of the 2021-2022 budget. This past year with the COVID-19 presented an array of challenges and obstacles to overcome. We experienced a shortage in revenue and were forced to cut certain budgets (expenses and hiring of vacant positions). They have all focused their efforts on mission critical upgrades and capital improvements which will provide improved service and an immediate return on investment. Each year the request for resources increases. Their advance planning, understanding, and ability to be flexible is appreciated.

Budget Message

ACKNOWLEDGMENTS (Cont'd)

I would also like to thank our elected officials for their support throughout the year. The elected officials in Addison have a common goal and work well together. It is their desire and their expectation that the staff provide a high level of service to our residents and businesses. They will do their best to provide resources to maintain this high service level. That expectation includes the residents and businesses of our partner communities in the Addison Consolidated Dispatch Center.

Respectfully submitted,

Joseph A. Maranowicz
Village Manager



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FY 2021-22 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

Monday, November 30, 2020

Village Manager and Finance Director

- ◆ Budget instructions, forms and schedules are distributed to department heads

Friday, December 4

Public Works

- ◆ Forwards the (5) year vehicle replacement plan to the Finance Director.

Monday, January 4, 2021

Department Heads

- ◆ Submits all budgets to the Finance Director by Monday, January 4, 2021.

Administration

- ◆ Compiles figures for personnel expenditures and casualty insurance.
- ◆ Forwards to Finance prior to Monday, January 4, 2021.

Finance

- ◆ Prepares allocated expenditures and revenue projections for Fiscal Years 2021-2022, 2022-2023, and 2023-2024 by Monday, January 4, 2021.

Boards and Commissions

- ◆ Submits goals and budget requests to the Finance Director by Monday, January 4, 2021.

Tuesday, January 5 - Tuesday, January 12

Finance

- ◆ Compiles expense requests and revenue projections for all three fiscal years.
- ◆ Prepares budget packages for Village Manager, Finance Director, and staff.
- ◆ Distributes electronic budget packages to staff on Tuesday, January 12, 2021.

Thursday, January 14

Department Heads

- ◆ Presents budget requests to Village Manager, Finance Director and Department Heads in Room 1301

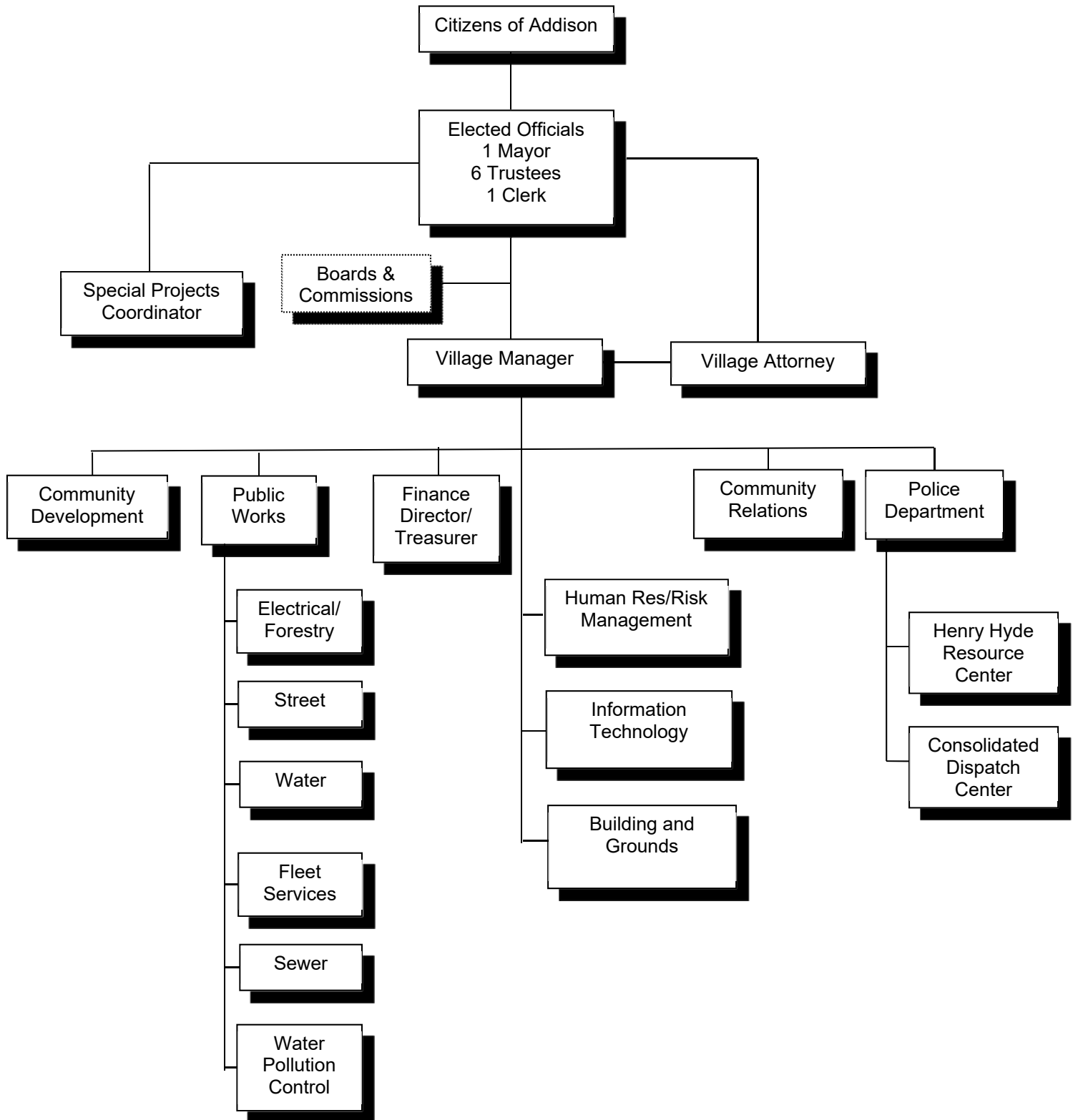
FY 2021-22 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events (Cont'd)

Friday, January 15 - Tuesday, January 26	<u>Village Manager and Finance Director</u> <ul style="list-style-type: none">◆ Reviews all budget and program requests.◆ Information Services, Fleet Services, and Equipment Replacement are the first 3 reviews.◆ Figures are adjusted and program recommendations are formulated.◆ Provides Recommended Program List to all Departments on January 26, 2021.
Wednesday, January 27 - Friday, February 12	<u>Finance</u> <ul style="list-style-type: none">◆ Budget package compiled and distributed to Finance and Policy Committee on Friday, February 12.
Wednesday, February 17	<u>Finance and Policy review session:</u> <ul style="list-style-type: none">◆ Boards & Commissions◆ General Fund Revenues HHRC, ACDC & Building, Police◆ Administration, IT, Building & Grounds◆ Finance General Ledger Debt Service Police Pension
Tuesday, February 23	<u>Finance and Policy review session:</u> <ul style="list-style-type: none">◆ Water and Sewer Fund Revenues◆ Water Sewer Water Pollution Control◆ Capital Projects: MFT, Capital Projects, Redevelopment, Public Building Fund, TIF Funds
Wednesday, February 24	<u>Finance and Policy review session:</u> <ul style="list-style-type: none">◆ Community Relations◆ Community Development◆ Electrical & Forestry Street Fleet Services◆ Equipment Replacement Fund
Thursday, April 8	<u>Finance</u> <ul style="list-style-type: none">◆ Advertises, Notice of Public Hearing - Budget on display.
Monday, April 19	<u>Village Board</u> <ul style="list-style-type: none">◆ Public Hearing of the FY 2021-22 Budget and Financial Plan.◆ Final adoption of the FY 2021-22 Budget and Financial Plan.

VILLAGE OF ADDISON

Organizational Structure



*Fire services are provided by the Addison Fire Protection District, which is a separate taxing body. The Village has no authority over the District.

EMPLOYEE CENSUS - AUTHORIZED

Ten Year Analysis

GENERAL FUND		2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Administration	Full-Time	7	7	7	7	6	8	7	8	8	8
	Part-Time	11	11	11	11	11	9	10	9	9	8
Boards & Commissions	Full-Time	0	0	0	0	0	0	0	0	0	0
	Part-Time	1	1	1	0	0	0	0	0	0	0
Finance	Full-Time	9	9	9	9	10	9	10	10	11	11
	Part-Time	3	3	3	5	4	3	1	2	2	1
Community Relations	Full-Time	5	5	5	5	5	6	6	6	6	6
	Part-Time	1	1	1	1	1	0	0	0	0	0
Building & Grounds	Full-Time	2	2	2	2	3	3	3	3	4	4
	Part-Time	1	1	1	1	1	1	1	2	0	0
Police	Full-Time	88	88	88	88	83	84	85	85	85	83
	Part-Time	24	24	24	4	4	4	2	2	2	2
HHRC	Full-Time	1	2	2	2	2	2	2	2	4	4
	Part-Time	2	2	2	1	4	7	7	5	5	5
Consolidated Dispatch	Full-Time	14	14	14	18	21	44	42	43	43	50
	Part-Time	0	0	0	0	0	6	9	9	10	9
Community Development	Full-Time	24	24	24	25	21	21	21	22	21	21
	Part-Time	1	1	1	0	0	0	0	0	0	1
Electrical & Forestry	Full-Time	9	9	9	11	10	10	10	9	9	8
	Part-Time	5	5	5	5	2	2	2	2	3	3
Street	Full-Time	13	13	13	11	10	9	9	10	10	9
	Part-Time	2	2	2	2	2	2	2	2	2	2
ENTERPRISE FUND											
Water	Full-Time	11	11	11	14	10	10	10	10	10	10
	Part-Time	7	7	7	4	2	2	2	2	3	3
Sewer	Full-Time	12	11	11	11	14	13	13	9	9	7
	Part-Time	3	3	3	3	2	2	2	2	2	2
Wastewater	Full-Time	19	23	23	24	18	17	19	22	22	22
	Part-Time	6	6	6	6	4	4	4	4	4	4
INTERNAL SERVICE FUNDS											
Fleet Services	Full-Time	5	5	5	5	5	5	5	5	5	6
	Part-Time	0	0	0	0	0	0	0	0	0	0
Information Technology	Full-Time	4	4	4	4	5	5	6	6	6	6
	Part-Time	0	0	0	0	0	0	1	1	1	1
TOTAL	Full-Time	209	227	227	236	223	246	248	250	253	255
	Part-Time	67	67	67	43	37	42	43	42	43	41

SUMMARY OF EMPLOYEE BY POSITION

<u>Full-Time Position</u>		<u>Authorized</u>	<u>Current</u>	<u>Full-Time Position</u>		<u>Authorized</u>	<u>Current</u>
1	Addison Family Alliance Prog Dir (HHRC)	1	1	59	Public Maintenance Worker III	6	6
2	Administrative Secretary	3	3	60	Public Safety Systems Administrator	1	1
3	Assistant Director of Com Dev - Plan/Zoning	1	1	61	Public Utility Worker II	1	1
4	Assistant Dir of Community Relations	1	1	62	Public Utility Worker III	1	1
5	Assistant Director of Finance	1	0	63	Public Utility Worker IV	1	1
6	Assistant Director of Finance - Oper/Budg	1	1	64	Purchasing Agent	1	1
7	Assistant Records Supervisor	1	1	65	Records Supervisor	1	1
8	Assistant to the Village Manager	1	1	66	Senior Network Administrator	1	1
9	Assistant Village Engineer	1	1	67	Sergeant	9	9
10	Building Division Supervisor	1	1	68	Special Events Coordinator	1	1
11	Civil Engineer I	1	1	69	Special Projects Coordinator	1	1
12	Clerk Typist	18	16	70	Superintendent of ES	1	1
13	Code Enforcement Officer	1	1	71	Superintendent of Fleet	1	1
14	Code Enforcement Supervisor	1	1	72	Superintendent of Streets/E&F	1	1
15	Communications Director	1	1	73	Superintendent of Water/Sewer	1	1
16	Communications Operation Manager	2	2	74	Dispatcher/Telecommunicator	44	41
17	Community Development Inspector I	3	2	75	Village Engineer	1	1
18	Community Development Inspector II	5	5	76	Village Manager	1	1
19	Community Service Officer	5	5	77	WWTP Chief/Lead Operator	2	2
20	Deputy Chief of Police	3	3	78	WWTP Operator Class II	3	3
21	Deputy Director of Communications	2	2	79	WWTP Operator Class III	1	1
22	Director of Building & Grounds	1	1	80	WWTP Operator Class IV	1	1
23	Director of Community Development	1	1	81	Watch Commander	2	2
24	Director of Human Resources/Risk Mgmt	1	1			255	239
25	Director of Community Relations	1	1				
26	Director of Finance	1	1				
27	Director of Police	1	1				
28	Director of Public Works	1	1				
29	Electrical/Forestry Supervisor	1	1				
30	Electrician/Operator	1	1				
31	Engineering Technician	1	0				
32	Environmental Compliance Coordinator	1	0	82	Mayor and Village Board	7	7
33	Environmental Inspector	1	0	83	Meter Reader	1	0
34	Facilities Maintenance Technician I	1	0	84	Alarm Operators	3	2
35	Facilities Maintenance Technician II	1	1	85	Clerk Typist	3	2
36	Facilities Supervisor	2	2	86	Com Dev Summer Intern	1	0
37	Fleet Supervisor	1	1	87	Custodian	2	0
38	Foreman	5	5	88	Dispatcher/Telecommunicator	5	5
39	GIS Administrator	1	0	89	IT Tech	1	1
40	Historical Museum Coordinator	1	1	90	Investigative Aide	1	1
41	Human Resources Assistant	1	1	91	Recycling Center Attendant	1	0
42	Information Systems Administrator	1	1	92	Seasonal/Part-time	15	0
43	Information Systems Coordinator	1	1	93	Village Clerk	1	1
44	Information Technology Manager	1	1			41	19
45	Investigative Aide/Crime Analyst	1	1				
46	Laboratory & Technical Services Supervisor	1	1				
47	Laboratory Technician I	1	1				
48	Laboratory Technician II	2	2				
49	Laboratory Technician III	1	1				
50	Mechanic I	3	3				
51	Media Operations Coordinator	2	2				
52	Patrol Officer	53	49				
53	Planning Assistant	1	1				
54	Principal Account Clerk	5	5				
55	Professional Standards Coordinator	1	1				
56	Program Analyst	1	1				
57	Public Maintenance Worker I	11	11				
58	Public Maintenance Worker II	7	7				

Part-Time Position

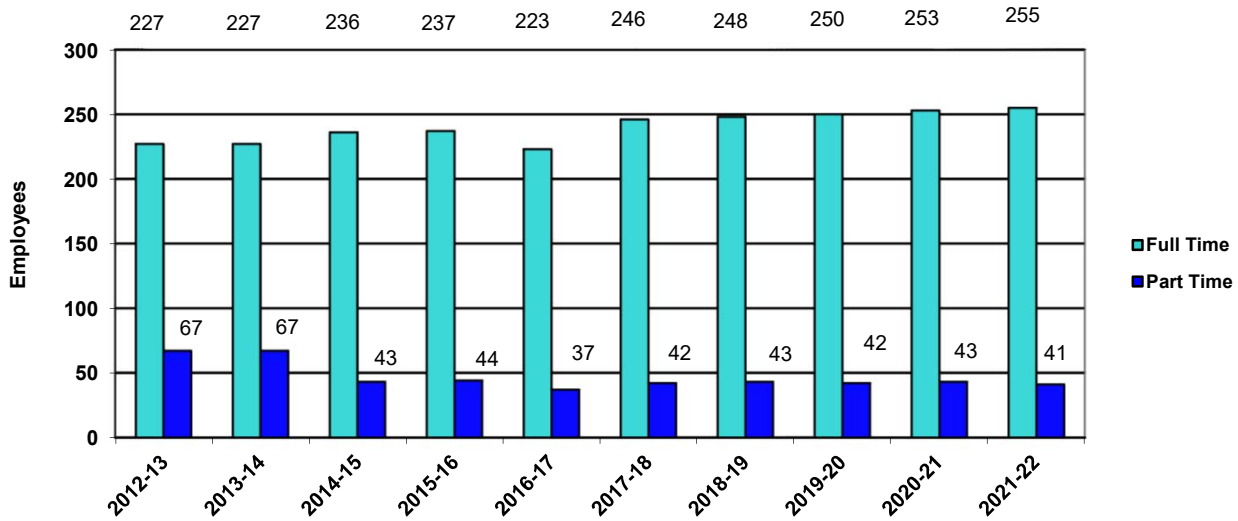
EMPLOYEE ALLOCATION BETWEEN DEPARTMENTS

The Village charges departments directly thru payroll for the percentage of time the positions spend on other departments. Each department employee summary will show the percentage each position is charged to that department. This table shows all the allocations together.

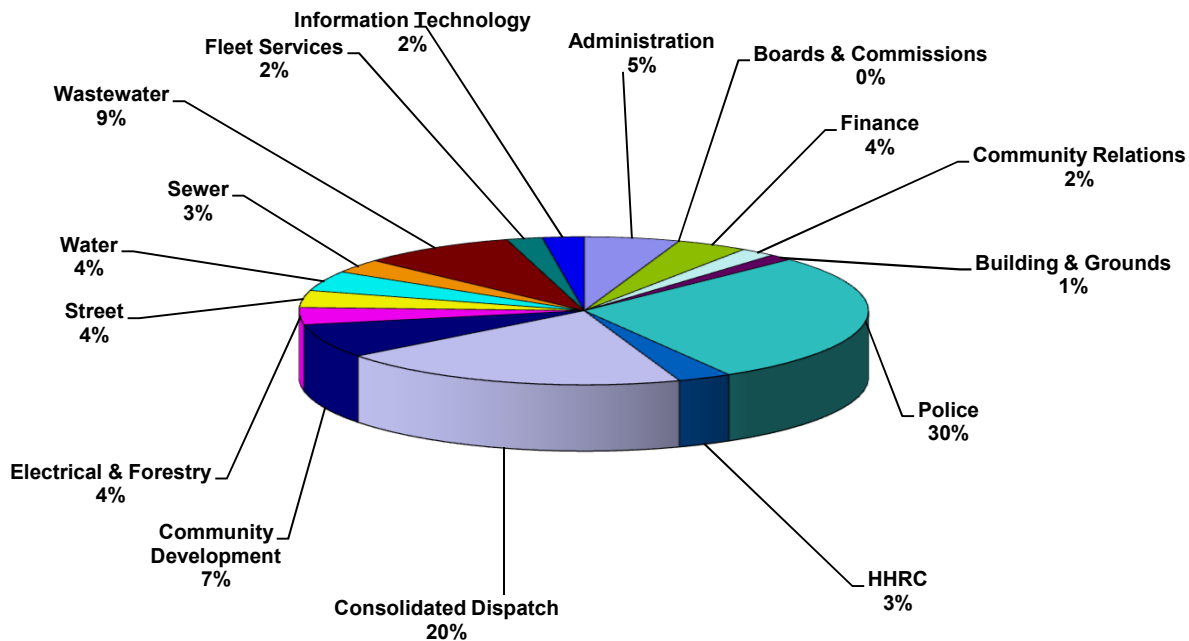
POSITION-DESCRIPTION	Admin	Finance	Com Dev	E & F	Street	Water	Sewer	WW	IT	Fleet	TOTAL
	1012	1040	2010	2510	2520	5010	5031	5032	9962	6113	
Authorized & Budgeted Positions:											
MAYOR	0.70					0.10	0.10	0.10			1.00
VILLAGE CLERK	0.70					0.10	0.10	0.10			1.00
TRUSTEES (6)	4.20					0.60	0.60	0.60			6.00
VILLAGE MANAGER	0.70					0.10	0.10	0.10			1.00
DIR HUMAN RESOURCES/RISK MGT	0.70					0.10	0.10	0.10			1.00
ASSISTANT TO THE VILLAGE MGR	0.70					0.10	0.10	0.10			1.00
HUMAN RESOURCES ASSISTANT	0.70					0.10	0.10	0.10			1.00
SPECIAL PROJECTS COORDINATOR	0.70					0.10	0.10	0.10			1.00
CLERK TYPIST (5)	1.40	0.50		0.25	0.25	0.95	0.95	0.70			5.00
DIRECTOR FINANCE/TREASURER		0.55				0.15	0.15	0.15			1.00
ASST FIN DIR - OPER/BUDGET		0.55				0.15	0.15	0.15			1.00
ASSISTANT FINANCE DIRECTOR		0.55				0.15	0.15	0.15			1.00
PRINCIPAL ACCT CLERK (5)		1.65				1.11	1.13	1.11			5.00
PURCHASING AGENT		0.70				0.10	0.10	0.10			1.00
COMMUNITY DEVELOPMENT DIR			0.70			0.10	0.10	0.10			1.00
VILLAGE ENGINEER			0.70			0.10	0.10	0.10			1.00
CIVIL ENGINEER I			0.70			0.10	0.10	0.10			1.00
ASSISTANT VILLAGE ENGINEER			0.80						0.20		1.00
DIRECTOR PUBLIC WORKS				0.20	0.20	0.20	0.20	0.20			1.00
SUPERINTENDENT - WATER/SEWER						0.50	0.50				1.00
SUPERINTENDENT - STREET/E&F				0.50	0.50						1.00
FACILITIES SUPERVISOR				0.18	0.18	0.18	0.18	0.18		0.10	1.00
ADMIN SECRETARY				0.25	0.25	0.25	0.25				1.00
PROGRAM ANALYST				0.20	0.20	0.20	0.20	0.20			1.00
WWTP OPERATOR CLASS IV							0.50	0.50			1.00
PT WATER METER READER						0.33	0.33	0.34			1.00
PT CUSTODIAN				0.25	0.25	0.25	0.25				1.00
Total Budgeted:	10.50	4.50	2.90	1.83	1.83	6.12	6.64	5.38	0.20	0.10	40.00
Authorized & Unbudgeted:											
None											
Total Authorized:	10.50	4.50	2.90	1.83	1.83	6.12	6.64	5.38	0.20	0.10	40.00

EMPLOYEE CENSUS - AUTHORIZED

Full Time vs. Part Time Authorized Employee Comparison



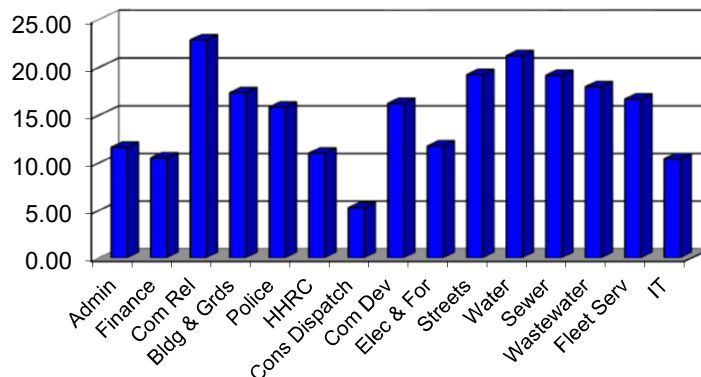
2021-22 Authorized Staffing By Department Percent of Total



EMPLOYEE CENSUS - CURRENT

Average Years of Service* of Current Full Time Employee - By Department

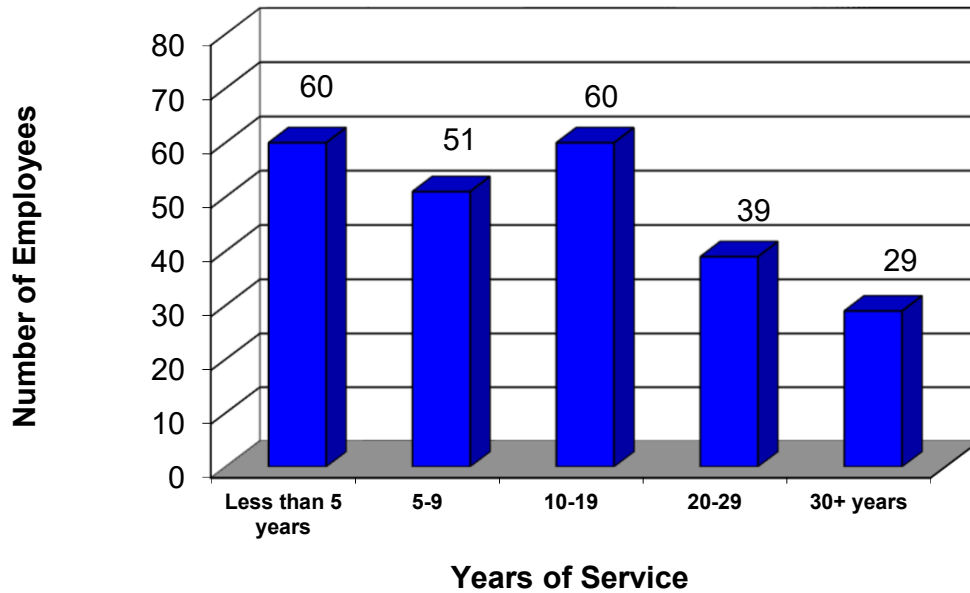
	# Employees	Total Years of Service	Average years per employee
Administration	8	93	11.63
Finance	10	105	10.50
Community Relations	6	137	22.83
Building & Grounds	3	52	17.33
Police	77	1,218	15.82
Henry Hyde Resource Center	4	44	11.00
Consolidated Dispatch Center	47	247	5.26
Community Development	19	308	16.21
Electrical & Forestry	8	94	11.75
Street	9	173	19.22
Water	10	212	21.20
Sewer	7	134	19.14
Wastewater	20	359	17.95
Fleet Services	6	100	16.67
Information Technology	5	52	10.40
AVERAGE ALL FULL TIME EMPLOYEES	239	3,328	13.92



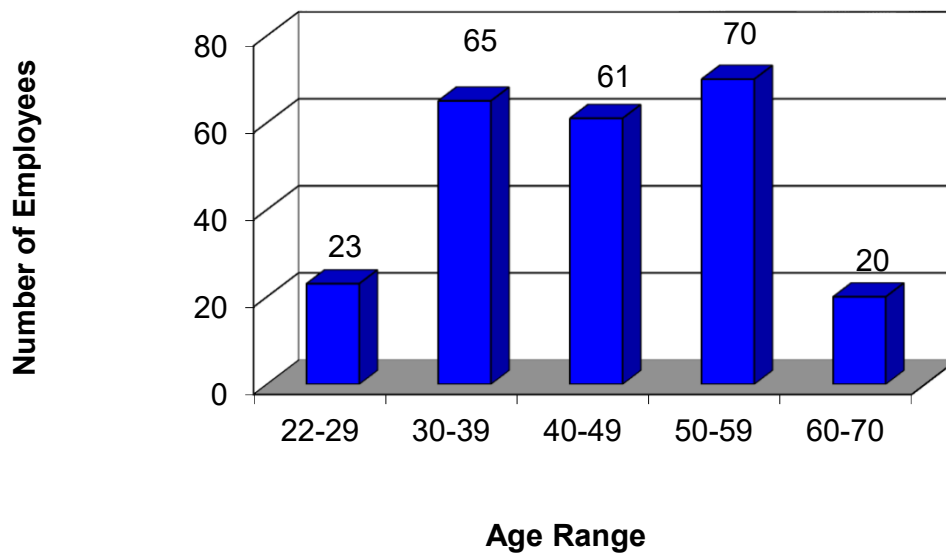
* As of 3/18/21

EMPLOYEE CENSUS - CURRENT

Years of Service - Current Full Time Employees*



Age of Current Full Time Employees*



* As of 3/18/21

**VILLAGE OF ADDISON
SCHEDULE OF FUNCTIONAL UNITS AND FUND STRUCTURE/DESIGNATION**

	GOVERNMENTAL FUNDS					PROPRIETARY FUNDS		FIDUCIARY FUNDS
	General	Motor Fuel	Debt Service	Capital Projects	Non-Major	Business - Type Activities	Governmental Activities	Fiduciary Funds
GOVERNMENTAL FUNDS								
General Government								
Administration	X							
Boards and Commissions	X							
Finance	X							
Community Relations	X							
Building and Grounds	X							
Public Safety								
Police	X							
Henry Hyde Resource Center	X							
Consolidated Dispatch Center	X							
Community Development	X							
Highways and Streets								
Electrical and Forestry	X							
Streets	X							
Motor Fuel Tax		X						
Capital Outlay								
Capital Projects				X				
ACDC Building				X				
Redevelopment					X			
Public Building Fund					X			
TIF 2					X			
TIF 3					X			
Special Revenue								
Community Days					X			
Debt Service								
Principal Retirement			X					
Interest and Fiscal Charges			X					
PROPRIETARY FUNDS								
Business - Type Activities								
Waterworks and Sewerage Fund						X		
Water/Sewer Debt Service Fund						X		
Water/Sewer Infrastructure Replacement						X		
Governmental Activities								
Internal Service Funds								
Fleet Services							X	
Information Technology							X	
Equipment Replacement							X	
FIDUCIARY FUNDS								
Police Pension Fund								X



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EXPLANATION OF FUNDS

The Village of Addison accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of restricted monies (special revenue funds), the acquisition or construction of capital assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. Governmental funds are budgeted using a modified accrual basis.

The Governmental Funds are as follows:

- General Fund
- Special Revenue Funds – Motor Fuel Tax & Community Days
- Debt Service Fund
- Capital Projects Funds
 - Capital Projects
 - ACDC Building
 - Redevelopment
 - Public Building
 - TIF #2
 - TIF #3

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Proprietary funds are budgeted using an accrual basis, except for loans, loan payments, capital expenditures, depreciation, and debt service payments which are budgeted on a cash basis.

The Proprietary Funds are as follows:

- Water and Sewer Fund
 - Water/Sewer Debt Service Fund
 - Water/Sewer Infrastructure Replacement Fund
- Internal Service Funds
 - Fleet Services
 - Information Technology
 - Equipment Replacement

Fiduciary funds are used to account for assets held on behalf of outside parties. The Police Pension Trust fund is budgeted on an accrual basis.

- The only Fiduciary Fund is the Police Pension Trust Fund

EXPLANATION OF FUNDS

(Cont'd)

The following is a list of Village funds that are contained in this budget document, along with a brief description of the purpose of each fund.

ACDC Building Fund – A capital projects fund established with the proceeds from the 2016 A and 2017 G.O. bond issues to account for the construction of the new Addison Consolidated Dispatch Center (ACDC) building.

Capital Projects Fund - A capital projects fund established to account for the acquisition and construction of capital assets of governmental fund operations. Capital Projects revenues are received from grant funding, transfers from other funds, and insurance reimbursements. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Community Days Fund – A special revenue fund established to account for the revenues and expenditures of the annual Community Days festival. Although the festival has been suspended, other community events can be found in the General Fund, Community Relations budget.

Debt Service Fund - A debt service fund established to account for resources which are used to repay general long-term debt obligations. This fund is reported as a Major Fund in the Village's Comprehensive Annual Financial Report. Revenues for the Debt Service Fund are provided by Property Taxes, a .25% Home Rule Sales Tax Increment and transfer from Public Building Fund of a portion of an additional .25% Home Rule Sales Tax Increment.

Equipment Replacement Fund - An internal service fund established to provide monies to purchase municipal vehicles and equipment used in Village operations. Revenues for this fund are provided by transfers from end-using departments based on the replacement cost of vehicles used, spread over the life of the vehicles.

Fleet Services Fund - An internal service fund established to provide monies to cover repairs, maintenance, and fuel costs associated with operating municipal vehicles and equipment. Revenues for this fund are provided by transfers from end-using departments based on usage.

General Fund - The all-purpose governmental fund which handles the operations of the municipality not accounted for in a separate fund. This fund is reported as a Major Fund in the Village's Comprehensive Annual Financial Report. The General Fund receives most of its revenue from taxes; the largest being Sales Tax, Property Tax, and Income Tax. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Information Technology Fund - An internal service fund established to provide monies to cover the costs of running the Village's information technology. Revenues for this fund are provided by transfers from end-using departments based on number of computers, laptops and printers in each department.

EXPLANATION OF FUNDS

(Cont'd)

Motor Fuel Tax Fund - A special revenue fund established to account for the municipal portion of motor fuel tax revenues, collected and distributed by the State of Illinois, based on a per capita formula. These revenues are used to pay for the maintenance and improvement of Village streets. Other revenue sources include local grants, reimbursements from other agencies for joint projects, and effective January 1, 2012, .25% Home Rule Sales Increment. Rebuild Illinois Bond allocation receipts and expenditures are also reported in the Motor Fuel Tax Fund. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Police Pension Fund - A pension trust fund established to account for pensions paid to retired police officers. The Police Pension Fund revenues consist of a transfer from the General Fund which is generated by Property Taxes, contributions from participants based on a percentage of wages established by the state, and investment earnings.

Public Building Fund - A capital projects fund established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction of a new Public Works facility, the construction/renovation of the Village Hall facility and capital improvements of other Village facilities. Proceeds from a .25% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

Redevelopment Fund - A capital projects fund established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village.

TIF #2 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Michael Lane). Incremental Property Taxes are the revenue source for the TIF #2 Fund. This fund was closed in FY 2019.

TIF #3 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Town Center). Incremental Property Taxes are the revenue source for the TIF #3 Fund.

Water & Sewer Fund - An enterprise fund established to account for all operations of the water and sewer utility services provided by the Village. This fund is reported as a Major Fund in the Village's Comprehensive Annual Financial Report. The Water & Sewer Fund receives a majority of its revenue from Water and Sewer user fees. It also receives proceeds from General Obligation Bonds and Illinois EPA loans for specific projects. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Water & Sewer Debt Service Fund – An enterprise fund established to account for the debt payments incurred for water and sewer utility services provided by the Village. This fund will roll up into the Water & Sewer Fund in the Village's Comprehensive Annual Financial Report. The debt liability will be held in the Water & Sewer Fund.

Water & Sewer Infrastructure Replacement Fund – An enterprise fund established to account for the accumulation of funds for future Water & Sewer Infrastructure replacements.

EXPLANATION OF FUNDS

(Cont'd)

The Village has additional funds which are not budgeted, but are included in the Comprehensive Annual Financial Report. They are as follows:

Fiduciary Funds

Agency Funds – to account for assets held by the Village as an agent for individual, private organizations, other governments, and bondholders.

- General Escrow
- Water Escrow
- Sewer Connection Escrow
- Group Insurance Withholding
- Library
- Garbage
- Park Donation
- School Donation
- Special Service Area #1

Special Revenue Funds

- Police Grant Funds – to account for the proceeds related to U.S. Department of Justice grants.
- Federal and State Controlled Substance Fund – to account for the proceeds related to federal and state seizure activity.
- DUI Fund – to account for the proceeds of DUI fines in the Village and related activities funded by these proceeds.

FINANCIAL AND MANAGEMENT POLICIES

FINANCIAL POLICIES

The Village of Addison has established the following financial policies:

1. Collateralization of investments. The Village has collateral agreements with all banking institutions where balances exceed or could exceed the FDIC insurable limits.
2. Establishment of fees and charges at a maximum of the average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction, and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment. An Equipment Replacement Fund has been established to provide monies for equipment replacement needs.
8. Maintenance of a minimum unrestricted fund balance of three (3) months of expenditures in all operating funds.

BUDGETING

The budget is the operational control for spending and is less than, or equal to, the amounts appropriated. The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund are done through approval of the Village Board of Trustees and are supported by additional appropriations as needed.

Budgets are adopted on a modified accrual basis of accounting for all governmental fund types and on an accrual basis for the proprietary and trust fund types in accordance with Generally Accepted Accounting Principles (GAAP). Budgets have been adopted for all proprietary fund types, the Police Pension Trust Fund, General, Debt Service, Capital Projects and certain Special Revenue Funds. Budgets for Enterprise Funds do not provide for depreciation; capital improvements are budgeted as expenses.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

BUDGETING (Cont'd)

All budgets are prepared based on the annual fiscal year of the Village which runs May 1 to April 30.

Budget amounts are as originally adopted or as amended by the Village Board of Trustees. Supplemental appropriations are made as required.

The Village is required to work with a balanced budget where estimated revenues equal estimated expenditures. Funds where estimated revenues are not equal to estimated expenditures are planned intentionally to utilize existing fund balance and take advantage of prior year surpluses.

The budget process is as follows:

The Village Manager and Finance Director distribute the budget calendar and instructions to Department Heads in late November, early December.

- Departmental requests are submitted and an interdepartmental meeting is held sharing with the department heads the projected financial status of the current year and the impact all the requests have on the next three budget years.
- This process allows the department heads to better understand the projects asked for Village-wide and the impact to the budget.
- This transparency also helps a department understand why their project may not have been included or delayed.
- After this meeting, the Manager and Finance staff review the requests and budgets in total.

The Village Manager and Finance Director then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board.

- Fund Balance is used to cover deficits when prior year surpluses cause the Fund Balance to exceed required levels.

The Committee then considers the proposed budget and approves final spending levels.

- The Committee formally considers the budget in April and conducts a Public Hearing to obtain taxpayer comments.
- The Committee then recommends final approval to the Village Board.

The Village Board then approves the budget prior to April 30, for a May 1 implementation.

The level of budgetary control (i.e. the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

BUDGETING (Cont'd)

distributed to the Village Board, Village Manager and all Department Heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of government funds are reservations of fund balances and restrictions of net assets for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually re-appropriated in the subsequent fiscal year.

APPROPRIATIONS

The Village of Addison follows these procedures in establishing its appropriations ordinance:

The Appropriations Ordinance is prepared in tentative form by the Finance Director in June, and is made available for public inspection at least ten days prior to final Board action. A public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments.

By July 31st of each year the Finance Director must file a certified copy of the Appropriations Ordinance, along with an Estimate of Revenues, with DuPage County.

The Village Board of Trustees, by a two-thirds vote, may change or modify the Appropriations Ordinance. No revision of the ordinance shall be made increasing total fund expenditures in the event funds are not available to effectuate the purpose of the revision. The appropriations ordinance controls the legal spending limits for the Village.

All appropriations lapse at year end. Expenditures may not legally exceed appropriations (including all changes and modifications as discussed above) at the fund level.

PURCHASING

The Village of Addison uses a centralized purchasing system.

The procedure for purchasing is as follows:

A purchase order is entered into the computer system by a department when that department recognizes a need for goods or services. The purchase order includes detailed information – vendor, description, part number, unit price, size and quantity.

Pending purchase orders are generated by the purchasing agent, if under \$5,000. If over \$5,000, funding must be confirmed by the accounts payable clerk before it is generated by the purchasing agent.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

PURCHASING (Cont'd)

Upon funding confirmation from the accounts payable clerk, the purchasing agent generates the purchase order and distributes copies to the vendor, the accounts payable clerk, and the originating department.

Upon receipt of the goods or services, the department enters a receipt of goods into the Village's ERP system which automatically prints in the Finance Department. The originating department also signs and forwards the packing slip to the accounts payable clerk who verifies that the invoice matches the receipt of goods or services before payment is made.

Any purchase that exceeds \$2,000 requires a solicitor form to be completed. The solicitor form contains three vendors solicited for the purchase, with the department head's recommendation of at least one responsible vendor for the goods being requisitioned. This form is forwarded to the purchasing agent and then on to the accounts payable clerk to be included with the invoice and payment documents.

The Village Manager is empowered to authorize contracts up to \$15,000 and to approve contract change orders up to \$7,500. Any changes in excess of \$7,500 require Village Board approval. A formal sealed bid procedure is established for all purchases of capital equipment, or for multiple purchases of commodities or services exceeding \$15,000 in a given fiscal year.

DEBT SERVICE

The goal of the Village's debt policy is to maintain the ability to provide high quality essential Village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

DEBT SERVICE (Cont'd)

The Village is very proud of its bond rating which has steadily improved over the last twelve years. The Village is currently rated AA+ by Fitch and AA by Standard & Poor's. Both rating agencies cited the steady growth in the Village's tax base, a solid track record of financial operations, and flexibility in raising supporting revenues. These bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have also been issued for general government activities. In addition, general obligation bonds have been issued to refund previously issued and outstanding general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. For additional information, see the "Capital Improvements Programs/Debt Service" and "Debt Service" sections of the budget.

The Village has taken advantage of the Illinois Environmental Protection Agency (IEPA) Water Revolving Fund Infrastructure Financial Assistance program. This program allows the Village to apply and if approved, receive a loan from the IEPA with very favorable rates. The loans are used for high ticket Water and Sewer Infrastructure projects. The loan is paid back with user fee revenues from the Water and Sewer Debt Service Fund and Home Rule sales tax.

The Village is a "home-rule" community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the "Capital Improvements Programs/Debt Service" section of the budget.

FUTURE FINANCIAL PLANNING

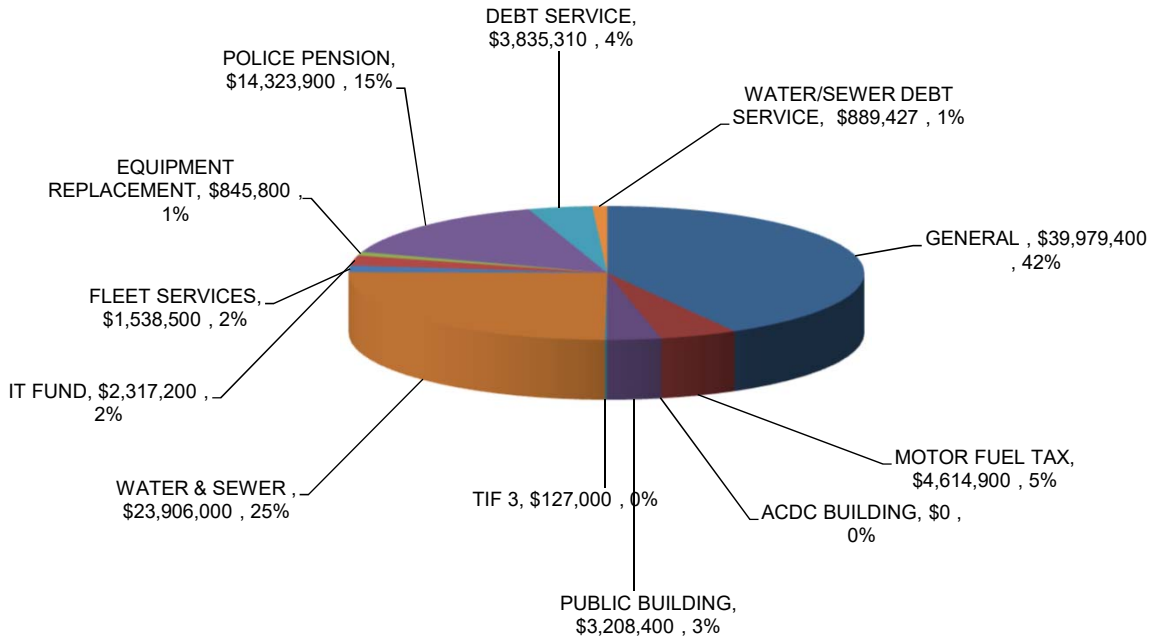
The Village compiles the budget for the next three fiscal years for operations and five years for capital spending. This allows both the Village Board and Village Management to see what is projected for future spending. Many capital project expenditures are completed over a multi-year period and do not fit into a specific fiscal year. The multi-year projections give a more complete picture of the impact a long term project has on operations. Although the Village has shown the "out years" will create deficits, those deficits are covered by the prior year fund balance.

The Village not only looks at the surplus or deficit in a particular year, but also the fund balance available from the prior year and projected fund balances in future years. The Village fund balance policy requires three months or 25% of expenditures to be retained in the fund balance of operating funds. Any excess above the 25% is available for future year projected deficits.

The Village projects a very conservative revenue forecast and projects every possible normal operational expense. One could correctly characterize it as a "worst case scenario". Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically selected new programs to improve productivity. Discussions of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. Therefore, any projected draw down of cash balances is a move which has been planned and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.

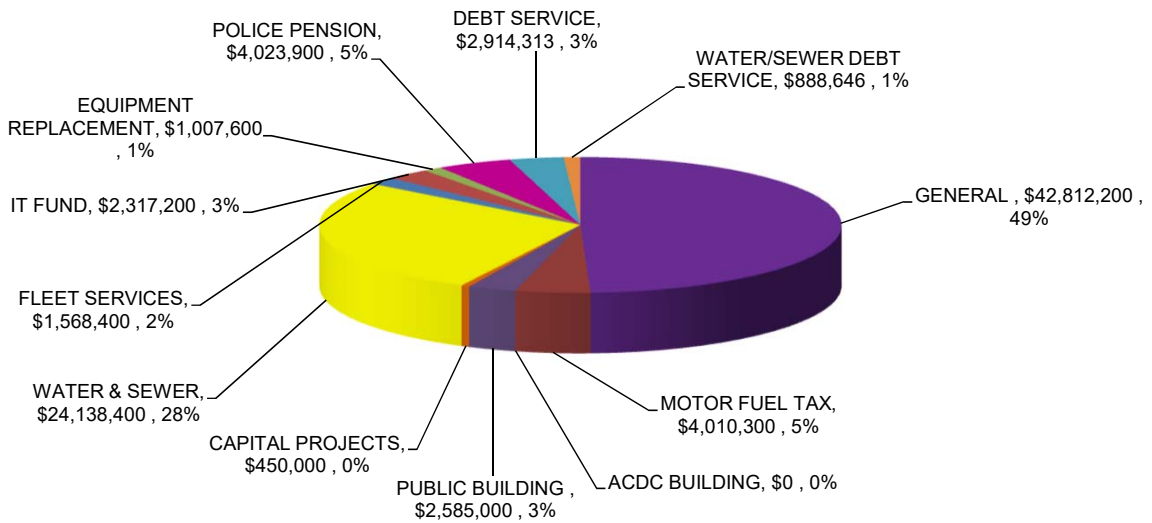
ALL FUNDS REVENUE

FY 2021-22 Budget



ALL FUNDS EXPENDITURES

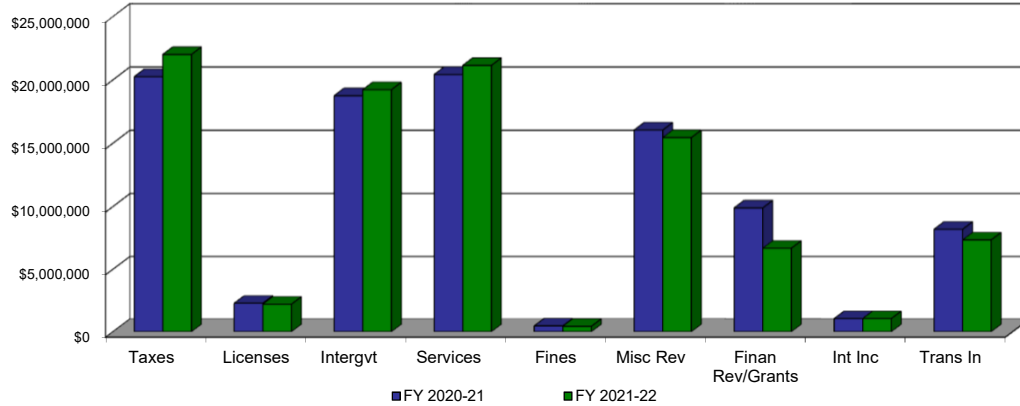
FY 2021-22 Budget



WHERE THE MONEY COMES FROM

ALL FUND REVENUES

FY 2020-21 ESTIMATE vs. FY 2021-22 BUDGET



	<u>FY 2019-20 ACTUAL</u>	<u>FY 2020-21 ESTIMATE</u>	<u>FY 2021-22 BUDGET</u>	<u>% CHANGE FY21 - FY22</u>
Taxes	20,447,555	20,258,334	22,013,510	8.66%
Licenses, Permits, & Fees	3,254,925	2,284,200	2,204,200	(3.50)%
Intergovernmental	18,355,696	18,760,300	19,230,400	2.51%
Charges For Services	20,916,982	20,431,400	21,146,480	3.50%
Fines & Forfeits	791,870	467,100	431,500	(7.62)%
Miscellaneous	1,006,518	16,047,500	15,452,300	(3.71)%
Financing Revenues/Grants	4,117,861	9,900,600	6,694,100	(32.39)%
Interest Income	1,996,943	1,051,600	1,054,000	0.00%
Transfers In	7,609,853	8,212,100	7,359,347	(10.38)%
Total Revenue	<u>78,498,203</u>	<u>97,413,134</u>	<u>95,585,837</u>	<u>(1.88)%</u>

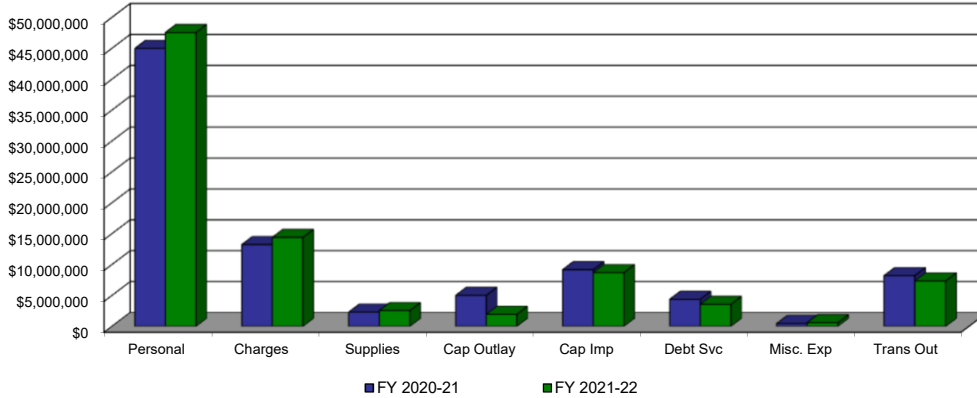
REVENUES BY FUND/SOURCE OF REVENUE

FY 2021-22 BUDGET	Taxes	Licenses, Permits, & Fees	Intergov	Charges For Services	Fines & Forfeits	Misc Revenues	Financing Revenues/Grants	Interest Income	Transfers In	Total
GENERAL FUND	14,395,600	2,169,200	17,848,400	4,432,300	430,500	678,400		25,000		39,979,400
WATER / SEWER	699,300	35,000		16,388,100	1,000	1,250,000	5,522,600	10,000		23,906,000
WATER/SEWER DEBT SERVICE				326,080					563,347	889,427
FLEET SERVICES									1,538,500	1,538,500
INFORMATION TECHNOLOGY									2,317,200	2,317,200
EQUIPMENT REPLACEMENT FD								15,000	830,800	845,800
DEBT SERVICE	2,595,810		38,000					1,500,000	1,200,000	3,835,310
PUBLIC BUILDING	2,097,900					200,000		1,000	909,500	3,208,400
MICHAEL LANE - TIF#2	0									0
TOWN CENTER - TIF#3	127,000									127,000
MOTOR FUEL TAX	2,097,900		1,344,000				1,171,500	1,500		4,614,900
POLICE PENSION						13,323,900		1,000,000		14,323,900
	22,013,510	2,204,200	19,230,400	21,146,480	431,500	15,452,300	6,694,100	1,054,000	7,359,347	95,585,837

WHERE THE MONEY GOES

ALL FUND EXPENDITURES

FY 2020-21 ESTIMATE vs. FY 2021-22 BUDGET



	FY 2019-20 ACTUAL	FY 2020-21 ESTIMATE	FY 2021-22 BUDGET	% CHANGE FY21 - FY22
Personal Services	44,775,420	44,987,100	47,564,000	5.73%
Services & Charges	13,443,881	13,237,100	14,406,000	8.83%
Supplies & Materials	2,358,212	2,314,600	2,560,900	10.64%
Capital Outlay	(2,071,758)	5,022,300	1,949,100	(61.19)%
Capital Improvement Projects	2,446,108	9,185,500	8,698,000	(5.31)%
Debt Service	3,733,123	4,385,608	3,567,612	(18.65)%
Misc. Expenditures	3,598,663	471,000	611,000	29.72%
Transfers Out	7,609,853	8,212,100	7,359,347	-10.38%
Total Expenditures	75,893,501	87,815,308	86,715,959	-1.25%

EXPENDITURES BY DEPARTMENT/SOURCE OF EXPENDITURE

FY 2021-22 BUDGET	Personal Services	Services & Charges	Supplies & Materials	Capital Outlay	Capital Impr. Project	Debt Service	Misc Expenditure	Transfers Out	Total
General Fund									
Administration	1,011,800	728,700	19,000	-	-	-	491,000	410,100	2,660,600
Boards & Commissions	0	1,700	0	0	0	0	0	0	1,700
Finance	683,700	125,300	9,200	0	0	0	0	111,900	930,100
Community Relations	797,700	748,900	34,600	173,000	0	0	0	70,200	1,824,400
Building & Grounds	590,000	433,000	53,100	0	0	0	0	48,300	1,124,400
Police	16,411,300	951,100	219,800	0	0	0	0	1,605,200	19,187,400
HHRC	491,600	36,900	24,000	0	0	0	0	145,500	698,000
Consolidated Dispatch	6,243,400	337,800	34,000	133,400	0	0	0	403,000	7,151,600
Community Development	2,792,800	347,500	17,000	16,000	0	0	0	210,800	3,384,100
Electrical & Forestry	1,162,900	1,030,700	278,700	0	0	0	0	237,400	2,709,700
Street	1,431,100	357,700	640,000	0	0	0	0	711,400	3,140,200
General Ledger	0	0	0	0	0	0	0	0	-
Water & Sewer Fund									
Water	2,005,600	5,997,300	112,700	94,100	6,463,000	0	0	522,700	15,195,400
Sewer	1,658,600	698,000	122,100	165,000	0	0	0	305,800	2,949,500
Wastewater	3,184,000	1,295,500	310,600	18,000	1,000,000	0	0	185,400	5,993,500
Fleet Services	790,000	155,200	576,400	0	0	0	0	46,800	1,568,400
Information Systems	993,900	1,096,600	34,700	192,000	0	0	0	0	2,317,200
Equipment Replacement	0	0	0	1,007,600	0	0	0	0	1,007,600
Debt Service	0	0	0	0	0	2,678,966	0	235,347	2,914,313
Capital Projects	0	0	75,000	0	0	0	0	375,000	450,000
ACDC Building	0	0	0	0	0	0	0	0	-
Redevelopment	0	0	0	0	0	0	0	0	-
Public Building	0	0	0	150,000	1,235,000	0	0	1,200,000	2,585,000
TIF #1	0	0	0	0	0	0	0	0	-
TIF #2	0	0	0	0	0	0	0	0	-
TIF #3	0	0	0	0	0	0	0	0	-
TIF #4	0	0	0	0	0	0	0	0	-
Police Pension	3,839,800	64,100	0	0	0	0	120,000	0	4,023,900
Motor Fuel Tax	3,475,800	0	0	0	0	0	0	534,500	4,010,300
W/S Debt Service	0	0	0	0	0	888,646	0	0	888,646
Total	47,564,000	14,406,000	2,560,900	1,949,100	8,698,000	3,567,612	611,000	7,359,347	86,715,959

**VILLAGE OF ADDISON
FUND BALANCE SUMMARY
FY 2021-22
(ESTIMATED)**

<u>FUND</u>	BEGINNING FUND BALANCE 4/30/2021	2021-22 REVENUES	2021-22 EXPENDITURES	2021-22 SURPLUS/ (DEFICIT)	2021-22 FUND BALANCE 4/30/2022
1 GENERAL FUND	14,084,674	39,979,400	42,812,200	(2,832,800)	11,251,874
2 WATER & SEWER FUND *	5,826,399	23,906,000	24,138,400	(232,400)	5,593,999
WATER & SEWER DEBT SVC FUND	100,633	889,427	888,646	781	101,414
FLEET SERVICES	(561,756)	1,538,500	1,568,400	(29,900)	(591,656)
INFORMATION TECHNOLOGY	(220,683)	2,317,200	2,317,200	0	(220,683)
3 EQUIP REPLACEMENT FUND *	4,081,863	845,800	1,007,600	(161,800)	3,920,063
DEBT SERVICE	938,047	3,835,310	2,914,313	920,997	1,859,044
4 CAPITAL PROJECTS	2,108,370	0	450,000	(450,000)	1,658,370
ACDC BUILDING FUND	(139)	0	0	0	(139)
REDEVELOPMENT FUND	41	0	0	0	41
PUBLIC BUILDING FUND	1,102,584	3,208,400	2,585,000	623,400	1,725,984
TIF # 2	0	0	0	0	0
TIF # 3	(556,002)	127,000	0	127,000	(429,002)
POLICE PENSION	58,276,698	14,323,900	4,023,900	10,300,000	68,576,698
MOTOR FUEL TAX	884,051	4,614,900	4,010,300	604,600	1,488,651
TOTAL	86,064,780	95,585,837	86,715,959	8,869,878	94,934,658

NOTES

- * The Water/Sewer and Equipment Replacement Funds use Working Cash as the comparative.
- 1) The General Fund shows a planned \$2,832,800 deficit to utilize fund balance that has been accumulated for projects that are planned.
 - 2) The Water & Sewer Fund shows a planned \$232,400 deficit to utilize fund balance that has been accumulated for projects that are planned.
 - 3) The Equipment Replacement Fund shows a planned \$161,800 deficit to utilize fund balance that has been accumulated for future equipment purchases.
 - 4) The Capital Projects Fund shows a planned \$450,000 deficit to utilize fund balance that has been accumulated for projects that are planned.

**VILLAGE OF ADDISON
ALL FUNDS THREE YEAR BUDGET SUMMARY**

REVENUES	2018-19 <u>ACTUAL</u>	2019-20 <u>ACTUAL</u>	2020-21 <u>BUDGET</u>	2020-21 <u>EST ACT</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>	2023-24 <u>BUDGET</u>
GENERAL FUND	36,910,155	39,006,683	40,412,900	40,978,300	39,979,400	44,096,600	45,310,800
WATER & SEWER FUND	19,743,680	17,931,414	25,623,300	22,789,700	23,906,000	21,289,600	21,097,200
WATER & SEWER DEBT SVC FUND	1,250,473	1,111,123	931,530	921,900	889,427	1,459,061	1,454,175
WATER & SEWER INFRASTR REPL	0	0	0	0	0	2,000,000	3,020,000
FLEET SERVICES	1,416,506	1,443,258	1,556,900	1,556,900	1,538,500	1,562,400	1,592,400
INFORMATION TECHNOLOGY	1,578,617	1,766,302	2,361,500	2,361,500	2,317,200	2,121,000	2,216,600
EQUIP REPL FUND	1,192,217	1,232,767	840,300	915,000	845,800	907,900	966,500
DEBT SERVICE	4,353,486	4,284,350	3,989,116	3,790,534	3,835,310	3,906,722	3,984,143
CAPITAL PROJECTS	125,355	4,007,318	0	1,601,000	0	1,600,000	0
ACDC BUILDING FUND	1,000,978	301,410	247,974	0	0	0	0
REDEVELOPMENT FUND	1	1	0	0	0	0	0
PUBLIC BUILDING FUND	2,637,735	2,319,913	2,676,500	2,995,100	3,208,400	2,911,800	2,236,600
TIF #2	1,439	0	0	0	0	0	0
TIF #3	40,281	79,746	81,473	126,800	127,000	132,100	137,400
POLICE PENSION	5,657,880	1,536,390	7,676,200	14,751,100	14,323,900	14,554,900	14,796,800
MOTOR FUEL TAX	3,008,742	3,477,435	3,515,000	4,625,300	4,614,900	4,398,100	3,662,900
TOTAL VILLAGE REVENUES	78,917,546	78,498,111	89,912,693	97,413,134	95,585,837	100,940,183	100,475,518

EXPENDITURES	2018-19 <u>ACTUAL</u>	2019-20 <u>ACTUAL</u>	2020-21 <u>BUDGET</u>	2020-21 <u>EST ACT</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>	2023-24 <u>BUDGET</u>
GENERAL FUND	37,134,243	38,371,329	40,999,100	39,427,400	42,812,200	43,787,800	45,197,000
WATER & SEWER FUND	17,024,581	17,852,908	25,467,000	23,655,700	24,138,400	21,217,300	21,385,800
WATER & SEWER DEBT SVC FUND	1,137,746	1,127,027	918,089	918,089	888,646	1,458,486	1,453,599
FLEET SERVICES	1,425,257	1,377,965	1,556,900	1,556,900	1,568,400	1,589,700	1,621,000
INFORMATION TECHNOLOGY	1,709,250	1,586,257	2,378,000	2,361,500	2,317,200	2,121,000	2,216,600
EQUIP REPL FUND	671,135	682,434	917,400	794,000	1,007,600	985,000	988,000
DEBT SERVICE	6,694,672	4,642,716	4,187,027	4,185,619	2,914,313	2,935,791	2,963,216
CAPITAL PROJECTS	61,388	128,918	3,402,000	3,424,400	450,000	3,000,000	0
ACDC BUILDING FUND	307,625	1,917	0	69,800	0	0	0
REDEVELOPMENT FUND	0	0	0	0	0	0	0
PUBLIC BUILDING FUND	2,230,480	1,928,767	3,079,774	2,948,700	2,585,000	3,550,000	3,215,000
TIF #2	0	0	0	0	0	0	0
TIF #3	90,743	151,382	300	318,100	0	0	0
POLICE PENSION	3,795,170	3,873,083	3,949,600	4,140,400	4,023,900	4,139,100	4,257,800
MOTOR FUEL TAX	3,309,799	4,168,799	3,454,500	4,014,700	4,010,300	3,701,000	4,473,600
TOTAL VILLAGE EXPENDITURES	75,592,091	75,893,501	90,309,690	87,815,308	86,715,959	88,485,177	87,771,615

MAJOR REVENUE AND FINANCING SOURCES

Notes

The three largest revenue sources (65.1%) for the Village in the FY 2021-2022 Budget are broken down by fund as follows:

TAXES	TOTAL	General	Motor Fuel Tax	Debt Service	TIF 3	Public Building	Water Sewer
Sales Tax Increment	9.5%	2.2%	2.2%	2.2%		2.2%	.7%
Property Taxes	11.1%	10.5%		0.5%	.1%		
All Other Taxes	2.7%	2.7%					
TOTAL	23.3%	15.4%	2.2%	2.7%	0.1%	2.2%	.7%

INTERGOVERNMENTAL	TOTAL	General	Motor Fuel Tax
Sales Tax	12.0%	12.0%	
Income Tax	4.4%	4.4%	
Use Tax	1.7%	1.7%	
Motor Fuel Tax	1.4%		1.4%
All Other Taxes	0.4%	0.4%	
TOTAL	19.9%	18.5%	1.4%

CHARGES FOR SERVICES	TOTAL	General	Water & Sewer	WS Debt Service
User Revenue – Water	9.7%		9.7%	
User Revenue – Sewer	7.1%		7.1%	
User Fee – WS Debt Service	.3%			.3%
All Other	4.8%	4.6%	0.2%	
TOTAL	21.9%	4.6%	17.0%	.3%

Taxes

Sales Tax and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 37.1% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.00% sales tax effective 6/1/16. A .25% increase in Sales Tax Increment rate, effective 1/1/22, will be used primarily for future capital improvements in the Water and Sewer Fund. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

	<u>6/1/16</u>	<u>1/1/2022</u>
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	1.00%	1.25%
DuPage County	.50%	.50%
Regional Transportation Authority	.50%	.50%
Total	<u>8.00%</u>	<u>8.25%</u>

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

The State remits the taxes the second month after the due date. Example: January Sales Taxes are due by February 28 and the State remits to local governments the beginning of April.

The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund various Bond Issues
.25	Public Building Fund	1997	To Fund Village Buildings projects
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund Continuing Road Maintenance
.25	Water/Sewer	2022	To Fund Future Capital Improvements

Budget Assumptions – The Village anticipates a 2.9% increase in Sales tax in the FY 2022 budget over the projected FY 2021 results. This conservative increase is due to an anticipated slow and steady recovery in sales tax due to the COVID pandemic as businesses return back to full service.

Property Tax

Property tax receipts represent about 11.1% of the Village's total revenues. Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have where incomes are fixed, or are temporarily lost or decreased.

The levy which corresponds to this budget was levied in December, 2020. Property owners will pay this tax in two installments, due June 1 and September 1, 2021. A breakdown of the Village's total tax levy is as follows:

	<u>FINAL 2019 Levy for FY 21</u>	<u>Estimated 2020 Levy for FY 22</u>	<u>% Change</u>
General Fund			
Corporate	\$5,354,071	\$5,354,071	0.00%
Police Pension	3,494,702	4,143,368	18.56%
Subtotal	<u>8,848,773</u>	<u>9,497,439</u>	<u>7.33%</u>
Debt Service	<u>1,453,134</u>	<u>492,980</u>	<u>8.79%</u>
Total Levy	9,301,907	9,990,419	7.40%
Equalized Assessed Val.	1,265,737,906	1,315,538,733	3.93%
Rate per \$100 EAV	\$ 0.7349	\$ 0.7594	3.34%

Budget Assumptions – The 2020 tax levy, which will be received in FY 2021-22 was based on a projected increase in EAV of 3.93%, and a total dollar increase of 7.4%. The total dollar increase is due to an 18.56% increase in the Police Pension levy, and an 8.79% increase in the levy for Debt Service with no increase in the Corporate Levy. There is an extensive discussion of the property tax levy process in the General Fund section.

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

Income Tax

Income tax receipts represent approximately 10.7% of the Village's General Fund income. Local governments in Illinois receive a share of all State income tax receipts, allocated on a per capita basis to all municipalities. The State remits the taxes the second month after the due date. Example: January Income Taxes are due by February 28. The State remits to local governments the beginning of April.

Budget Assumptions - To prepare the FY 2022 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,942. It is assumed that there will be no change in population.

Municipality's share of income tax receipts - Beginning August 1, 2017, local governments received 6.06% of the net collections of all income tax received from individuals, trusts and estates, and 6.85% of the net collections of all income tax received from corporations. The amount that each municipality or county receives is based on its population in proportion to the total state population. In addition, Public Act 100-0587 reduced distributions by 5% for the State's Fiscal 2019 year. As the State continues to find a solution to their financial situation, the Village will closely monitor the situation should the State continue to reduce funding to the Village.

State-wide change in income tax receipts - FY 2021 receipts are projected to be flat compared to the original budget. We budgeted a 3% increase in the FY 2022 revenues.

Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the State Statutes. As of January, 2003, all telecommunication providers were required to charge a 1% telecommunications fee. The Village has passed an additional 5% fee, bringing the total telecommunications tax in Addison to 6%. This fee is remitted to the state, which remits the funds to the municipalities after subtracting an administrative charge.

Budget Assumptions – The FY 2021-22 budget assumes a decrease of 3%, based upon trending.

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

Budget Assumptions: The FY 2021-22 budget assumes no change from the projected FY 21 results.

Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction/maintenance of highways. All municipal funds are distributed based on population. Motor Fuel Taxes are remitted the month received by the State.

Budget Assumptions: Due to the fluctuation in oil prices and consumption, the Village has taken a conservative approach and maintained a flat budget for these revenues.

CHARGES FOR SERVICES

Water and Sewer Fees

Water and sewer user fees represent approximately 17.1% of the Village's revenue. The Village bills water and sewer usage on a bi-monthly basis, billing approximately half the Village each month.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a multi-year rate plan, any unforeseen changes in rates from the DuPage Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but in FY 2006-2008, FY 2016, and FY 2017, rate decreases. The DuPage Water Commission receives water from the City of Chicago. Any rate increases are passed on to the Commission members. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a three-year plan was adopted with the FY 2022 budget. The rates include a nominal 3% annual increase to cover increases in operations and capital expenditures. The three-year plan also included an increase in the bi-monthly user fee. This is discussed in greater detail in the water/sewer section. The current budget includes both the rate increase in water rates and user fees to our customers.

Budget Assumptions – The User Revenues for Water and Sewer were calculated assuming flat pumpage from FY 2021, with 87% of the pumpage being billed at the rates established by the three-year plan passed with the FY 2022 budget. The difference between pumpage and billing is due to infrastructure leakage and unmetered use, such as hydrant flushing.

Information on the smaller revenues is located in each fund section.

MAJOR EXPENDITURES

Notes

The largest use of funds is for Personnel Services (51%), Services and Charges (17%), Debt Service (4%), and Capital Projects (14%).

EXPENDITURE CLASSIFICATION			PERSONNEL SERVICES		
	Budgeted	% to Total		Budgeted	% to Total
Personnel Services	\$ 44,088,200	51%	General	\$ 31,616,300	72%
Services & Charges	14,406,000	17%	Water/ Sewer	6,848,200	15%
Supplies & Materials	2,485,900	3%	Internal Service	1,783,900	4%
Miscellaneous	611,000	1%	Police Pension	3,839,800	9%
Capital Outlays	2,024,100	2%	TOTAL	\$ 44,088,200	100%
Capital Projects	12,173,800	14%			
Debt Service	3,567,612	4%			
Transfers Out	7,359,347	8%			
TOTAL	\$ 86,715,959	100%			

PERSONNEL SERVICES

Within the General Fund, the Police Department, Henry Hyde Resource Center and the Addison Consolidated Dispatch Center combined, account for 73% of all General Fund personnel services costs. The remaining 27% is accounted for in the administrative and operational departments in the General Fund, (Administration, Finance, Building and Grounds, Community Development, and Community Relations) and public works departments (Electrical and Forestry, and Street).

The Police Department is a CALEA certified department and is very active in the community with various outreach programs. The Police Department opened the Henry Hyde Resource Center in FY 2008. In FY 2012, the Addison Consolidated Dispatch Center Department (ACDC) was created to account for dispatch services. ACDC became CALEA certified in 2020. The Center now provides police and fire dispatch services for the following agencies:

<u>Police Departments</u>	<u>Fire Protection District or Department</u>
Village of Addison	Addison Fire Protection District
Village of Bensenville	Bensenville Fire Protection District
Village of Bloomingdale	Itasca Fire Protection District
Village of Glendale Heights	Pleasantview Fire Protection District
Village of Itasca	Tri-State Fire Protection District
Village of Westmont	Village of Westmont
City of Wood Dale	Wood Dale Fire Protection District
DuPage Forest Preserve District	
DuPage County Sheriff	
DuPage County Probation	

MAJOR EXPENDITURES

Notes (Cont'd)

The Water and Sewer Fund accounts for 15% of all personnel services costs. The personnel in the Water and Sewer Fund maintain the quality and distribution of potable water to the residents. In addition, they staff the treatment plants which treat sewer discharges. Environmental Services staff ensures that the levels of discharge from the commercial and industrial customers are within the EPA required levels.

Internal Service Funds which include Information Technology and Fleet Services account for 4% of all personnel services costs, while the remaining 9% is included in the Police Pension Fund for retiree benefit costs.

SERVICES AND CHARGES

	Budgeted	% to Total
General	\$ 5,099,300	35%
Water/ Sewer	7,990,800	56%
Internal Service	1,251,800	9%
Capital Funds	300	0%
Police Pension	64,100	0%
TOTAL	\$14,406,300	100%

Water and Sewer accounts for 56% of services and charges. This is primarily due to the cost of water from the DuPage Water Commission and the utility costs in running the pumps and equipment at not only the wells but at the treatment facilities as well.

CAPITAL PROJECTS

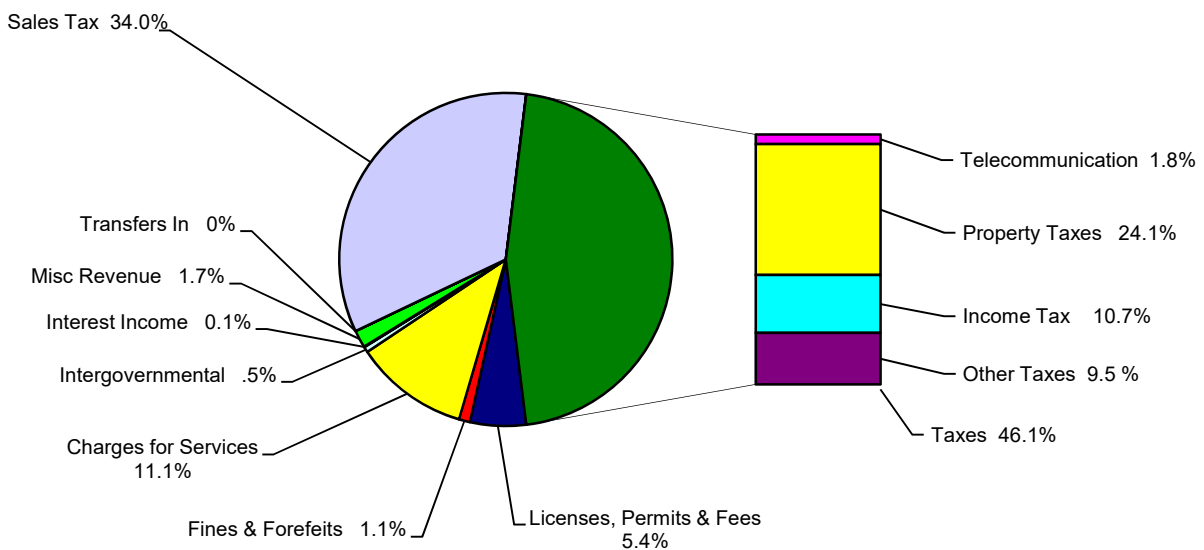
	Budgeted	% to Total
Motor Fuel Tax Fund	\$3,475,800	29%
Public Building Fund	1,235,000	10%
Water/Sewer	7,463,000	61%
TOTAL	\$12,173,800	100%

Capital Projects account for 14% of all expenditures within the Village. The annual road improvement program, which includes reconstruction and resurfacing of additional roads, accounts for 29% of all capital. Replacement and maintenance of equipment in the Water and Sewer Fund account for 61% of all capital including the installation of a new automated water reading system and rebuild of the Anaerobic Digesters. An additional 10% is budgeted for the Village Hall Parking Lot improvements and remaining projects.

DEBT SERVICE

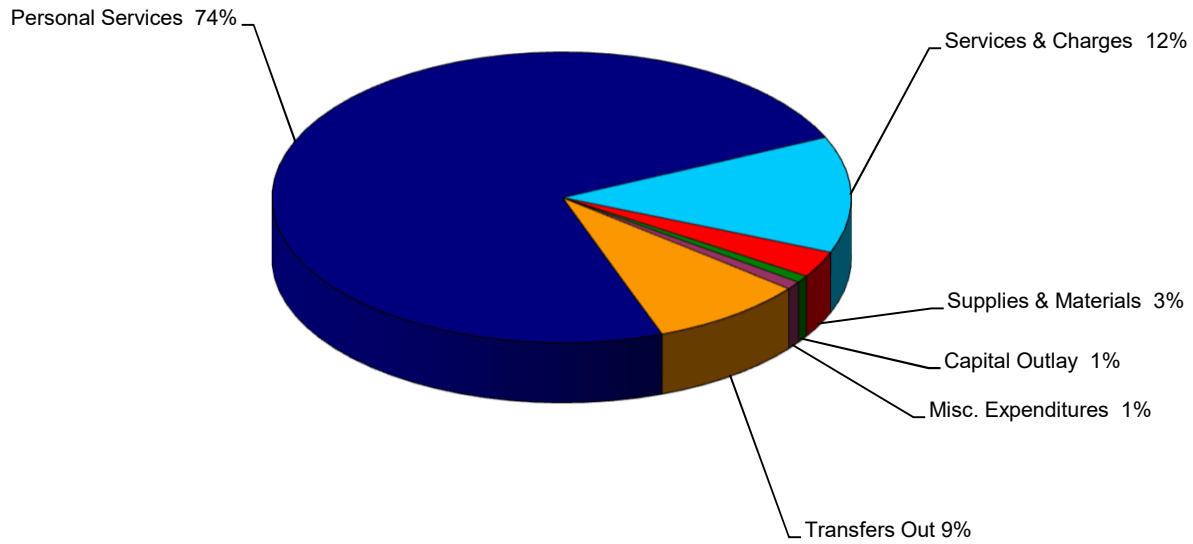
Debt Service payments are 4% of Village-wide expenditures. Of the \$3,567,612 needed for debt payments, \$492,980 (40%) is paid with property taxes; the remaining \$3,074,632 (86%) is paid with Home Rule Sales Tax Increment monies and Water/Sewer user fees.

WHERE THE MONEY COMES FROM GENERAL FUND REVENUES 2021-2022 FISCAL YEAR



	2019-20 ACTUAL	2020-21 ESTIMATE	2021-22 BUDGET	% CHANGE FY 21-22
Taxes	13,137,487	13,384,700	14,395,600	7.55%
Licenses, Permits & Fees	2,997,939	2,147,400	2,169,200	1.02%
Fines & Forefeits	791,120	467,100	430,500	(7.84)%
Charges for Services	4,142,477	4,362,900	4,432,300	1.59%
Intergovernmental	16,929,474	17,378,300	17,848,400	2.71%
Interest Income	158,430	22,000	25,000	13.64%
Grants	0	1,886,500	0	N/A
Miscellaneous Revenue	849,757	629,400	678,400	7.79%
Transfers In	-	700,000	-	100.00%
Total Revenue	39,006,684	40,978,300	39,979,400	(2.44)%

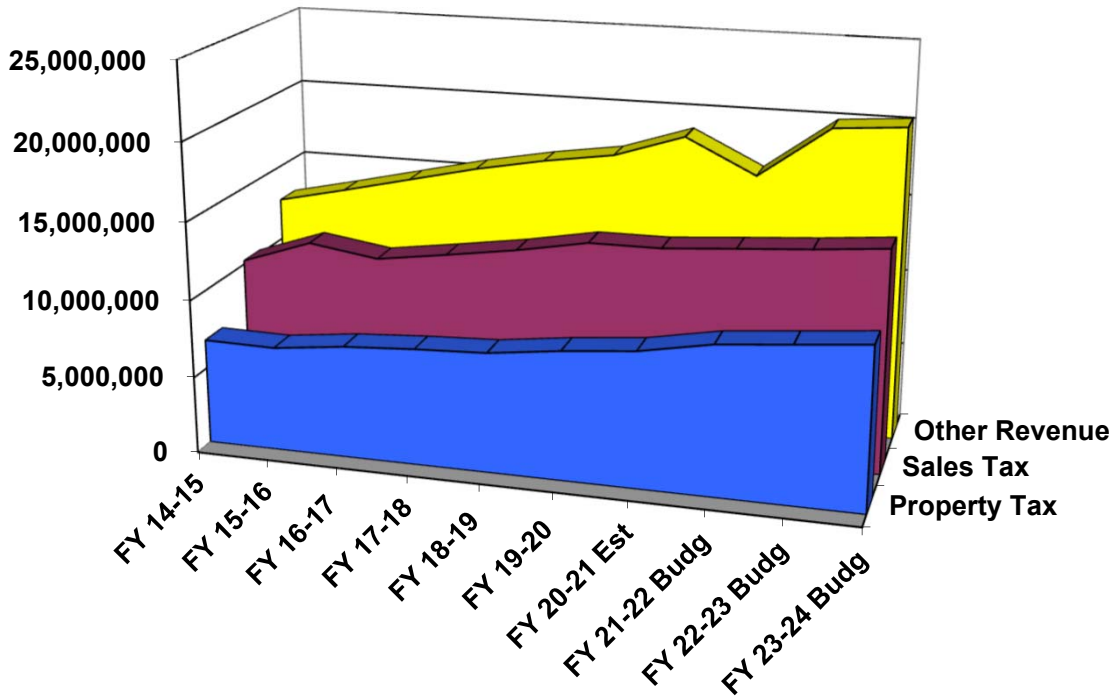
WHERE THE MONEY GOES GENERAL FUND EXPENDITURES 2021-2022 FISCAL YEAR



	2019-20 ACTUAL	2020-21 ESTIMATE	2021-22 BUDGET	% CHANGE FY 21-22
Personnel Services	26,846,513	27,601,600	28,301,900	2.54%
Services & Charges	3,910,053	4,598,300	4,958,700	7.84%
Supplies & Materials	930,068	1,127,000	1,124,200	(0.25)%
Capital Outlay	131,953	238,400	301,500	26.47%
Misc. Expenditures	346,561	355,000	347,800	(2.03)%
Transfers Out	3,119,909	4,038,300	3,338,600	(17.33)%
Total Expenditures	35,285,055	37,958,600	38,372,700	1.09%

GENERAL FUND REVENUES

PROPERTY TAX, SALES TAX AND OTHER GENERAL FUND REVENUE



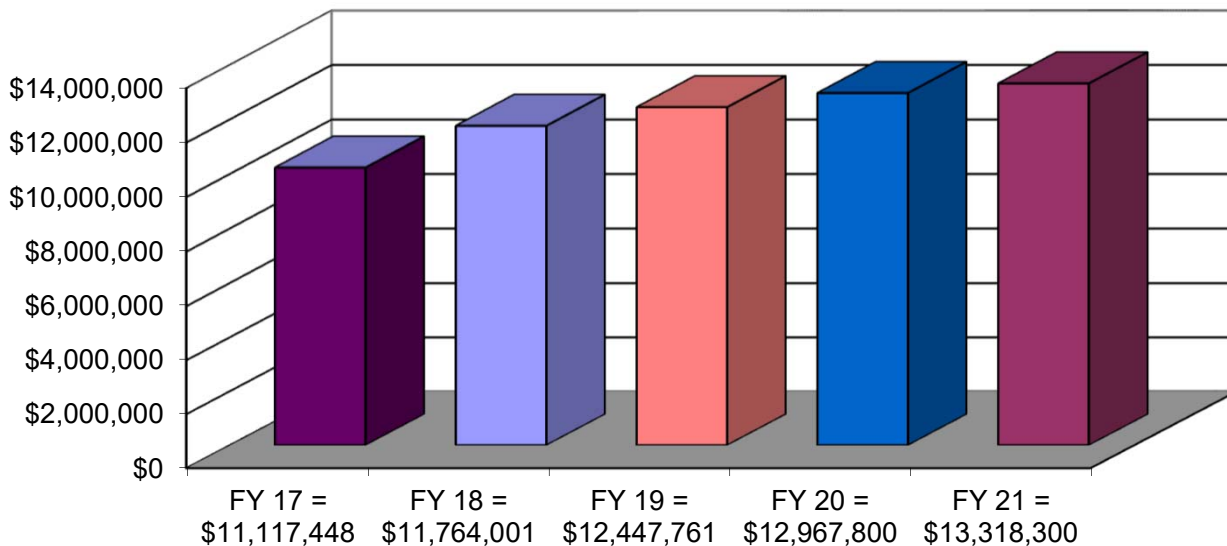
	Property Tax	Sales Tax	Other Revenue	Total Revenue
FY 14-15	6,845,411	10,234,012	12,712,655	29,792,078
FY 15-16	6,767,163	11,790,019	13,718,297	32,275,479
FY 16-17	7,294,823	11,117,448	14,766,748	33,179,019
FY 17-18	7,581,715	11,764,076	15,813,803	35,159,594
FY 18-19	7,783,100	12,447,762	16,675,834	36,906,696
FY 19-20	8,358,726	13,290,671	17,357,286	39,006,683
FY 20-21 Est	8,797,000	13,318,300	18,863,000	40,978,300
FY 21-22 Budg	9,657,500	13,671,200	16,650,700	39,979,400
FY 22-23 Budg	10,085,300	14,006,000	20,005,300	44,096,600
FY 23-24 Budg	10,531,900	14,425,700	20,353,200	45,310,800

GENERAL FUND

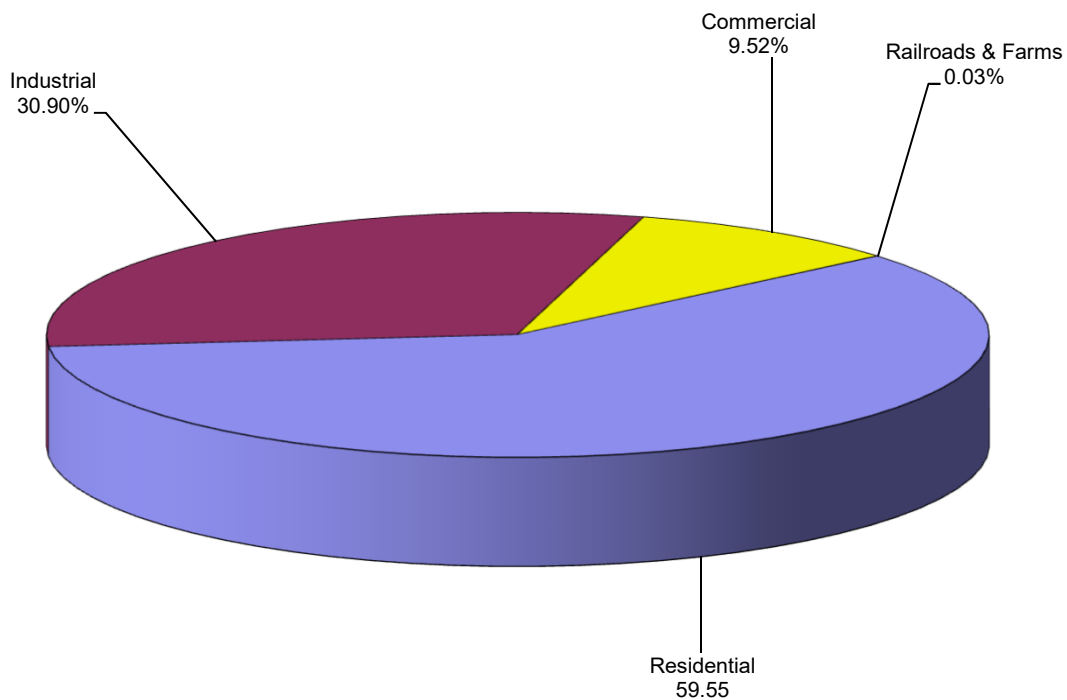
SALES TAX & HOME RULE INCREMENT

LIABILITY MONTH	RECEIPT MONTH	FY 2017		FY 2018		FY 2019		FY 2020		FY 2021	
		Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual**	% Change Over Last FY
MAY	AUG	936,767	8.39%	956,086	2.06%	1,054,856	10.33%	1,171,578	11.07%	989,754	-15.52%
JUNE	SEPT	926,537	2.61%	999,892	7.92%	1,073,157	7.33%	1,086,083	1.20%	1,151,459	6.02%
JULY	OCT	895,131	-2.15%	903,122	0.89%	1,038,474	14.99%	1,084,851	4.47%	1,139,866	5.07%
AUG	NOV	961,348	6.90%	1,034,428	7.60%	1,114,943	7.78%	1,146,397	2.82%	1,119,451	-2.35%
SEPT	DEC	909,801	6.28%	1,000,633	9.98%	1,012,540	1.19%	1,038,837	2.60%	1,095,197	5.43%
OCT	JAN	940,748	1.60%	1,005,439	6.88%	1,108,596	10.26%	1,156,943	4.36%	1,166,891	0.86%
NOV	FEB	933,609	8.89%	1,021,321	9.39%	1,040,631	1.89%	1,043,411	0.27%	1,029,593	-1.32%
DEC	MAR	1,112,001	18.21%	1,089,119	-2.06%	1,081,551	-0.69%	1,096,037	1.34%	1,129,329	3.04%
JAN	APRIL	855,840	6.67%	904,654	5.70%	898,323	-0.70%	1,013,003	12.77%	1,113,969	9.97%
FEB	MAY	812,741	-0.03%	864,472	6.37%	890,653	3.03%	769,970	-13.55%	1,003,204	30.29%
MAR	JUNE	945,882	3.49%	1,023,887	8.25%	1,076,925	5.18%	932,797	-13.38%	1,193,464	27.94%
APRIL	JULY	887,043	-1.02%	960,948	8.33%	1,057,112	10.01%	915,459	-13.40%	1,152,811	25.93%
Surplus Payment								512,434		33,312	
TOTAL SALES TAX		11,117,448	-5.70%	11,764,001	5.82%	12,447,761	5.81%	12,967,800	4.18%	13,318,300	2.70%

** The last four months of FY 2021 are estimated based on current trending.



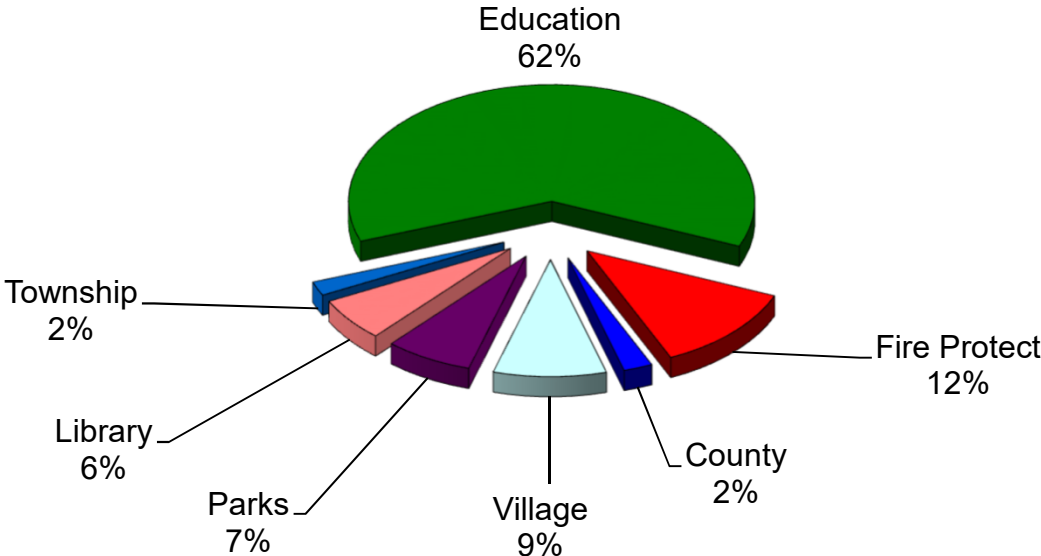
EQUALIZED ASSESSED VALUATION BREAKDOWN BY TYPE OF PROPERTY 2019 VALUATION



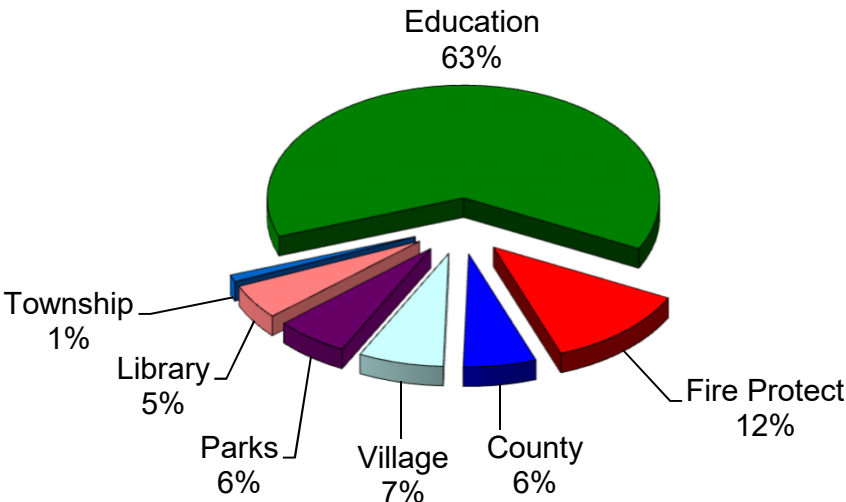
	2019 EAV	% of Total
Residential	753,745,817	59.55%
Industrial	391,112,860	30.90%
Commercial	120,488,872	9.52%
Railroads & Farms	390,357	0.03%
	1,265,737,906	100.0%

PROPERTY TAXES WHERE DO THEY GO?

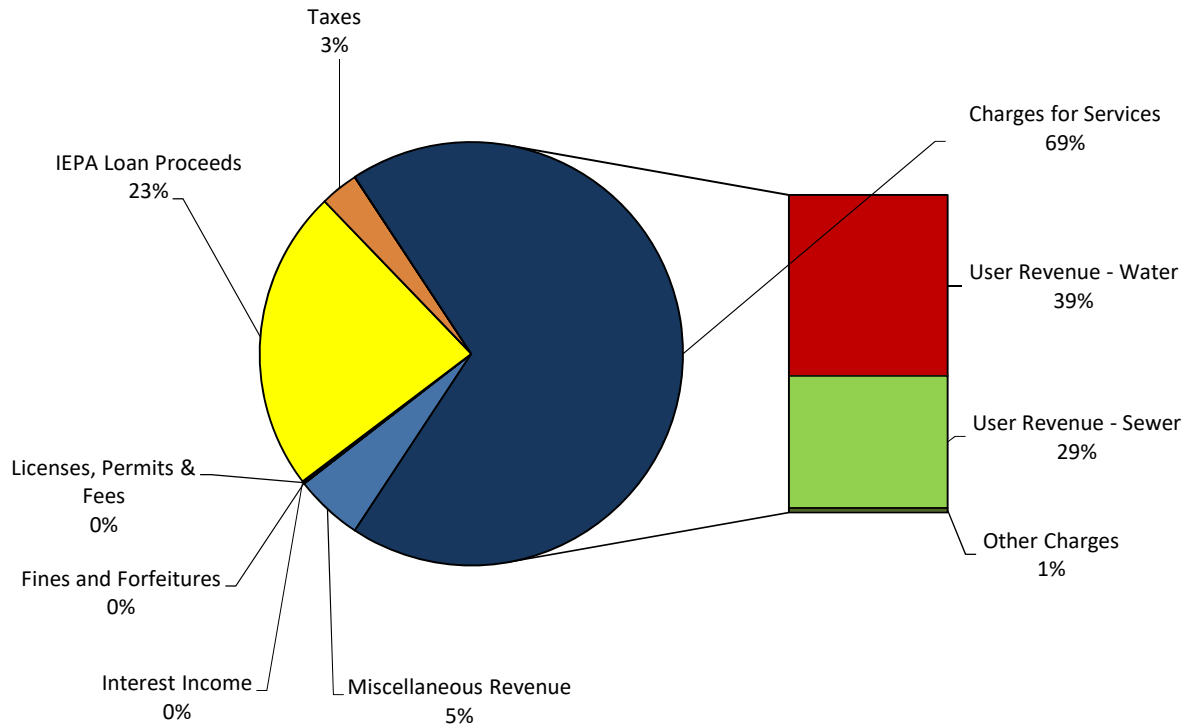
2019 TAX BILL



2009 TAX BILL

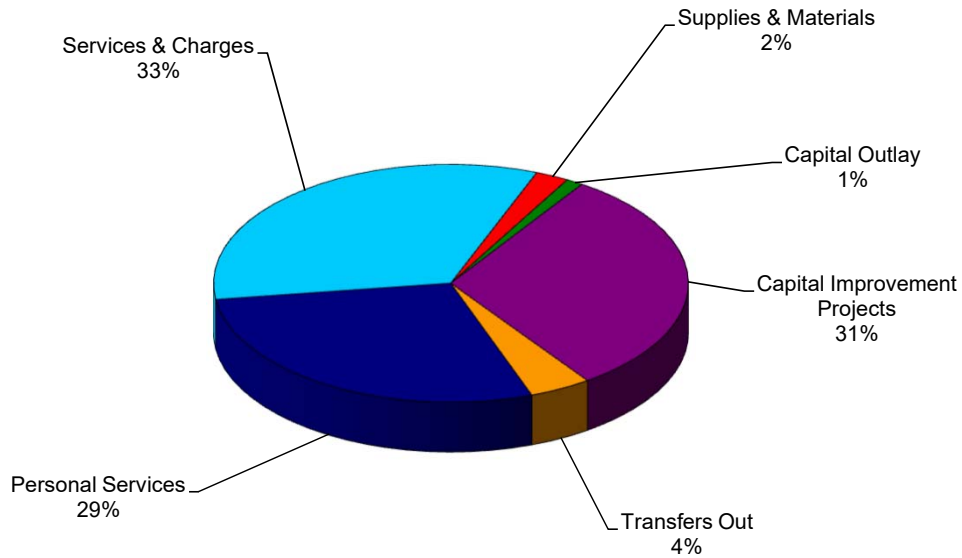


WHERE THE MONEY COMES FROM ENTERPRISE FUND REVENUES 2021-2022 FISCAL YEAR



	FY 2019-20 ACTUAL	FY 2020-21 ESTIMATE	FY 2021-22 BUDGET	% CHANGE FY21 - FY22
Taxes	-	-	699,300	0.00%
Licenses, Permits & Fees	256,987	136,800	35,000	(74.42%)
Fines and Forefeitures	750	-	1,000	0.00%
Charges for Services	16,454,658	15,864,700	16,388,100	3.30%
Interest Income	81,861	9,600	10,000	4.17%
Bond Proceeds	-	6,268,800	5,522,000	100.00%
Miscellaneous Revenue	10,132	509,800	1,250,600	145.31%
Transfers In	1,127,027	-	-	0.00%
Total Revenue	17,931,414	22,789,700	23,906,000	4.90%

WHERE THE MONEY GOES ENTERPRISE FUND EXPENSES 2021-2022 FISCAL YEAR



	FY 2019-20 ACTUAL	FY 2020-21 ESTIMATE	FY 2021-22 BUDGET	% CHANGE FY21 - FY22
Personnel Services	6,522,861	6,821,900	6,848,200	0.39%
Services & Charges	7,958,139	7,732,900	7,990,800	3.34%
Supplies & Materials	814,514	588,300	545,400	(7.29%)
Capital Outlay	141,286	233,100	277,100	18.88%
Capital Imprvmnt Projects-Net*	1,808,230	7,633,800	7,463,000	(2.24%)
Transfers Out	607,878	645,700	1,013,900	57.02%
Total Expenses	17,852,908	23,655,700	24,138,400	2.04%

* The Fiscal 2020 Actual total is net of depreciation, transfer to capital assets, and interest on bonds issued for Capital Improvement Projects.

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2021-22 BUDGET

REVENUES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORMATION TECHNOLOGY	EQUIP. REPL.	DEBT SERVICE
BEGINNING REVENUES	\$95,585,837	\$39,979,400	\$23,906,000	\$1,538,500	\$2,317,200	\$845,800	\$3,835,310
TO/FROM:							
General	(3,953,800)			(1,242,800)	(2,089,500)	(621,500)	
Water/Sewer	(1,013,900)			(295,700)	(197,800)	(192,400)	
Water/Sewer Debt Service	0						
Fleet Services	(46,800)				(29,900)	(16,900)	
Inform Technology	0						
Equip Repl	0						
Debt Service	(235,347)						
ACDC Building Fund	0						
Capital Projects Fund	(375,000)						
Redevelopment	0						
Public Building Fund	(1,200,000)						(1,200,000)
TIF 3	0						
Police Pension	0						
Motor Fuel Tax	(534,500)						
TOTAL TRANSFERS	(7,359,347)	0	0	(1,538,500)	(2,317,200)	(830,800)	(1,200,000)
TOTAL REVENUES	\$88,226,490	\$39,979,400	\$23,906,000	\$0	\$0	\$15,000	\$2,635,310

EXPENDITURES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORMATION TECHNOLOGY	EQUIP. REPL.	DEBT SERVICE
BEGINNING EXPENDITURES	\$85,904,459	\$42,812,200	\$24,138,400	\$1,568,400	\$2,317,200	\$1,007,600	\$2,914,313
FROM/TO:							
General	0						
Water/Sewer	0						
Water/Sewer Debt Service	(563,347)		(328,000)				(235,347)
Fleet Services	(1,538,500)	(1,242,800)	(295,700)				
Inform Technology	(2,317,200)	(2,089,500)	(197,800)	(29,900)			
Equip Repl	(830,800)	(621,500)	(192,400)	(16,900)			
Debt Service	(1,200,000)						
ACDC Building Fund	0						
Capital Projects Fund	0						
Redevelopment	0						
Public Building Fund	(909,500)						
TIF 3	0						
Police Pension	0						
Motor Fuel Tax	0						
TOTAL TRANSFERS	(7,359,347)	(3,953,800)	(1,013,900)	(46,800)	0	0	(235,347)
TOTAL EXPENDITURES	\$78,545,112	\$38,858,400	\$23,124,500	\$1,521,600	\$2,317,200	\$1,007,600	\$2,678,966

Note: The budget, excluding interfund transfers, shows fund revenues and expenses without the "double-counting"

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2021-22 BUDGET

REVENUES

CAPITAL PROJECTS	ACDC	WATER SEWER DEBT	PUBLIC BLDG	TIF 3	POLICE PENSION	MFT	FUND
\$0	\$0	\$889,427	\$3,208,400	\$127,000	\$14,323,900	\$4,614,900	BEGINNING REVENUES
		(328,000)					TO/FROM: General Water/Sewer Water/Sewer Fleet Services Inform. Systems Equip. Repl. Debt Service
		(235,347)	(375,000)				ACDC Building Fund Capital Projects Fund Redevelopment Public Building Fund TIF 3
			(534,500)				Police Pension Motor Fuel Tax
0	0	(563,347)	(909,500)	0	0	0	TOTAL TRANSFERS
\$0	\$0	\$326,080	\$2,298,900	\$127,000	\$14,323,900	\$4,614,900	TOTAL REVENUES

EXPENDITURES

CAPITAL PROJECTS	ACDC	WATER SEWER DEBT	PUBLIC BLDG	TIF 3	POLICE PENSION	MFT	FUND
\$450,000	\$0	\$888,646	\$2,585,000		\$4,023,900	\$3,198,800	BEGINNING EXPENDITURES
			(1,200,000)				FROM/TO: General Water/Sewer Water/Sewer Fleet Services Inform. Systems Equip. Repl. Debt Service
(375,000)						(534,500)	ACDC Building Fund Capital Projects Fund Redevelopment Public Building Fund TIF 3
							Police Pension Motor Fuel Tax
(375,000)	0	0	(1,200,000)	0	0	(534,500)	TOTAL TRANSFERS
\$75,000	\$0	\$888,646	\$1,385,000	\$0	\$4,023,900	\$2,664,300	TOTAL EXPENDITURES



(BLANK)

VILLAGE OF ADDISON

CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The Village of Addison annually prepares a Capital Improvement Program (CIP) for the five-year period beginning with the next fiscal year. The CIP is a planning document which is reviewed by the Village Board and is prepared by the Village Manager and Finance Director with the assistance of all Department Heads. Included are capital expenditures projected to cost in excess of \$25,000 which also have an expected lifetime of one or more years. The CIP is subject to further review and approval by the Village Board during the final budget process, based on available resources and expenditure requirements of the operations budget. What follows is a summary of all CIP expenditures and projects included in the budget for FY 2021-22.

CAPITAL SPENDING

Land/Building	\$1,460,000
Street	3,115,800
Water System	6,463,000
Sewer System	0
WasteWater	1,000,000
Miscellaneous	<u>0</u>
TOTAL	<u><u>\$12,038,800</u></u>

FUND (DEPARTMENT)

Motor Fuel Tax (Community Development, Street)	\$3,115,800
Capital Projects (E&F)	75,000
Public Building (B&G, Com Dev, E&F, Fleet, Wastewater)	1,385,000
ACDC Building	0
TIF # 2	0
TIF # 3	0
Fleet Services	0
Information Technology	0
Water & Sewer (Water, Sewer, Wastewater)	7,463,000
TOTAL	<u><u>\$12,038,800</u></u>

The following pages present a five-year summary of CIP projects and funding sources.

**CAPITAL IMPROVEMENT PROGRAM (CIP)
FIVE YEAR SPENDING & FUNDING SUMMARY**

ACCT NO.	CAPITAL SPENDING	FUND	2019-20 ACTUAL	2020-21 EST ACT	2021-22 BUDGET	2022-23 PROJ	2023-24 PROJ	2024-25 PROJ
LAND/BUILDINGS								
440.9944.4404	PUBLIC WORKS FACILITY	PUB BLDG	0	0	90,500 a,t	1,330,000 a,t	0	0
440.9944.4405	VILLAGE HALL/POLICE FACILITY	"	389,467 a,t	1,224,400 a,t	1,109,500 a,t	1,020,000 a,t	315,000 a,t	0
440.9944.4405	BLDG IMPRV - HISTORICAL	"	0	0	35,000 a,t	0	0	0
440.9944.4537	SEWER & WASTEWATER FACILITIES	"	139,300 a,t	110,900 a,t	150,000 a,t	0	0	0
400.9940.4306	LAND ACQUISITION	CAP PROJ	0	3,401,700 b	75,000 a	0	0	0
400.9940.4601	ACDC BUILDING	ACDC	1,917 b	0	0	0	0	0
	SUBTOTAL		530,684	4,737,000	1,460,000	2,350,000	315,000	0
STREETS								
250.9925.4401	STREET MAINT. PROGRAM	MFT	1,970,228 a,m	2,152,100 a,m	2,071,000 a,m,c2	2,393,000 a,m,c2	2,719,000 a,m,c2	0
250.9925.4415	ARMY TRAIL - MILL-RT 53 - STP	"	750,654 a,m	458,979 a,m	110,000 a,m	0	0	0
250.9925.4415	FULLERTON - STP	"	1,156,629 a,m	145,887 a,m	33,600 a,m	0	0	0
250.9925.4415	ROUTE 53 - ARMY TRAIL-LAKE	"	0	373,600 a,m	0	0	0	0
250.9925.4415	ARMITAGE - VILLA PARK	"	0	13,000 a,t	0	0	0	0
250.9925.4415	KINGS POINT PATCHING PROGRAM	"	0	15,000 a,m	0	0	0	0
250.9925.4415	LORRAINE GAP IMPROVEMENTS	"	0	4,600 a,m	0	0	0	0
250.9925.4415	BYRON AVE RESURFACE	"	0	57,000 a,m	0	0	0	0
250.9925.4415	ROZANNE BRIDGE	"	0	3,800 a,m	0	0	0	0
250.9925.4415	LOMBARD ROAD - FULLERTON-LAKE	"	0	0	0	0	179,600 a,m	616,900 a,m
250.9925.4415	KINGERY WEST RESURFACE	"	0	37,800 a,m,c2	576,200 a,m,c2	193,000 a,m,c2	0	0
250.9925.4459	MFT SIDEWALK PROGRAM	"	125,000 a,t	125,000 a,t	125,000 a,t	125,000 a,t	125,000 a,t	125,000 a,t
250.9925.4459	SIDEWALK PROGRAM - TRIP HAZARD	"	123,838 a,t	150,000 a,t	150,000 a,t	150,000 a,t	150,000 a,t	150,000 a,t
250.9925.4459	ADA SIDEWALK COMPLIANCE	"	42,450 a,t	50,000 a,t	50,000 a,t	50,000 a,t	50,000 a,t	50,000 a,t
	SUBTOTAL		4,168,799	3,586,766	3,115,800	2,911,000	3,223,600	941,900
WATER SYSTEM								
500.5010.4503	WATERMAIN REPLACEMENT	WATER	1,502,301 a	1,365,000 a	735,000 a	925,000 a	1,055,000 a	0
500.5010.4519	AUTOMATIC METER READ	"	0	478,000 b	4,478,000 b	0	0	0
500.5010.4550	NORTH RTE 53 WATERMAIN/BP ANNEX	"	0	0	1,250,000 a	955,000 a	105,000 a	0
	SUBTOTAL		1,502,301	1,843,000	6,463,000	1,880,000	1,160,000	0
SEWER SYSTEM								
500.5031.4551	PUMPING STATIONS	SEWER	122,500 a	0	0	0	0	0
	SUBTOTAL		122,500	0	0	0	0	0
WATER POLLUTION CONTROL								
500.5032.4587	ANAEROBIC DIGESTER	WW	278,541 b	5,790,800 b	1,000,000 b	0	0	0
	SUBTOTAL		278,541	5,790,800	1,000,000	0	0	0
MISCELLANEOUS								
400.9940.4475	NOISE WALLS	CAP PROJ	17,600 g	9,200 g	0	0	0	0
470.9947.4538	TOWN CENTER DEVELOPMENT	TIF 3	101,738 a	187,300 a	0	0	0	0
470.9947.4538	VILLAGE GREEN DRAINAGE IMPRVMENTS	"	49,644 a	130,800 a	0	0	0	0
	SUBTOTAL		168,982	327,300	0	0	0	0
	TOTAL CAPITAL SPENDING		6,771,807	16,284,866	12,038,800	7,141,000	4,698,600	941,900

CAPITAL FUNDING SOURCES (Some sources may have been received in one year, but expended in future years.)

a. CASH ON HAND	1,776,183	1,683,100	2,060,000	(513,000)	1,160,000	0
b. DEBT FINANCING	280,458	9,670,500	5,478,000	0	0	0
c. GRANTS						
1. FEDERAL	0	0	0	0	0	0
2. STATE	0	37,800	2,647,200	2,586,000	2,719,000	0
3. LOCAL	0	0	0	0	0	0
4. CDBG	0	0	0	0	0	0
5. CMAQ	0	0	0	0	0	0
g. INSURANCE PROCEEDS	17,600	9,200	0	0	0	0
m. MOTOR FUEL TAX	3,877,511	3,210,966	143,600	2,393,000	179,600	616,900
t. HOME RULE SALES TAX	820,055	1,673,300	1,710,000	2,675,000	640,000	325,000
	TOTAL CAPITAL FUNDING	6,771,807	16,284,866	12,038,800	7,141,000	4,698,600

Capital Improvement Program (CIP) Impact on FY 2021-22 Operating Budget

Most of the capital improvement projects listed in the Village's CIP Five Year Spending and Funding Summary will not cause an increase or a decrease in operating expenses. As infrastructure is improved and replaced, one could argue that maintenance costs should decrease. However, it is assumed that other infrastructure will "replace" the maintenance needs so there has been no decrease in budgeted maintenance. Projects that will affect operating expenses include the following:

Land/Building

4404 Public Works Facility

The Village will be migrating the HVAC software to the latest platform and relocating an above-ground generator tank at the public Works Facility.

Operating Budget Impact: The HVAC software migration will reduce the man hours currently being utilized to control the HVAC at the Public Works Facility and reduce the maintenance costs incurred. Replacing and relocating an above-ground generator tank will save on maintenance costs and provide piping that feeds directly into the generator room, thereby reducing man hours necessary to maintain the tank.

4405 Village Hall/Police Facility

The Village will be constructing a storage facility behind Village Hall, in addition to reconfiguring and resurfacing the Village Hall parking lot.

Operating Budget Impact: Parking lot improvements will reduce the annual maintenance which has included patching and crack sealing. Constructing a storage facility will reduce the cost of renting trailers for storage.

4413 Historical Museum

The Village will be replacing the garage on the Century House.

Operating Budget Impact: Replacing the garage on the Century House will reduce the maintenance costs currently being incurred due to a leaky roof that is no longer patchable.

Water System

4519 Automatic Meter Read (AMR)

This account records the cost of replacing the current AMR system which is no longer supported.

Operating Budget Impact: Replacing all meters that have served their useful life will provide more accurate reads and limit the unaccounted water usage.

Capital Improvement Program (CIP) Impact on FY 2021-22 Operating Budget (Cont'd)

Water System (Cont'd)

4550 North Rte 53 Watermain/BP Annex

Engineering for the BP annexation has begun; however, BP will be financing this project.

Operating Budget Impact: The costs involved with this annexation will be reimbursed by BP.

Water Pollution Control

4587 Anaerobic Digester

This account records the final cost of total replacement of five (5) anaerobic digesters.

Operating Budget Impact: The anaerobic digesters are over 30 years old and in need of total replacement. Many maintenance costs will be reduced due to the newness of the system.

Streets

4459 Sidewalk Replacement

This account records the funding for the Village's sidewalk replacement program to limit potential trip hazards.

Operating Budget Impact: The elimination of potential trip hazards will decrease the Village's liability and insurance exposure, thereby potentially lowering insurance premiums.

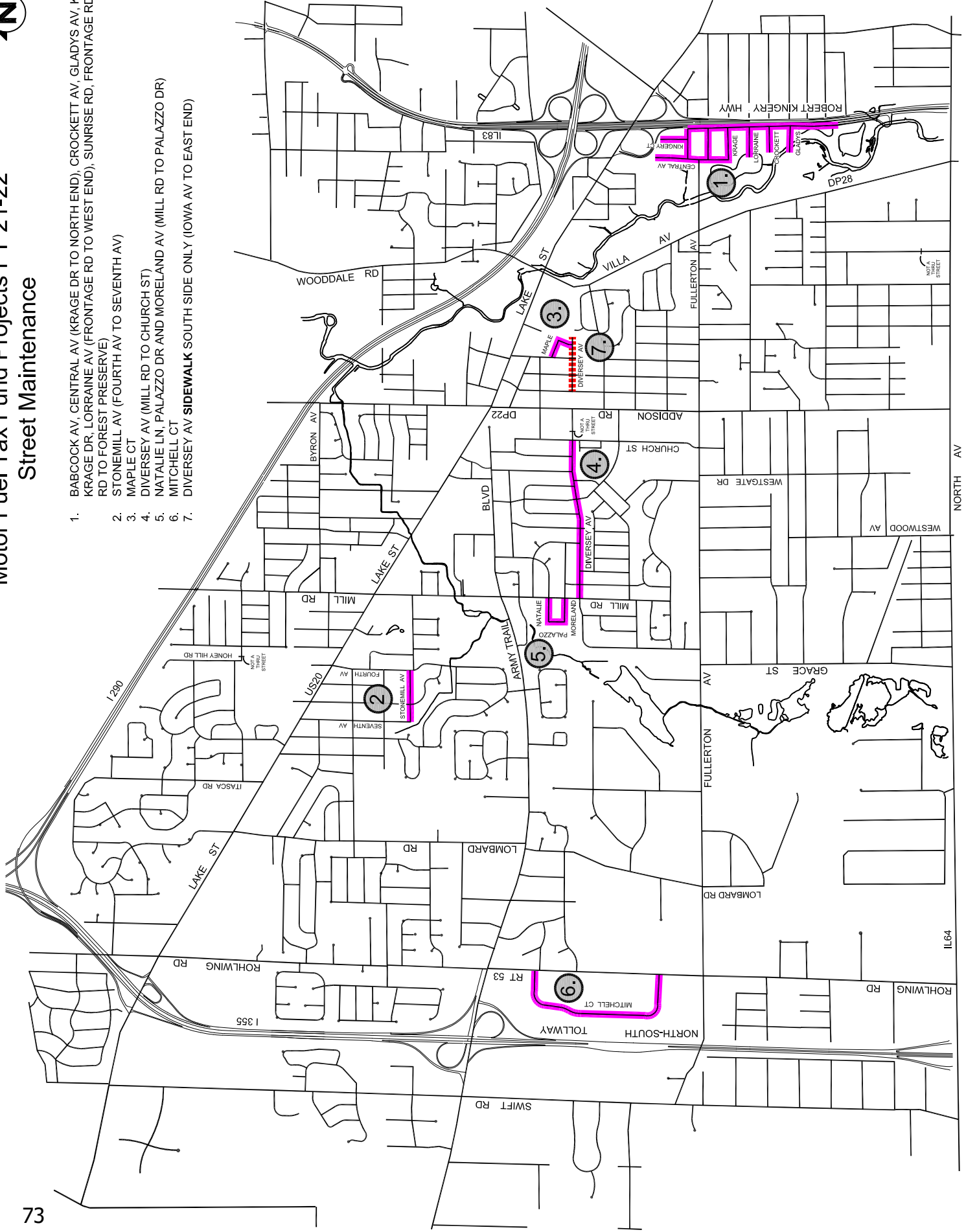
VILLAGE OF ADDISON

Motor Fuel Tax Fund Projects FY 21-22

Street Maintenance



1. BABCOCK AV, CENTRAL AV (KRAGE DR TO NORTH END), CROCKETT AV, GLADYS AV, KINGERY CT, KRAGE DR, LORRAINE AV (FRONTAGE RD TO WEST END), SUNRISE RD, FRONTAGE RD (SUNRISE RD TO FOREST PRESERVE)
2. STONEMILL AV (FOURTH AV TO SEVENTH AV)
3. MAPLE CT
4. DIVERSEY AV (MILL RD TO CHURCH ST)
5. NATALIE LN, PALAZZO DR AND MORELAND AV (MILL RD TO PALAZZO DR)
6. MITCHELL CT
7. DIVERSEY AV **SIDEWALK** SOUTH SIDE ONLY (IOWA AV TO EAST END)



DEBT SUMMARY

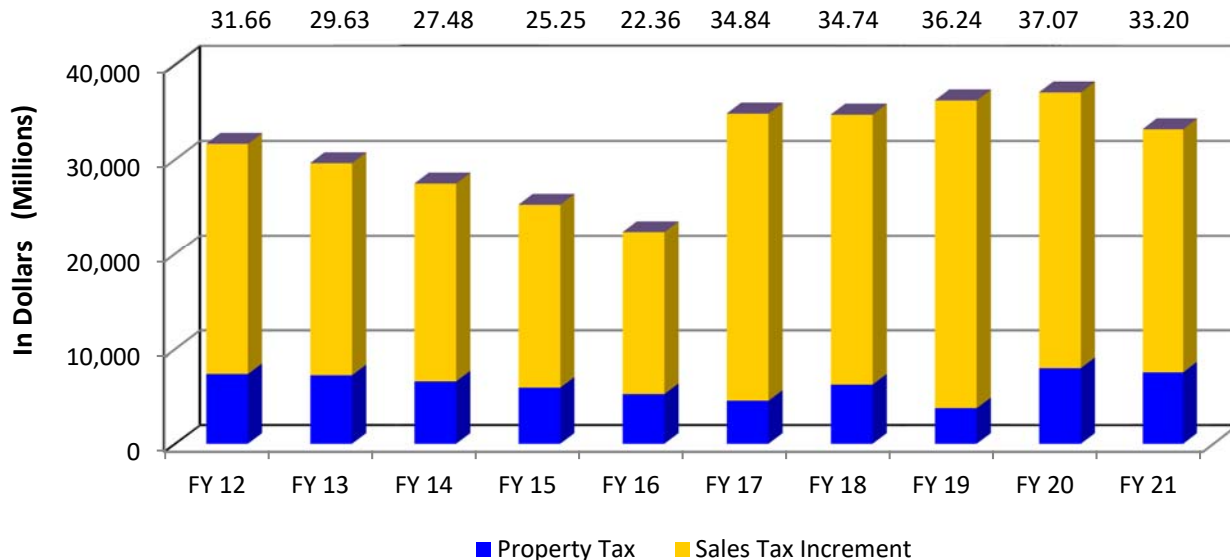
OVERVIEW AND DEBT FINANCING PRINCIPLES

The Village of Addison has historically taken a conservative approach to debt financing. The goal of the Village’s debt policy is to maintain the ability to provide high quality essential Village services in a cost-effective manner. Policymakers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects. The chart below shows a brief history of the Village’s outstanding bond debt.

VILLAGE OF ADDISON
Outstanding Bond Debt
Fiscal Years Ending 2012 through 2021



Note: The higher debt in FY 17 is due to the 2016A and 2017 GO issues for the new Addison Consolidated Dispatch Center construction. The higher debt in FY 19 is due to the 2017A Refunding Bond issue. The higher debt in FY 20 is due to the 2020 Taxable GO Bond used for Land Acquisition. The property tax on the 2016A, 2017 and 2020 issues will be abated and paid by existing home rule sales tax increment revenues.

DEBT SUMMARY

(Cont'd)

LEGAL DEBT MARGIN

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

"The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:...indebtedness which is outstanding on the effective day (July 1, 1971) of this constitution or which is thereafter approved by referendum... shall be included in the foregoing percentage amounts."

To date the General Assembly has set no limits for home rule municipalities.

TYPES OF VILLAGE DEBT

The Village's general obligation bond rating is AA+ from Fitch Inc. and AA from Standard & Poor's. This positions the Village to secure more favorable interest rates. A general obligation bond has the full faith and credit of the Village pledged. The general obligation alternate revenue bonds, which are a pledge of a specific revenue source, (i.e. utility taxes, sales taxes, water revenues) and a tax levy, carry the same rating. However, all other types of debt instruments are of a lesser credit quality and therefore will have higher relative interest rates. An approximate ranking is as follows:

General Obligation/General Obligation Alternate Revenue
Water and Sewer Revenue
Special Service Area
Special Assessment

CONCLUSION

The Village issues new debt only after careful consideration of the benefits of the capital project being financed and a conservative analysis of the revenue sources required to pay off the debt. By following these practices and by monitoring the total debt burden, the Village has been able to maintain a high bond rating, which equates to lower interest costs. The Village's overall financial health is good, and by following sound financial and management policies, the Village Board and staff will emphasize continued efforts toward maintaining and improving the Village's financial performance in the coming years.

The charts on the following pages provide summaries of outstanding bond issues and future debt service requirements.

**VILLAGE OF ADDISON
SUMMARY OF OUTSTANDING BOND ISSUES
AS OF APRIL 30, 2021**

<u>ISSUE</u>	<u>PURPOSE</u>	<u>AMOUNT ISSUED</u>	<u>MATURITY DATE</u>	<u>AMOUNT OUTSTANDING</u>		
				<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
GENERAL OBLIGATION DEBT						
2015 REFUNDING BOND	ADVANCE REFUNDING 2006 C & 2007 - Partial	8,995,000	12/15/26	6,240,000	906,450	7,146,450
2016 A G.O. BOND	ACDC AND CAPITAL	9,525,000	12/15/37	9,525,000	2,913,325	12,438,325
2016 B REFUNDING BOND	ADVANCE REFUNDING 2006 A	2,130,000	12/15/27	1,350,000	143,550	1,493,550
2017 G.O. BOND	ACDC AND W/S CAPITAL	5,400,000	12/15/32	3,600,000	909,000	4,509,000
2017 A G.O. BOND	ADVANCE REFUNDING 2010	2,470,000	12/15/30	2,230,000	427,848	2,657,848
2020 TAXABLE G.O. BOND	LAND ACQUISITION - LUTHERBROOK	4,000,000	12/15/39	3,880,000	1,071,410	4,951,410
TOTAL ALL BONDS				<u>26,825,000</u>	<u>6,371,583</u>	<u>33,196,583</u>

LOANS

NEVA-BYRON LOAN	CONSTRUCTION OF NEVA-BYRON SEWER	5,588,000	5/30/12	<u>6,395,642</u>	<u>1,001,074</u>	<u>7,396,715</u>
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The Debt Service section has individual bond payment details and a Debt Service to Maturity Schedule.

ANNUAL DEBT SERVICE REQUIREMENTS

(PRINCIPAL AND INTEREST)

<u>FUND/ISSUE</u>	<u>FUNDING SOURCE</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
		<u>ACTUAL</u>	<u>EST ACT</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
DEBT SERVICE FUND						
2010 TAXABLE G.O.	PROPERTY TAX	159,845	160,270	0	0	0
2012 REFUNDING	PROPERTY TAX	443,920	627,300	0	0	0
2017 A G.O. BOND	PROPERTY TAX	93,150	252,500	258,910	264,730	264,830
2020 TAXABLE G.O. BOND	PROPERTY TAX	0	195,116	234,070	236,678	239,203
SUBTOTAL - PROPERTY TAX		<u>696,915</u>	<u>1,235,186</u>	<u>492,980</u>	<u>501,408</u>	<u>504,033</u>
2008 REFUNDING	SALES TAX INCREMENT	1,074,250	1,060,500	0	0	0
2015 REFUNDING	SALES TAX INCREMENT	1,090,000	1,111,000	1,135,650	1,158,800	1,186,000
2016 A G.O.	SALES TAX INCREMENT	253,782	253,800	598,783	601,883	604,783
2016 B REFUNDING	SALES TAX INCREMENT	246,500	247,500	248,400	244,200	247,900
2017 G.O.	SALES TAX INCREMENT	769,500	751,500	433,500	424,590	415,500
SUBTOTAL - SALES TAX		<u>3,434,032</u>	<u>3,424,300</u>	<u>2,416,333</u>	<u>2,429,473</u>	<u>2,454,183</u>
IEPA LOAN 1	OPERATING REVENUE	390,908	390,900	390,907	390,908	390,908
IEPA LOAN 2	OPERATING REVENUE	119,211	119,200	119,300	119,200	119,210
IEPA LOAN 3 - Estimated	OPERATING REVENUE	0	0	0	431,523	431,524
IEPA LOAN 4 - Estimated	OPERATING REVENUE	0	0	143,191	286,382	286,382
SUBTOTAL - IEPA LOANS		<u>510,119</u>	<u>510,100</u>	<u>653,398</u>	<u>1,228,013</u>	<u>1,228,024</u>
TOTAL DEBT SERVICE FUND		<u>4,641,066</u>	<u>5,169,586</u>	<u>3,562,711</u>	<u>4,158,894</u>	<u>4,186,240</u>

GENERAL FUND

Narrative

This all-purpose fund handles the operations of the municipality not accounted for in a separate fund. The functional areas included in this fund are:

Administration
Boards & Commissions
Finance
Community Relations
Building & Grounds
Police
Henry Hyde Resource Center
Consolidated Dispatch Center
Community Development
Electrical & Forestry
Street

GENERAL FUND REVENUES

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 100 - GENERAL FUND								
REVENUE								
Department 1000 - GENERAL FUND REVENUES								
TAXES								
100.1000-3001	PROPERTY TAX-CURRENT	\$4,741,999.19	\$5,133,991.11	\$5,300,000.00	\$5,302,000.00	\$5,514,100.00	\$5,734,700.00	\$5,964,100.00
100.1000-3002	PROPERTY TAX-PRIOR YEAR	.00	1,615.32	1,000.00	.00	.00	.00	.00
100.1000-3003	ROAD & BRIDGE TAX-CURRENT	449,179.30	449,137.26	450,000.00	450,000.00	463,500.00	477,400.00	491,700.00
100.1000-3004	ROAD & BRDG TAX-PRIOR YR	.00	.00	.00	.00	.00	.00	.00
100.1000-3007	POL PENSION PROPERTY TAX	3,041,101.24	3,223,120.05	3,459,200.00	3,495,000.00	4,143,400.00	4,350,600.00	4,567,800.00
100.1000-3010	REAL ESTATE TRANSFER TAX	947,050.90	672,503.50	550,000.00	555,000.00	555,000.00	505,000.00	505,000.00
100.1000-3025	TELECOMMUNICATIONS TAX	934,729.27	810,637.81	750,000.00	722,600.00	702,600.00	682,600.00	662,600.00
100.1000-3031	SALES TAX INCREMENT	2,060,463.10	2,114,863.63	2,266,500.00	2,097,900.00	2,097,900.00	2,160,800.00	2,235,600.00
100.1000-3045	AUTO RENTAL TAX	41,063.88	64,182.00	80,300.00	29,100.00	29,100.00	30,000.00	30,900.00
100.1000-3046	VIDEO GAMING TAX-STATE	372,451.79	356,065.10	415,100.00	220,000.00	260,000.00	300,000.00	340,000.00
100.1000-3048	LOCAL ADULT USE CANNABIS TAX	.00	.00	.00	438,100.00	480,000.00	480,000.00	480,000.00
100.1000-3050	ROOM TAX HOTEL/MOTEL	323,781.63	311,371.38	422,300.00	75,000.00	150,000.00	200,000.00	250,000.00
<i>TAXES Totals</i>		\$12,511,820.30	\$13,137,487.16	\$13,694,400.00	\$13,384,700.00	\$14,395,600.00	\$14,921,100.00	\$15,527,700.00
LICENSES, PERMITS, & FEES								
<i>LICENSES/PERMITS</i>								
100.1000-3101	VEHICLE LICENSES	524,908.50	515,028.00	520,000.00	455,900.00	455,900.00	455,900.00	455,900.00
100.1000-3110	BUSINESS LICENSES	249,088.80	291,495.24	265,000.00	262,300.00	262,300.00	262,300.00	262,300.00
100.1000-3115	LIQUOR LICENSES	209,290.00	132,965.00	210,000.00	25,000.00	25,000.00	25,000.00	25,000.00
100.1000-3117	MULTIPLE DWELLING LICENSE	291,070.00	309,815.00	197,000.00	207,000.00	200,000.00	200,000.00	200,000.00
100.1000-3118	BUILDING PERMITS	383,879.94	657,684.09	471,000.00	325,000.00	350,000.00	325,000.00	325,000.00
<i>LICENSES/PERMITS Totals</i>		\$1,658,237.24	\$1,906,987.33	\$1,663,000.00	\$1,275,200.00	\$1,293,200.00	\$1,268,200.00	\$1,268,200.00
FEES								
100.1000-3120	BUILDING & ZONING SUB FEE	5,550.00	4,680.00	8,000.00	3,500.00	3,500.00	3,500.00	3,500.00
100.1000-3123	PLAN REVIEW FEES	53,987.50	48,149.88	35,000.00	26,700.00	26,700.00	26,700.00	26,700.00
100.1000-3125	DEVELOPMENT REVIEW FEE	32,749.00	71,947.00	20,000.00	15,200.00	15,200.00	15,200.00	15,200.00
100.1000-3130	FRANCHISE FEE- TELEPHONE	98,834.79	240,398.07	150,000.00	125,000.00	125,000.00	125,000.00	125,000.00
100.1000-3131	FRANCHISE FEE-CATV	315,733.67	201,447.31	360,000.00	325,000.00	325,000.00	325,000.00	325,000.00
100.1000-3132	FRANCHISE FEE FOR ERF - PEG	63,990.16	21,432.13	29,500.00	29,500.00	29,500.00	29,500.00	29,500.00
100.1000-3140	ANNEXATION/TAP ON FEES	24,790.07	95,110.95	30,000.00	20,200.00	20,000.00	20,000.00	20,000.00
100.1000-3150	ALARM PERMIT FEES	14,400.00	13,535.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
100.1000-3170	SOLICITORS FEES	1,100.00	1,180.00	1,500.00	.00	.00	.00	.00
100.1000-3175	CHARITY GAME FEES-STATE	4,217.69	1,764.20	1,800.00	900.00	900.00	900.00	900.00
100.1000-3180	SEX OFFENDERS REG FEE	1,185.00	1,005.00	1,200.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1000-3190	FINGERPRINTING FEE	525.00	975.00	700.00	700.00	700.00	700.00	700.00
100.1000-3195	BUS LIC BACKGROUND FEE	11,534.00	10,856.51	9,000.00	5,000.00	7,000.00	10,000.00	10,000.00

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1000-3196	FIRE PLAN REVIEW FEES	23,700.00	25,441.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00
100.1000-3197	PLUMBING INSPECT FEE-TPI	386.00	.00	.00	.00	.00	.00	.00
100.1000-3198	REVIEW & INSPECTION FEES	137,966.13	244,788.11	150,000.00	200,000.00	200,000.00	175,000.00	175,000.00
100.1000-3206	COURT FEE-TRAFFIC VIOLATN	11,774.00	3,674.02	10,000.00	3,000.00	5,000.00	5,000.00	5,000.00
100.1000-3214	ADMIN FEE-BAIL BONDS-PD	4,938.00	2,412.00	4,000.00	1,500.00	1,500.00	1,500.00	1,500.00
100.1000-3220	VEHICLE IMPOUND FEE	63,281.50	49,500.00	55,000.00	38,000.00	38,000.00	38,000.00	38,000.00
100.1000-3222	TRUCK OVERWEIGHT PERMIT FEE	20,220.00	21,365.00	19,000.00	20,000.00	20,000.00	20,000.00	20,000.00
100.1000-3223	FTA WARRANT FEE-PD	4,640.00	3,080.00	3,900.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1000-3225	FALSE ALARM CHARGES-OTHER	27,300.00	28,210.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
<i>FEES Totals</i>		\$922,802.51	\$1,090,951.18	\$943,600.00	\$872,200.00	\$876,000.00	\$854,000.00	\$854,000.00
<i>LICENSES, PERMITS, & FEES Totals</i>		\$2,581,039.75	\$2,997,938.51	\$2,606,600.00	\$2,147,400.00	\$2,169,200.00	\$2,122,200.00	\$2,122,200.00
<i>INTERGOVERNMENTAL</i>								
100.1000-3005	REPLACEMENT TAX	157,797.36	171,048.96	185,000.00	140,000.00	140,000.00	140,000.00	140,000.00
100.1000-3020	INCOME TAX	3,586,661.12	4,003,933.30	4,180,000.00	4,152,300.00	4,274,300.00	4,400,000.00	4,529,500.00
100.1000-3030	SALES TAX	10,387,298.58	11,175,807.11	11,402,800.00	11,220,400.00	11,510,400.00	11,845,200.00	12,190,100.00
100.1000-3034	LOCAL USE TAX	1,142,877.96	1,320,373.02	1,308,500.00	1,625,400.00	1,671,500.00	1,719,000.00	1,767,900.00
100.1000-3047	ADULT USE CANNABIS EXCISE TAX	.00	10,482.48	12,000.00	24,000.00	36,000.00	36,000.00	36,000.00
100.1000-3806	REIMB-TRAINING POLICE	14,319.80	.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.1000-3817	REIMB-PD SERV DUMEG/MISC	.00	22,500.00	30,000.00	11,200.00	11,200.00	11,200.00	11,200.00
100.1000-3828	REIMBURSE PD OFFICERS-DEA	104,358.08	115,587.66	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
100.1000-3829	REIMBURSE PD OFFICERS ICE	100,777.31	109,741.19	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
<i>INTERGOVERNMENTAL Totals</i>		\$15,494,090.21	\$16,929,473.72	\$17,323,300.00	\$17,378,300.00	\$17,848,400.00	\$18,356,400.00	\$18,879,700.00
<i>CHARGES FOR SERVICES</i>								
<i>GARBAGE</i>								
100.1000-3350	ADMIN FEE-GARBAGE COIL	265,701.59	269,246.53	270,000.00	230,000.00	240,000.00	250,000.00	260,000.00
100.1000-3351	BRUSH PICK UP	100,161.48	93,082.03	106,800.00	95,000.00	95,000.00	95,000.00	95,000.00
<i>GARBAGE Totals</i>		\$365,863.07	\$362,328.56	\$376,800.00	\$325,000.00	\$335,000.00	\$345,000.00	\$355,000.00
<i>POLICE</i>								
100.1000-3360	POLICE DISPATCH CENTER	3,721,134.43	3,612,754.61	3,905,100.00	3,905,100.00	4,022,300.00	4,143,000.00	4,267,300.00
100.1000-3361	SCHOOL LIAISON	222,216.49	167,393.84	125,000.00	132,800.00	65,000.00	65,000.00	65,000.00
100.1000-3362	SCHOOL SECURITY	.00	.00	10,000.00	.00	10,000.00	10,000.00	10,000.00
100.1000-3363	PUBLIC SAFETY-DUPAGEMETRO	17,477.00	.00	.00	.00	.00	.00	.00
<i>POLICE Totals</i>		\$3,960,827.92	\$3,780,148.45	\$4,040,100.00	\$4,037,900.00	\$4,097,300.00	\$4,218,000.00	\$4,342,300.00
<i>CHARGES FOR SERVICES Totals</i>								
<i>FINES & FORFEITS</i>		\$4,326,690.99	\$4,142,477.01	\$4,416,900.00	\$4,362,900.00	\$4,432,300.00	\$4,563,000.00	\$4,697,300.00
100.1000-3201	POLICE FINES	195,344.33	203,434.75	200,000.00	135,000.00	125,000.00	125,000.00	125,000.00
100.1000-3202	PARKING FINES	325,043.40	275,064.58	300,000.00	151,600.00	125,000.00	125,000.00	125,000.00
100.1000-3207	OVERWEIGHT TRUCK FINES	5,488.47	9,922.33	12,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1000-3208.1510	ADMINISTRATIVE ADJUDICATION POLICE	15,728.94	23,746.18	25,000.00	6,000.00	6,000.00	6,000.00	6,000.00
100.1000-3208.2010	ADMINISTRATIVE ADJUDICATION COMMUNITY	45,600.00	41,600.00	30,000.00	7,800.00	7,800.00	7,800.00	7,800.00
100.1000-3209	RED LIGHT CAM ENFORCEMENT	233,500.20	237,352.44	177,100.00	165,600.00	165,600.00	165,600.00	165,600.00
100.1000-3215	ANIMAL IMPOUNDING FEE	100.00	.00	.00	100.00	100.00	100.00	100.00
<i>FINES & FORFEITS Totals</i>		\$820,805.34	\$791,120.28	\$744,100.00	\$467,100.00	\$430,500.00	\$430,500.00	\$430,500.00
<i>GRANTS</i>								
100.1000-3812	GRANT - COVID/CARES	.00	.00	.00	1,886,500.00	.00	.00	.00
<i>GRANTS Totals</i>		\$0.00	\$0.00	\$0.00	\$1,886,500.00	\$0.00	\$0.00	\$0.00

GENERAL FUND REVENUES

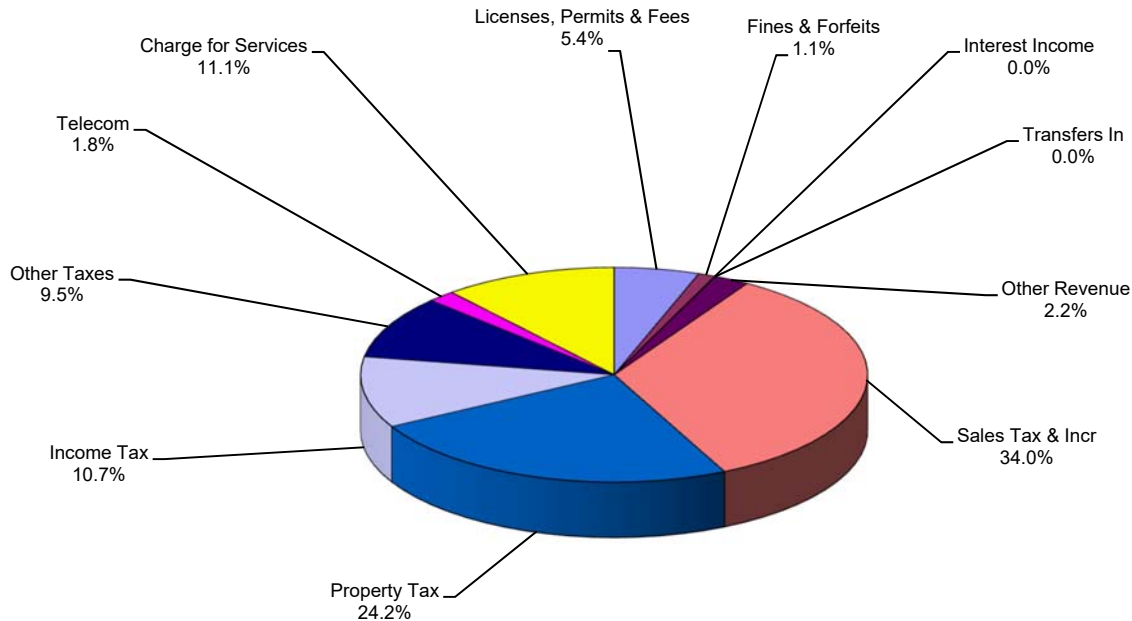
Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>CONTRIBUTIONS</i>								
100.1000-3897	SPECIAL EVENTS REVENUES - SPONSORS, ETC	33,100.00	25,900.00	.00	(1,000.00)	30,000.00	30,000.00	30,000.00
	<i>CONTRIBUTIONS Totals</i>	\$33,100.00	\$25,900.00	\$0.00	(\$1,000.00)	\$30,000.00	\$30,000.00	\$30,000.00
<i>MISCELLANEOUS</i>								
100.1000-3808	COM ED ENERGY PROGRAM	1,835.40	.00	.00	4,000.00	100,000.00	100,000.00	100,000.00
100.1000-3822	SALE MAPS & PUBLICATIONS	657.60	54.55	100.00	100.00	100.00	100.00	100.00
100.1000-3824	SALE-POSTAGE STAMPS-UPS	617.00	649.00	500.00	500.00	500.00	500.00	500.00
100.1000-3830	POLICE REPORTS	7,836.60	9,270.95	8,000.00	5,600.00	5,600.00	5,600.00	5,600.00
100.1000-3850	WEED CONTROL	2,132.29	3,535.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1000-3853	AUCTION/SALE FIXED ASSETS	1,006.13	238.72	1,000.00	1,200.00	1,200.00	1,200.00	1,200.00
100.1000-3854	SALE OF EASEMENT/ROW	90,538.53	1.00	.00	.00	.00	.00	.00
100.1000-3860	RENTALS & CONCESSIONS	357,024.70	7,500.00	50,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1000-3860.CELL	RENTALS & CONCESSIONS CELL TOWER RENTAL	40,164.20	399,789.75	330,000.00	330,000.00	330,000.00	330,000.00	330,000.00
100.1000-3860.COURT	RENTALS & CONCESSIONS DP COUNTY COURT	66,712.80	54,835.90	65,000.00	.00	.00	.00	.00
100.1000-3861	CONTR/DONATE-PRV SOURCES	10,247.50	10,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
100.1000-3876	CASH SHORT/OVER	180.38	(216.60)	.00	.00	.00	.00	.00
100.1000-3899	MISCELLANEOUS REVENUES	119,756.19	83,479.75	30,000.00	15,000.00	15,000.00	15,000.00	15,000.00
100.1000-3987	SPECIAL EVENTS REVENUES - SPONSORS, ETC	.00	.00	30,000.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$698,709.32	\$569,138.02	\$535,600.00	\$378,400.00	\$474,400.00	\$474,400.00	\$474,400.00
<i>REIMBURSEMENT</i>								
<i>GENERAL</i>								
100.1000-3807	REIMB-ENGRG/ARCH/PERMIT	63,808.23	98,202.26	75,000.00	153,000.00	75,000.00	75,000.00	75,000.00
	<i>GENERAL Totals</i>	\$63,808.23	\$98,202.26	\$75,000.00	\$153,000.00	\$75,000.00	\$75,000.00	\$75,000.00
<i>INSURANCE</i>								
100.1000-3802	REIMB-INS CLAIM-PROPERTY	58,590.53	31,090.29	50,000.00	30,000.00	30,000.00	30,000.00	30,000.00
100.1000-3802.POLES	REIMB-INS CLAIM-PROPERTY STREET LIGHT POLES	65,027.29	82,903.15	.00	44,000.00	44,000.00	44,000.00	44,000.00
100.1000-3802.PROP	REIMB-INS CLAIM-PROPERTY VILLAGE PROPERTY	48,970.63	42,523.19	31,000.00	15,000.00	15,000.00	15,000.00	15,000.00
100.1000-3802.VEH	REIMB-INS CLAIM-PROPERTY VEHICLES	2,244.00	.00	61,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	<i>INSURANCE Totals</i>	\$174,832.45	\$156,516.63	\$142,000.00	\$99,000.00	\$99,000.00	\$99,000.00	\$99,000.00
<i>REIMBURSEMENT Totals</i>								
		\$238,640.68	\$254,718.89	\$217,000.00	\$252,000.00	\$174,000.00	\$174,000.00	\$174,000.00
<i>INTEREST INCOME</i>								
100.1000-3510	INVESTMENT INTEREST	205,258.73	158,429.88	175,000.00	22,000.00	25,000.00	25,000.00	25,000.00
	<i>INTEREST INCOME Totals</i>	\$205,258.73	\$158,429.88	\$175,000.00	\$22,000.00	\$25,000.00	\$25,000.00	\$25,000.00
<i>TRANSFERS IN</i>								
100.1000-3925	TRANSFER FROM MFT	.00	.00	300,000.00	300,000.00	.00	.00	1,250,000.00
100.1000-3940	TRANSFER FROM CAPITAL PROJECT FUND	.00	.00	.00	.00	.00	3,000,000.00	.00
100.1000-3944	TRANSFER FROM PUBLIC BLDG FUND	.00	.00	400,000.00	400,000.00	.00	.00	1,700,000.00
	<i>TRANSFERS IN Totals</i>	\$0.00	\$0.00	\$700,000.00	\$700,000.00	\$0.00	\$3,000,000.00	\$2,950,000.00
Department 1000 - GENERAL FUND REVENUES Totals								
		\$36,910,155.32	\$39,006,683.47	\$40,412,900.00	\$40,978,300.00	\$39,979,400.00	\$44,096,600.00	\$45,310,800.00

GENERAL FUND REVENUE

Notes

ANALYSIS OF GENERAL FUND REVENUES



Summary

The Village of Addison has maintained a strong financial position. The Village has untapped revenue sources available and continues to seek and take advantage of economic development and redevelopment opportunities. As a home rule community in the State of Illinois, the Village is not constrained by the property tax caps placed on non-home rule communities. However, in an effort to hold the line on property taxes, the Village has voluntarily worked to maintain relatively low property tax rates. This has been accomplished in part, due to Addison being home to the second largest industrial park acreage in a municipality in the Chicago area.

Over the years, the Village has experienced steady growth in the equalized assessed value (EAV) in its residential and commercial/industrial sectors prior to Fiscal 2011 when the Village experienced its first drop in EAV. After six years of declining EAV, Fiscal 2017 experienced an increase in EAV which has continued and is expected to continue in future years. The Village is in the enviable position of maintaining a sustainable level of development, due to available land and its strategic location which is easily accessible from every direction. Four (4) State highways penetrate and cross the Village's boundaries including Route 20 (Lake Street), Route 53 (Rohlwing Road), Route 64 (North Avenue), and Route 83 (Robert Kingery Highway). Lake Street, the main street through the Village, boasts over 30,000 cars traveling on a daily basis. Interstate 290, the North-South Tollway (355) and the Tri-State Tollway (294) provide easy vehicular access to Addison. The Chicago Loop and Midway Airport are 35 minutes away; O'Hare International Airport is only a 20-minute drive.

GENERAL FUND REVENUE

Notes (Cont'd)

Summary (Cont'd)

In order to hold down property taxes while providing a vast array of services, the Village has had the luxury of utilizing its diverse sales tax base. The Village realizes that sales tax revenues can be fickle, and has purposely maintained a variety of revenue options which can be implemented when sales taxes level off or decline. For instance, the Village's financial policies include the provision to maintain a minimum unrestricted fund balance of 25% of expenditures in all operating funds. Three months of expenditures allow the Village to maintain operations when revenues may be lagging. The Village can also tap into a variety of other revenue sources which it has yet to enact. One of which, a Utility Tax of 5%, could conservatively produce an additional \$1.6 million revenue on an annual basis.

3001 Property Taxes

Property tax receipts represent about 24% of the Village's General Fund income, and the Village's levy represents only about 9% of a property owner's total property tax bill. As noted above, Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have in a sluggish economy where incomes are fixed, or are temporarily lost or decreased. The Village's tax rate per \$100 of equalized assessed valuation (EAV) has decreased each year as the EAV has increased. Conversely, as the EAV decreases, the rates increase. The 2020 tax levy, which will be received in FY 2021-22 was based on a projected increase in EAV of 3.93%, and a total dollar increase of 7.4%. The total dollar increase is due to no increase in the Corporate Levy, an 18.56% increase in the Police Pension levy, and an 8.79% increase in the levy for Debt Service. The levy which corresponds to this budget was levied in December, 2020. Property owners will pay this tax in two installments due June 1 and September 1, 2021. A breakdown of the Village's total tax levy is as follows:

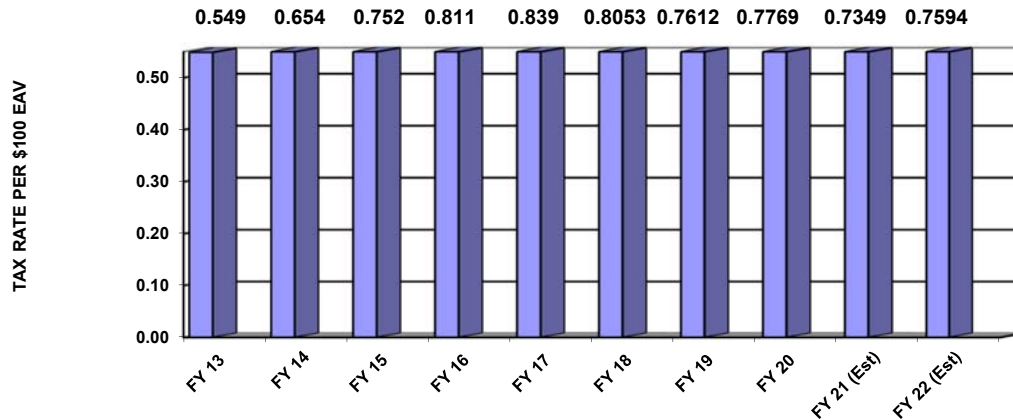
	<u>FINAL 2019 Levy for FY 21</u>	<u>Estimated 2020 Levy for FY 22</u>	<u>% Change</u>
General Fund			
Corporate	\$5,354,071	\$5,354,071	0.00%
Police Pension	<u>3,494,702</u>	<u>4,143,368</u>	18.56%
Subtotal	8,848,773	9,497,439	7.33%
Debt Service	<u>1,453,134</u>	<u>492,980</u>	8.79%
Total Levy	9,301,907	9,990,419	7.40%
Equalized Assessed Val.	1,265,737,906	1,315,538,733	3.93%
Rate per \$100 EAV	\$ 0.7349	\$ 0.7594	3.34%

GENERAL FUND REVENUE

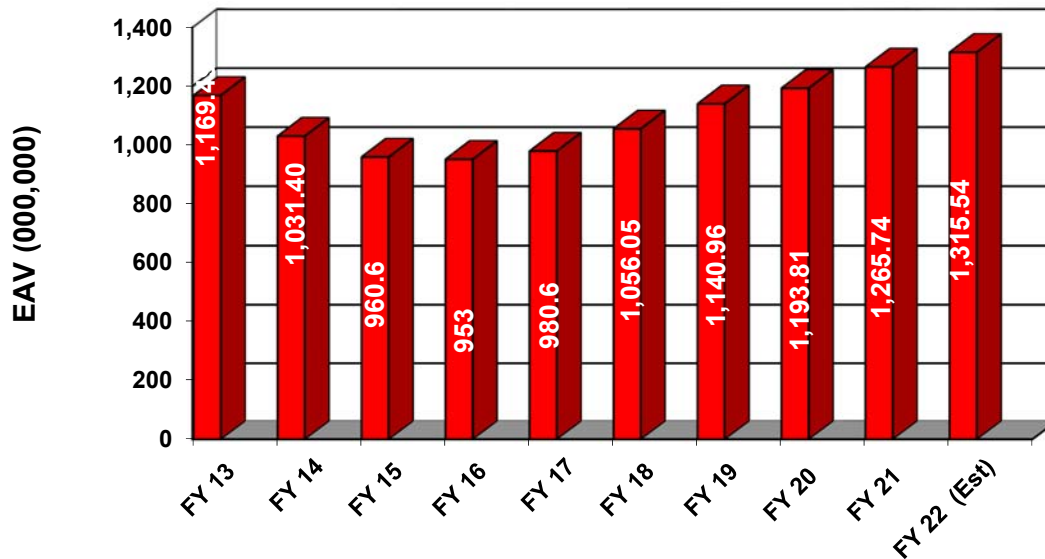
Notes (Cont'd)

3001 Property Taxes (Cont'd)

PROPERTY TAX RATE



EQUALIZED ASSESSED VALUE



The Corporate levy remained flat from last year's levy, the Police Pension levy increased by \$648,666 and Debt Service increased \$39,846 for an increase of \$688,512 or 7.4%. The Police Pension levy is based on an actuarial analysis which takes into account many factors including age of members, age of participants, years of service, contributions by the Village and members, and investment results. An amount equal to the Police Pension Property Tax is transferred from the General Fund (see Police Department budget) to the Police Pension Fund. Prior to FY 2009, the Village had been able to maintain the funding level of the Police Pension Fund's pension obligations at or over 80%. The Village continues to strive to bring the funded balance back up.

GENERAL FUND REVENUE

Notes (Cont'd)

3001 Property Taxes (Cont'd)

The Debt Service portion of the Village's levy, shown in the table on the prior page, is credited to the Debt Service Fund and can be found in that section of this budget.

Property taxes for 2020 attach as an enforceable lien on January 1, 2020, on property values assessed as of the same date. Tax dollars are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about May 1, 2021, and are payable in two installments, on or about June 1, 2021 and September 1, 2021. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at one (1) percent of the tax levy to reflect actual collection experience. The 2020 tax levy is intended to fund expenditures for the 2021-22 fiscal year.

The DuPage County Assessor's Office is responsible for determining assessed value of real property utilizing market values and established assessment ratios. The State of Illinois Department of Revenue then assigns an equalization factor to each county in an attempt to adjust for different assessment practices. This results in an equalized assessed valuation (EAV) figure. In Illinois, a government's tax rate is determined by dividing its total tax levy into its total EAV. The 2020 EAV shows an estimated 3.93% increase over 2019.

PROPERTY TAX CYCLE

January	Enforceable Lien on Property attaches for all home owners as of January 1.
January – October	Townships perform the assessment process.
October	Notification from some Townships regarding value of new growth that will be included on tax rolls.
October	Publication in local newspaper of proposed assessed values. At this point taxpayers can file an appeal if they disagree with proposed assessed values.
November	Finance Department estimates what the EAV will be for calculating the Tax Levy and the proposed Tax Rate.
December	Public Hearing and passage of the Tax Levy, filed with County Clerk by the last Tuesday in December.
December	Passage of any Property Tax Abatements, filed with the County Clerk by the last Tuesday in December.
March	Receive preliminary adjusted tax levy from the County including the adjustment/increase for uncollectible taxes. However, the EAV is not included, so only the dollars levied is included.

GENERAL FUND REVENUE

Notes (Cont'd)

3001 Property Taxes (Cont'd)

April/May	Receive proposed/preliminary tax levy from the County for approval. It is at this time the EAV is included as reported to the County from the Township. Rate limits and compliance with rate limits are included/calculated, as is the actual tax rate per \$100 assessed value. To be approved by the Finance Department and returned to the County.
May	Final Tax Rates determined and reported back to the taxing body.
May	Tax bills prepared and issued by the County.
June	1 st installment of property taxes are due – 50% of the bill.
September	Balance of property taxes due.

The Village levies a specific total dollar amount in December. At that time the actual EAV is not known, but an estimate is made in order to estimate the rate per \$100 of assessed valuation. The actual rate is not determined until April/May when the County receives the final EAV from the townships and then calculates the final rate.

In times of economic downturn, the easy answer to address lower revenues is to raise property taxes. The Village is very aware of the impact that choice would have on property owners with fixed incomes or those who have lost income. This is why the Village is constantly looking for other revenue sources and tries not to be heavily dependent upon property taxes.

3003 Road and Bridge Taxes

This tax is levied through the Township, and by State Statute. Half of the levy is distributed to municipalities within the Township based on assessed values.

3005 Replacement Tax

The Personal Property Replacement Tax (PPRT) is received directly from the state. It is derived from corporate income and as such is directly related to the economy.

3010 Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The FY 2021-22 budget maintains the projected FY 21 results.

GENERAL FUND REVENUE

Notes (Cont'd)

3020 Income Tax

		<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2018	Actual	3,349,970	(4.07)%
FY 2019	"	3,586,661	7.07%
FY 2020	"	4,003,933	11.63%
FY 2021	(Est. Actual)	4,152,300	3.71%
FY 2022	(Budget)	4,274,300	2.94%

Income tax receipts represent approximately 10.7% of the Village's General Fund income. Local governments in Illinois receive a share of all state income tax receipts, allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 2021 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,942. It is assumed that there will be no change in population.

Municipality's share of income tax receipts – Beginning August 1, 2017, local governments received 6.06% of the net collections of all income tax received from individuals, trusts and estates, and 6.85% of the net collections of all income tax received from corporations. The amount that each municipality or county receives is based on its population in proportion to the total state population. In addition, Public Act 100-0587 reduced distributions by 5% for the State's Fiscal 2019 year. As the State continues to find a solution to their financial situation, the Village will closely monitor the situation should the State continue to reduce funding to the Village.

State-wide change in income tax receipts - FY 2021 receipts are projected to be flat compared to the original budget. We budgeted a 3% increase in the FY 2022 revenues.

3025 Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the State Statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. The Village has passed an additional 5% fee, bringing the total telecommunications tax in Addison to 6%. This fee is remitted to the state, which remits the funds to the municipalities after subtracting an administrative charge.

GENERAL FUND REVENUE

Notes (Cont'd)

3025 Telecommunications Tax (Cont'd)

The decision to implement a telecommunications tax was made on the premise that although the majority of people have telephone service, the types of service and amount of usage is somewhat in their control. In addition, the telecommunications tax provides additional diversity in the revenue mix. However, with the introduction of cable telephone and internet phone services, residents are switching to lower cost plans which carry lower telecommunications tax.

Budget Assumptions– The FY 2021-22 budget assumes a decrease of 3%, based upon trending.

3030 Sales Tax and 3031 Sales Tax Increment

		SALES TAX		SALES TAX INCREMENT	
		Amount	% Inc (Dec)	Amount	% Inc (Dec)
FY 2018	Actual	9,842,698	6.18%	1,921,378	4.01%
FY 2019	“	10,387,298	5.53%	2,007,200	4.47%
FY 2020	“	11,175,807	7.59%	2,114,864	5.36%
FY 2021	(Est. Actual)	11,220,400	.40%	2,097,900	(0.80)%
FY 2022	(Budget)	11,510,400	2.58%	2,097,900	0.00%

Sales and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 34% of the Village’s General Fund income. Items, except food and drugs, in Addison are subject to an 8% sales tax (eff 6/1/16). A .25% increase in the Sales Tax Increment rate, effective 1/1/22, will be used primarily for future capital improvements in the Water and Sewer Fund. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village’s corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

	6/1/2016	1/1/2022
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	1.00%	1.25%
DuPage County	.50%	.50%
Regional Transportation Authority	.50%	.50%
Total	8.00%	8.25%

*Note: The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

GENERAL FUND REVENUE

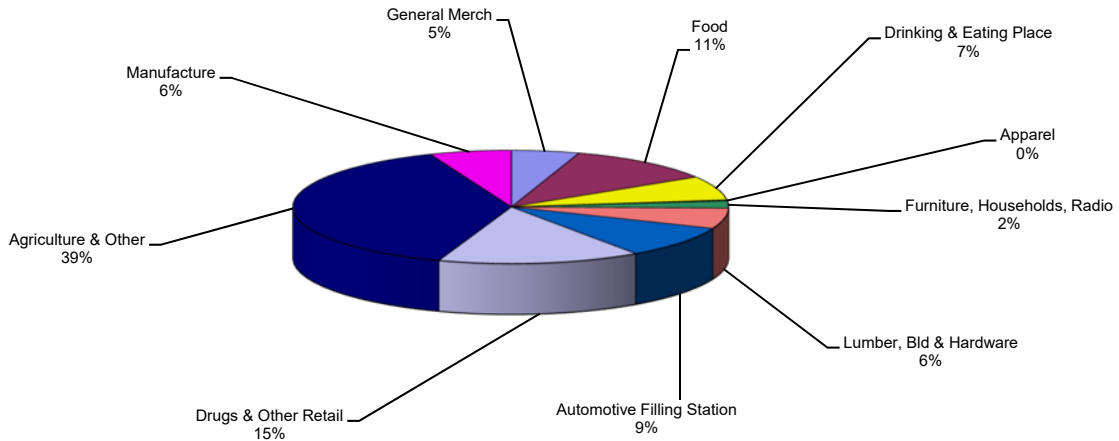
Notes (Cont'd)

3030 Sales Tax and 3031 Sales Tax Increment (Cont'd)

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund various Bond Issues
.25	Public Building Fund	1997	To Fund Village Buildings projects
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund continuing Road Maintenance
.25	Water/Sewer	2020	To Fund Future Capital Improvements

The Village has had the luxury of utilizing its strong sales tax revenues in lieu of putting pressure on the property tax rate. Due to the Village's excellent geographic location and the current and future economic development plans, the Village expects to be able to maintain its diverse sales tax base, as shown in the pie chart:

Sales Tax and Sales Tax Increment by Source Calendar Year 2020



Budget Assumptions – The Village anticipates a 2.9% increase in Sales tax in the FY 2022 budget over the projected FY 2021 results. This conservative increase is due to an anticipated slow and steady recovery in sales tax due to the COVID pandemic as businesses return back to full service.

As part of the Village's economic development incentives, Addison has entered into various sales tax rebate agreements. Under these agreements, the Village generally rebates 50% of sales tax receipts over a specified period of time. The Village uses this development tool sparingly and only in cases where Addison did not expect development to occur. The additional sales tax revenues generated by these new developments are included in the sales tax budget projections. The rebates associated with these agreements are described and shown as expenses in the Administration Department section of the General Fund budget.

GENERAL FUND REVENUE

Notes (Cont'd)

3034 Local Use Tax

The Village receives a share of the total collections of the state use tax that is extended to items purchased outside of Illinois. The State distributes this tax on a per-capita basis and the Village included a 2.8% increase for this revenue source in Fiscal 2022.

3046 Video Gaming Tax

The State recently allowed local businesses to add video games in their businesses. This is the one percent tax the Village receives from the video games via the State. Due to closures caused by the COVID Pandemic, FY 21 results are projected to be reduced by 47%. Due to the uncertainty of full return to operating hours, the Village has budgeted an 18% increase in FY 2022.

3048 Local Adult Use Cannabis Tax

With the addition of recreational cannabis sales, the Village passed a 3% Local Adult Use Cannabis Tax that became effective with July 2020 sales. The Village has two dispensaries which will be collecting this tax. The Village budgeted a 9.5% increase in FY 2022 over the estimated FY 2021 results.

3050 Room Tax (Hotel-Motel)

Receipts for this tax were dramatically reduced due to closure and limited travel caused by the COVID Pandemic. The Village is a member of the DuPage County Visitor and Convention Bureau with a portion of the increase in revenues being used for dues. The Village has budgeted a 100% increase in FY 2022 over FY 2021 results. This conservative estimate is still lower than the FY 2020 results.

3100 Licenses, Permits, and Fees

These are shown as stable, limited-growth revenue sources, with the following exceptions:

3118 Building Permits

These permits are activity-based and, as such, are subject to economic conditions.

3125 Development Review Fee

This fee is used to cover legal, engineering, zoning, the recording of plats, and other Village incurred costs. These fees fluctuate as the economy does. The Village has taken a conservative approach to budgeting for these revenues.

GENERAL FUND REVENUE

Notes (Cont'd)

3196 Fire Plan Review Fees

The Fire District reviews plans for new buildings or renovations based on the existing fire code and charges a fee for this service. The Village collects this fee and reimburses the District. The reimbursement cost is shown in the Community Development Department's account #4110.

3198 Review and Inspection Fees

This fee is charged at a rate of 2% of commercial and industrial project construction costs to cover the review and inspection of engineering and architectural plans.

3206 Court Fees – SB 1260

SB 1260 provides for an additional \$20 fee from a person who receives court supervision. This fee shall be paid to the law enforcement agency that employed the arresting officer and shall be used for the acquisition or maintenance of police vehicles.

3208 Administrative Adjudication

This fee is charged for any local ordinance violations issued by the Police and/or Community Development departments.

3209 Red Light Camera Enforcement

Fines from a red light camera enforcement program. Two cameras were installed in FY 2013 at a major intersection that is adjacent to a school zone, due to traffic accidents. These are the only two cameras installed in the Village. The budget maintains a flat projection for FY 2022.

3220 Vehicle Impound Fee

A fee whereby any person arrested on a DUI charge that has to have their vehicle towed will be assessed a Vehicle Impound Fee.

3350 Garbage Billing

The Village contracts with an outside waste hauling company to provide garbage retrieval services to the Village. In addition, the Village acts as a billing/collection agent for the waste hauler and includes the charge for refuse pick-up on the bi-monthly water/sewer bills for residential customers only. The Village then remits the collections to the waste hauler, less a processing fee. This is the processing fee.

3351 Branch Pick-up Fees

The Village has contracted with an outside service for monthly branch pick-up. This is the fee associated with this service. It is included on the bi-monthly water/sewer/garbage billings.

GENERAL FUND REVENUE

Notes (Cont'd)

3355 Bail Bonds

The Village initiated a bail bond fee for everyone arrested by Addison Police Officers and processed in our booking facility. This is the fee attached to the booking process.

3360 Consolidated Dispatch Center Fees

The Village transitioned to the Starcom21 radio platform in late FY 2012. As part of that move, the police department expanded the current dispatch department and now provides dispatch services to surrounding communities. This is the charge to those communities for the service. Further details can be found in the Consolidated Dispatch Center Department pages.

3833 School Liaison Program

The Village provides Liaison officers at both the junior and high schools. This accounts for the reimbursements from District #4 and District #88 for the liaisons.

3839 Public Safety

This line item accounts for quarterly payments for fair share revenue associated with the Du Meg drug enforcement agency.

3860 Rentals & Concessions

Rent monies are received from a variety of telecommunication companies for the privilege of putting their antennae on Village property.

3861 Contributions and Donations

This accounts for various contributions and donations made to the Village.

3899 Miscellaneous Revenues

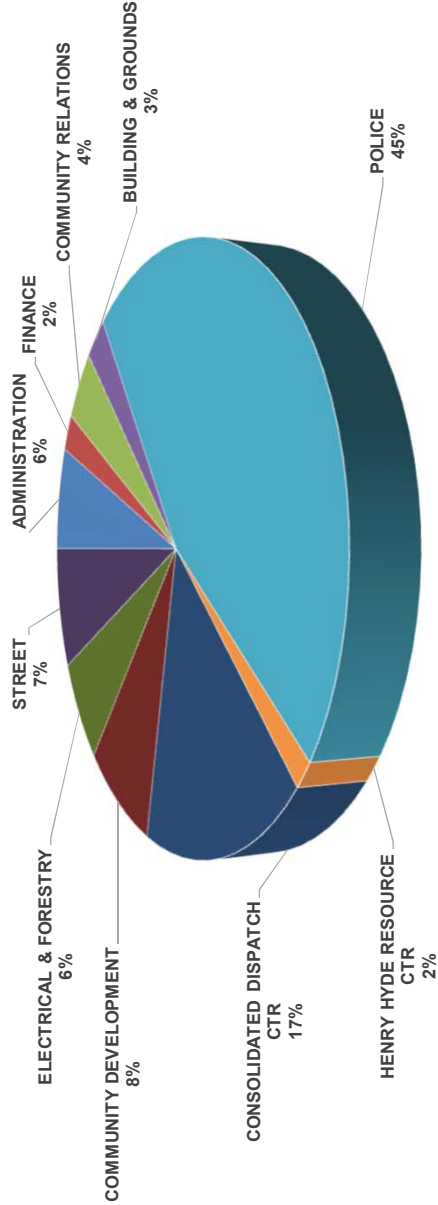
Includes fees charged for stray grocery cart pickup, booth rentals for the Thursday night community events and other miscellaneous charges.

GENERAL FUND EXPENDITURE SUMMARY
BUDGET YEAR 2022

	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 ESTIMATED	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund: 100 GENERAL FUND							
Revenue							
100.1000 - GENERAL FUND,GENERAL FUND REVENUES	36,910,155	39,006,683	40,412,900	40,978,300	39,979,400	44,096,600	45,310,800
Revenue Totals	36,910,155	39,006,683	40,412,900	40,978,300	39,979,400	44,096,600	45,310,800
Expenditures							
100.1012 - GENERAL FUND,ADMINISTRATION	2,345,667	2,516,518	2,695,700	2,627,400	2,662,300	2,691,800	2,464,000
100.1040 - GENERAL FUND,FINANCE	653,161	811,692	858,200	843,200	930,100	950,500	983,800
100.1050 - GENERAL FUND,COMMUNITY RELATIONS	1,339,190	1,397,844	1,787,500	1,119,000	1,824,400	1,697,800	1,753,800
100.1060 - GENERAL FUND,BUILDING & GROUNDS	894,300	935,646	1,251,500	1,133,900	1,124,400	1,138,700	1,169,400
100.1510 - GENERAL FUND,POLICE	16,886,914	17,632,376	18,337,600	17,623,800	19,187,400	19,946,900	20,760,200
100.1520 - GENERAL FUND,HENRY HYDE RESOURCE CTR	459,870	513,140	635,400	561,500	698,000	711,300	734,600
100.1530 - GENERAL FUND,CONSOLIDATED DISPATCH CTR	6,076,131	5,867,064	6,395,700	6,869,900	7,151,600	7,194,500	7,519,400
100.2010 - GENERAL FUND,COMMUNITY DEVELOPMENT	3,282,623	3,286,063	3,470,600	3,182,800	3,384,100	3,549,800	3,681,400
100.2510 - GENERAL FUND,ELECTRICAL & FORESTRY	2,324,127	2,427,109	2,550,400	2,458,800	2,709,700	2,789,000	2,895,100
100.2520 - GENERAL FUND,STREET	2,872,260	2,959,702	3,016,500	3,007,100	3,140,200	3,117,500	3,235,300
Expenditure Totals	37,134,243	38,347,154	40,999,100	39,427,400	42,812,200	43,787,800	45,197,000

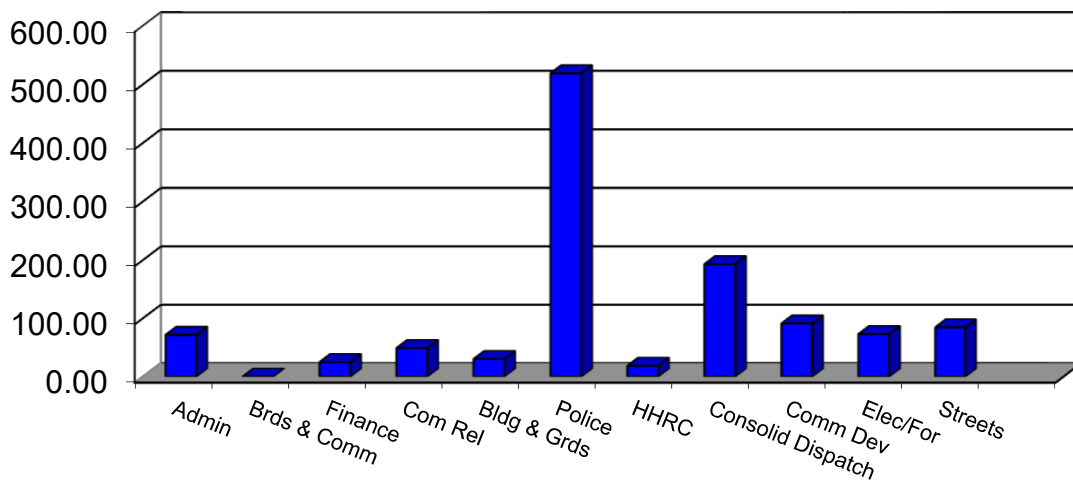
Revenue Grand Totals:	36,910,155	39,006,683	40,412,900	40,978,300	39,979,400	44,096,600	45,310,800
Expenditure Grand Totals:	37,134,243	38,347,154	40,999,100	39,427,400	42,812,200	43,787,800	45,197,000
Net Surplus/(Deficit)	(224,088)	659,530	(586,200)	1,550,900	(2,832,800)	308,800	113,800

Beginning Fund Balance	12,098,332	11,874,244	12,533,774	14,084,674	11,251,874	11,251,874	11,560,674
Surplus/(Deficit)	(224,088)	659,530	(586,200)	1,550,900	(2,832,800)	308,800	113,800
Ending Balance	11,874,244	12,533,774	14,084,674	11,251,874	11,251,874	11,560,674	11,674,474



GENERAL FUND (100) PER CAPITA COST

	2021-22 BUDGET	COST PER CAPITA (pop 2010 36,942)
ADMINISTRATION	\$ 2,660,600	\$72.02
BOARDS & COMMISSIONS	1,700	\$0.05
FINANCE	930,100	\$25.18
COMMUNITY RELATIONS	1,824,400	\$49.39
BUILDING & GROUNDS	1,124,400	\$30.44
POLICE DEPARTMENT	19,187,400	\$519.39
HENRY HYDE RESOURCE CENTER	698,000	\$18.89
CONSOLIDATED DISPATCH CENTER	7,151,600	\$193.59
COMMUNITY DEVELOPMENT	3,384,100	\$91.61
ELECTRICAL/FORESTRY	2,709,700	\$73.35
STREET	3,140,200	\$85.00
TOTAL	<u>\$ 42,812,200</u>	<u>\$1,158.90</u>

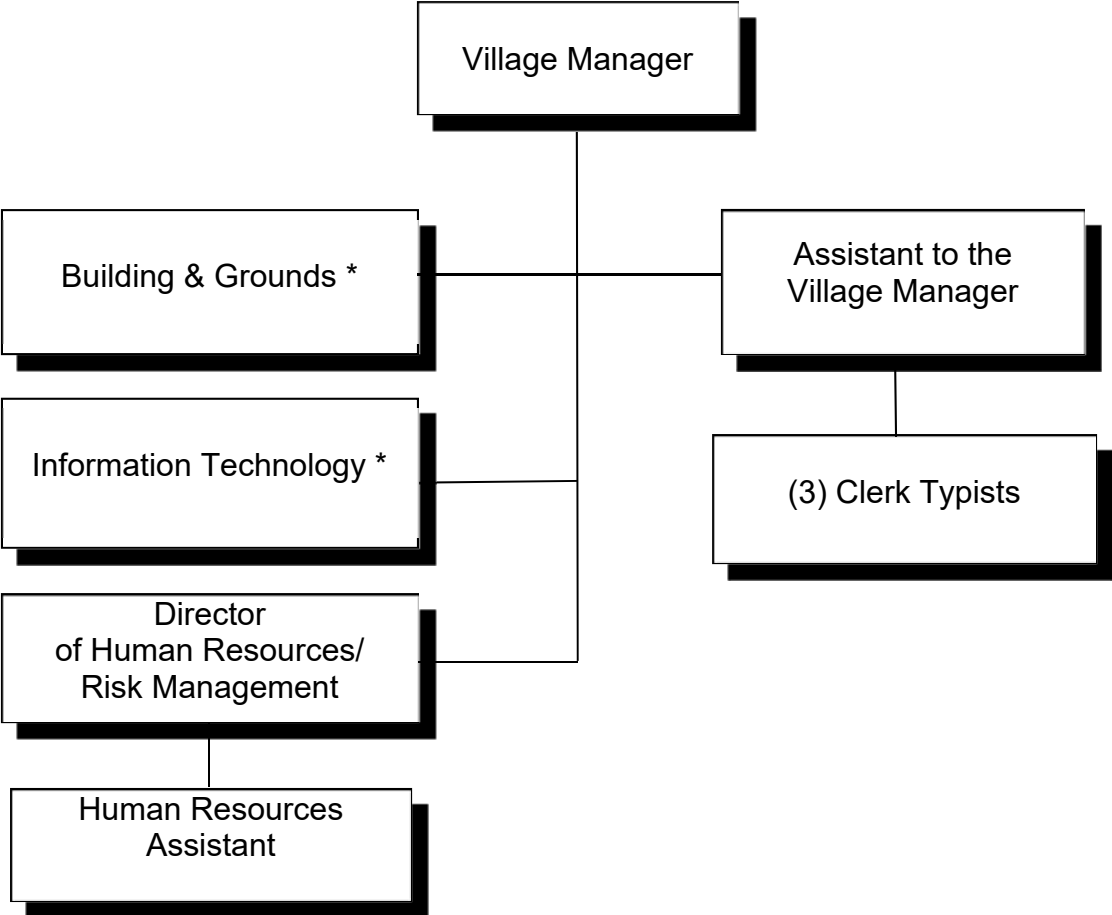




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ADMINISTRATION

Organization Structure



* Not charged to this budget

ADMINISTRATION

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

This budget provides funds for the operation of the offices of the Elected Officials, the Village Manager, the Central Administrative Offices, and the costs associated with the centralization of personnel, and risk management functions in this department. This budget also provides the majority of funding for Village legal expenses and the costs associated in providing for the undertaking and transcription of meeting minutes for the Board and certain advisory boards, committees and commissions. This budget also provides funding for the Village's membership in a number of municipal organizations, including the DuPage Mayors and Managers Conference and the Illinois Municipal League.

The Village is governed by an elected Mayor, who serves as the Chief Executive Officer, and six (6) Village Trustees who serve as the legislative and policy making body. The Village Clerk is elected and responsible for maintaining all legal documents of the Village, issuance of State of Illinois licenses, acting as Deputy Registrar for the county, state and federal level, codification of the Village Code and acts as liaison between Elected Officials and Village Staff. The Clerk is assisted by a Deputy Village Clerk.

The Village Manager is the Village's Chief Administrative Officer, and is appointed by the Mayor with the advice and consent of the Village Board of Trustees. The Village Manager directs the activities of all Village departments in accordance with State of Illinois law and Village Board policy.

Human Resources

The Director of Human Resources/Risk Management serves as the manager of this function with the assistance of the Human Resources Assistant. The Human Resources Division is responsible for oversight of all recruitment, employment, promotion, evaluation, discipline and compensation activities relative to Village employees. This office is responsible for record keeping, employee benefit programs, union and non-union labor relations activities as well as statutory compliance.

Risk Management

As Risk Manager, the Director of Human Resources/Risk Management, with the assistance of the Village's Department Heads, the Human Resources Assistant, Village Safety Committees, and Executive Safety Committee, administers the Village's self-insured property, casualty, general and liability, workers' compensation and employee health benefits plans. The Director of Human Resources/Risk Management oversees the Village's safety program and serves as the Village's delegate on the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

FY 2021-22 Key Objectives

Strategic Priority 1: Civic Engagement

- a. Increased involvement in community events
 - Through annual contributions made to such organizations as: Northeast DuPage Family and Youth Services (NEDFYS), Addison Center for the Arts, and Township/Transit, the Village of Addison is actively engaged in the community of the residents it serves.

Strategic Priority 2: Employee Development

- a. Fully-trained and capable employees
 - Provide training to supervisors and staff utilizing the training resources offered through the Employee Assistance Program (EAP), IRMA, DuPage Mayors and Managers, Illinois Public Employer Labor Relations Association (IPELRA), Village Counsel, etc.
- b. Stable and qualified employees
 - Administer the Employee Assistance Program (EAP). The EAP will assist needy or troubled employees by offering resources to address their personal and/or performance issues. Employee utilization of the resources offered by an EAP, when needed, will increase the chance that employees will be more productive and focused members of the Village of Addison work-team.
 - The EAP will also help retain and stabilize the Village of Addison work-team by helping to address and mitigate those personal and/or performance issues certain employees may be having, issues that may cause them to perform unsatisfactorily. Mitigating performance and/or personal issues via an EAP before they turn into bigger issues requiring discipline, benefits everyone in the organization.
- c. Competitive Compensation Package
 - The Village will continue with its priority of regularly evaluating the salary and benefit package of the Village employees in order to make sure compensation and benefits are competitive with our comparable communities. Such a priority will have the effect of helping to recruit and retain the most qualified Village staff.

ADMINISTRATION

Narrative (Cont'd)

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$2,513,034	\$2,599,400	\$2,660,600
Number of Employees	8	8	8
HUMAN RESOURCES			
Outputs			
Number of Positions Recruited	25	22	29
Number of Applicants for Employment	234	190	350
Effectiveness			
Number of Employment Separations	15	12	15
Number of Employee Grievances	0	0	0
Efficiency			
Percentage Increase in Medical Premium	9.8%	0%	7%
Percentage Increase in Dental Premium	12.84%	0%	4%
Overall Increase in Health Premiums	8.71%	0%	4%
RISK MANAGEMENT			
Outputs			
Total Number of Claims	75	72	72
Effectiveness			
Number of Workers Compensations Claims	14	12	10
Number of Property Claims	45	49	45
Number of Auto Property claims	10	10	10
Efficiency			
Experience Modifier (Credit) Deducted from Premium	Added to \$25,279	Added to \$50,000	Added to \$50,000
Interest Income Credit Received on Premium Due	\$230,000	\$250,000	\$150,000

ADMINISTRATION

Personnel Summary

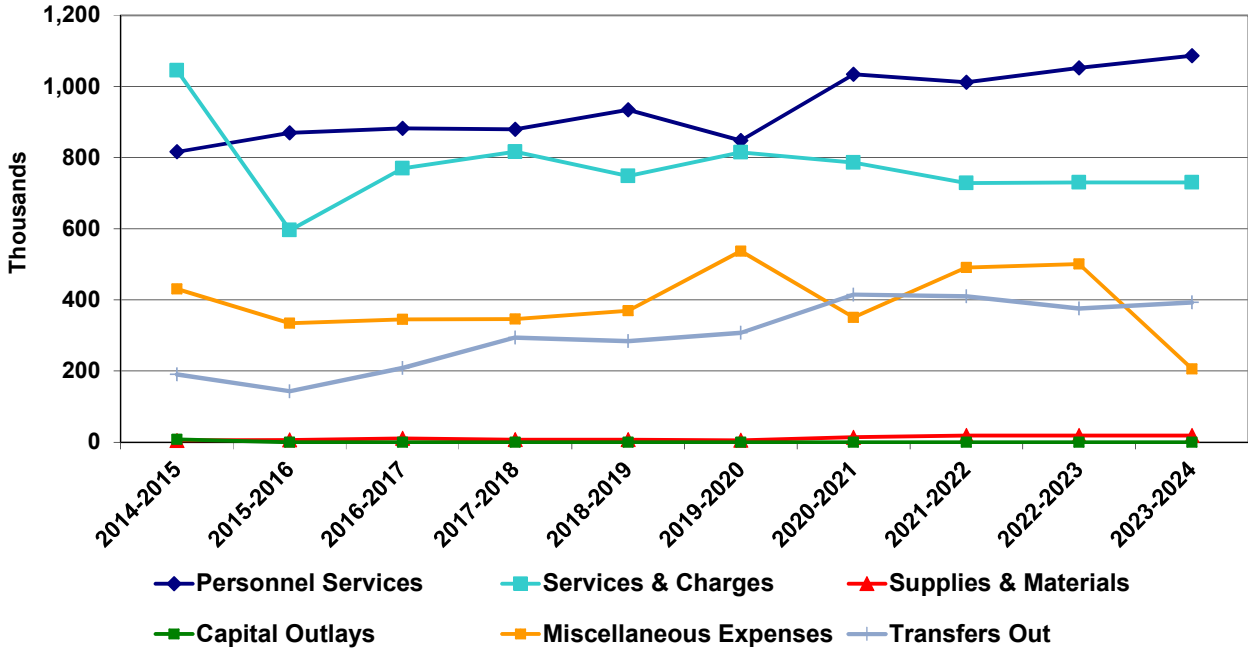
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.70	0.70	0.70	0.70	0.70
Village Clerk	0.70	0.70	0.70	0.70	0.70
Village Trustees (6)	4.20	4.20	4.20	4.20	4.20
Village Manager	0.70	0.70	0.70	0.70	0.70
Director of Human Res/Risk Mgmt	0.70	0.70	0.70	0.70	0.70
Asst to the Village Manager	0.70	0.70	0.70	0.70	0.70
Human Resources Assistant	0.70	0.70	0.70	0.70	0.70
Special Projects Coordinator	0.70	0.70	0.70	0.70	0.70
Clerk Typist (3)	2.40	2.40	2.40	2.40	2.40
Total Budgeted:	11.50	11.50	11.50	11.50	11.50
Authorized & Unbudgeted:					
None					
Total Authorized:	11.50				

Note: Page 31 summarizes Employee Allocation Between Departments

ADMINISTRATION

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	1,034,100	1,011,800	1,052,500	1,086,500
Services & Charges	785,800	728,700	729,800	729,800
Supplies & Materials	13,800	19,000	19,000	19,000
Capital Outlays	0	0	0	0
Miscellaneous Expenses	351,000	491,000	501,000	206,000
Transfers Out	414,700	410,100	375,800	392,600
Total	2,599,400	2,660,600	2,678,100	2,433,900



Please note that effective with the 2018-2019 Budget, Miscellaneous Expenses (Economic Development Incentives and Tax Abatement), Senior Commission, and Blood Bank Commission were moved from the General Ledger to Administration.

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G/L Account	Account Description	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 100 - GENERAL FUND							
EXPENSE							
Department 1012 - ADMINISTRATION							
PERSONNEL SVCS							
WAGES & SALARIES							
100.1012-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$581,366.91	\$660,300.00	\$611,700.00	\$632,500.00	\$657,900.00	\$675,800.00
100.1012-4004	OVERTIME	611.25	500.00	500.00	500.00	500.00	500.00
100.1012-4006	OTHER PAY	4,596.36	17,000.00	3,600.00	5,000.00	5,000.00	5,000.00
100.1012-4007	PART-TIME	31,438.48	54,900.00	5,700.00	.00	.00	.00
100.1012-4017	ELECTED OFFICIALS	40,392.84	50,100.00	68,000.00	63,000.00	63,000.00	63,000.00
100.1012-4020	SICK PAY	7,910.09	12,500.00	14,400.00	12,900.00	13,300.00	13,700.00
	<i>WAGES & SALARIES Totals</i>	\$666,315.93	\$795,300.00	\$703,900.00	\$713,900.00	\$739,700.00	\$758,000.00
TAXES & BENEFITS							
100.1012-4009	I.M.R.F.	79,476.78	85,100.00	81,700.00	86,500.00	89,600.00	93,500.00
100.1012-4010	SOCIAL SECURITY	45,376.63	59,300.00	49,700.00	54,600.00	56,600.00	57,900.00
100.1012-4012	HEALTH INSURANCE	141,801.76	145,400.00	169,100.00	139,800.00	149,600.00	160,100.00
100.1012-4016	UNEMPLOYMENT COMPENSATION	1,675.50	17,000.00	29,700.00	17,000.00	17,000.00	17,000.00
	<i>TAXES & BENEFITS Totals</i>	\$268,330.67	\$306,800.00	\$330,200.00	\$297,900.00	\$312,800.00	\$328,500.00
	<i>PERSONNEL SVCS Totals</i>	\$934,646.60	\$1,102,100.00	\$1,034,100.00	\$1,011,800.00	\$1,052,500.00	\$1,086,500.00
SERVICES & CHARGES							
100.1012-4150	IRMA INSURANCE	13,859.89	12,600.00	3,000.00	12,400.00	12,400.00	12,400.00
PROFESSIONAL							
100.1012-4103	PROF SERV LEGAL	516,490.55	450,000.00	555,000.00	450,000.00	450,000.00	450,000.00
100.1012-4107	PROF SERV MEDICAL	130.00	.00	.00	.00	.00	.00
100.1012-4110	TECH & CONSULT SERVICES	6,073.02	25,000.00	30,800.00	30,000.00	30,000.00	30,000.00
	<i>PROFESSIONAL Totals</i>	\$522,693.57	\$475,000.00	\$585,800.00	\$480,000.00	\$480,000.00	\$480,000.00
COMMUNICATIONS							
100.1012-4115	COMMUNICATIONS-TELEPHONE	16,266.03	17,000.00	16,000.00	17,000.00	17,000.00	17,000.00
100.1012-4116	COMMUNICATIONS-PORITABLE DV	1,166.62	3,000.00	1,300.00	3,000.00	3,000.00	3,000.00
100.1012-4117	COMMUNICATIONS-POSTAGE	2,034.27	3,700.00	1,700.00	3,700.00	3,700.00	3,700.00
	<i>COMMUNICATIONS Totals</i>	\$19,466.92	\$23,700.00	\$19,000.00	\$23,700.00	\$23,700.00	\$23,700.00
OTHER							
100.1012-4118	COPY REPRODUCTION	4,370.86	4,000.00	3,200.00	4,000.00	4,000.00	4,000.00
100.1012-4120	PUBLIC RELATIONS	65,594.41	80,700.00	80,700.00	85,500.00	85,500.00	85,500.00
Budget Transactions							
<i>Level</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
100.1012-4120.1021	BOARD REVIEW	1,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
100.1012-4120.1023	BOARD REVIEW	1,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	BOARD REVIEW	1,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	BOARD REVIEW	1,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
	BOARD REVIEW	1,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
	BOARD REVIEW	1,000.00	29,500.00	29,500.00	29,500.00	29,500.00	29,500.00
	BOARD REVIEW Totals						
100.1012-4120.1021	PUBLIC RELATIONS CULTURAL ARTS COMMISSION	.00	.00	15,000.00	.00	15,000.00	.00
100.1012-4120.1023	PUBLIC RELATIONS BLOOD BANK COMMISSION	1,451.60	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00

ADMINISTRATION

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1012-4120.1028	PUBLIC RELATIONS SENIOR CITIZEN COMMISSION	17,200.00	15,900.00	17,200.00	12,000.00	17,200.00	17,200.00	17,200.00
<i>Budget Transactions</i>								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	2,500.00	2,500.00
	BOARD REVIEW					1.0000	700.00	700.00
	BOARD REVIEW					1.0000	900.00	900.00
	BOARD REVIEW					1.0000	1,300.00	1,300.00
	BOARD REVIEW					1.0000	800.00	800.00
	BOARD REVIEW					1.0000	1,700.00	1,700.00
	BOARD REVIEW					1.0000	500.00	500.00
	BOARD REVIEW					1.0000	1,300.00	1,300.00
	BOARD REVIEW					1.0000	1,400.00	1,400.00
	BOARD REVIEW					1.0000	1,700.00	1,700.00
	BOARD REVIEW					1.0000	500.00	500.00
	BOARD REVIEW					1.0000	1,600.00	1,600.00
	BOARD REVIEW					1.0000	1,100.00	1,100.00
	BOARD REVIEW					1.0000	700.00	700.00
	BOARD REVIEW					1.0000	500.00	500.00
						BOARD REVIEW Totals		\$17,200.00
100.1012-4160	PRINTING	1,767.42	1,672.22	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00
100.1012-4161	PUBLICATION OF NOTICES	193.85	780.90	1,000.00	1,500.00	1,000.00	1,000.00	1,000.00
100.1012-4163	CONFERENCES	30,573.88	22,462.75	24,600.00	5,000.00	25,100.00	25,100.00	25,100.00
<i>Budget Transactions</i>								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	500.00	500.00
	BOARD REVIEW					1.0000	7,000.00	7,000.00
	BOARD REVIEW					1.0000	600.00	600.00
	BOARD REVIEW					1.0000	2,000.00	2,000.00
	BOARD REVIEW					1.0000	11,000.00	11,000.00
	BOARD REVIEW					1.0000	4,000.00	4,000.00
						BOARD REVIEW Totals		\$25,100.00
100.1012-4164	TRAINING	8,759.47	4,971.16	15,900.00	13,400.00	5,500.00	5,500.00	5,500.00
<i>Budget Transactions</i>								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	5,500.00	5,500.00
100.1012-4180	REPAIRS & MAINTENANCE	2,161.00	2,312.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1012-4192	DUES/SUBSCRIPTIONS	46,773.39	46,106.29	54,300.00	34,100.00	53,200.00	54,300.00	54,300.00
	Budget Transactions							
	Level							
	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	AM BEST COMPANY MEMBERSHIP					1.0000	200.00	200.00
BOARD REVIEW	CHAMBER MEMBERSHIP					1.0000	300.00	300.00
BOARD REVIEW	CMAP CONTRIBUTION					1.0000	500.00	500.00
BOARD REVIEW	CRAINS SUBSCRIPTION					1.0000	200.00	200.00
BOARD REVIEW	DUPAGE MAYORS AND MANAGERS					1.0000	37,000.00	37,000.00
BOARD REVIEW	EMPLOYEE ASSISTANCE PROGRAM					1.0000	5,900.00	5,900.00
BOARD REVIEW	IL COMP STATE BAR					1.0000	200.00	200.00
BOARD REVIEW	IL MUNICIPAL LEAGUE					1.0000	2,400.00	2,400.00
BOARD REVIEW	IL TAX INCREMENT SUBSCRIPTION					1.0000	450.00	450.00
BOARD REVIEW	ILLINOIS EMPLOYMENT LAW LETTER					1.0000	400.00	400.00
BOARD REVIEW	ILLINOIS TOLLWAY					1.0000	600.00	600.00
BOARD REVIEW	KIANIS CLUB					1.0000	200.00	200.00
BOARD REVIEW	METRO MAYORS CAUCUS					1.0000	1,800.00	1,800.00
BOARD REVIEW	MUNICIPAL CLERKS					1.0000	500.00	500.00
BOARD REVIEW	MUNICIPAL CLERKS DUPAGE					1.0000	400.00	400.00
BOARD REVIEW	NOTARY FEES					1.0000	250.00	250.00
BOARD REVIEW	PUBLIC SALARY MEMBERSHIP					1.0000	600.00	600.00
BOARD REVIEW	SAMS CLUB					1.0000	400.00	400.00
BOARD REVIEW	SURVEY MONKEY					1.0000	900.00	900.00
						BOARD REVIEW Totals		\$53,200.00
100.1012-4199	OTHER SERVICES & CHARGES	13,344.03	8,618.07	10,000.00	7,000.00	15,000.00	15,000.00	15,000.00
	OTHER Totals	\$192,189.91	\$161,556.37	\$213,800.00	\$178,000.00	\$212,600.00	\$213,700.00	\$213,700.00
	SERVICES & CHARGES Totals	\$748,210.29	\$815,052.56	\$725,100.00	\$785,800.00	\$728,700.00	\$729,800.00	\$729,800.00
	SUPPLIES & MATERIALS							
100.1012-4201	OFFICE SUPPLIES	2,378.41	1,528.96	3,000.00	3,000.00	5,000.00	5,000.00	5,000.00
100.1012-4203	CLOTHING SUPPLIES	1,736.27	808.62	3,800.00	3,800.00	5,000.00	5,000.00	5,000.00
100.1012-4299	OTHER OPERATING SUPPLIES	3,304.64	3,214.18	3,000.00	7,000.00	9,000.00	9,000.00	9,000.00
	SUPPLIES & MATERIALS Totals	\$7,419.32	\$5,551.76	\$9,800.00	\$13,800.00	\$19,000.00	\$19,000.00	\$19,000.00
	MISCELLANEOUS							
100.1012-4830.01	ECONOMIC DEVELOPMENT INC CENTENNIAL	72,232.25	210,103.50	.00	.00	.00	.00	.00
100.1012-4830.02	ECONOMIC DEVELOPMENT INC CAPUTOS	.00	13,379.89	5,000.00	21,000.00	21,000.00	21,000.00	21,000.00
100.1012-4830.03	ECONOMIC DEVELOPMENT INC WALMART	284,605.00	303,754.00	280,000.00	290,000.00	285,000.00	295,000.00	.00
100.1012-4830.04	ECONOMIC DEVELOPMENT INC FOXDALE	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1012-4830.06	ECONOMIC DEVELOPMENT INC ALTOFFER	.00	.00	125,000.00	30,000.00	175,000.00	175,000.00	175,000.00
100.1012-4837	TELECOM TAX ABATEMENT	2,716.38	.00	.00	.00	.00	.00	.00
	MISCELLANEOUS Totals	\$369,553.63	\$537,237.39	\$420,000.00	\$351,000.00	\$491,000.00	\$501,000.00	\$206,000.00
	TRANSFERS OUT							
100.1012-4961	TRANSFER TO FLEET SERVICE	.00	.00	.00	.00	3,000.00	3,000.00	3,100.00
100.1012-4962	TRANSFER TO IT	284,351.23	307,211.82	410,700.00	410,700.00	403,100.00	368,800.00	385,500.00
100.1012-4964	TRANSFER TO EQUIP REPL FD	.00	.00	.00	4,000.00	4,000.00	4,000.00	4,000.00
	TRANSFERS OUT Totals	\$284,351.23	\$307,211.82	\$410,700.00	\$414,700.00	\$410,100.00	\$375,800.00	\$392,600.00
Department 1012 - ADMINISTRATION	EXPENSES	\$2,344,181.07	\$2,513,033.65	\$2,667,700.00	\$2,599,400.00	\$2,660,600.00	\$2,678,100.00	\$2,433,900.00



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BOARDS & COMMISSIONS

Narrative

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES

Cultural Arts Development Commission

This Commission was developed to provide the community with cultural enrichment. The Cultural Arts Development Commission works with other related organizations to bring cultural events to the Village. Due to the lagging economy and the opening of the Addison Center for the Arts, funding for this commission has been suspended and no budget presented. A contribution to the Addison Center for the Arts can be found as a subset in the Public Relations line item in the Administration budget.

Addison Historical Commission

The Historical Commission was created to preserve the history of the Village by collecting and displaying historical artifacts at the Historical Museum located in the Balzer House in the Historical District. The Historical District, located across the street from Village Hall on Army Trail Blvd., began taking shape with the purchase of Century House in Fiscal Year 1992-1993. The subsequent purchase and restoration of the historical Balzer House and accompanying Coach House complete the Historical District. Funding for this commission has been suspended and no budget presented. However, costs associated with operating the Historical District can be found in various line items in the Community Relations Department and the Public Building Fund.

Blood Bank Commission

This Commission operates the Addison Life Source Blood Program, of which all Addison residents are members at no charge. This applies to residents and their families, including grandparents, grandparents-in-law, and dependent children living away from home. The program also applies to any hospital throughout the United States and Canada. Funding for this Commission can be found as a subset in the Public Relations line item in the Administration budget.

Senior Citizen Commission

This Commission serves as a liaison between elected officials and senior citizens in the Village of Addison. The members of the Senior Citizen Commission also coordinate various events for the Addison Park District Senior Citizens Club, which currently has over 240 members and meets on a weekly basis. Members of the Senior Citizens Club volunteer their time as greeters in the Addison Police Department lobby on weekdays to help direct court traffic, participate in the Seniors And Law Enforcement Together (SALT) program, and help with routine clerical duties such as copying and mass mailings. Some of the social outings include a Red-White-Blue celebration, Royalty Day, Men's Night Out and Ladies Day Fashion and many other programs. Funding for this Commission can be found as a subset in the Public Relations line item in the Administration budget.

BOARDS & COMMISSIONS

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES (Cont'd)

Police Commission

The Police Commission was established in 1950 and is responsible for the examination and hiring of new patrol officers, promotions within the force, and discipline where the penalty exceeds five days. The members are appointed by the Mayor with the approval of the Trustees.

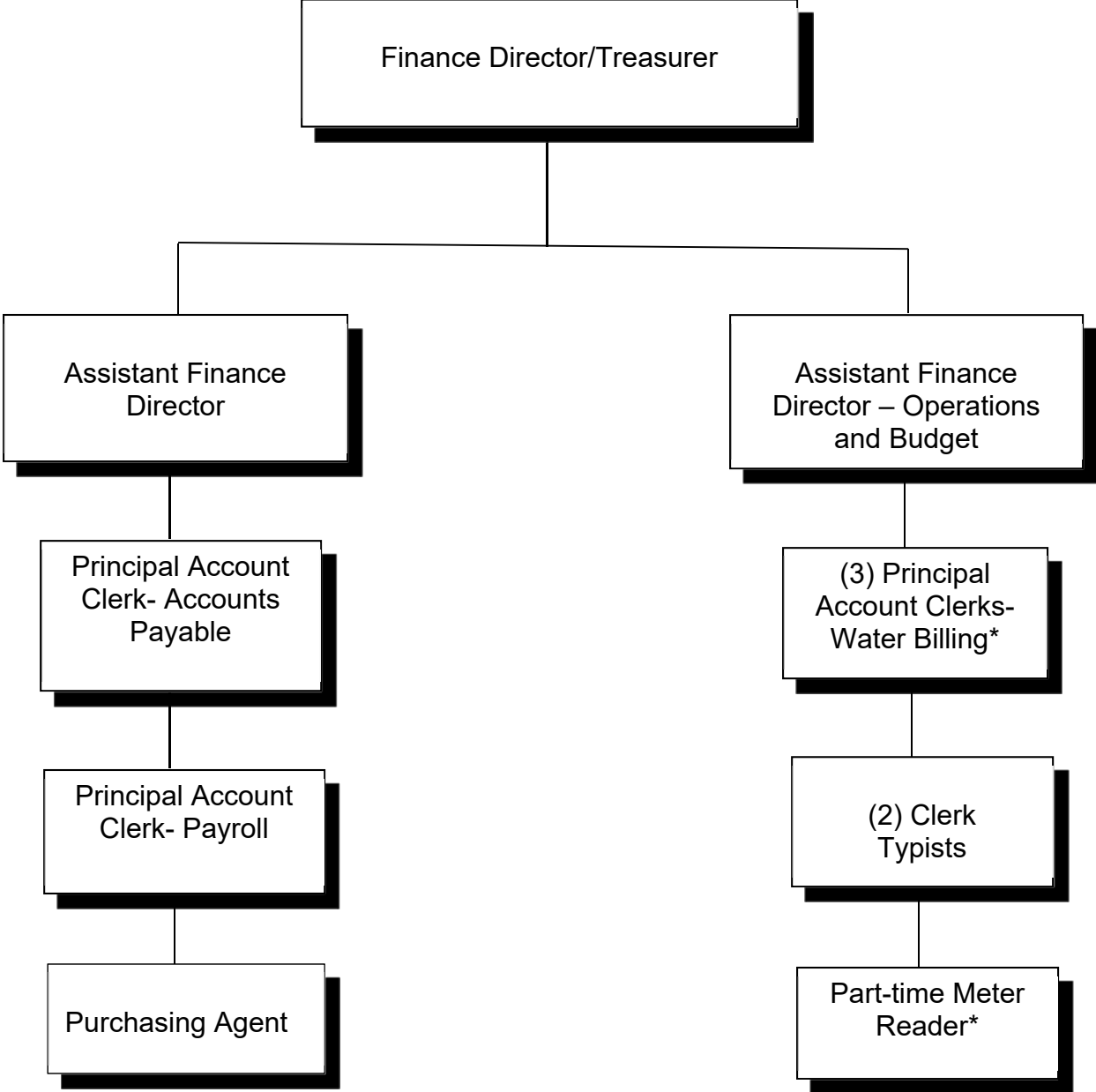
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G/L Account		Account Description	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23	2023-24
Fund 100 - GENERAL FUND			ACTUAL	ACTUAL	BUDGET	EST ACT	BUDGET	BUDGET	BUDGET
EXPENSE									
Department 1012 - ADMINISTRATION									
Division 1029 - POLICE COMMISSION									
PERSONNEL SVCS									
WAGES & SALARIES									
100.1012.1029-4004	OVERTIME		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WAGES & SALARIES Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PERSONNEL SVCS Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES									
PROFESSIONAL									
100.1012.1029-4110	TECH & CONSULT SERVICES		758.50	2,480.00	26,400.00	26,400.00	100.00	12,100.00	28,000.00
Budget Transactions									
Level/	Transaction						Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	POLICE OFFICER TEST						1.0000	12,000.00	12,000.00
BOARD REVIEW	REMOVE POLICE OFFICER TEST 02/18/21						1.0000	(12,000.00)	(12,000.00)
BOARD REVIEW	SERGEANT TEST						1.0000	100.00	100.00
PROFESSIONAL Totals			\$758.50	\$2,480.00	\$26,400.00	\$26,400.00	\$100.00	\$12,100.00	\$28,000.00
COMMUNICATIONS									
100.1012.1029-4117	COMMUNICATIONS-POSTAGE		.00	.00	500.00	500.00	500.00	500.00	500.00
COMMUNICATIONS Totals			\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
OTHER									
100.1012.1029-4161	PUBLICATION OF NOTICES		108.00	.00	500.00	500.00	500.00	500.00	1,000.00
100.1012.1029-4163	CONFERENCES		.00	595.00	200.00	200.00	200.00	200.00	200.00
100.1012.1029-4192	DUES/SUBSCRIPTIONS		375.00	375.00	400.00	400.00	400.00	400.00	400.00
OTHER Totals			\$483.00	\$970.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,600.00
SERVICES & CHARGES Totals			\$1,241.50	\$3,450.00	\$28,000.00	\$28,000.00	\$1,700.00	\$13,700.00	\$30,100.00
SUPPLIES & MATERIALS									
100.1012.1029-4299	OTHER OPERATING SUPPLIES		244.00	34.55	.00	.00	.00	.00	.00
SUPPLIES & MATERIALS Totals			\$244.00	\$34.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 1029 - POLICE COMMISSION EXPENSES			\$1,485.50	\$3,484.55	\$28,000.00	\$28,000.00	\$1,700.00	\$13,700.00	\$30,100.00



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Organization Structure



* 2 Principal Account Clerk and 1 Meter Reader position(s) are not charged to this budget

FINANCE

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Finance Department is managed by the Finance Director who directs and coordinates the fiscal operations of the Village with the help of an Assistant Finance Director and an Assistant Finance Director-Operations and Budget. The Department has four primary areas of responsibility. The Finance Director advises and makes recommendations to the Village Board and Administration concerning current and future financial policies and needs. The Finance Director is appointed Treasurer by the Village Board. As custodian of Village funds, the Village Treasurer performs cash flow analysis, invests available funds, and administers pension plans as required by policy or State Statute.

Accounting

This primary area includes administration and control of accounting records in compliance with generally accepted accounting principles and compliance with local ordinances, as well as State and Federal Statutes. Monthly financial and investment reports, in addition to cash and banking reconciliations, are also included.

Audit

A Comprehensive Annual Financial Report (CAFR) is prepared in conformity with the Governmental Accounting Standards Board requirements, using the Governmental Accounting Auditing and Financial Reporting model established by the Government Finance Officers Association. Additional State and local reporting is also part of this primary area.

The Village is audited annually by an external independent accounting firm to assure compliance with accounting standards and reporting along with local, state, and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Finance Department, throughout the year, works to assure that the Village is in compliance with financial and reporting regulations, and ensure that internal controls are maintained.

Operations

This primary area includes direct supervision of water billing, accounts receivable and collections (front counter) in the day-to-day interactions with residents and customers, both internal and external. Also included in this area is the processing of payments received by the Village for water bills, permits, tickets, vehicle stickers and various other payments along with the payroll, accounts payable, and purchasing processes.

Budget

This primary area includes responsibility for the preparation, presentation, and administration of the annual Village budget. Trend analysis of revenues and expenditures are reviewed and projected during the budget process. The budget document is a planning, control, and measurement policy of the Village. The current budget presents current year plus two projected years. Once adopted by the Village Board, the control and measurement process of budget administration begins. The annual audit also reviews and measures Village budget performance.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

FY 2021-22 Key Objectives

Strategic Priority 2: Community Image

- c. An educated community on quality of life issues
 - Continue providing Budget and Comprehensive Annual Financial Report (CAFR) online.
 - Continue providing information on how to prevent high water usage.
 - Continue achieving the GFOA Distinguished Budget Presentation Award and the Certificate of Achievement for Excellence in Financial Reporting.
 - Continue maintaining and/or improving current bond rating of AA+ with Fitch Rating Agency and AA with Standard & Poor's Rating Agency.

Strategic Priority 4: Infrastructure

- a. Improved productivity via technology
 - Continue to collaborate with IT Department to utilize LaserFiche with the new financial software.
 - Continue to collaborate with IT Department during installation and implementation of new licensing software.

Strategic Priority 5: Civic Engagement

- b. Improved efficiency of customer service operations
 - Continue selling vehicle stickers at Senior Club meetings.
 - Continue researching and implementing internet payment processes.

Strategic Priority 6: Employee Development

- a. Fully trained and capable employees
 - Continue training and developing staff.

FINANCE

Narrative (Cont'd)

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$811,692	\$843,200	\$930,100
Number of Employees	11	11	11
Outputs			
Comprehensive Annual Financial Report	1	1	1
Budget Document	1	1	1
Utility Accounts Bills	59,045	59,120	59,150
Final-Billed Accounts	656	758	730
Accounts Payable Checks Issued	3,888	3,948	4,000
Payroll Checks Issued	7,371	8,396	8,200
Number of Purchase Orders	2,761	2,850	2,920
Number of Bids Processed	22	25	27
Effectiveness			
Bond Rating (Desire:AAA)	AA+	AA+	AA+
GFOA Award	100%	100%	100%
% of Estimated Utility Bills	.002%	.001%	.001%
Efficiency			
Purchase Order-to-Order Placement (hours)	48	48	48
Weeks from Bid Distribution to Board Approval	6	6	6

FINANCE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Finance Director	0.55	0.55	0.55	0.55	0.55
Assistant Finance Director - O & B	0.55	0.55	0.55	0.55	0.55
Assistant Finance Director	0.55	0.55	0.55	0.55	0.55
Purchasing Agent	0.70	0.70	0.70	0.70	0.70
Principal Account Clerk (5)~	1.65	1.65	1.65	1.65	1.65
Clerk Typist (2)	0.50	0.50	0.50	0.50	0.50
Part-Time Meter Reader~	0.00	0.00	0.00	0.00	0.00
Total Budgeted:	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>
Authorized and Unbudgeted:					
None					
Total Authorized:	<u>4.50</u>				

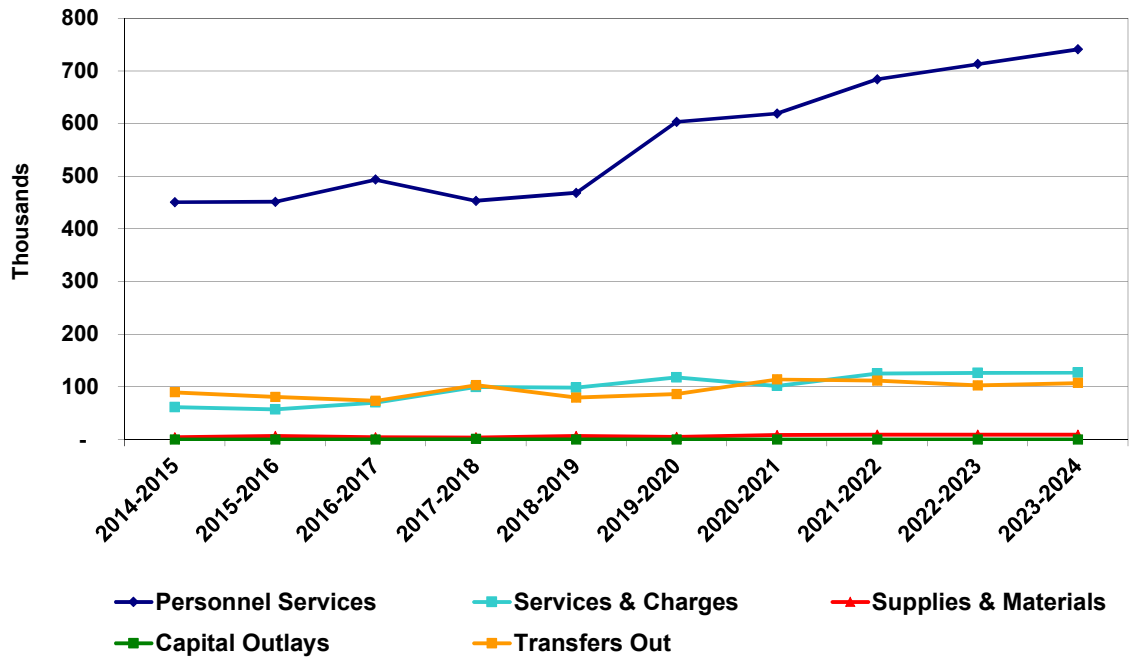
Note: Page 31 summarizes Employee Allocation Between Departments

~2 Principal Account Clerk & 1 Part-Time Meter Reader position(s) are not charged to this budget.

FINANCE

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	619,100	683,700	712,700	740,700
Services & Charges	101,700	125,300	126,100	126,800
Supplies & Materials	8,300	9,200	9,200	9,200
Capital Outlays	0	0	0	0
Transfers Out	114,100	111,900	102,500	107,100
Total	843,200	930,100	950,500	983,800



Budget Year 2022

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 100 - GENERAL FUND								
	EXPENSE							
	Department 1040 - FINANCE							
	PERSONNEL SVCS							
	WAGES & SALARIES							
100.1040-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$324,225.21	\$410,566.92	\$423,200.00	\$436,800.00	\$478,100.00	\$497,500.00	\$515,700.00
100.1040-4004	OVERTIME	7,848.49	5,377.92	8,000.00	3,000.00	8,000.00	8,000.00	8,000.00
100.1040-4006	OTHER PAY	8,131.77	20,446.85	6,500.00	2,900.00	6,500.00	6,500.00	6,500.00
100.1040-4007	PART-TIME	6,020.80	6,891.64	8,000.00	.00	8,500.00	8,500.00	8,500.00
100.1040-4020	SICK PAY	8,631.70	9,248.11	7,000.00	7,000.00	7,200.00	7,400.00	7,600.00
	<i>WAGES & SALARIES Totals</i>	\$354,857.97	\$452,531.44	\$452,700.00	\$449,700.00	\$508,300.00	\$527,900.00	\$546,300.00
	TAXES & BENEFITS							
100.1040-4009	I.M.R.F.	40,382.11	48,031.09	53,200.00	58,200.00	59,800.00	62,200.00	64,500.00
100.1040-4010	SOCIAL SECURITY	24,631.11	32,219.21	34,600.00	34,800.00	37,800.00	39,300.00	40,700.00
100.1040-4012	HEALTH INSURANCE	48,247.88	70,111.99	67,200.00	76,400.00	77,800.00	83,300.00	89,200.00
	<i>TAXES & BENEFITS Totals</i>	\$113,261.10	\$150,362.29	\$155,000.00	\$169,400.00	\$175,400.00	\$184,800.00	\$194,400.00
	PERSONNEL SVCS Totals	\$468,119.07	\$602,893.73	\$607,700.00	\$619,100.00	\$683,700.00	\$712,700.00	\$740,700.00
	SERVICES & CHARGES							
100.1040-4150	IRMA INSURANCE	2,700.00	4,315.39	4,300.00	1,000.00	4,200.00	4,200.00	4,200.00
	PROFESSIONAL							
100.1040-4101	PROF SERV ACCT/AUDITING	23,313.56	24,791.32	25,000.00	27,000.00	24,800.00	25,600.00	26,300.00
	Budget Transactions							
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	23,900.00	23,900.00
	BOARD REVIEW					1.0000	400.00	400.00
	BOARD REVIEW					1.0000	500.00	500.00
						BOARD REVIEW Totals		\$24,800.00
100.1040-4105	PROF SERV DATA PROCESSING	959.00	969.74	2,400.00	1,000.00	2,400.00	2,400.00	2,400.00
	Budget Transactions							
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	400.00	400.00
						BOARD REVIEW Totals		\$2,400.00
100.1040-4107	PROF SERV MEDICAL	275.00	.00	.00	100.00	.00	.00	.00
100.1040-4110	TECH & CONSULT SERVICES	2,925.00	2,500.00	5,500.00	4,200.00	5,500.00	5,500.00	5,500.00
	Budget Transactions							
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	2,000.00	2,000.00
	BOARD REVIEW					1.0000	500.00	500.00
	BOARD REVIEW					1.0000	3,000.00	3,000.00
						BOARD REVIEW Totals		\$5,500.00
	PROFESSIONAL Totals	\$27,472.56	\$28,261.06	\$32,900.00	\$32,300.00	\$32,700.00	\$33,500.00	\$34,200.00
	COMMUNICATIONS							
100.1040-4115	COMMUNICATIONS-TELEPHONE	1,424.69	1,344.75	2,200.00	1,500.00	2,200.00	2,200.00	2,200.00
100.1040-4116	COMMUNICATIONS-PORTABLE DV	(93.79)	294.98	600.00	3,000.00	3,000.00	3,000.00	3,000.00
100.1040-4117	COMMUNICATIONS-POSTAGE	3,381.58	3,425.75	3,300.00	2,000.00	3,300.00	3,300.00	3,300.00
	<i>COMMUNICATIONS Totals</i>	\$4,712.48	\$5,065.48	\$6,100.00	\$6,500.00	\$8,500.00	\$8,500.00	\$8,500.00

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1040-4118	COPY REPRODUCTION	3,076.24	5,675.85	3,000.00	3,400.00	3,400.00	3,400.00	3,400.00
100.1040-4123	REAL ESTATE TAXES	1,681.44	5,574.56	1,700.00	1,200.00	1,700.00	1,700.00	1,700.00
100.1040-4160	PRINTING	2,287.89	2,196.64	4,000.00	2,000.00	4,000.00	4,000.00	4,000.00
100.1040-4161	PUBLICATION OF NOTICES	2,249.40	1,608.03	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1040-4163	CONFERENCES	160.00	965.00	8,000.00	.00	5,000.00	5,000.00	5,000.00
Budget Transactions								
<i>Transaction Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	GFOA CONFERENCE - 1 ATTENDEE					1,000	2,000.00	2,000.00
BOARD REVIEW	IGFOA CONFERENCE - 2 ATTENDEES					1,000	3,000.00	3,000.00
						BOARD REVIEW Totals	1,000.00	1,000.00
100.1040-4164	TRAINING	12,404.11	8,163.90	5,600.00	1,000.00	1,000.00	1,000.00	1,000.00
Budget Transactions								
<i>Transaction Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	GFOA/IGFOA TRAINING					1,000	1,000.00	1,000.00
						BOARD REVIEW Totals	1,000.00	\$1,000.00
100.1040-4180	REPAIRS & MAINTENANCE	.00	.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
Budget Transactions								
<i>Transaction Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	FOLDER/INSERTER					1,000	1,200.00	1,200.00
BOARD REVIEW	POSTAGE METER					1,000	500.00	500.00
						BOARD REVIEW Totals	1,400.00	\$1,700.00
100.1040-4190	RENTAL-EQUIPMENT	897.70	1,032.37	700.00	1,400.00	1,400.00	1,400.00	1,400.00
100.1040-4192	DUES/SUBSCRIPTIONS	900.00	613.00	1,600.00	1,800.00	2,700.00	2,700.00	2,700.00
Budget Transactions								
<i>Transaction Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	AICPA/ILCPA MEMBERSHIP					1,000	200.00	200.00
BOARD REVIEW	AMEX MEMBERSHIP					1,000	100.00	100.00
BOARD REVIEW	GOVERNMENT FINANCE OFFICERS ASSOCIATION					1,000	400.00	400.00
BOARD REVIEW	ILLINOIS GFOA					1,000	850.00	850.00
BOARD REVIEW	NIGP					1,000	200.00	200.00
BOARD REVIEW	SAMS CLUB					1,000	50.00	50.00
BOARD REVIEW	VENDOR REGISTRY					1,000	900.00	900.00
						BOARD REVIEW Totals	900.00	\$2,700.00
100.1040-4195	BANK CHARGES/VISA FEE	38,797.55	51,624.31	55,000.00	45,000.00	55,000.00	55,000.00	55,000.00
100.1040-4199	OTHER SERVICES & CHARGES	1,223.27	2,782.10	1,000.00	2,400.00	2,000.00	2,000.00	2,000.00
		\$63,677.60	\$80,235.76	\$84,300.00	\$61,900.00	\$79,900.00	\$79,900.00	\$79,900.00
<i>OTHER Totals</i>		\$98,562.64	\$117,877.69	\$127,600.00	\$101,700.00	\$125,300.00	\$126,100.00	\$126,800.00
<i>SERVICES & CHARGES Totals</i>								

FINANCE

Budget Year 2022

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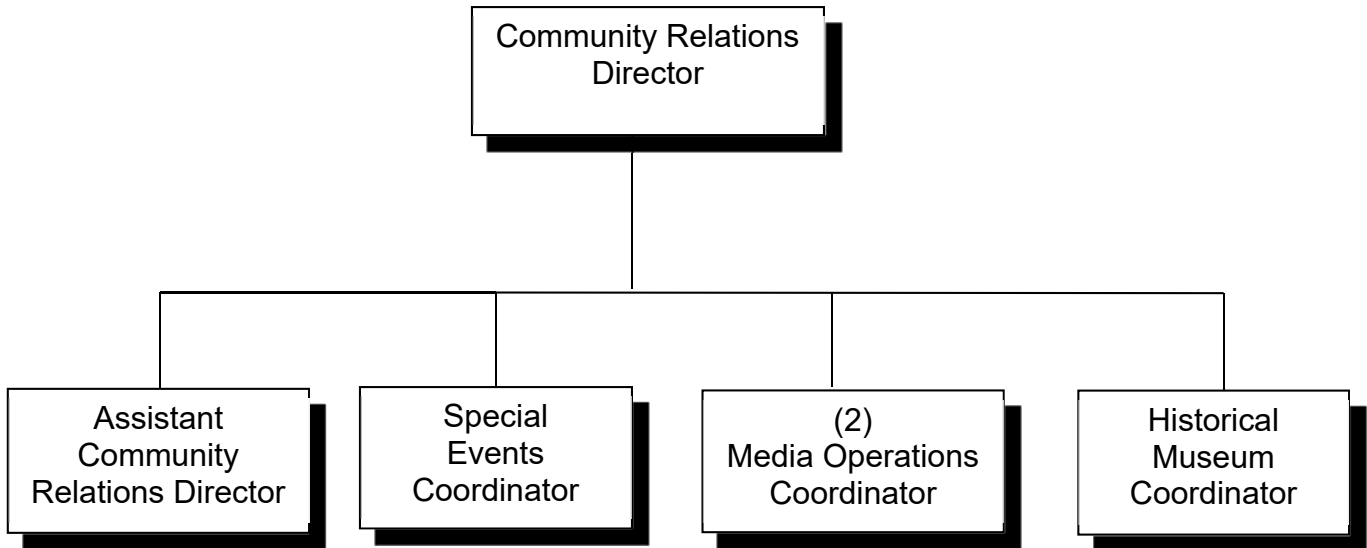
G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>SUPPLIES & MATERIALS</i>								
100.1040-4201	OFFICE SUPPLIES	4,946.39	2,969.68	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00
100.1040-4203	CLOTHING SUPPLIES	776.78	919.13	1,200.00	1,200.00	1,500.00	1,500.00	1,500.00
100.1040-4220	POSTAGE STAMPS-UPS	1,000.00	.00	1,000.00	1,000.00	1,100.00	1,100.00	1,100.00
100.1040-4299	OTHER OPERATING SUPPLIES	22.95	897.90	1,000.00	500.00	1,000.00	1,000.00	1,000.00
Budget Transactions								
		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>
BOARD REVIEW	OTHER SUPPLIES					1.0000	500.00	500.00
BOARD REVIEW	SHRED-IT					1.0000	500.00	500.00
		<i>SUPPLIES & MATERIALS Totals</i>				\$9,200.00	\$9,200.00	\$9,200.00
<i>TRANSFERS OUT</i>								
100.1040-4962	TRANSFER TO IT	79,733.34	86,134.16	114,100.00	114,100.00	111,900.00	102,500.00	107,100.00
		<i>TRANSFERS OUT Totals</i>	\$86,134.16	\$114,100.00	\$114,100.00	\$111,900.00	\$102,500.00	\$107,100.00
		<i>BOARD REVIEW Totals</i>						\$1,000.00
Department		\$653,161.17	\$811,692.29	\$858,200.00	\$843,200.00	\$930,100.00	\$950,500.00	\$983,800.00
		1040 - FINANCE EXPENSES						



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COMMUNITY RELATIONS

Organization Structure



COMMUNITY RELATIONS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Relations Department delivers “The Addison Advantage” within the Village organization, and the community of Addison, through a series of multi-faceted objectives. **Subject to COVID-19 safety protocols**, the Department is responsible for engagement of the community, through development of projects such as Addison’s Summer of Special Events including the Memorial Day ceremony and events, and the weekly “Rock ‘N Wheels” concerts and food festivals. Other events and operations organized by Community Relations during the year are Harvest Fest, Addison-Medinah Shriners Parade and After Party, Addison by the Slice/National Night Out, Mayor’s Community Charity Ball, Christmas Tree Lighting events, operation of the Addison Historical Museum, and special public forums including the annual “Shape of Addison” town hall meeting, and the biannual Community Inauguration Ceremony.

Community Relations is responsible for promoting transparency and proactive public information including operations and Village production of programming on Addison Community Television, the **VillageAddison** YouTube channel, the AddisonAdvantage.org and ItHappensInAddison.com websites, e-blasts, a Twitter account and two Facebook pages, “Code Red” emergency notification system, and serving as public information officer to the Village’s Emergency Management Team and Emergency Operations Center.

Community Relations is staffed by the Community Relations Director, Assistant Director, Special Events Coordinator, Historical Museum Coordinator, and two Media Operations Coordinators. The Community Relations Director is appointed by, and reports to, the Village Manager. Department staff represent the Village Manager at the Special Events and Historical advisory commissions, the Mayor’s Community Charity Ball, Inc. board of directors and planning committee, DuPage County Public Information Assistance Team and other area meetings.

During Fiscal Year 2020-2021, the Community Relations Department met a number of goals including completion of the history book “Addison: The Vision Continues”, which has been recognized by the Illinois Museum Association with an Award of Merit. The Department also oversaw completion of phase 4 of the Village Green Improvement Project, assisted with promotion of the first-ever Christmas Parade and virtual Christmas Tree Lighting, managed the “Get the Addison Appetite” marketing campaign, and continued to produce online access to the Historical Society’s rich photograph collection database.

Community Relations manages Addison Community Television, the community’s local cable programming service in operation for 37 years. In addition to television programming operations, ACTV programming is streamed live online, and on several platforms, and also through the Village’s YouTube channel **VillageAddison** for increased accessibility to the community’s programming. The Village receives revenue through both cable providers dedicated to fund local cable programming capital and operations.

COMMUNITY RELATIONS

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Community Relations Department staff represents the Village on the following agencies:

- Addison Historical Commission (staff liaison)
- Addison Historical Society (staff assistant)
- Addison Special Events Commission (staff liaison)
- Addison Early Childhood Collaborative (representative)
- Addison Resources Connect (representative)
- American Alliance of Museums (representative)
- American Association for State and Local History (representative)
- DuPage Convention and Visitors Bureau (alternate representative)
- DuPage County Public Information Assistance Team (representative)
- Illinois Association of Museums (representative)
- Illinois Heritage Association (representative)
- Illinois State Historical Society (representative)
- Intergovernmental Public Relations Committee (representative)
- Institute of Electrical and Electronics Engineers (member)
- Kane-DuPage Regional Museum Association (Board member/representative)
- Mayor's Community Charity Ball (Board officer/staff liaison)
- National Information Officers Association (representative)
- O'Hare Noise Compatibility Commission (alternate representative)
- Society of Broadcast Engineers (member)

FY 2021-2022 STRATEGIC PLAN INITIATIVES

Strategic Priority #2: Community Image

- a. Fully integrated community – no fragmentation
 - Outreach to schools, seminars, Henry Hyde Resource Center, and faith-based businesses by Fall 2017.
 - Prepare proposed schedule of projects by December 31, 2017.
- b. An educated community on quality of life issues
 - Request program for funding by December 31, 2015.
 - Issue RFP to hire a consultant by Fall 2016.
 - Research & design survey by Fall 2017.
 - Conduct survey by Summer 2017.

COMMUNITY RELATIONS

Narrative (Cont'd)

FY 2021-2022 STRATEGIC PLAN INITIATIVES (Cont'd)

Strategic Priority #5: Civic Engagement

c. Increased involvement in community events

- Determine set of mutually agreed upon events by December 2015.
- Develop Marketing Plan for events and budget for plan by February 2016.
- Present plan to Village Board at budget meeting by April 2016.
- Implement Marketing Plan by May 2016.
- Measure attendance to determine increase by August 2016.

PREFORMANCE MEASURES

Community Television

PROGRAM NAME	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$1,397,844	\$1,119,000	\$1,824,400
Number of Employees	6	6	6
Outputs			
Program Name	# of Programs Produced		
Around Town	5	5	5
Ask Mayor Veenstra	10	10	10
Village Board Meeting	24	24	24
Village Committee Meeting	35	35	35
"Ask Mayor" Phone/E-Mails	8	10	10
District #4 School Board Meeting	13	13	13
Addison Park District Board Meeting	11	11	11
District #88 School Board Meeting	22	22	22
Addison Public Library Board Meeting	12	12	12
Other Village-Produced Programming	44	45	45
ACTV Digest	59	60	60

Special Events/Venue Attendance

EVENT NAME	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
"Rock 'N Wheels" (<i>weekly average</i>)	1,500	0	1,500
Harvest Fest (<i>one-day total</i>)	200	0	300
Christmas Tree Lighting (<i>one-day total</i>)	1,000	0	1,200
Historical Museum Visits (<i>annual total</i>)	2,500	0	3,600

COMMUNITY RELATIONS

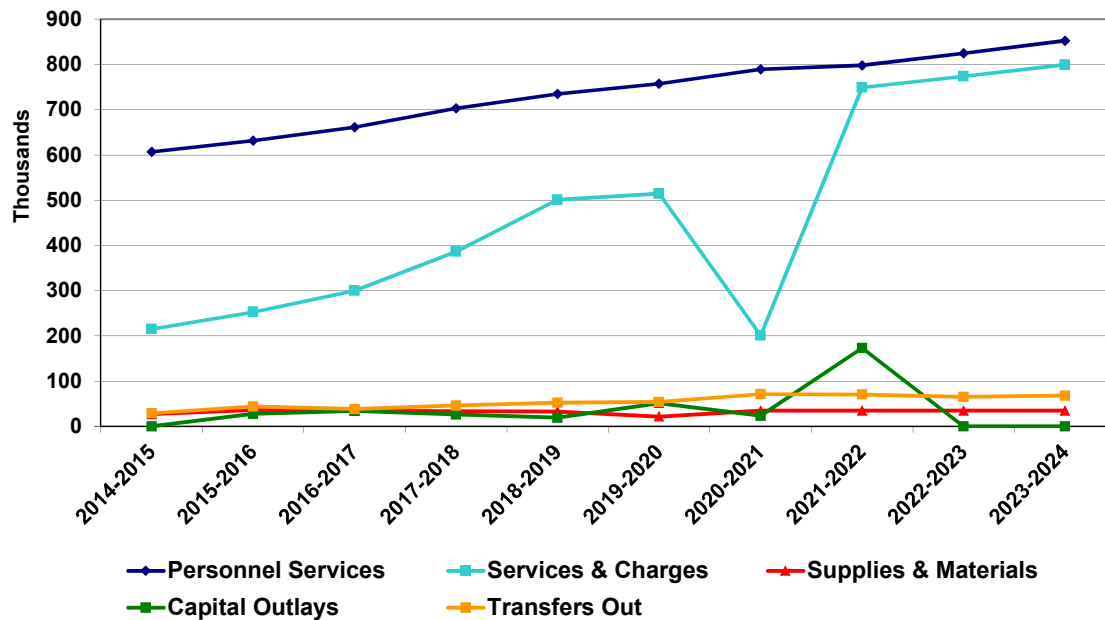
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Director of Community Relations	1.00	1.00	1.00	1.00	1.00
Asst Dir of Community Relations	1.00	1.00	1.00	1.00	1.00
Media Production Coordinator (2)	2.00	2.00	2.00	2.00	2.00
Special Events Coordinator	1.00	1.00	1.00	1.00	1.00
Museum Coordinator(Hist Com)	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	6.00	6.00	6.00	6.00	6.00
Authorized and Unbudgeted:					
None					
Total Authorized:	6.00				

COMMUNITY RELATIONS

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	789,300	797,700	824,400	852,400
Services & Charges	200,800	748,900	773,900	799,200
Supplies & Materials	34,600	34,600	34,600	34,600
Capital Outlays	23,000	173,000	0	0
Transfers Out	71,300	70,200	64,900	67,600
Total	1,119,000	1,824,400	1,697,800	1,753,800



COMMUNITY RELATIONS

Budget Year 2022

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 1050 - COMMUNITY RELATIONS								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1050-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$511,380.08	\$533,092.10	\$543,200.00	\$547,000.00	\$557,600.00	\$573,200.00	\$589,300.00
100.1050-4006	OTHER PAY	4,491.42	.00	6,000.00	.00	3,000.00	3,000.00	3,000.00
100.1050-4020	SICK PAY	13,369.47	16,026.92	14,000.00	13,100.00	14,400.00	14,800.00	15,200.00
	<i>WAGES & SALARIES Totals</i>	\$529,240.97	\$549,119.02	\$563,200.00	\$560,100.00	\$575,000.00	\$591,000.00	\$607,500.00
<i>TAXES & BENEFITS</i>								
100.1050-4009	I.M.R.F.	62,296.65	60,388.22	66,400.00	68,100.00	69,400.00	71,300.00	73,300.00
100.1050-4010	SOCIAL SECURITY	39,418.74	41,705.90	43,100.00	44,200.00	43,800.00	44,900.00	46,300.00
100.1050-4012	HEALTH INSURANCE	103,992.53	106,269.77	108,800.00	116,900.00	109,500.00	117,200.00	125,300.00
	<i>TAXES & BENEFITS Totals</i>	\$205,707.92	\$208,363.89	\$218,300.00	\$229,200.00	\$222,700.00	\$233,400.00	\$244,900.00
	<i>PERSONNEL SVCS Totals</i>	\$734,948.89	\$757,482.91	\$781,500.00	\$789,300.00	\$797,700.00	\$824,400.00	\$852,400.00
<i>SERVICES & CHARGES</i>								
100.1050-4150	IRMA INSURANCE	5,526.61	5,400.00	7,400.00	3,400.00	7,200.00	7,200.00	7,200.00
<i>PROFESSIONAL</i>								
100.1050-4107	PROF SERV MEDICAL	.00	3,766.25	.00	.00	.00	.00	.00
100.1050-4110	TECH & CONSULT SERVICES	42,018.20	35,981.01	30,200.00	30,200.00	30,200.00	30,200.00	30,200.00
	<i>Budget Transactions</i>							
	<i>Transaction Level</i>							
	BOARD REVIEW					1.0000	15,000.00	15,000.00
	WEB STREAMING (GRANICUS)					1.0000	15,200.00	15,200.00
	<i>PROFESSIONAL Totals</i>	\$42,018.20	\$39,747.26	\$30,200.00	\$30,200.00	\$30,200.00	\$30,200.00	\$30,200.00
<i>COMMUNICATIONS</i>								
100.1050-4115	COMMUNICATIONS-TELEPHONE	10,722.14	11,695.24	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
	<i>Budget Transactions</i>							
	<i>Transaction Level</i>							
	BOARD REVIEW					1.0000	3,700.00	3,700.00
	REGULAR PHONES					1.0000	1,100.00	1,100.00
	<i>BOARD REVIEW Totals</i>					2.0000	\$4,800.00	\$4,800.00
100.1050-4116	COMMUNICATIONS-PORTABLE DV	(375.15)	125.90	.00	900.00	.00	.00	.00
100.1050-4117	COMMUNICATIONS-POSTAGE	147.11	157.80	1,000.00	1,000.00	10,000.00	10,000.00	10,000.00
	<i>Budget Transactions</i>							
	<i>Transaction Level</i>							
	BOARD REVIEW					1.0000	9,000.00	9,000.00
	POSTAGE					1.0000	1,000.00	1,000.00
	<i>COMMUNICATIONS Totals</i>	\$10,494.10	\$11,978.94	\$5,800.00	\$6,700.00	\$14,800.00	\$14,800.00	\$14,800.00
<i>UTILITIES</i>								
100.1050-4170	PUBLIC UTIL GAS-HEAT	2,147.50	1,678.82	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
	<i>UTILITIES Totals</i>	\$2,147.50	\$1,678.82	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
<i>OTHER</i>								
100.1050-4118	COPY REPRODUCTION	743.05	1,528.20	500.00	800.00	500.00	500.00	500.00

COMMUNITY RELATIONS

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1050-4120	PUBLIC RELATIONS	418,562.55	437,308.63	643,400.00	120,000.00	648,000.00	673,000.00	698,300.00
	Budget Transactions							
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	DP CONVENTION & VISITORS BUREAU					1,000.00	14,000.00	14,000.00
BOARD REVIEW	GIFT ITEMS					1,000.00	7,500.00	7,500.00
BOARD REVIEW	HARVEST FEST					1,000.00	22,300.00	22,300.00
BOARD REVIEW	HISTORICAL MUSEUM					1,000.00	6,000.00	6,000.00
BOARD REVIEW	MAYORS BALL					1,000.00	8,000.00	8,000.00
BOARD REVIEW	MEMORIAL DAY					1,000.00	2,000.00	2,000.00
BOARD REVIEW	PARADE					1,000.00	35,900.00	35,900.00
BOARD REVIEW	SUMMER EVENTS (RNW AND ABS)					1,000.00	550,300.00	550,300.00
BOARD REVIEW	SUMMER EVENTS (RNW AND ABS)					1,000.00	(50,300.00)	(50,300.00)
BOARD REVIEW	USBC WOMENS CHAMPIONSHIP 2021					1,000.00	10,000.00	10,000.00
BOARD REVIEW	WEB SITE SERVICE					1,000.00	2,300.00	2,300.00
BOARD REVIEW	WINTER EVENTS (TREE LIGHT AND CHRISTKINDL)					1,000.00	(30,900.00)	(30,900.00)
BOARD REVIEW	WINTER EVENTS (TREE LIGHT AND CHRISTKINDL)					1,000.00	70,900.00	70,900.00
	BOARD REVIEW Totals	619.16	1,004.54	1,000.00	8,100.00	17,000.00	17,000.00	\$648,000.00
100.1050-4160	PRINTING							
	Budget Transactions							
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	NEWSLETTER					1,000.00	16,000.00	16,000.00
BOARD REVIEW	PRINTING					1,000.00	1,000.00	1,000.00
	BOARD REVIEW Totals					800.00	800.00	800.00
100.1050-4161	PUBLICATION OF NOTICES		.00	800.00	500.00			
100.1050-4163	CONFERENCES	335.27	79.13	900.00	500.00	900.00	900.00	900.00
	Budget Transactions							
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	IAM/AMM JOINT MUSEUM CONFERENCE					1,000.00	200.00	200.00
BOARD REVIEW	LOCAL MEETINGS					1,000.00	700.00	700.00
	BOARD REVIEW Totals					4,500.00	4,500.00	4,500.00
100.1050-4164	TRAINING	12,279.77	7,926.94	14,500.00	8,000.00	20,000.00	20,000.00	20,000.00
100.1050-4180	REPAIRS & MAINTENANCE	4,639.11	5,050.93	17,600.00	17,600.00			
	Budget Transactions							
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	COPIER/FAX/PRINTER					1,000.00	2,000.00	2,000.00
BOARD REVIEW	HISTORICAL MUSEUM					1,000.00	10,500.00	10,500.00
BOARD REVIEW	STUDIO/CONTROL ROOM					1,000.00	7,500.00	7,500.00
	BOARD REVIEW Totals					2,500.00	2,500.00	2,500.00
100.1050-4192	DUES/SUBSCRIPTIONS	2,217.20	1,531.89	2,500.00	2,500.00			
	Budget Transactions							
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ASCAP/BMI LICENSE					1,000.00	800.00	800.00
BOARD REVIEW	HISTORICAL MUSEUM					1,000.00	750.00	750.00
BOARD REVIEW	IEEE/SBE DUES					1,000.00	450.00	450.00
BOARD REVIEW	NIOA					1,000.00	100.00	100.00
BOARD REVIEW	OTHER DUES					1,000.00	400.00	400.00
	BOARD REVIEW Totals					5,000.00	2,500.00	\$2,500.00

COMMUNITY RELATIONS

Budget Year 2022

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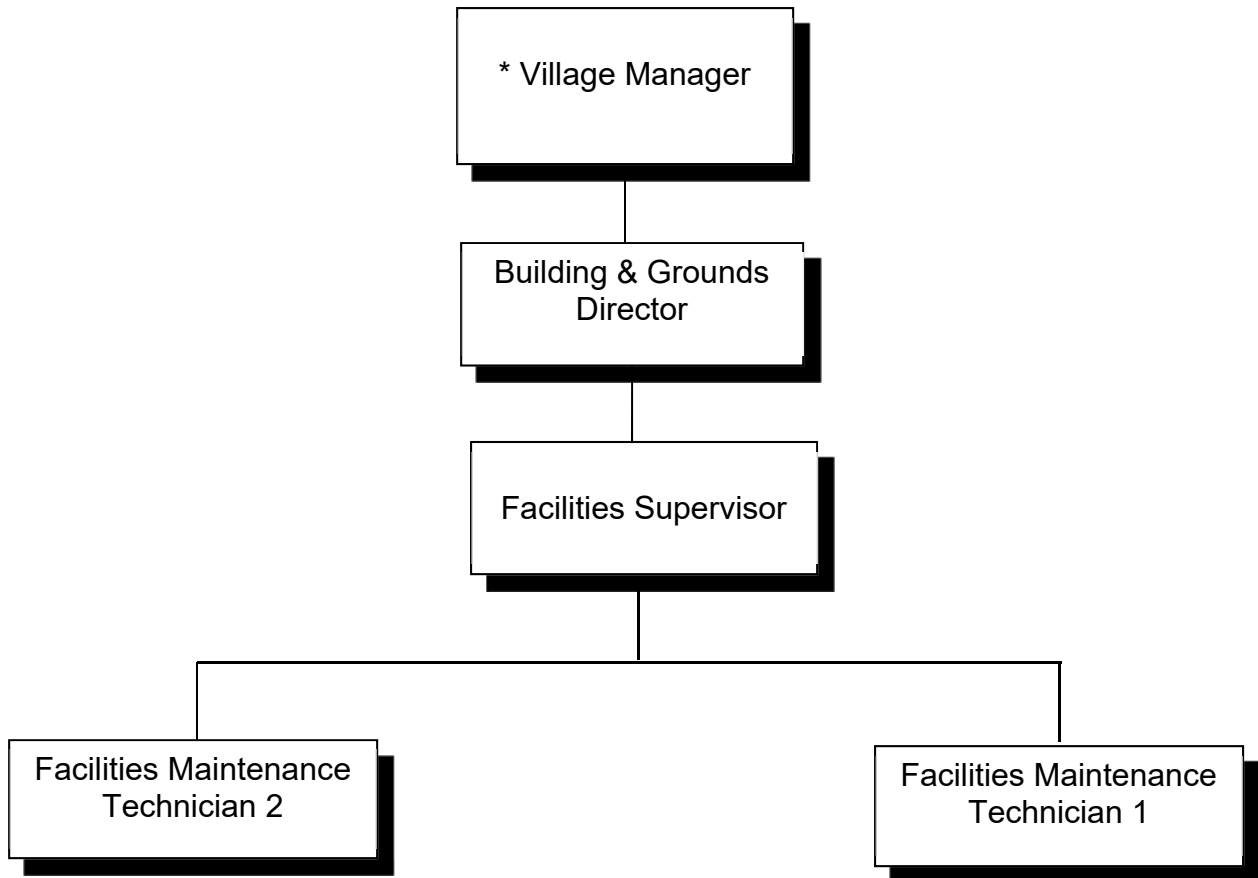
G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1050-4199	OTHER SERVICES & CHARGES	900.35	548.01	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	<i>OTHER Totals</i>	\$440,296.46	\$454,978.27	\$682,200.00	\$159,000.00	\$695,200.00	\$720,200.00	\$745,500.00
	<i>SERVICES & CHARGES Totals</i>	\$500,482.87	\$513,783.29	\$727,100.00	\$200,800.00	\$748,900.00	\$773,900.00	\$799,200.00
	<i>SUPPLIES & MATERIALS</i>							
100.1050-4201	OFFICE SUPPLIES	1,076.99	756.08	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.1050-4203	CLOTHING SUPPLIES	38.85	.00	100.00	100.00	100.00	100.00	100.00
100.1050-4299	OTHER OPERATING SUPPLIES	31,558.49	20,756.61	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	<i>Transaction</i>							
	<i>Number of Units</i>							
	<i>Cost Per Unit</i>							
	<i>Total Amount</i>							
BOARD REVIEW	A/V MONITORING AND SUPPLIES					1,000.00	5,000.00	5,000.00
BOARD REVIEW	BATTERIES AND CHARGERS					1,000.00	2,000.00	2,000.00
BOARD REVIEW	COFFEE					1,000.00	1,000.00	1,000.00
BOARD REVIEW	DIGITAL EDITING					1,000.00	4,000.00	4,000.00
BOARD REVIEW	EXPENDABLES					1,000.00	2,000.00	2,000.00
BOARD REVIEW	HISTORICAL MUSEUM					1,000.00	3,000.00	3,000.00
BOARD REVIEW	LIGHTING AND SUPPLIES					1,000.00	4,000.00	4,000.00
BOARD REVIEW	MISCELLANEOUS					1,000.00	2,500.00	2,500.00
BOARD REVIEW	RECORDING MEDIA AND DISK DRIVES					1,000.00	3,000.00	3,000.00
BOARD REVIEW	REPAIR AND MAINTENANCE SUPPLIES					1,000.00	4,000.00	4,000.00
BOARD REVIEW	SUPPORT					1,000.00	2,500.00	2,500.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$32,674.33	\$21,512.69	\$34,600.00	\$34,600.00	\$34,600.00	\$34,600.00	\$34,600.00
	<i>CAPITAL OUTLAYS</i>							
	<i>EQUIPMENT</i>							
100.1050-4304	EQUIPMENT-ELECTRONICS	18,986.00	51,180.73	173,000.00	23,000.00	173,000.00	.00	.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	<i>Transaction</i>							
	<i>Number of Units</i>							
	<i>Cost Per Unit</i>							
	<i>Total Amount</i>							
BOARD REVIEW	IP ROUTING PHASE 1 1/19/21					1,000.00	15,000.00	15,000.00
BOARD REVIEW	BOARD ROOM AV UPGRADE 1/19/21					1,000.00	150,000.00	150,000.00
BOARD REVIEW	CONTROL ROOM CG UPGRADE 1/19/21					1,000.00	8,000.00	8,000.00
	<i>EQUIPMENT Totals</i>	\$18,986.00	\$51,180.73	\$173,000.00	\$23,000.00	\$173,000.00	\$0.00	\$0.00
	<i>CAPITAL OUTLAYS Totals</i>	\$18,986.00	\$51,180.73	\$173,000.00	\$23,000.00	\$173,000.00	\$0.00	\$0.00
	<i>TRANSFERS OUT</i>							
	<i>Level</i>							
	<i>Transaction</i>							
	<i>Number of Units</i>							
	<i>Cost Per Unit</i>							
	<i>Total Amount</i>							
100.1050-4961	TRANSFER TO FLEET SERVICE	3,946.21	2,075.11	3,700.00	3,700.00	3,800.00	3,800.00	3,900.00
100.1050-4962	TRANSFER TO IT	45,151.31	48,809.35	64,600.00	64,600.00	63,400.00	58,100.00	60,700.00
100.1050-4964	TRANSFER TO EQUIP REPL FD	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	<i>TRANSFERS OUT Totals</i>	\$52,097.52	\$53,884.46	\$71,300.00	\$71,300.00	\$70,200.00	\$64,900.00	\$67,600.00
Department 1050 - COMMUNITY RELATIONS EXPENSES		\$1,339,189.61	\$1,397,844.08	\$1,787,500.00	\$1,119,000.00	\$1,824,400.00	\$1,697,800.00	\$1,753,800.00



(BLANK)

BUILDING & GROUNDS

Organization Structure



* Not charged to this budget

BUILDING & GROUNDS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Building and Grounds Department is responsible for maintaining the value and appearance of the Village of Addison properties. These include the Village Hall, Police Department, Evidence facility, Historical District buildings and grounds, Henry J. Hyde Neighborhood Resource Center, Public Works Facilities and Addison Consolidated Dispatch Center, through timely and cost effective maintenance and repair of structural, mechanical, plumbing and electrical systems, as well as supplying custodial services. The total area of these facilities will exceed 350,000 square feet. The goal of these efforts is to provide a safe, clean, and productive work environment for Village employees, guests, and the general public who utilize these facilities.

The Building and Grounds Department consists of three (3) full time maintenance staff under the direct supervision of the Director of Building and Grounds. The department also utilizes other department staff, at their respective facilities, to ensure the facilities are properly maintained. Typical tasks include contracted custodial services, performing routine maintenance and building repairs to plumbing, electrical and mechanical systems, painting, interior and exterior improvements, repairs to the building and roof, snow removal from sidewalks and parking lots, various landscape maintenance and improvements and periodic inspections to provide information for planning of long term capital improvements, all while trying to minimize the need for outside contractors. This department is also responsible for the implementation of programs meant to improve the operational functions in and around these facilities. This department also assists in the setup for meetings of Village staff, Boards and Commissions, outside organizations and other functions held on Village property. Finally, this department receives all deliveries to Village of Addison.

FY 2021-2022 Key Objectives

Strategic Priority 4: Infrastructure

b. Improved reliability – hard infrastructure

- Continue working to provide efficient and comprehensive preventive maintenance and repairs for the Village’s buildings and all appurtenant equipment and systems; and continue to limit the need for outside repair vendors by performing the job tasks utilizing our current in-house staff.
- Continue to maintain and operate the physical plant of these facilities, in accordance with the needs of the user departments, in part with the assistance of a private cleaning service, and within the parameters of the approved budget.
- Continue to develop a long term, comprehensive replacement program for various building and system components, based on estimates of their useful service lives.
- Work with staff to develop and exercise a financial plan for the purpose of having all facility related costs accounted for. So as to be able to document the maintenance and repair cost associated with each specific facility.

BUILDING & GROUNDS

Narrative (Cont'd)

FY 2021-2022 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

- c. Comprehensive facilities plan in place and funded
 - Develop a comprehensive preventative maintenance plan for the building systems at the Consolidated Dispatch Center.
 - Develop a detailed succession plan for the future.
 - Work to develop a plan to have all facilities funded through the department.

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$935,646	\$1,133,900	\$1,124,400
Number of Employees	3	3	4
Outputs			
Number of Work Requests	5,000	5,000	5,000
Total Square Feet Maintained	125,000	125,000	125,000
# of Preventative Maintenance Work Orders	2,900	2,875	3,000
Effectiveness			
% of Work Requests Completed w/in 24 Hours	100%	100%	100%
Number of Outsourced Dollars	\$325,000	\$350,000	\$500,000
% of Preventive Work Orders	28%	35%	35%
Number of Consecutive Days without a Lost Time Accident	365	365	365
Efficiency			
Janitorial Costs per Square Foot	\$1.20	\$1.20	\$1.28
Average Staff Hours per Work Request	1.0	1.0	1.0
Square Footage Maintained per FTE	100,000	100,000	100,000
FTE Cost per Square Foot Maintained	\$2.95	\$2.95	\$3.00

BUILDING & GROUNDS

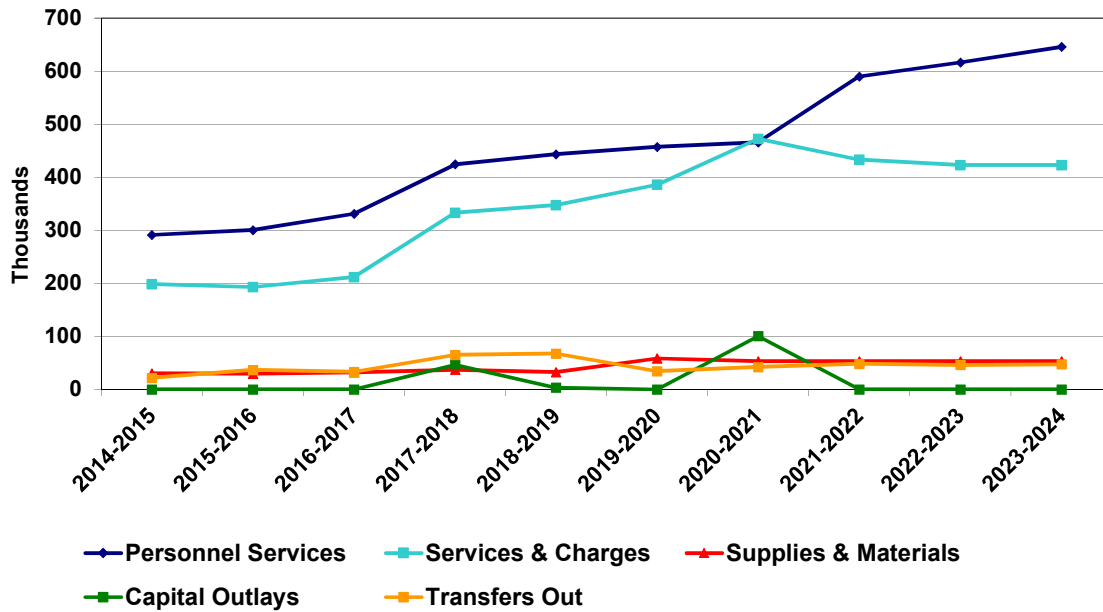
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Director of Building & Grounds	1.00	1.00	1.00	1.00	1.00
Facilities Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Tech II	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Tech I	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Authorized & Unbudgeted:					
None					
Total Authorized:	<u>4.00</u>				

BUILDING & GROUNDS

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	465,500	590,000	616,400	645,900
Services & Charges	472,600	433,000	423,000	423,000
Supplies & Materials	53,100	53,100	53,100	53,100
Capital Outlays	100,500	0	0	0
Transfers Out	42,200	48,300	46,200	47,400
Total	1,133,900	1,124,400	1,138,700	1,169,400



BUILDING & GROUNDS

Budget Year 2022

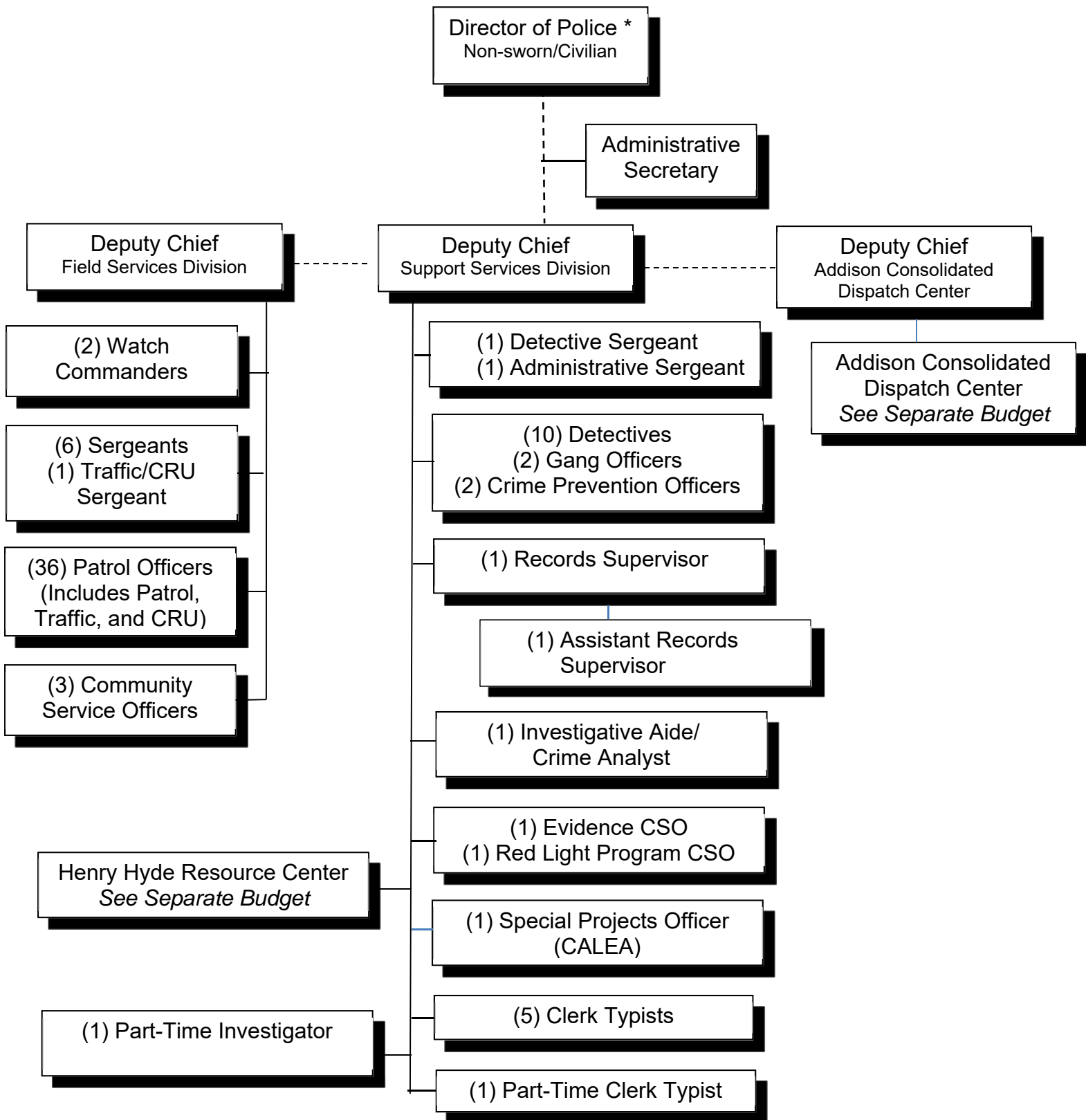
G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 1060 - BUILDING & GROUNDS								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1060-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$283,100.72	\$302,725.45	\$363,800.00	\$310,000.00	\$389,100.00	\$405,600.00	\$424,500.00
	Budget Transactions							
	Transaction					Number of Units	Cost Per Unit	Total Amount
Level								
BOARD REVIEW	ADD DIRECTOR 2/9/21					1.0000	3,900.00	3,900.00
BOARD REVIEW	ADD FACILITIES MAINT TECH 2 1/19/21					1.0000	3,300.00	3,300.00
BOARD REVIEW	ADD FACILITIES SUPERVISOR 1/19/21					1.0000	6,400.00	6,400.00
BOARD REVIEW	ORIGINAL					1.0000	375,500.00	375,500.00
						BOARD REVIEW Totals		\$389,100.00
100.1060-4004	OVERTIME	15,867.16	11,383.73	18,000.00	2,900.00	18,000.00	18,000.00	18,000.00
100.1060-4006	OTHER PAY	2,659.54	.00	3,500.00	.00	.00	.00	.00
100.1060-4020	SICK PAY	7,749.41	8,312.81	9,000.00	8,600.00	9,400.00	9,600.00	9,800.00
	WAGES & SALARIES Totals	\$309,376.83	\$322,421.99	\$394,300.00	\$321,500.00	\$416,500.00	\$433,200.00	\$452,300.00
TAXES & BENEFITS								
100.1060-4009	I.M.R.F.	36,046.49	35,128.50	51,900.00	38,800.00	50,600.00	52,300.00	54,400.00
	Budget Transactions							
	Transaction					Number of Units	Cost Per Unit	Total Amount
Level								
BOARD REVIEW	ADD DIRECTOR 2/9/21					1.0000	500.00	500.00
BOARD REVIEW	ADD FACILITIES MAINT TECH 2 1/19/21					1.0000	400.00	400.00
BOARD REVIEW	ADD FACILITIES SUPERVISOR 1/19/21					1.0000	800.00	800.00
BOARD REVIEW	ORIGINAL					1.0000	48,900.00	48,900.00
						BOARD REVIEW Totals		\$50,600.00
100.1060-4010	SOCIAL SECURITY	22,691.14	23,669.56	30,200.00	24,000.00	32,000.00	33,600.00	35,100.00
	Budget Transactions							
	Transaction					Number of Units	Cost Per Unit	Total Amount
Level								
BOARD REVIEW	ADD DIRECTOR 2/9/21					1.0000	300.00	300.00
BOARD REVIEW	ADD FACILITIES MAINT TECH 2 1/19/21					1.0000	300.00	300.00
BOARD REVIEW	ADD FACILITIES SUPERVISOR 1/19/21					1.0000	500.00	500.00
BOARD REVIEW	ORIGINAL					1.0000	30,900.00	30,900.00
						BOARD REVIEW Totals		\$32,000.00
100.1060-4012	HEALTH INSURANCE	75,482.86	75,909.80	90,700.00	81,200.00	90,900.00	97,300.00	104,100.00
	TAXES & BENEFITS Totals	\$134,220.49	\$134,707.86	\$172,800.00	\$144,000.00	\$173,500.00	\$183,200.00	\$193,600.00
	PERSONNEL SVCS Totals	\$443,597.32	\$457,129.85	\$567,100.00	\$465,500.00	\$590,000.00	\$616,400.00	\$645,900.00
SERVICES & CHARGES								
100.1060-4150	IRMA INSURANCE	2,700.00	2,900.00	4,000.00	.00	3,900.00	3,900.00	3,900.00
	COMMUNICATIONS							
100.1060-4115	COMMUNICATIONS-TELEPHONE	2,676.67	2,463.42	2,800.00	2,400.00	2,800.00	2,800.00	2,800.00
100.1060-4116	COMMUNICATIONS-PORTABLE DV	237.17	(370.05)	.00	400.00	.00	.00	.00
	COMMUNICATIONS Totals	\$2,913.84	\$2,093.37	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
UTILITIES								
100.1060-4170	PUBLIC UTIL GAS-HEAT	17,969.64	14,320.08	25,000.00	18,000.00	25,000.00	25,000.00	25,000.00
	UTILITIES Totals	\$17,969.64	\$14,320.08	\$25,000.00	\$18,000.00	\$25,000.00	\$25,000.00	\$25,000.00
OTHER								
100.1060-4161	PUBLICATION OF NOTICES	200.46	.00	.00	500.00	.00	.00	.00

BUILDING & GROUNDS

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1060-4203	CLOTHING SUPPLIES	1,364.11	2,267.10	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00
	Budget Transactions							
	Level/							
	Transaction							
	BOARD REVIEW					1.0000	1,700.00	1,700.00
	ALLOWANCE FOR BOOTS, WINTER WEAR, T-SHIRTS, SAFETY WEAR, ETC...					3.0000	300.00	900.00
	BOARD REVIEW						BOARD REVIEW Totals	\$2,600.00
100.1060-4207	PUBLIC GRND/MAT SUPPLIES	1,723.44	5,490.99	8,500.00	6,000.00	6,000.00	6,000.00	6,000.00
	Budget Transactions							
	Level/							
	Transaction							
	BOARD REVIEW					1.0000	6,000.00	6,000.00
	PLANTINGS, SEED, SOD, IRRIGATION SUPPLIES, ICE MELT					35,000.00	35,000.00	35,000.00
	BOARD REVIEW						BOARD REVIEW Totals	\$6,000.00
100.1060-4208	BUILDING MAT SUPPLIES	26,848.85	30,375.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
	Budget Transactions							
	Level/							
	Transaction							
	BOARD REVIEW					1.0000	6,000.00	6,000.00
	MAINTENANCE AND REPAIR SUPPLIES FOR THE FACILITIES					35,000.00	35,000.00	35,000.00
	BOARD REVIEW						BOARD REVIEW Totals	\$6,000.00
100.1060-4299	OTHER OPERATING SUPPLIES	1,968.48	18,889.17	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
	SUPPLIES & MATERIALS Totals	\$32,473.97	\$58,512.42	\$55,600.00	\$53,100.00	\$53,100.00	\$53,100.00	\$53,100.00
	CAPITAL OUTLAYS							
	BUILDINGS							
100.1060-4309	BUILDING IMPROVEMENTS	.00	.00	23,500.00	23,500.00	.00	.00	.00
	BUILDINGS Totals	\$0.00	\$0.00	\$23,500.00	\$23,500.00	\$0.00	\$0.00	\$0.00
	EQUIPMENT							
100.1060-4304	EQUIPMENT-ELECTRONICS	3,345.00	.00	77,000.00	77,000.00	.00	.00	.00
	EQUIPMENT Totals	\$3,345.00	\$0.00	\$77,000.00	\$77,000.00	\$0.00	\$0.00	\$0.00
	CAPITAL OUTLAYS Totals	\$3,345.00	\$0.00	\$100,500.00	\$100,500.00	\$0.00	\$0.00	\$0.00
	TRANSFERS OUT							
100.1060-4961	TRANSFER TO FLEET SERVICE	13,983.28	8,105.73	6,200.00	6,200.00	6,200.00	6,300.00	6,400.00
100.1060-4962	TRANSFER TO IT	18,635.34	20,097.97	26,600.00	26,600.00	26,900.00	23,900.00	25,000.00
100.1060-4964	TRANSFER TO EQUIP REPL FD	35,000.00	6,000.00	9,400.00	9,400.00	16,000.00	16,000.00	16,000.00
	TRANSFERS OUT Totals	\$67,618.62	\$34,203.70	\$42,200.00	\$42,200.00	\$46,200.00	\$46,200.00	\$47,400.00
	Department 1060 - BUILDING & GROUNDS EXPENSES	\$894,300.25	\$936,008.83	\$1,251,500.00	\$1,133,900.00	\$1,124,400.00	\$1,138,700.00	\$1,169,400.00

Organization Structure



* The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

POLICE

Narrative

DEPARTMENTAL DESCRIPTION OF ACTIVITIES

The Addison Police Department, a nationally accredited law enforcement agency accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA), and under the leadership and direction of the Director of Police, is divided into three divisions. Those divisions are the Field Services Division, the Support Services Division, and the Addison Consolidated Dispatch Center (ACDC). Each division is headed by a Deputy Chief of Police, who directs, oversees and coordinates their respective division activities. The department utilizes a Community Policing philosophy, which includes aggressive police patrols, Problem Oriented Policing (directed patrol, special watches, projects & problem solving), a specialized Investigations Unit, a Crime Prevention Unit, a Community Response Unit, and a Traffic Unit. With this approach, the department diligently pursues the safety of its citizenry as its primary goal. The Addison Police Department was reaccredited in 2018 and was awarded “*Accreditation With Excellence*” for the third time, as well as the Meritorious Award, which recognizes accredited agencies for having been accredited for fifteen or more continuous years.

Field Services Division

The Field Services Division consists of two Commanders, four teams of Patrol Sergeants and Patrol Officers, Traffic Unit, and Community Response Unit, overseen by the Deputy Chief. Field Service personnel provide uniformed patrols, emergency services, traffic enforcement, and other services as needed by the community over a twenty four (24) hour period. Weather and manpower permitting, officers work foot patrol in high activity areas with a one-on-one approach with citizens. Officers with specialized accident reconstruction training are responsible for the investigation and reconstruction of major accidents. They perform selective enforcement at high-accident intersections and also concentrate on overweight truck enforcement, DUI enforcement, and seat belt enforcement. The Field Services Division also encompasses the Community Response Unit (CRU), where officers work with the landlords in town to ensure the Crime Free Multi-Housing Agreements are being followed. This has been a very successful program for all residents within the Village of Addison.

Support Services Division

The Support Services Division consists of specialized units and administrative task assignments that provide technical support to the efforts of the Field Services Division and the overall law enforcement objectives of the department on behalf of the community. The division is also responsible for overseeing the Village’s Emergency Operations Plan. The division consists of the Criminal Investigative Section/Gang Tactical Unit, Property and Evidence Control Section, Records Management Section, Special Projects Unit (which also manages the department’s accreditation program: CALEA), Crime Prevention Unit, Citizen Volunteers, and the Henry Hyde Neighborhood Resource Center. The Crime Prevention Section provides a vast array of programming for adults and children and helps promote educational programs throughout the community. In addition, the division provides a uniformed presence and coordinates services at the Henry Hyde Center and other outreach programs throughout the Village of Addison. The division’s personnel consist of sworn officers, civilian staff, and many citizen volunteers, overseen by the Deputy Chief, one Commander, a Detective Sergeant, and an Administrative Sergeant.

Narrative (Cont'd)

Addison Consolidated Dispatch Center

The Addison Consolidated Dispatch Center (ACDC) is responsible for the prompt answering and processing of E911 emergency calls; efficient dispatching of the proper police, fire, and EMS units or agency(ies) to the resulting calls for service; and coordinating the agency's units responding to incidents. ACDC is under the leadership and direction of the Director of Police and the Deputy Police Chief assigned to ACDC. ACDC is supervised by the civilian Director of Communications and two Deputy Directors of Communications who direct, oversee, and coordinate the activities of the section personnel and insure that the radio, communications, and related equipment are maintained in working order. ACDC currently provides police services for the Village of Addison, the Village of Bensenville, the Village of Bloomingdale, the DuPage County Forest Preserve Police, the City of Wood Dale, the Village of Itasca, the Village of Glendale Heights, and the Village of Westmont. The Center provides fire dispatching to Tri-State Fire Protection District, Pleasantview Fire Protection District, Addison Fire Protection District, Wood Dale Fire Protection District, Itasca Fire Protection District, Bensenville Fire Protection District, and the Westmont Fire Department. ACDC began providing dispatch services to the DuPage County Sheriff's Office in November 2020. ACDC also began providing officer safety and communications services to DuPage County Juvenile Probation in November 2020. ACDC began providing LEADS and officer safety services to the Canadian Pacific Railroad Police in November 2020. The Center is capable of expanding services to other communities.

FY 2021-22 Key Objectives

Strategic Priority 2: Community Image

- The department will provide staff and resources to support the following programs and initiatives related to schools and life-long learning: DARE, GREAT, School Liaisons, School Crisis Committee, Intergovernmental Agreements, developing school operational plans for graduations, evacuations, and other special events, teen/adult CERT programs, Citizen Police Academies and First Responder Academies, SALT, Police Explorers, and Continuing Education for Police Officers.
- The department will continue to support programs that embrace, expand and create interaction/participation between the various ethnic groups. Some of the programs that are offered at the Henry Hyde Resource Center are tailored toward a specific ethnic group, i.e. English as a Second Language (ESL) classes, but a vast majority of the programs are offered to everyone in the community, and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The police will continue to work with all faith-based communities for outreach programs.
- The police will continue to be active participants in the "Los Padres" committee working within our community.
- The department will offer CERT and other programs, in Spanish, at the Henry Hyde Resource Center.

POLICE

Narrative (Cont'd)

FY 2021-22 Key Objectives (Cont'd)

Strategic Priority 2: Community Image (Cont'd)

- The department will hold educational events for all members of the community to be apprised of current criminal trends. An example of this will be the training of “Who is knocking on my door” for financial scams or thefts within the elderly community.
- The department will provide personnel and resources at the neighborhood resource center to staff and develop programs related to assimilation. The department will provide personnel and resources that support current school-based community outreach programs, i.e. District #4 Outreach Meetings. In addition, the department will pursue grant opportunities and in-kind support of school-based community outreach programs.
- The department will address crime trends or patterns with the Community Response Unit and by use of Directed Patrol. Also, on an annual basis, all specialty units will be reviewed to decide if they should be discontinued, re-deployed, expanded, or left as is.

Strategic Priority 3: Housing

- The department has Community Response personnel that are trained to provide the Crime Free Multi-Housing program to landlords within the community. The Community Response Unit Section will work with the Finance and Community Development Departments to require that all rental property-owners attend the Crime Free Multi-Housing program. The Community Response Unit will follow up nuisance complaints and enforce the Nuisance Abatement Ordinance and will work with the Community Development Department to mitigate nuisance complaints.

Strategic Priority 4: Infrastructure

- The department will continue to incorporate new technology to work towards better service provided to the citizens. On an annual basis, the department will review the use of new technology, i.e. e-mail, cellular telephones, the Village website, and other emerging technology.
- In keeping with the continued use of technology, we will utilize telephone reporting systems as an added service to the community.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The Command Staff of the department will work with their staff members regarding working conditions. Command Staff members will continue to hold labor management meetings to discuss working condition issues to foster higher morale and professional working relationships.
- The Command Staff will develop a recommendation on manpower needs based upon a study of service needs.

POLICE

Narrative (Cont'd)

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$17,632,376	\$17,623,800	\$19,187,400
Number of Employees	87	83	88
Outputs			
Calls Responded To	27,568	28,000	28,500
Index Crimes	481	500	500
Non-Index Crimes	1,485	1,500	1,500
Service Calls:			
Lost/Found Property	288	300	300
Motorist Assist	461	600	700
Animal Complaints	633	650	650
Domestics	698	700	700
Suspicious Incidents	1,305	1,500	1,500
Citizen Assists	3,116	3,000	3,000
Traffic Accidents	1,484	1,550	1,600
Assist Other Agencies	2,343	2,500	2,500
Disturbance Calls	1,501	1,500	1,500
Alarms	1,455	1,500	1,600
Total Traffic Tickets	3,236	3,500	4,000
Total DUI Arrests	79	80	80
Total Parking Tickets	4,993	6,000	6,000
Effectiveness			
Neighborhood Groups	5	10	10
DARE Program Student Attendance	5,200	5,600	5,000
First Responder Academy	0	30	30
Citizen Volunteers/CERT	9	15	10
Employee Grievances	0	0	0
Efficiency			
Total cases investigated by Detective Division*	610	590	615
Percentage of cases cleared by Detective Division	46%	50%	62%
Percentage of cases cleared by arrest (Detective Division)	22%	33%	24%

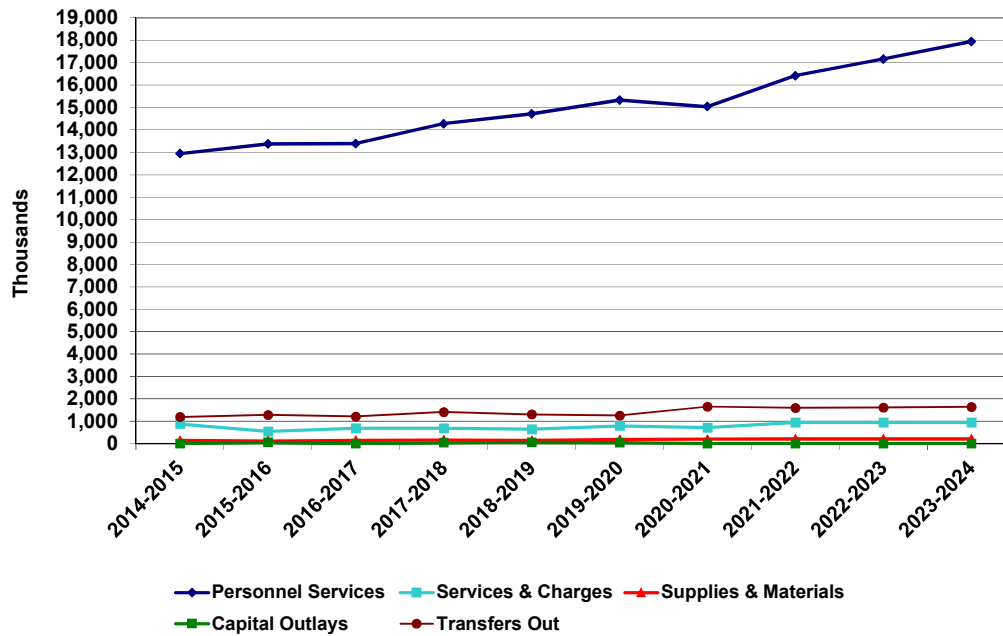
POLICE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Director of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police (3)	3.00	3.00	3.00	3.00	3.00
Watch Commander (2)	2.00	2.00	2.00	2.00	2.00
Sergeant (9)	9.00	9.00	9.00	9.00	9.00
Patrol Officer (53)	53.00	53.00	53.00	53.00	53.00
Community Service Officer (5)	5.00	5.00	5.00	5.00	5.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Investigative Aide/Crime Analyst	1.00	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Records Supervisor	1.00	1.00	1.00	1.00	1.00
Clerk Typist (6)	6.00	6.00	6.00	6.00	6.00
Part-Time Clerk Typist	1.00	1.00	1.00	1.00	1.00
Part-Time Investigation Aide	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	85.00	85.00	85.00	85.00	85.00
Authorized & Unbudgeted:					
None					
Total Authorized:	85.00				

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	15,040,000	16,411,300	17,160,400	17,938,500
Services & Charges	717,400	951,100	951,300	951,700
Supplies & Materials	204,000	219,800	219,800	219,800
Capital Outlays	2,000	0	0	0
Transfers Out	1,660,400	1,605,200	1,615,400	1,650,200
Total	17,623,800	19,187,400	19,946,900	20,760,200



G/L Account	Account Description	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23	2023-24
Fund	GENERAL FUND	ACTUAL	ACTUAL	BUDGET	EST ACT	BUDGET	BUDGET	BUDGET
EXPENSE								
Department 1510 - POLICE								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1510-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$7,999,257.28	\$8,472,563.67	\$8,391,900.00	\$7,957,000.00	\$8,670,300.00	\$9,045,400.00	\$9,430,400.00
100.1510-4004	OVERTIME	612,105.42	555,960.37	500,000.00	682,000.00	500,000.00	500,000.00	500,000.00
100.1510-4005	HOLIDAY PAY	146,830.13	130,177.10	145,000.00	130,000.00	145,000.00	145,000.00	145,000.00
100.1510-4006	OTHER PAY	83,572.85	39,175.74	92,000.00	50,000.00	50,000.00	50,000.00	50,000.00
100.1510-4007	PART-TIME	88,607.95	93,004.92	105,900.00	100,000.00	111,700.00	117,900.00	124,400.00
100.1510-4020	SICK PAY	179,553.18	185,498.95	145,000.00	160,000.00	148,800.00	152,500.00	156,300.00
	<i>WAGES & SALARIES Totals</i>	\$9,109,926.81	\$9,476,380.75	\$9,379,800.00	\$9,079,000.00	\$9,625,800.00	\$10,010,800.00	\$10,406,100.00
TAXES & BENEFITS								
100.1510-4009	I.M.R.F.	164,593.80	157,631.94	154,600.00	171,000.00	169,400.00	174,700.00	179,700.00
100.1510-4010	SOCIAL SECURITY	671,983.35	717,836.65	706,500.00	695,000.00	732,600.00	762,400.00	792,700.00
100.1510-4012	HEALTH INSURANCE	1,729,084.83	1,758,679.96	1,759,300.00	1,600,000.00	1,740,100.00	1,861,900.00	1,992,200.00
100.1510-4029	PENSION BENEFITS	3,041,101.24	3,223,729.21	3,459,200.00	3,495,000.00	4,143,400.00	4,350,600.00	4,567,800.00
	<i>TAXES & BENEFITS Totals</i>	\$5,606,763.22	\$5,857,877.76	\$6,079,600.00	\$5,961,000.00	\$6,785,500.00	\$7,149,600.00	\$7,532,400.00
	<i>PERSONNEL SVCS Totals</i>	\$14,716,690.03	\$15,334,258.51	\$15,459,400.00	\$15,040,000.00	\$16,411,300.00	\$17,160,400.00	\$17,938,500.00
SERVICES & CHARGES								
100.1510-4150	IRMA INSURANCE	255,424.14	289,497.51	366,700.00	169,100.00	360,200.00	360,200.00	360,200.00
PROFESSIONAL								
100.1510-4103	PROF SERV LEGAL	63,747.50	67,711.00	68,100.00	65,000.00	68,100.00	68,100.00	68,100.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADMIN ADJUDICATOR					1.0000	10,000.00	10,000.00
BOARD REVIEW	DUI PROSECUTOR					1.0000	50,000.00	50,000.00
BOARD REVIEW	TOWING ADMIN ADJUDICATOR					1.0000	8,100.00	8,100.00
BOARD REVIEW Totals								
100.1510-4105	PROF SERV DATA PROCESSING	37,556.02	37,492.32	42,600.00	42,600.00	53,000.00	53,200.00	53,600.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BEAST SUPPORT					1.0000	1,500.00	1,500.00
BOARD REVIEW	CALLYO					1.0000	2,700.00	2,700.00
BOARD REVIEW	CERTIFION - ENTERSECT					1.0000	1,100.00	1,100.00
BOARD REVIEW	COPFTO 1/19/21					1.0000	2,900.00	2,900.00
BOARD REVIEW	COUNTY DATA PROCESSING					1.0000	4,300.00	4,300.00
BOARD REVIEW	COVERTRACK					1.0000	1,800.00	1,800.00
BOARD REVIEW	CRASH DATA RETRIEVAL SOFTWARE					1.0000	1,000.00	1,000.00
BOARD REVIEW	CRASH/MAJOR CRIMES SOFTWARE					1.0000	2,000.00	2,000.00
BOARD REVIEW	CRIME INTEL MAINTENANCE CONTRACT					1.0000	500.00	500.00
BOARD REVIEW	CRITICAL REACH COMPOSITE					1.0000	600.00	600.00
BOARD REVIEW	EVIDENCE BAR CODE LICENSE					1.0000	500.00	500.00

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1510-4118	COPY REPRODUCTION	9,874.28	11,451.73	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1510-4120	PUBLIC RELATIONS	7,945.16	7,947.44	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
100.1510-4121	INVESTIGATIVE	13,846.61	15,117.74	19,000.00	15,000.00	19,000.00	19,000.00	19,000.00
100.1510-4160	PRINTING	4,447.80	7,445.27	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
100.1510-4161	PUBLICATION OF NOTICES	.00	150.00	500.00	500.00	500.00	500.00	500.00
100.1510-4163	CONFERENCES	14,538.81	30,164.63	29,600.00	5,000.00	29,600.00	29,600.00	29,600.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ASSOCIATION MEETINGS					1.0000	3,500.00	3,500.00
BOARD REVIEW	CALEA CONFERENCE					1.0000	12,900.00	12,900.00
BOARD REVIEW	COURT MILEAGE					1.0000	3,000.00	3,000.00
BOARD REVIEW	DCEM MEETINGS					1.0000	900.00	900.00
BOARD REVIEW	DUPAGE CHIEFS OF POLICE					1.0000	700.00	700.00
BOARD REVIEW	FBI/ILLINOIS CHIEFS					1.0000	2,000.00	2,000.00
BOARD REVIEW	IEMA CONFERENCE					1.0000	1,500.00	1,500.00
BOARD REVIEW	ILEAS CONFERENCE					1.0000	1,500.00	1,500.00
BOARD REVIEW	RECORDS MANAGERS CONFERENCE					1.0000	3,600.00	3,600.00
BOARD REVIEW Totals				104,400.00	100,000.00	75,100.00	75,100.00	75,100.00
100.1510-4164	TRAINING	82,126.47	71,342.61					
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	COMMUNITY RESPONSE UNIT TRAINING					1.0000	1,500.00	1,500.00
BOARD REVIEW	CRASH DATA RETRIEVAL SOFTWARE TRAINING					1.0000	1,000.00	1,000.00
BOARD REVIEW	CRASH/MAJOR CRIMES SOFTWARE TRAINING					1.0000	8,000.00	8,000.00
BOARD REVIEW	EDUCATION REIMBURSEMENT					1.0000	31,600.00	31,600.00
BOARD REVIEW	EDUCATION REIMBURSEMENT REMOVAL 1/19/21					1.0000	(31,600.00)	(31,600.00)
BOARD REVIEW	GROWTH THROUGH OPPORTUNITY					1.0000	4,000.00	4,000.00
BOARD REVIEW	HOMELAND SECURITY					1.0000	12,100.00	12,100.00
BOARD REVIEW	HOMICIDE TRAINING					1.0000	2,500.00	2,500.00
BOARD REVIEW	ILEETA TRAINING					1.0000	1,600.00	1,600.00
BOARD REVIEW	LAW REVIEW CLASSES					1.0000	1,500.00	1,500.00
BOARD REVIEW	MAJOR CRIMES EVIDENCE TECHNICIAN					1.0000	7,900.00	7,900.00
BOARD REVIEW	MEDICOLEGAL DEATH SEMINAR					1.0000	1,500.00	1,500.00
BOARD REVIEW	MENTAL HEALTH AWARENESS					1.0000	4,000.00	4,000.00
BOARD REVIEW	NEMRT (69 SWORN 30 CIVILIAN)					1.0000	9,500.00	9,500.00
BOARD REVIEW	NORTHWESTERN POLICE STAFF & COMMAND					1.0000	6,000.00	6,000.00
BOARD REVIEW	SLEA BASIC TRAINING					1.0000	6,200.00	6,200.00
BOARD REVIEW	TASER RECERTIFICATION					1.0000	500.00	500.00
BOARD REVIEW	USE OF FORCE TRAINING					1.0000	5,000.00	5,000.00
BOARD REVIEW	VIRTRA TRAINING SYSTEM 1/19/21					1.0000	2,300.00	2,300.00
BOARD REVIEW Totals								\$75,100.00

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1510-4180	REPAIRS & MAINTENANCE	15,156.48	60,031.33	121,800.00	121,800.00	121,800.00	121,800.00	121,800.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	EQUIPMENT REPAIRS					1.0000	1,000.00	1,000.00
BOARD REVIEW	FIRE EXTINGUISHERS, RADAR, CAMERAS					1.0000	3,100.00	3,100.00
BOARD REVIEW	FITNESS EQUIPMENT					1.0000	1,000.00	1,000.00
BOARD REVIEW	LIVESCAN MAINTENANCE					1.0000	5,600.00	5,600.00
BOARD REVIEW	RADAR CALIBRATION					1.0000	4,400.00	4,400.00
BOARD REVIEW	RANGE MAINTENANCE					1.0000	9,000.00	9,000.00
BOARD REVIEW	RMS MAINTENANCE					1.0000	95,000.00	95,000.00
BOARD REVIEW	SURVEILLANCE UPGRADE MAINTENANCE					1.0000	500.00	500.00
BOARD REVIEW	TASER EXTENDED WARRANTY					1.0000	1,200.00	1,200.00
BOARD REVIEW	UNITROLS, SHOTGUNS, HANDGUNS					1.0000	1,000.00	1,000.00
BOARD REVIEW Totals								\$121,800.00
100.1510-4190	RENTAL-EQUIPMENT	57.57	69.54	500.00	500.00	500.00	500.00	500.00
100.1510-4192	DUES/SUBSCRIPTIONS	17,543.10	26,988.64	25,000.00	25,000.00	27,000.00	27,000.00	27,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CREDIT MEMBERSHIP (DETECTIVES)					1.0000	200.00	200.00
BOARD REVIEW	CRIME ANALYST OF ILLINOIS					1.0000	100.00	100.00
BOARD REVIEW	DARE ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	DUPAGE COUNTY CHIEFS OF POLICE ASSOCIATION					1.0000	400.00	400.00
BOARD REVIEW	FBI ASSOCIATION					1.0000	500.00	500.00
BOARD REVIEW	HAINES DIRECTORY					1.0000	200.00	200.00
BOARD REVIEW	IAPE					1.0000	100.00	100.00
BOARD REVIEW	IATIA					1.0000	300.00	300.00
BOARD REVIEW	ILEAS - ANNUAL AGENCY MEMBERSHIP DUES					1.0000	300.00	300.00
BOARD REVIEW	ILEETA					1.0000	200.00	200.00
BOARD REVIEW	ILLINOIS ANIMAL CONTROL ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	ILLINOIS ASSOCIATION OF CHIEFS OF POLICE					1.0000	600.00	600.00
BOARD REVIEW	ILLINOIS COMPLED STATUTES					1.0000	200.00	200.00
BOARD REVIEW	ILLINOIS CRIME PREVENTION ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	ILLINOIS CRIMINAL LAW BOOKS					1.0000	400.00	400.00
BOARD REVIEW	INCREASE ACCOUNT 1/19/21					1.0000	2,000.00	2,000.00
BOARD REVIEW	INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE					1.0000	300.00	300.00
BOARD REVIEW	IPAC - IL POLICE ACCREDITATION COALITION					1.0000	100.00	100.00
BOARD REVIEW	IVC - (IL VEHICLE CODE BOOKS)					1.0000	3,000.00	3,000.00
BOARD REVIEW	JUVENILE OFFICERS ASSOCIATION					1.0000	600.00	600.00

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1510-4199	OTHER SERVICES & CHARGES	9,535.68	14,440.34	16,100.00	15,000.00	7,000.00	7,000.00	7,000.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
BOARD REVIEW	LERMI RECORDS MANAGERS ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	LEVA (DETECTIVES)					1.0000	200.00	200.00
BOARD REVIEW	MERIT					1.0000	4,000.00	4,000.00
BOARD REVIEW	MIDWEST GANG INVESTIGATORS ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	MISC					1.0000	100.00	100.00
BOARD REVIEW	MOCIC MEMBERSHIP					1.0000	300.00	300.00
BOARD REVIEW	NATIONAL BUNCO ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	NIPAS (FIELD FORCE)					1.0000	6,600.00	6,600.00
BOARD REVIEW	PERF (POLICE EXECUTIVE RESEARCH FORUM)					1.0000	500.00	500.00
BOARD REVIEW	STATE'S ATTORNEY CHILD ABUSE PROGRAM					1.0000	5,000.00	5,000.00
BOARD REVIEW	WEST SUBURBAN DETECTIVES					1.0000	200.00	200.00
	BOARD REVIEW Totals							\$27,000.00
	OTHER SERVICES & CHARGES	9,535.68	14,440.34	16,100.00	15,000.00	7,000.00	7,000.00	7,000.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
BOARD REVIEW	ANIMAL SERVICES					1.0000	3,000.00	3,000.00
BOARD REVIEW	PRISONER MEALS					1.0000	500.00	500.00
BOARD REVIEW	SHIPPING/FREIGHT					1.0000	1,000.00	1,000.00
BOARD REVIEW	SHREDDING SERVICES					1.0000	2,500.00	2,500.00
	BOARD REVIEW Totals							\$7,000.00
	OTHER SERVICES & CHARGES	\$175,081.96	\$245,149.27	\$345,400.00	\$311,300.00	\$309,000.00	\$309,000.00	\$309,000.00
	OTHER Totals	\$648,127.62	\$799,351.56	\$1,000,100.00	\$717,400.00	\$951,100.00	\$951,300.00	\$951,700.00
	SERVICES & CHARGES Totals							
100.1510-4201	OFFICE SUPPLIES		8,152.46	15,000.00	12,000.00	15,000.00	15,000.00	15,000.00
100.1510-4203	CLOTHING SUPPLIES		63,767.26	77,900.00	77,000.00	80,000.00	80,000.00	80,000.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
BOARD REVIEW	ALTERATIONS AND REPAIRS					1.0000	500.00	500.00
BOARD REVIEW	BULLETPROOF VESTS					1.0000	12,000.00	12,000.00
BOARD REVIEW	CLEANING & MAINTENANCE					1.0000	15,000.00	15,000.00
BOARD REVIEW	CLERKS (10)					1.0000	1,000.00	1,000.00
BOARD REVIEW	COMMUNITY SERVICE OFFICERS					1.0000	600.00	600.00
BOARD REVIEW	DETECTIVES (11) - DEPUTY CHIEFS (3) - CMDRS (2) DIRECTOR (1)					1.0000	11,000.00	11,000.00
BOARD REVIEW	INCREASE ACCOUNT 1/19/21					1.0000	2,100.00	2,100.00
BOARD REVIEW	REPLACEMENT UNIFORMS					1.0000	30,000.00	30,000.00
BOARD REVIEW	SHOES					1.0000	7,000.00	7,000.00
BOARD REVIEW	TASK FORCE (3)					1.0000	800.00	800.00
	BOARD REVIEW Totals							\$80,000.00

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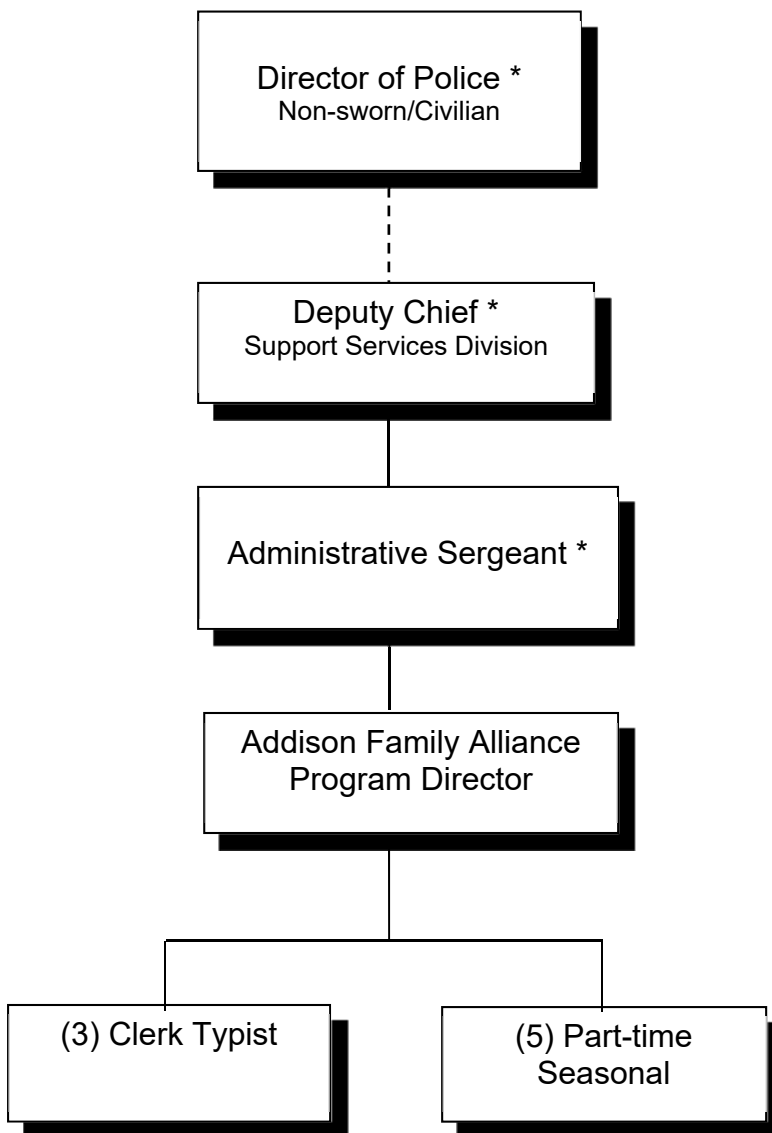
G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1510-4299	OTHER OPERATING SUPPLIES	78,257.23	112,202.34	124,800.00	115,000.00	124,800.00	124,800.00	124,800.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	AED EQUIPMENT/SUPPLIES					1.0000	3,000.00	3,000.00
BOARD REVIEW	AIR PURIFIER					1.0000	1,500.00	1,500.00
BOARD REVIEW	AMMO - COMPULSORY TRAINING					1.0000	22,500.00	22,500.00
BOARD REVIEW	AMMO - SAGE					1.0000	2,500.00	2,500.00
BOARD REVIEW	BADGES					1.0000	2,000.00	2,000.00
BOARD REVIEW	BATTERIES, VIDEO TAPES, CASSETTES, DISKS					1.0000	600.00	600.00
BOARD REVIEW	BREATHALYZER SUPPLIES					1.0000	1,200.00	1,200.00
BOARD REVIEW	CAMERA, VIDEO & AUDIO SUPPLIES					1.0000	5,000.00	5,000.00
BOARD REVIEW	CARTONS/BOXES FOR EVIDENCE					1.0000	1,500.00	1,500.00
BOARD REVIEW	COFFEE					1.0000	600.00	600.00
BOARD REVIEW	COMPUTER SUPPLIES					1.0000	1,200.00	1,200.00
BOARD REVIEW	CRASH DATA RETRIEVAL ANNUAL UPDATE					1.0000	2,000.00	2,000.00
BOARD REVIEW	CRIME FREE MULTI-HOUSING					1.0000	1,500.00	1,500.00
BOARD REVIEW	DISPOSABLE BLANKETS					1.0000	500.00	500.00
BOARD REVIEW	DOG FOOD/ANIMAL SUPPLIES					1.0000	1,000.00	1,000.00
BOARD REVIEW	DRUG DISPOSAL BURNER					1.0000	3,700.00	3,700.00
BOARD REVIEW	EVIDENCE SUPPLIES					1.0000	6,000.00	6,000.00
BOARD REVIEW	FIRST AID SUPPLIES					1.0000	2,000.00	2,000.00
BOARD REVIEW	FLARES					1.0000	3,600.00	3,600.00
BOARD REVIEW	GUN CLEANING SUPPLIES					1.0000	500.00	500.00
BOARD REVIEW	GUN PARTS					1.0000	2,000.00	2,000.00
BOARD REVIEW	GUNS - PATROL OFFICERS - 2 NEW					1.0000	1,000.00	1,000.00
BOARD REVIEW	HARDWARE SUPPLIES					1.0000	100.00	100.00
BOARD REVIEW	LOCK UP SUPPLIES					1.0000	500.00	500.00
BOARD REVIEW	MAJOR CALLS & SPECIAL EVENT SUPPLIES					1.0000	1,500.00	1,500.00
BOARD REVIEW	MEETING SUPPLIES					1.0000	2,000.00	2,000.00
BOARD REVIEW	MISCELLANEOUS OFFICER SUPPLIES					1.0000	28,800.00	28,800.00
BOARD REVIEW	NARCAN					1.0000	1,200.00	1,200.00
BOARD REVIEW	NARCOTICS KITS					1.0000	600.00	600.00
BOARD REVIEW	NIGHT VISION SCOPE					1.0000	4,200.00	4,200.00
BOARD REVIEW	NON-LETHAL CHEMICAL SPRAY					1.0000	1,200.00	1,200.00
BOARD REVIEW	PATROL TOURNIQUETS					1.0000	1,900.00	1,900.00
BOARD REVIEW	RECHARGEABLE BATTERIES					1.0000	5,000.00	5,000.00
BOARD REVIEW	SHOOTING TARGETS					1.0000	1,200.00	1,200.00
BOARD REVIEW	STARCOMM EARPIECES					1.0000	2,700.00	2,700.00
BOARD REVIEW	STERICYCLE WASTE REMOVAL					1.0000	2,000.00	2,000.00
BOARD REVIEW	TASER SIMULATION TRAINING SUIT					1.0000	3,200.00	3,200.00
BOARD REVIEW	TASER SUPPLIES					1.0000	3,000.00	3,000.00
BOARD REVIEW	TRAFFIC WANTS/FLASHLIGHTS					1.0000	300.00	300.00
						BOARD REVIEW Totals		\$124,800.00
SUPPLIES & MATERIALS Totals		\$150,048.07	\$191,073.76	\$217,700.00	\$204,000.00	\$219,800.00	\$219,800.00	\$219,800.00

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>CAPITAL OUTLAYS</i>								
<i>EQUIPMENT</i>								
100.1510-4304	EQUIPMENT-ELECTRONICS	59,702.67	50,719.17	.00	2,000.00	.00	.00	.00
	<i>EQUIPMENT Totals</i>	\$59,702.67	\$50,719.17	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS Totals</i>								
<i>TRANSFERS OUT</i>								
100.1510-4961	TRANSFER TO FLEET SERVICE	522,955.45	519,096.04	754,700.00	754,700.00	741,300.00	752,800.00	767,300.00
100.1510-4962	TRANSFER TO IT	478,389.73	522,436.76	703,400.00	703,400.00	690,300.00	631,800.00	660,300.00
100.1510-4964	TRANSFER TO EQUIP REPL FD	311,000.00	216,100.00	202,300.00	202,300.00	173,600.00	230,800.00	222,600.00
	<i>TRANSFERS OUT Totals</i>	\$1,312,345.18	\$1,257,632.80	\$1,660,400.00	\$1,660,400.00	\$1,605,200.00	\$1,615,400.00	\$1,650,200.00
Department	1510 - POLICE EXPENSES	\$16,886,913.57	\$17,633,035.80	\$18,337,600.00	\$17,623,800.00	\$19,187,400.00	\$19,946,900.00	\$20,760,200.00

HENRY HYDE RESOURCE CENTER

Organization Structure



* Not charged to this budget.

The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

HENRY HYDE RESOURCE CENTER

Narrative

Center's Description of Activities

The Henry Hyde Resource Center (HHRC) operates under the leadership and direction of the Addison Director of Police. The Addison Family Alliance Director is also the Director of the HHRC. The Center is divided into two main areas of service. These two areas are After School Programming/Children's Services and Adult Education Services, which includes Community Programming. The Henry Hyde Resource Center's goal is to enrich and improve the lives of individuals who seek services at the Center. The Center diligently strives to obtain feedback from the community and ensure the services being provided meet the needs of the community. Through partnerships with various organizations/service providers such as People's Resource Center, College of DuPage, U of I Extension, Northern Illinois Food Bank, Elmhurst College, Addison School District #4, School District #88, NEDSRA, Addison Park District, Teen Parenting Connection, DuPage County Health Department, Benedictine University, NEDFYS, et cetera, the Center is able to provide a wide range of services.

After School Programming/Children's Services

The After School Programming/Children's Services consists of an After School Program that runs Monday through Friday from 3:00 p.m. to 5:30 p.m. throughout the school year. During the summer, the Center runs a camp for the children. During both the After School Program and the camp, the Center is able to feed each child due to the partnership with the Northern Illinois Food Bank. The Center also provides special events for the children, such as Family Fun Nights, as well as other educational presentations for the children and their families. The Center is dedicated to providing a safe and educational environment for the children while providing activities that are fun and entertaining. The life skills that the children learn at the HHRC help them develop into responsible and respectable members of the Addison Community.

Adult Education Services

Adult Education Services consist of Computer Literacy classes, English as a Second Language (E.S.L.) classes, G.E.D. classes, Adult Literacy classes and Teen Parenting classes. HHRC's community partners have delivered seminars/workshops that range from health fairs to mobile food pantries to citizenship workshops. The Center holds an annual "End of Summer Picnic" for the community and partners with the Addison Park District, the Addison Fire Department, and the Addison Police Department to serve over 300 people. The seminars/workshops are scheduled in the evenings and weekends for everyone's convenience.

HENRY HYDE RESOURCE CENTER

Narrative (Cont'd)

FY 2021-22 Key Objectives

Strategic Priority 2: Community Image

- a. Fully integrated community – no fragmentation.
 - The Henry Hyde Resource Center will provide staff and resources to support an After School Program where children may seek homework assistance and reading/literacy improvement. The Police Department will continue to provide Crime Prevention officers to continue safety education for both children and parents. The Center will continue to expand Adult Education Programs through expanding relationships with service providers and organizations.
 - The Center will continue to support programs that embrace, expand, and create interaction/participation between the various ethnic groups.
 - The Center offers a variety of programs that are tailored toward specific ethnic groups, i.e. E.S.L. classes. A vast majority of the programs are offered to everyone in the community, and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
 - The Center will attempt to obtain funding through grant opportunities to expand the assimilation process and the Village budget to hire additional staff.

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$513,140	\$561,500	\$698,000
Number of Employees	9	9	9
Volunteers	60	0	90
Outputs			
Total Hours of Service for After School Program	419	400	450
Total Hours of Service for Summer Camp	105	72	110
Total Number of Children Registered for Summer Camp	88	40	80
Total Number of Children Registered for After School Program	120	60	100
Daily Attendance in the After School Program	37	30	45
Number of Meals Served to the Children	7,505	6,000	8,500
Computer Literacy Class	21	0	30
English as a Second Language (added Level 8; now Levels 1, 2 & 8) E.L.A.	153	0	115
Teen Parenting Class	20	0	25
Adult Literacy Classes Level 1 (FY 18-19 Level 2 & 3)	9	0	12

Please note that our numbers are much lower for the year 20-21 due to the pandemic.

HENRY HYDE RESOURCE CENTER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Family Alliance Program Director	1.00	1.00	1.00	1.00	1.00
Clerk Typist (3)	3.00	3.00	3.00	3.00	3.00
Part-Time/Seasonal (5)	5.00	5.00	5.00	5.00	5.00
<i>Total Budgeted:</i>	9.00	9.00	9.00	9.00	9.00

Authorized & Unbudgeted:

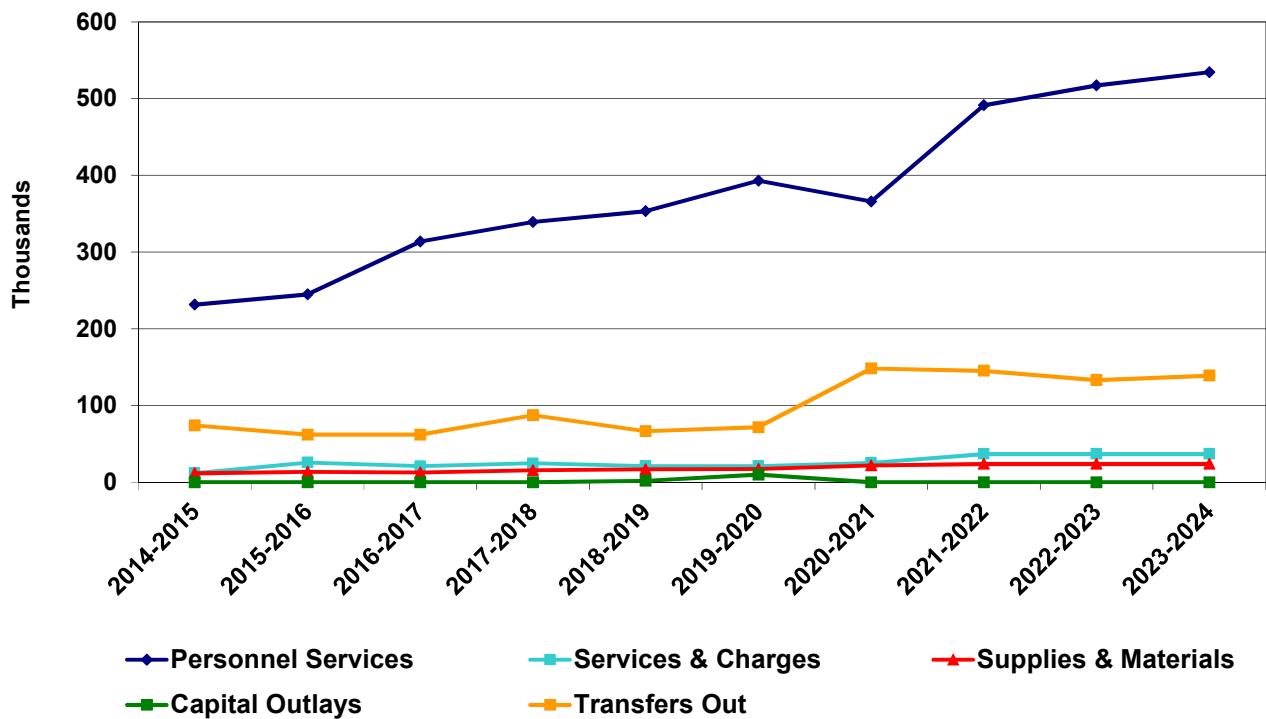
None

Total Authorized: 9.00

HENRY HYDE RESOURCE CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	366,000	491,600	517,200	534,500
Services & Charges	25,200	36,900	36,900	36,900
Supplies & Materials	22,000	24,000	24,000	24,000
Capital Outlays	0	0	0	0
Transfers Out	148,300	145,500	133,200	139,200
Total	561,500	698,000	711,300	734,600



G/L Account	Account Description	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23	2023-24
Fund		ACTUAL	ACTUAL	BUDGET	EST ACT	BUDGET	BUDGET	BUDGET
100 - GENERAL FUND								
EXPENSE								
Department	1520 - HENRY HYDE RESOURCE CTR							
PERSONNEL SVCS								
WAGES & SALARIES								
100.1520-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$17,072,021.68	\$198,624.83	\$263,000.00	\$185,000.00	\$287,200.00	\$300,200.00	\$308,200.00
	Budget Transactions							
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD FULL TIME CLERK #1 1/19/21					1.0000	8,600.00	8,600.00
BOARD REVIEW	ADD FULL TIME CLERK #2 1/19/21					1.0000	8,600.00	8,600.00
BOARD REVIEW	ORIGINAL					1.0000	270,000.00	270,000.00
	BOARD REVIEW Totals							\$287,200.00
100.1520-4006	OTHER PAY	2,098.30	(5,287.50)	.00	(15,000.00)	.00	.00	.00
100.1520-4007	PART-TIME	91,835.75	93,858.99	9,000.00	85,300.00	.00	.00	.00
100.1520-4020	SICK PAY	2,262.16	2,318.71	.00	.00	.00	.00	.00
	WAGES & SALARIES Totals	\$268,217.89	\$289,515.03	\$272,000.00	\$255,300.00	\$287,200.00	\$300,200.00	\$308,200.00
	TAXES & BENEFITS							
100.1520-4009	I.M.R.F.	29,188.90	30,168.09	32,600.00	33,400.00	35,000.00	36,600.00	37,500.00
	Budget Transactions							
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD FULL TIME CLERK #1 1/19/21					1.0000	1,100.00	1,100.00
BOARD REVIEW	ADD FULL TIME CLERK #2 1/19/21					1.0000	1,100.00	1,100.00
BOARD REVIEW	ORIGINAL					1.0000	32,800.00	32,800.00
	BOARD REVIEW Totals							\$35,000.00
100.1520-4010	SOCIAL SECURITY	20,048.98	21,821.21	20,900.00	20,300.00	22,600.00	23,200.00	23,800.00
	Budget Transactions							
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD FULL TIME CLERK #1 1/19/21					1.0000	700.00	700.00
BOARD REVIEW	ADD FULL TIME CLERK #2 1/19/21					1.0000	700.00	700.00
BOARD REVIEW	ORIGINAL					1.0000	21,200.00	21,200.00
	BOARD REVIEW Totals							\$22,600.00
100.1520-4012	HEALTH INSURANCE	35,962.36	51,503.07	100,600.00	57,000.00	146,800.00	157,200.00	165,000.00
	Budget Transactions							
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD FULL TIME CLERK #1 1/19/21					1.0000	22,900.00	22,900.00
BOARD REVIEW	ADD FULL TIME CLERK #2 1/19/21					1.0000	22,900.00	22,900.00
BOARD REVIEW	ORIGINAL					1.0000	101,000.00	101,000.00
	BOARD REVIEW Totals							\$146,800.00
	TAXES & BENEFITS Totals	\$85,200.24	\$103,492.37	\$154,100.00	\$110,700.00	\$204,400.00	\$217,000.00	\$226,300.00
	PERSONNEL SVCS Totals	\$353,418.13	\$393,007.40	\$426,100.00	\$366,000.00	\$491,600.00	\$517,200.00	\$534,500.00
	SERVICES & CHARGES							
100.1520-4150	IRMA INSURANCE	5,000.00	5,700.00	7,800.00	3,600.00	7,700.00	7,700.00	7,700.00
	PROFESSIONAL							
100.1520-4105	PROF SERV DATA PROCESSING	.00	.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1520-4107	PROF SERV MEDICAL	1,265.00	305.00	.00	.00	.00	.00	.00
	PROFESSIONAL Totals	\$1,265.00	\$305.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00

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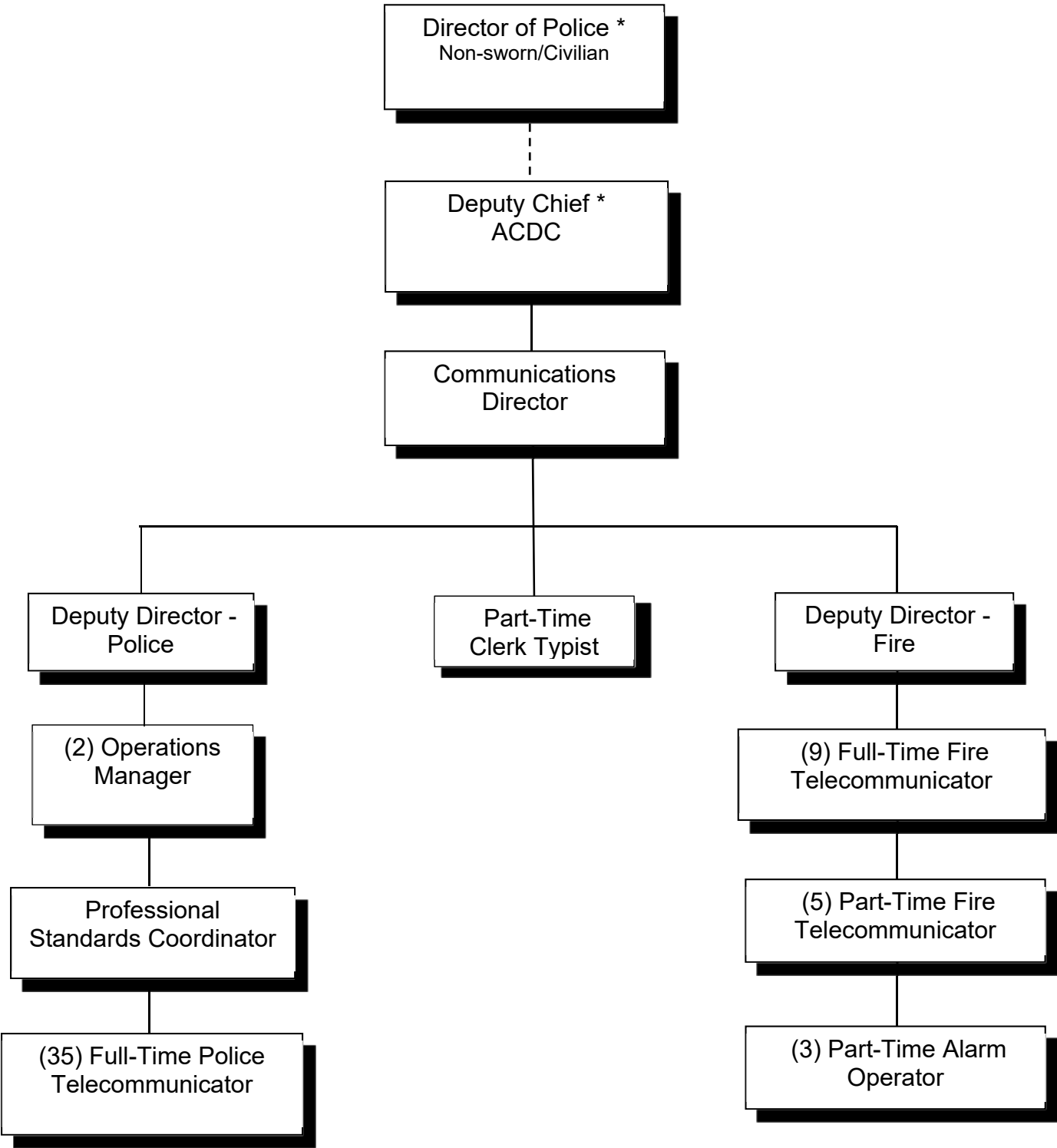
G/L Account	Account Description	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>COMMUNICATIONS</i>							
100.1520-4115	COMMUNICATIONS-TELEPHONE	7,209.45	4,000.00	6,900.00	4,000.00	4,000.00	4,000.00
100.1520-4116	COMMUNICATIONS-PORTABLE DV	(38.08)	.00	400.00	.00	.00	.00
	<i>COMMUNICATIONS Totals</i>	\$7,171.37	\$4,000.00	\$7,300.00	\$4,000.00	\$4,000.00	\$4,000.00
<i>OTHER</i>							
100.1520-4118	COPY REPRODUCTION	1,069.37	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1520-4160	PRINTING	.00	5,000.00	3,000.00	5,000.00	5,000.00	5,000.00
100.1520-4161	PUBLICATION OF NOTICES	.00	200.00	200.00	200.00	200.00	200.00
100.1520-4164	TRAINING	.00	3,000.00	1,500.00	3,000.00	3,000.00	3,000.00
100.1520-4192	DUES/SUBSCRIPTIONS	15.00	.00	100.00	.00	.00	.00
100.1520-4199	OTHER SERVICES & CHARGES	6,634.71	15,000.00	7,500.00	15,000.00	15,000.00	15,000.00
	<i>OTHER Totals</i>	\$7,719.08	\$24,200.00	\$13,300.00	\$24,200.00	\$24,200.00	\$24,200.00
	<i>SERVICES & CHARGES Totals</i>	\$21,155.45	\$37,000.00	\$25,200.00	\$36,900.00	\$36,900.00	\$36,900.00
<i>SUPPLIES & MATERIALS</i>							
100.1520-4201	OFFICE SUPPLIES	1,556.27	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1520-4203	CLOTHING SUPPLIES	1,353.75	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1520-4299	OTHER OPERATING SUPPLIES	14,003.35	20,000.00	18,000.00	20,000.00	20,000.00	20,000.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$16,913.37	\$24,000.00	\$22,000.00	\$24,000.00	\$24,000.00	\$24,000.00
<i>CAPITAL OUTLAYS</i>							
<i>EQUIPMENT</i>							
100.1520-4304	EQUIPMENT-ELECTRONICS	1,908.11	.00	.00	.00	.00	.00
	<i>EQUIPMENT Totals</i>	\$1,908.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>CAPITAL OUTLAYS Totals</i>	\$1,908.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS OUT</i>							
100.1520-4962	TRANSFER TO IT	66,475.32	148,300.00	148,300.00	145,500.00	133,200.00	139,200.00
	<i>TRANSFERS OUT Totals</i>	\$66,475.32	\$148,300.00	\$148,300.00	\$145,500.00	\$133,200.00	\$139,200.00
Department	1520 - HENRY HYDE RESOURCE CTR EXPENSES	\$459,870.38	\$635,400.00	\$561,500.00	\$698,000.00	\$711,300.00	\$734,600.00



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CONSOLIDATED DISPATCH CENTER

Organization Structure



* Not charged to this budget
The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

CONSOLIDATED DISPATCH CENTER

Narrative

DESCRIPTION OF ACTIVITIES

The Addison Consolidated Dispatch Center (ACDC) is a part of the Addison Police Department and is under the leadership and direction of the Director of Police and the Deputy Police Chief assigned to ACDC. ACDC is supervised by the civilian Director of Communications and two Deputy Directors of Communications who direct, oversee and coordinate the activities of the section personnel and insure that the radio, communications, and related equipment are maintained in working order.

ACDC is responsible for the prompt answering and processing of E911 emergency calls; efficient dispatching of the proper police, fire, and EMS units or agency(ies) to the resulting calls for service; and coordinating the agency's units responding to incidents. ACDC personnel provide emergency medical dispatch (EMD) protocols as mandated by the State of Illinois. These protocols provide medical assistance to callers while paramedics are responding. They also answer and process all non-emergency phone calls for all member agencies. Telecommunicators (TCs) are responsible for creating and updating the Computer Aided Dispatch System (CAD) to track events, calls for service, locations of equipment and first responders and for maintaining radio communication with responders. They prioritize CAD events and calls for service, coordinate emergency and non-emergency responses, and relay information to and from responders and citizens. They make notifications and coordinate resources such as tow trucks, public works, utility companies, social services, etc. TCs make notifications and after-hour call outs for public works departments, utilities, the Coroner's office, DuPage County Animal Control, search warrants and emergency orders of protection for every police department within DuPage County. TCs are responsible for entering, modifying, and canceling entries made in the LEADS system for wanted and missing persons and for stolen articles and vehicles, as well as making inquiries in LEADS for requests from various sources. TCs are responsible for creating and updating the County's VINE program (Victim Information Notification Everyday). TCs also maintain databases of active warrants, towed and repossessed vehicles, arrests and other files. TCs process requests from citizens who come into the lobbies of its member agencies. TCs monitor live video feeds from its member agencies including booking areas and cells.

ACDC currently provides police services for the Village of Addison, the Village of Bensenville, the Village of Bloomingdale, the DuPage County Forest Preserve Police, the City of Wood Dale, the Village of Itasca, the Village of Glendale Heights, and the Village of Westmont. The Center provides fire dispatching to Tri-State Fire Protection District, Pleasantview Fire Protection District, Addison Fire Protection District, Wood Dale Fire Protection District, Itasca Fire Protection District, Bensenville Fire Protection District, and the Westmont Fire Department. ACDC began providing dispatch services to the DuPage County Sheriff's Office in November 2020. ACDC also began providing officer safety and communications services to DuPage County Juvenile Probation in November 2020. ACDC began providing LEADS and officer safety services to the Canadian Pacific.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

DESCRIPTION OF ACTIVITIES (Cont'd)

Railroad Police in November 2020. The Center is capable of expanding services to other communities.

As part of the public safety team, the philosophy of ACDC includes the efficient, safe, and professional processing of calls for services and questions from the community, as well as professional communication via the radio system from police and fire personnel.

Quality control is checked by random customer service compliance checks of the employee's handling and processing of both E911 emergency and non-emergency calls, as well as radio traffic. With this approach, ACDC diligently pursues the safety of the citizenry and employees of the member agencies as its primary goal.

Personnel

ACDC has an authorized strength of forty-four (44) civilian full time dispatchers, two (2) Operations Managers, two (2) Deputy Directors, one (1) Professional Standards Coordinator, five (5) part-time fire dispatchers, three (3) part-time alarm operators, one (1) part-time clerk typist, and one (1) Director of Communications under the Deputy Chief of ACDC. As the Center increases the communities it serves, personnel additions may be appropriate to maintain proper service levels.

FY 2021-2022 Key Objectives

Vision 2: Our social and economic assets elevate community life.

Goal 4 - Ensure safety across the community.

- The Addison Police Department is a proponent of consolidating other independent Public Safety Answering Points (PSAPs) into its communications center.
- The Village of Bensenville has been a member since August 16, 2011, when ACDC began answering their 911 calls and dispatching their units.
- The Village of Bloomingdale has been a member since November 27, 2012, when ACDC began providing E911 and dispatch services for their police department.
- The DuPage County Forest Preserve Police became a member on May 4, 2015.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2021-2022 Key Objectives (Cont'd)

Vision 2: Our social and economic assets elevate community life. (Cont'd)

Goal 4 - Ensure safety across the community. (Cont'd)

- The City of Wood Dale became a member on October 20, 2015.
- The Village of Itasca became a member on January 5, 2016.
- The Village of Glendale Heights became a member on May 3, 2016.
- The Pleasantview Fire Protection District became a member on October 5, 2016.
- The Tri-State Fire Protection District became a member on October 5, 2016.
- The Village of Westmont (police and fire) became a member in February 2017.
- The Addison Fire Protection District became a member in April 2017.
- The Itasca Fire Protection District became a member in April 2017.
- The Wood Dale Fire Protection District became a member in April 2017.
- The Bensenville Fire Protection District became a member in October 2018.
- The DuPage County Sheriff's Office became a member in November 2020.
- The DuPage County Juvenile Probation Department became a member in November 2020. We do not provide dispatching services however we maintain radio contact with their officers, track their locations in CAD, provide LEADS information, and coordinate emergency assistance when necessary.
- The Canadian Pacific Railroad Police became a member in November 2020. We do not provide dispatching services however we provide LEADS information and coordinate emergency assistance when necessary by maintaining radio contact with their division that operates mainly in the North East portion of DuPage County.
- To provide additional services to new member agencies, additional full-time telecommunicators, or part-time call takers, may have to be hired, equipped, and trained to handle the added workload.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2021-2022 Key Objectives (Cont'd)

Vision 6: We take pride in quality municipal service delivery.

Goal 1 - Assess customer needs.

- ACDC will continue to incorporate new technology to work toward better service provided to the citizens.
- The DuPage ETSB has entered into a contract with Hexagon to provide a new state-of-the-art CAD system for the three PSAPs in the County. The CAD was deployed in June of 2019.
- Annually, ACDC will review the use of new technology (i.e. e-mail, cellular telephones, the Village website, and other emerging technology).
- The DuPage ETSB has entered into a contract with Purvis to provide a new automated fire station alerting software which integrates with CAD. The system was deployed at ACDC in October 2019.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The DuPage ETSB provided financial support for the training and certification for all DuPage County TCs to become EMD certified. ACDC staff are certified and EMD was implemented in 2017.
- Staff will develop a recommendation on manpower needs based upon a study of service needs and workloads.
- ACDC achieved CALEA accreditation in July 2017 and is committed to maintaining accreditation.

Goal 2 - Provide resources to engage and cultivate Village officials and employees.

- In order to provide dispatching services to ACDC members and to provide a “backup” solution for the residents of DuPage County, the Village of Addison entered into a contract with FGM Architects to construct a state-of-the-art NFPA 1221 communications center located on Village-owned property on Jeffrey Drive in Addison. The facility opened and it began 911 operations on April 4, 2018.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2021-2022 Key Objectives (Cont'd)

Vision 6: We take pride in quality municipal service delivery. (Cont'd)

Goal 2 - Provide resources to engage and cultivate Village officials and employees. (Cont'd)

- ACDC continues to use the EDIRS radio system, utilizing talk groups, as needed, based on incident and call volumes.
- In order to provide a backup radio system for its police member agencies, ACDC began the build-out of an 800 MHz radio system. The system deployed in 2019.
- To ensure fluid operations during normal operations and emergency events, radio drills for TCs and officers are done on a bi-monthly basis.

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct expenditures	\$5,867,064	\$6,869,900	\$7,151,600
Number of employees	52	59	59
Outputs			
E911 calls processed	72,921	96,000	100,000
Other phone calls processed	183,682	200,000	215,000
Outbound calls made by TCs	65,546	85,000	90,000
Total phone calls handled by TCs	322,149	381,000	405,000
Calls for service generated in CAD	192,542	205,000	230,000
Effectiveness			
% of 911 calls answered within 10 secs	98.4%	96%	94%
% of 911 calls answered within 11-15 secs	.9%	3%	4%
% of 911 calls answered in over 15 secs	.7%	1%	2%
Efficiency			
Average ring time (seconds)	00:04	00:07	00:10

CONSOLIDATED DISPATCH CENTER

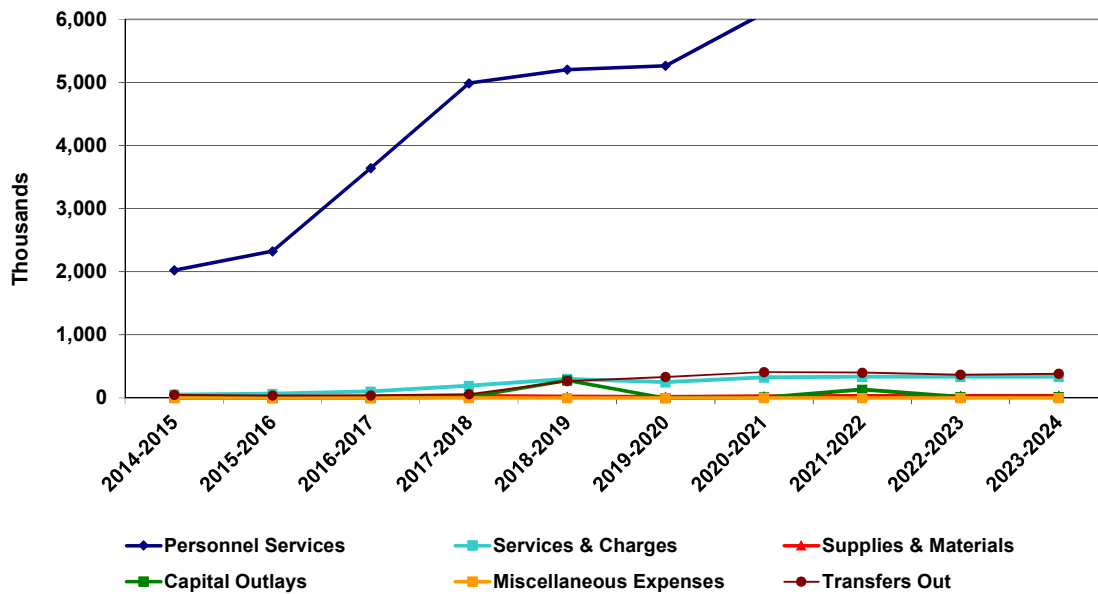
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Communications Director	1.00	1.00	1.00	1.00	1.00
Deputy Director of Communications (2)	2.00	2.00	2.00	2.00	2.00
Communications Operations Manager (2)	2.00	2.00	2.00	2.00	2.00
Professional Standards Coordinator	1.00	1.00	1.00	1.00	1.00
Dispatchers/Telecommunicators (44)	44.00	44.00	44.00	44.00	44.00
Part-Time Alarm Dispatchers (3)	3.00	3.00	3.00	3.00	3.00
Part-Time Telecommunicators (5)	5.00	5.00	5.00	5.00	5.00
Part-Time Clerk Typist	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	59.00	59.00	59.00	59.00	59.00
Authorized & Unbudgeted:					
None					
Total Authorized:	59.00				

CONSOLIDATED DISPATCH CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	6,098,400	6,243,400	6,435,300	6,743,600
Services & Charges	326,200	337,800	337,800	337,800
Supplies & Materials	26,000	34,000	34,000	34,000
Capital Outlays	8,600	133,400	18,500	18,500
Miscellaneous Expenses	0	0	0	0
Transfers Out	410,700	403,000	368,900	385,500
Total	6,869,900	7,151,600	7,194,500	7,519,400



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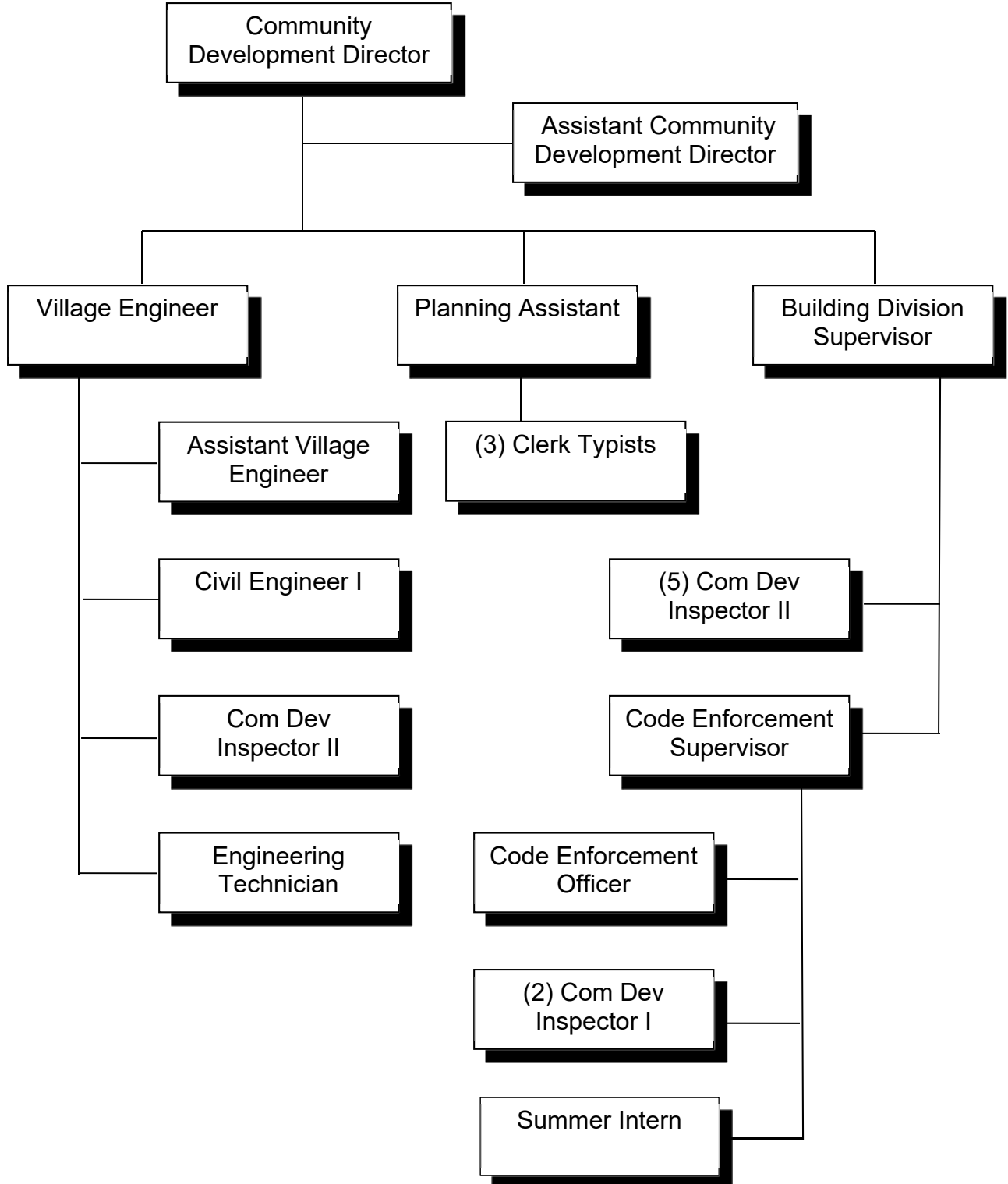
G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 100 - GENERAL FUND								
	EXPENSE							
	Department 1530 - CONSOLIDATED DISPATCH CTR							
	PERSONNEL SVCS							
	WAGES & SALARIES							
100.1530-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$2,922,605.85	\$3,081,199.25	\$3,277,200.00	\$3,380,000.00	\$3,841,200.00	\$3,939,600.00	\$4,130,800.00
100.1530-4004	OVERTIME	554,096.29	403,717.99	400,000.00	670,000.00	400,000.00	400,000.00	400,000.00
100.1530-4005	HOLIDAY PAY	61,166.69	85,865.76	65,000.00	93,000.00	68,300.00	71,700.00	75,300.00
100.1530-4006	OTHER PAY	26,544.61	10,740.71	25,000.00	15,000.00	25,000.00	25,000.00	25,000.00
100.1530-4007	PART-TIME	191,134.16	200,196.69	192,700.00	234,400.00	203,300.00	214,500.00	226,300.00
100.1530-4020	SICK PAY	15,824.19	13,802.54	9,500.00	13,000.00	10,100.00	10,600.00	11,200.00
	<i>WAGES & SALARIES Totals</i>	\$3,771,371.79	\$3,795,522.94	\$3,969,400.00	\$4,405,400.00	\$4,547,900.00	\$4,661,400.00	\$4,868,600.00
	TAXES & BENEFITS							
100.1530-4009	I.M.R.F.	436,607.77	409,241.65	474,400.00	538,000.00	548,200.00	561,900.00	587,100.00
100.1530-4010	SOCIAL SECURITY	280,897.41	289,709.54	306,300.00	345,000.00	346,100.00	354,700.00	370,600.00
100.1530-4012	HEALTH INSURANCE	713,184.50	768,235.92	822,700.00	810,000.00	801,200.00	857,300.00	917,300.00
	<i>TAXES & BENEFITS Totals</i>	\$1,430,689.68	\$1,467,187.11	\$1,603,400.00	\$1,693,000.00	\$1,695,500.00	\$1,773,900.00	\$1,875,000.00
	PERSONNEL SVCS Totals	\$5,202,061.47	\$5,262,710.05	\$5,572,800.00	\$6,098,400.00	\$6,243,400.00	\$6,435,300.00	\$6,743,600.00
	SERVICES & CHARGES							
100.1530-4150	IRMA INSURANCE	30,902.14	32,972.40	48,000.00	22,200.00	47,200.00	47,200.00	47,200.00
	PROFESSIONAL							
100.1530-4105	PROF SERV DATA PROCESSING	147.49	3,915.05	61,000.00	61,000.00	61,000.00	61,000.00	61,000.00
	Budget Transactions							
	Level							
	Transaction							
	EDISPATCH					1.0000	600.00	600.00
	FIREWALL LICENSES					1.0000	60,000.00	60,000.00
	LEXIS NEXIS					1.0000	400.00	400.00
						BOARD REVIEW Totals		\$61,000.00
100.1530-4107	PROF SERV MEDICAL	3,620.00	5,750.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	Budget Transactions							
	Level							
	Transaction							
	PHYSICALS - NEW HIRE					1.0000	5,000.00	5,000.00
						BOARD REVIEW Totals		\$5,000.00
100.1530-4110	TECH & CONSULT SERVICES	3,460.00	14,925.00	77,400.00	77,000.00	77,400.00	77,400.00	77,400.00
	Budget Transactions							
	Level							
	Transaction							
	CALEA ACCREDITATION					1.0000	4,700.00	4,700.00
	ENHANCED INFORMER INTERFACE					1.0000	30,000.00	30,000.00
	PUBLIC SAFETY SYSTEMS CONSULTING (FIREWALLS)					1.0000	40,000.00	40,000.00
	TESTING - NEW HIRES					1.0000	2,700.00	2,700.00
						BOARD REVIEW Totals		\$77,400.00
	PROFESSIONAL Totals	\$7,227.49	\$24,590.05	\$143,400.00	\$143,000.00	\$143,400.00	\$143,400.00	\$143,400.00

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>COMMUNICATIONS</i>								
100.1530-4115	COMMUNICATIONS-TELEPHONE	205,101.39	123,875.95	26,200.00	16,000.00	26,200.00	26,200.00	26,200.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	COOP CELL PHONES ORIGINAL					1,0000	500.00	500.00
	BOARD REVIEW					1,0000	25,700.00	25,700.00
	COMMUNICATIONS-PORABLE DV	340.48	1,994.64	4,000.00	3,000.00	4,000.00	4,000.00	4,000.00
	<i>COMMUNICATIONS Totals</i>	\$205,441.87	\$125,870.59	\$30,200.00	\$19,000.00	\$30,200.00	\$30,200.00	\$30,200.00
<i>UTILITIES</i>								
100.1530-4170	PUBLIC UTIL GAS-HEAT	3,349.83	.00	.00	.00	.00	.00	.00
	<i>UTILITIES Totals</i>	\$3,349.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>OTHER</i>								
100.1530-4118	COPY REPRODUCTION	4,010.19	3,620.45	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
100.1530-4120	PUBLIC RELATIONS	2,690.28	2,486.49	5,100.00	5,100.00	5,100.00	5,100.00	5,100.00
100.1530-4160	PRINTING	126.00	184.10	500.00	500.00	500.00	500.00	500.00
100.1530-4161	PUBLICATION OF NOTICES	.00	709.00	400.00	400.00	400.00	400.00	400.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1,0000	200.00	200.00
	BOARD REVIEW					1,0000	200.00	200.00
	CONFERENCES	3,848.75	5,343.63	6,400.00	2,000.00	6,500.00	6,500.00	6,500.00
	<i>CONFERENCES Totals</i>	\$3,848.75	\$5,343.63	\$6,400.00	\$2,000.00	\$6,500.00	\$6,500.00	\$6,500.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	CALEA CONFERENCE					1,0000	6,700.00	6,700.00
	CALEA CONFERENCE DECREASE 1/19/21					1,0000	(1,900.00)	(1,900.00)
	IPS TELECOMMUNICATIONS CONFERENCE					1,0000	3,500.00	3,500.00
	IPS TELECOMMUNICATIONS CONFERENCE DECREASE 1/19/21					1,0000	(2,100.00)	(2,100.00)
	MABAS					1,0000	300.00	300.00
	<i>CONFERENCE Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	15,100.00	15,100.00	\$6,500.00
100.1530-4164	TRAINING	15,305.64	13,615.50	15,700.00	15,700.00	15,100.00	15,100.00	15,100.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	MANAGEMENT TRAINING					1,0000	6,300.00	6,300.00
	POLICE STAFF AND COMMAND TRAINING					1,0000	1,800.00	1,800.00
	POLICE STAFF AND COMMAND TRAINING REMOVAL 1/19/21					1,0000	(1,800.00)	(1,800.00)
	T/C TRAINING					1,0000	8,800.00	8,800.00
	<i>TRAINING Totals</i>	\$15,305.64	\$13,615.50	\$15,700.00	\$15,700.00	15,100.00	15,100.00	\$15,100.00

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.1530-4180	REPAIRS & MAINTENANCE	13,430.53	32,590.65	109,400.00	109,400.00	79,400.00	79,400.00	79,400.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ACDC PORTAL MAINTENANCE					1,000.00	10,000.00	10,000.00
BOARD REVIEW	FIRE EXTINGUISHERS MAINTENANCE					1,000.00	2,900.00	2,900.00
BOARD REVIEW	FURNITURE MAINTENANCE					1,000.00	2,000.00	2,000.00
BOARD REVIEW	MAINTENANCE - MICROWAVES					1,000.00	40,000.00	40,000.00
BOARD REVIEW	MAINTENANCE - RADIOS					1,000.00	20,000.00	20,000.00
BOARD REVIEW	UPS MAINTENANCE					1,000.00	4,500.00	4,500.00
						BOARD REVIEW Totals		\$79,400.00
100.1530-4192	DUES/SUBSCRIPTIONS	11,071.00	8,131.75	4,800.00	4,800.00	5,900.00	5,900.00	5,900.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	APCO MEMBERSHIP					1,000.00	2,700.00	2,700.00
BOARD REVIEW	NENA (GROUP MEMBERSHIP)					1,000.00	3,200.00	3,200.00
						BOARD REVIEW Totals		\$5,900.00
100.1530-4199	OTHER SERVICES & CHARGES	7,315.79	1,016.25	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	NOTARY RENEWALS					1,000.00	1,000.00	1,000.00
BOARD REVIEW	SHREDDING					1,000.00	600.00	600.00
						BOARD REVIEW Totals		\$1,600.00
						OTHER Totals		\$117,000.00
						SERVICES & CHARGES Totals		\$337,800.00
SUPPLIES & MATERIALS								
100.1530-4201	OFFICE SUPPLIES		3,971.51	10,000.00	8,000.00	10,000.00	10,000.00	10,000.00
100.1530-4203	CLOTHING SUPPLIES		5,164.00	11,800.00	6,000.00	14,300.00	14,300.00	14,300.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	NEW T/C UNIFORMS					1,000.00	3,500.00	3,500.00
BOARD REVIEW	UNIFORM REPLACEMENT					1,000.00	10,800.00	10,800.00
						BOARD REVIEW Totals		\$14,300.00
100.1530-4299	OTHER OPERATING SUPPLIES	12,795.52	14,615.32	13,800.00	12,000.00	9,700.00	9,700.00	9,700.00
Budget Transactions								
Level/	Transaction					Number of	Cost Per Unit	Total Amount
BOARD REVIEW	CUSTOMER SERVICE PROGRAM					1,000.00	10,400.00	10,400.00
BOARD REVIEW	CUSTOMER SERVICE PROGRAM DECREASE 1/19/21					1,000.00	(5,400.00)	(5,400.00)
BOARD REVIEW	FIRST AID SUPPLIES					1,000.00	500.00	500.00
BOARD REVIEW	HEADSET/EARPIECES/BATTERIES					1,000.00	4,200.00	4,200.00
						BOARD REVIEW Totals		\$9,700.00
						SUPPLIES & MATERIALS Totals		\$34,000.00
								\$26,000.00
								\$35,600.00
								\$20,089.67
								\$21,931.03
								\$34,000.00

COMMUNITY DEVELOPMENT

Organization Structure



COMMUNITY DEVELOPMENT

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Development Department is managed by the Director of Community Development, who oversees and coordinates operations related to building permits, code enforcement, engineering, capital improvements, planning/zoning, GIS and economic development for the Village. The department has twenty (21) full time employees.

Building Permits

Building permits for any construction work, required by Village Code, are processed by our team of professionals, including clerical, plan review and supervisory staff. Inter-departmental plan review comments are also coordinated into the permit process. The Instant Permit Program allows homeowners to receive a permit in one short appointment for smaller home improvement projects, such as decks, patios, driveways, sheds, fences, utility connections, etc. Insurance Service Organization (ISO), sign variations, appearance reviews, outdoor activity permits and staffing the Commercial and Industrial Commission are also processed by this staff.

Code Enforcement

Enforcement of all building and property maintenance codes is performed by our team of professionally trained inspectors. Areas of inspection include new construction, redevelopment, new business licenses, rental housing, annual commercial/industrial, commercial/industrial pre-sale, curbside inspections, transfer stamp approvals and property maintenance complaints. This division also completes the sump pump inspections for transfer of property. Staffing of the Tenant-Landlord Commission is included in this function. Beginning in 2007, vacant foreclosures began adding to our workload in this area.

Engineering

The design and construction of all land development improvements is reviewed and inspected by our team of professional engineers. Plan reviews are performed for all exterior utility, grading, drainage, parking and other site improvements related to new construction and/or redevelopment. Plan reviews are conducted for public improvements related to subdivision and planned unit development. To insure code compliance, inspections are performed by the engineering staff during various phases of construction. In 2010, GIS functions for the entire Village organization were transferred from IT to the Engineering Division. The Community Rating System (CRS) is also performed by Engineering. Beginning in 2010, property sump pump inspections were transferred from Public Works to Engineering, and in 2014 this function was absorbed by all CD Inspector II positions.

Capital Improvements

A majority of the Village's capital improvement projects are coordinated by the Community Development Department. These include roadway, drainage, traffic signals, Community Development Block Grant (CDBG), noise walls, bike paths, sewer and water improvement projects. Miscellaneous projects, such as land acquisition and building construction, are also coordinated by the Community Development Department.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

Planning and Zoning

Land use development cases are legally processed by our professional planning staff. Our planning staff processes annexations, subdivisions, planned unit developments and zoning variations. The process involves legal notice, public hearings, agenda preparation and plan review for case consideration by the Planning & Zoning Commission, Town Center Commission, Building, Zoning and Development Committee and Village Board. Working with the Village attorney, the planning staff prepares all the legal documents for land use development cases, and records these documents. The planning staff also conducts zoning reviews for building permits and business licenses. Appearance standards are also reviewed for all new and rehabbed buildings. The Façade Grant Program is also administered by staff from this area. During FY 2011/12 the Comprehensive Plan was updated by our planning staff.

Economic Development

Economic development activities are performed by the professional planning staff in the Community Development Department, with the goal of maintaining and growing an active and balanced business community in the Village. Activities include TIF District projects, sales tax rebate incentives, facade renovation incentives, marketing data compilation, Town Center projects, new business recruitment and existing business retention.

FY 2021-22 KEY OBJECTIVES

Strategic Priority 1: Economic Development

a. Successful Commercial Development

- Retain, expand and attract quality commercial businesses.
- Promote economic development and business growth as well as the redevelopment along key commercial areas through the use of TIF funds, façade grants and sales tax rebate incentives.
- Increase municipal revenue sources by generating more non-residential property taxes.

b. Business Relationship Development

- Emphasize and enhance relationships and develop new partnerships within the business community and local organizations for business recruitment. Use networking and other contacts developed through the International Council of Shopping Centers (ICSC), Choose DuPage, College of DuPage, the Addison Chamber of Commerce, the Addison Commercial and the Industrial Commission and other business organizations.

COMMUNITY DEVELOPMENT

Narrative

FY 2021-22 KEY OBJECTIVES (Cont'd)

Strategic Priority 2: Housing

- a. Continue to expand supported living housing options for seniors
 - Continue working with developers to provide senior housing.
- b. High percentage of Addison residents remain here
 - Work with property owners and developers to maintain quality housing stock.
- c. Current unincorporated areas are successfully incorporated
 - Continue annexing unincorporated parcels.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$3,286,063	\$3,182,800	\$3,384,100
Number of Employees	20	21	22
Building Permits			
Outputs			
Total Number of Permits Issued	1,621	1,635	1,640
# of New Residential Permits	25	30	34
# of Residential Additions & Alterations	580	641	666
# of New Commercial/Industrial	3	1	1
# of Commercial/Industrial Add & Alt	110	145	152
# of Misc. (fences, sheds, utilities, decks, etc.)	589	597	616
# of Instant Permits	301	461	479
# of Over the Counter Permits (OTC)	280	352	370
# of Plan Reviews Performed (Initial)	1,221	1,856	1,877
# of Plan Reviews Performed (Second)	507	509	527
# of Building Inspections Performed	3,372	5,131	6,237
Efficiencies			
Average Number of Days to Process a Permit	18	13	13
Effectiveness			
# of Instant Permits as a % of all Permits	23%	29%	33%
# of Instant Permits as a % of all Misc. Permits	51%	72%	80%
% of Plans Reviewed in 10 Business Days or Less (Initial)	89%	89%	89%
% of Plans Reviewed in 10 Business Days or Less (Second)	96%	95%	95%
Code Enforcement			
Outputs			
# of Citations Issued – Circuit Court	0	6	8
# of Citations Issued – Administrative Adj.	188	293	312
Subtotal	188	299	320

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES (Cont'd)

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Code Enforcement (Cont'd)			
Outputs (Cont'd)			
# of Code Enforcement Cases Initiated	523	721	939
# of Code Enforcement Cases Resolved	405	683	868
# of Business Licenses Reviewed	132	136	139
# of Business Licenses Denied	0	1	1
# of Business License Inspections Conducted	121	129	133
# of Annual Residential Rental Inspections Conducted	487	690	727
# of Annual Commercial/Industrial Inspections Conducted	148	244	261
# of Annual Commercial/Industrial Inspections Approved	137	232	252
# of Presale Inspections	9	14	16
# of Transfer Stamps Processed for Code Compliance	738	741	744
Number of Sump Pump Inspections	601	730	744
Number of FOIA Requests Processed	292	299	
Efficiencies			
Average Days to Resolve an Enforcement Case	23	22	21
Effectiveness			
% of Code Enforcement Cases Resolved	77%	75%	73%
1			
Planning & Zoning			
Outputs			
Total # of Zoning Cases Processed	22	22	18
# of Annexations	4	4	0
# of Re-Zoning	2	2	1
# of Subdivisions	5	3	3
# of Variations	8	8	15
# of Misc. Cases	8	5	5
# of Sign Variations Approved	5	5	5
Efficiencies			
Average Days to Complete	60	60	60

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES (Cont'd)

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Engineering			
Outputs			
# of Floodplain Inquiries	50	60	70
# of GIS Service Requests Processed	65	80	80
# of Sq. ft. of Sidewalks Inspected-New	13,860	10,390	9,510
# of Sq. ft. of Sidewalks Replaced	102,766	46,110	45,110
# of Linear ft. of Curb and Gutters Inspected-New	3,878	3,890	3,650
# of Linear ft. of Curb and Gutters Replaced	17,250	12,095	17,150
# of Square Yards of Pavement Inspected-New	8,416	11,636	10,400
# of Square Yards of Pavement Replaced	174,308	81,598	70,000
# of Sanitary Structures Inspected New	10	17	23
# of Sanitary Structures Replaced	0	1	5
# of LF Sanitary Sewers Inspected New	1,200	1,546	1,410
# of LF Sanitary Sewers Replaced	25	25	25
# of Storm Structures Inspected-New	40	68	35
# of Storm Structures Replaced	44	13	16
# of Linear ft. Storm Sewers Inspected-New	822	3,803	1,650
# of Linear ft. Storm Sewers Replaced	20	170	120
# of Linear ft. Water Mains Inspected-New	2,700	250	1,700
# of Linear ft. Water Mains Replaced	0	0	20
# of Driveway Aprons Inspected-New	95	60	67
# of Aprons & Driveways Replaced	127	210	125

COMMUNITY DEVELOPMENT

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Director of Community Development	0.70	0.70	0.70	0.70	0.70
Asst Director of Community Dev - Zoning	1.00	1.00	1.00	1.00	1.00
Building Division Supervisor	1.00	1.00	1.00	1.00	1.00
Village Engineer	0.70	0.70	0.70	0.70	0.70
Assistant Village Engineer	0.80	0.80	0.80	0.80	0.80
Civil Engineer I	0.70	0.70	0.70	0.70	0.70
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Community Development Inspector I (3)	3.00	3.00	3.00	3.00	3.00
Community Development Inspector II (5)	5.00	5.00	5.00	5.00	5.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Planning Assistant	1.00	1.00	1.00	1.00	1.00
Clerk Typist (3)	3.00	3.00	3.00	3.00	3.00
Seasonal Intern	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>20.90</u>	<u>20.90</u>	<u>20.90</u>	<u>20.90</u>	<u>20.90</u>

Authorized & Unbudgeted:

None

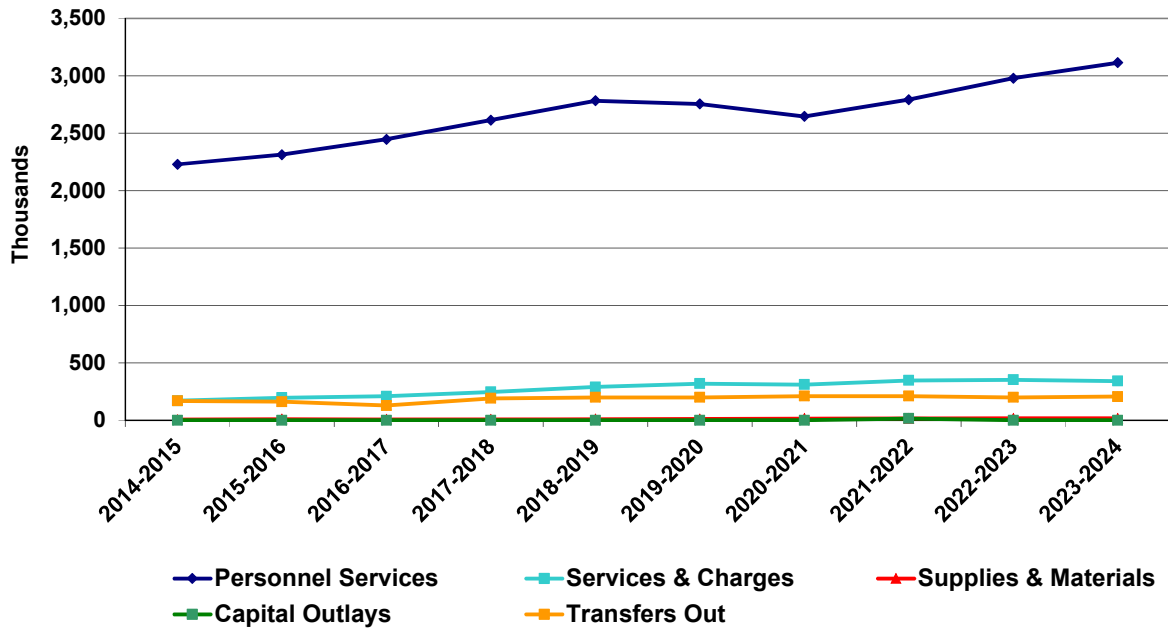
Total Authorized: 20.90

Note: Page 31 summarizes Employee Allocation Between Departments

COMMUNITY DEVELOPMENT

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	2,646,000	2,792,800	2,979,400	3,114,500
Services & Charges	311,100	347,500	352,500	342,500
Supplies & Materials	15,600	17,000	17,000	17,000
Capital Outlays	0	16,000	600	600
Transfers Out	210,100	210,800	200,300	206,800
Total	3,182,800	3,384,100	3,549,800	3,681,400



COMMUNITY DEVELOPMENT

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 2010 - COMMUNITY DEVELOPMENT								
PERSONNEL SVCS								
WAGES & SALARIES								
100.2010-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$1,909,701.23	\$1,892,298.10	\$2,003,100.00	\$1,765,000.00	\$1,886,400.00	\$2,017,100.00	\$2,103,300.00
100.2010-4004	OVERTIME	45,845.58	66,371.77	52,000.00	36,000.00	52,000.00	52,000.00	52,000.00
100.2010-4006	OTHER PAY	10,441.97	3,306.10	20,000.00	7,000.00	7,000.00	7,000.00	7,000.00
100.2010-4007	PART-TIME	6,165.57	.00	.00	.00	7,400.00	7,900.00	8,300.00
Budget Transactions								
	Transaction Level/					Number of Units	Cost Per Unit	Total Amount
	ADD INTERN 1/19/21					1.0000	7,400.00	7,400.00
						BOARD REVIEW Totals		\$7,400.00
100.2010-4020	SICK PAY	42,863.80	40,938.33	48,000.00	43,000.00	49,200.00	50,500.00	51,700.00
	WAGES & SALARIES Totals	\$2,015,018.15	\$2,002,914.30	\$2,123,100.00	\$1,851,000.00	\$2,002,000.00	\$2,134,500.00	\$2,222,300.00
TAXES & BENEFITS								
100.2010-4009	I.M.R.F.	234,001.25	217,414.39	250,200.00	228,000.00	240,900.00	256,900.00	267,500.00
100.2010-4010	SOCIAL SECURITY	149,075.07	146,791.74	162,100.00	145,000.00	152,100.00	162,200.00	168,900.00
100.2010-4012	HEALTH INSURANCE	385,187.81	388,178.13	393,200.00	422,000.00	397,800.00	425,800.00	455,800.00
	TAXES & BENEFITS Totals	\$768,264.13	\$752,384.26	\$805,500.00	\$795,000.00	\$790,800.00	\$844,900.00	\$892,200.00
	PERSONNEL SVCS Totals	\$2,783,282.28	\$2,755,298.56	\$2,928,600.00	\$2,646,000.00	\$2,792,800.00	\$2,979,400.00	\$3,114,500.00
SERVICES & CHARGES								
100.2010-4150	IRMA INSURANCE	14,968.97	16,900.00	19,700.00	9,100.00	19,300.00	19,300.00	19,300.00
PROFESSIONAL								
100.2010-4102	PROF SERV ARCHITECTURAL	96,908.86	125,935.96	75,000.00	75,000.00	75,000.00	80,000.00	80,000.00
Budget Transactions								
	Transaction Level/					Number of Units	Cost Per Unit	Total Amount
	CHRISTOPHER B BURKE/PLAN REVIEW					1.0000	65,000.00	65,000.00
	ENGINEERING/TRAFFIC RELATED SERVICES					1.0000	5,000.00	5,000.00
	SOIL CONSULTANTS					1.0000	5,000.00	5,000.00
						BOARD REVIEW Totals		\$75,000.00
100.2010-4103	PROF SERV LEGAL	2,940.00	2,310.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
100.2010-4107	PROF SERV MEDICAL	275.00	170.00	.00	.00	.00	.00	.00

COMMUNITY DEVELOPMENT

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.2010-4164	TRAINING	4,317.38	5,545.08	5,000.00	3,000.00	10,100.00	10,100.00	10,100.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	INCREASE ACCOUNT 1/19/21					1.0000	2,800.00	2,800.00
BOARD REVIEW	MANAGEMENT WETLANDS/OTHER CODE RELATED					1.0000	500.00	500.00
BOARD REVIEW	MISCELLANEOUS TRAINING					1.0000	500.00	500.00
BOARD REVIEW	PROFESSIONAL ENGINEERS LICENSE/CERTIFICATION ICC					1.0000	800.00	800.00
BOARD REVIEW	SBOC/NWBOCA/ICC TRAINING					1.0000	5,000.00	5,000.00
BOARD REVIEW	STORMWATER MANAGEMENT/TRANSPORTATION GIS					1.0000	500.00	500.00
BOARD REVIEW Totals								\$10,100.00
100.2010-4180	REPAIRS & MAINTENANCE	622.03	683.49	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	GENERAL REPAIRS					1.0000	700.00	700.00
BOARD REVIEW	SURVEYING INSTRUMENT/TRAFFIC COUNTERS					1.0000	700.00	700.00
BOARD REVIEW Totals								\$1,400.00
100.2010-4192	DUES/SUBSCRIPTIONS	8,328.89	7,944.03	5,200.00	5,200.00	5,200.00	5,200.00	5,200.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	AICP/APA MEMBERSHIP					1.0000	800.00	800.00
BOARD REVIEW	ANSI/ASME/PLUMBING CODE & ACCESS MANUALS					1.0000	500.00	500.00
BOARD REVIEW	ASCE/ENGINEERING MEMBERSHIP					1.0000	800.00	800.00
BOARD REVIEW	ENGINEERING & BUILDING REFERENCE BOOKS					1.0000	1,000.00	1,000.00
BOARD REVIEW	ICC MEMBERSHIP					1.0000	200.00	200.00
BOARD REVIEW	SBOC/NWBOCA MEMBERSHIP					1.0000	1,500.00	1,500.00
BOARD REVIEW	TWO PLANNING REFERENCE MANUALS					1.0000	400.00	400.00
BOARD REVIEW Totals								\$5,200.00
100.2010-4199	OTHER SERVICES & CHARGES	48,725.62	26,993.57	76,500.00	76,000.00	106,000.00	106,000.00	106,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	COUNTY RECORDING FEES					1.0000	1,000.00	1,000.00
BOARD REVIEW	DOCUMENT SCANNING					1.0000	40,000.00	40,000.00
BOARD REVIEW	FACADE - DICIANNI					1.0000	40,000.00	40,000.00
BOARD REVIEW	OVERHEAD SEWER PROGRAM					1.0000	20,000.00	20,000.00
BOARD REVIEW	TITLE SEARCH					1.0000	1,000.00	1,000.00
BOARD REVIEW	UNOCCUPIED PROPERTY MAINTENANCE					1.0000	4,000.00	4,000.00
BOARD REVIEW Totals								\$106,000.00
OTHER Totals		\$79,460.46	\$57,359.05	\$106,600.00	\$103,600.00	\$142,200.00	\$142,200.00	\$142,200.00
SERVICES & CHARGES Totals		\$290,500.11	\$320,186.06	\$316,300.00	\$311,100.00	\$347,500.00	\$352,500.00	\$342,500.00
SUPPLIES & MATERIALS								
100.2010-4201	OFFICE SUPPLIES	3,468.04	3,456.36	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	FAX AND COPY MACHINE TONER CARTRIDGE					1.0000	1,000.00	1,000.00
BOARD REVIEW	GENERAL OFFICE SUPPLIES/MISC DRAFTING EQUIPMENT					1.0000	3,000.00	3,000.00
BOARD REVIEW Totals								\$4,000.00

COMMUNITY DEVELOPMENT

Budget Year 2022

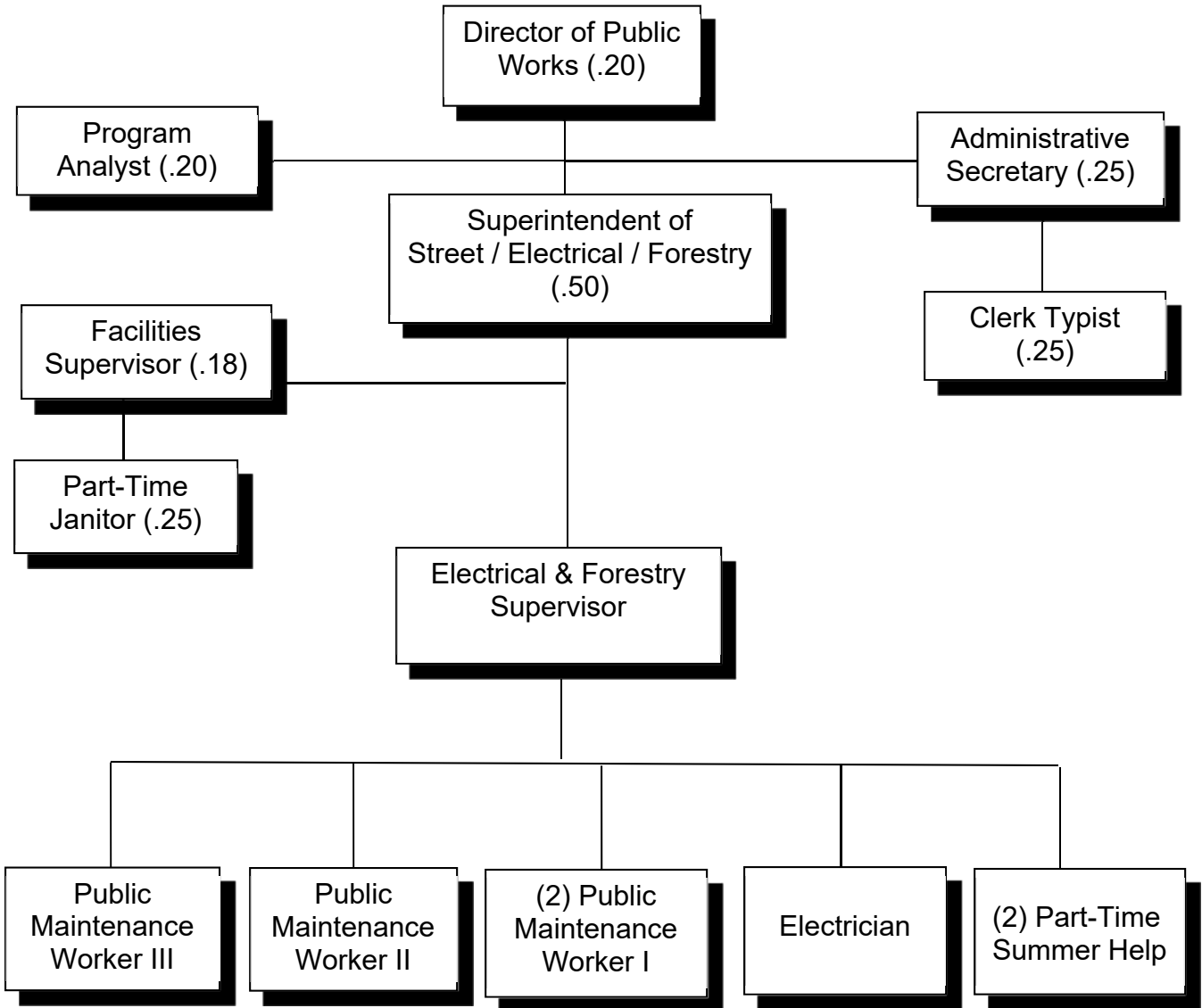
G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.2010-4203	CLOTHING SUPPLIES	3,972.84	4,102.70	5,600.00	5,600.00	7,000.00	7,000.00	7,000.00
	Budget Transactions							
	Level/							
	Transaction							Total Amount
	BOARD REVIEW					1,000.00	1,700.00	1,700.00
	BOOTS (17) AT \$100.00					1,000.00	5,300.00	5,300.00
	BOARD REVIEW					1,000.00	5,300.00	5,300.00
						BOARD REVIEW Totals		\$7,000.00
100.2010-4299	OTHER OPERATING SUPPLIES	2,231.12	2,360.10	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
	Budget Transactions							
	Level/							
	Transaction							Total Amount
	BOARD REVIEW					1,000.00	500.00	500.00
	ENGINEERING AND BUILDING TOOLS					1,000.00	500.00	500.00
	BOARD REVIEW					1,000.00	500.00	500.00
	STAKES/NAILS/PAINT/RAIN GEAR/GLOVES					1,000.00	5,000.00	5,000.00
	BOARD REVIEW					1,000.00	5,000.00	5,000.00
						BOARD REVIEW Totals		\$6,000.00
						\$17,000.00	\$17,000.00	\$17,000.00
	SUPPLIES & MATERIALS Totals	\$9,672.00	\$9,919.16	\$15,600.00	\$15,600.00	\$17,000.00	\$17,000.00	\$17,000.00
	CAPITAL OUTLAYS							
	EQUIPMENT							
100.2010-4304	EQUIPMENT-ELECTRONICS	.00	.00	.00	.00	16,000.00	600.00	600.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$600.00	\$600.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$600.00	\$600.00
	EQUIPMENT Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$600.00	\$600.00
	CAPITAL OUTLAYS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$600.00	\$600.00
	TRANSFERS OUT							
100.2010-4961	TRANSFER TO FLEET SERVICE	37,188.96	57,616.98	51,000.00	51,000.00	49,900.00	50,700.00	51,700.00
100.2010-4962	TRANSFER TO IT	95,679.96	111,863.97	136,900.00	136,900.00	134,300.00	123,000.00	128,500.00
100.2010-4964	TRANSFER TO EQUIP REPL FD	66,300.00	31,200.00	22,200.00	22,200.00	26,600.00	26,600.00	26,600.00
		\$199,168.92	\$200,680.95	\$210,100.00	\$210,100.00	\$210,800.00	\$200,300.00	\$206,800.00
	TRANSFERS OUT Totals	\$199,168.92	\$200,680.95	\$210,100.00	\$210,100.00	\$210,800.00	\$200,300.00	\$206,800.00
Department	2010 - COMMUNITY DEVELOPMENT EXPENSES	\$3,282,623.31	\$3,286,084.73	\$3,470,600.00	\$3,182,800.00	\$3,384,100.00	\$3,549,800.00	\$3,681,400.00



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ELECTRICAL & FORESTRY

Organization Structure



ELECTRICAL & FORESTRY

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Electrical & Forestry (E&F) Division of the Public Works Department operates under the direction of the Director of Public Works and Superintendent of Street/Electrical/Forestry. The division is overseen by the Electrical and Forestry Supervisor and is comprised of one (1) Public Maintenance Worker III, one (1) Public Maintenance Worker II, two (2) Public Maintenance Worker I and one (1) Electrician. This division also provides partial funding for clerical and administrative staff.

Forestry

The Electrical & Forestry budget provides for the maintenance of Village trees on parkways, street medians, subdivision entrances, detention basins and all other Village properties. Work includes planting, pruning, dead/hazardous/diseased/infested tree removal, tree inspection and assessment, stump grinding, site restoration (soil, sod & seed), fertilization, watering, herbicide/pesticide application, staking and mulching. This budget also provides for horticultural maintenance of the Village's landscaped areas (such as urban plazas, subdivision entrances, flowerbeds and Veteran's Circle) as well as a portion of the contract mowing and maintenance of Village properties, contract tree removal, cyclical contract tree pruning, aquatic weed control, mosquito abatement, elementary school Arbor Day activities, and subdivision and/or construction landscape plan reviews for proposed additions or upgrades within the Village of Addison.

Electrical

The Electrical & Forestry budget also provides for maintenance and repair to the street light and traffic signal systems. Such work includes the locating, repair, replacement and installation of underground cable, replacement of light bulbs/refractors/luminaries, removal and replacement of streetlight poles, bases and arms (corresponding to vehicle accidents, water main breaks, etc.), maintenance and repair of the lighting control panels, plan reviews, and contractual traffic signal maintenance. This budget covers the contract maintenance of the Village's warning siren system and the maintenance, installation and removal of five of the Villages pond aerators servicing ponds in various subdivisions.

Miscellaneous

The Electrical & Forestry budget provides for portions of salaries of Public Works clerical and administrative staff, along with Public Works janitorial services. Snow plowing and salting during regular hours of operation as well as Holiday decoration display and removal are additional items of work performed by this division.

ELECTRICAL & FORESTRY

Narrative (Cont'd)

FY 2021-22 Key Objectives

Strategic Priority 2: Community Image

1. Continue work to maintain and improve the aesthetics of the Village's properties and thoroughfares as follows:
 - a. Provide festive and inspiring holiday décor to municipal grounds for the public to enjoy.
 - b. Provide special maintenance, such as planting of flowers at the Village's entrance signs, Veteran's Circle, Lake Street medians, Village Hall grounds and Urban Plazas.
 - c. Continue to provide additional public services such as the Village's extensive branch pickup program, free mulch delivery to residents, Christmas tree pickup program, and the Arbor Day elementary school program and tree give-away.

Strategic Priority 4: Infrastructure

1. Manage and maintain the Village's municipal tree population:
 - a. Village's GIS Tree Inventory program provides inventory and mapping of the Village's street and property tree species, locations, size, condition for asset inventory, GIS integration with Village systems, canopy coverage and species tracking and diversity.
 - b. Provide maintenance of the parkway trees throughout the Village through pruning activities, risk assessment and the removal of dead, diseased and hazardous trees.
 - c. Plant new trees and replace dead/hazardous/diseased/infested trees with greater species diversity, planning and spacing for long term community benefits.
2. Manage and maintain the Village's street lighting system:
 - a. Responsibly integrate the use of LED technology into streetlight program.
 - b. Continue to update streetlight system with GIS re-inventory, inspection, maintenance and upgrades.
 - Control panel replacement and upgrades
 - Remote disconnect installations
 - Street lighting addition and relocation plans
 - Panel and light pole painting and maintenance
3. Thoroughfare maintenance:
 - a. Brick paver resetting, cleaning, sealing along Addison's thoroughfares, urban plazas and municipal grounds.
 - b. Mowing and maintenance of Village properties, including detention basins, grounds at public buildings and vacant property.

Strategic Priority 6: Employee Development

1. Continue to provide training and certification for Division employees in both electrical and forestry programs, methods and technology, promoting acknowledged professionalism to the Village's staffing.

ELECTRICAL & FORESTRY

Narrative (Cont'd)

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$2,427,109	\$2,458,800	\$2,709,700
Number of Employees	9	8	8
Outputs			
Trees Pruned/In-House	3,434	800	1,000
Trees Pruned/Contracted	848	1,228	1,650
Trees Removed/In-House	283	240	250
Trees Removed/Contracted	4	5	5
Trees Planted	208	150	200
Wood Chips Generated From Branch Pick-up (Cubic Yards)	2,075	1,900	2,000
Wood Chips Delivered To Residents Upon Request (Cubic Yards)	376	400	400
Street Light Work Orders	217	200	200
Bulbs Replaced	493	700	400
Service Requests / Work Orders (Total)	2,042	1,300	1,300
Service Requests / Work Orders Generated In- house	1,299	700	700
Effectiveness			
In-house service request/Total service requests = % Department Proactivity	64%	54%	54%
Efficiency			
Landscape Maintenance – Cost Per Acre	\$147.77 based on 7 months	\$117.44 based on 7 months	\$120.00 based on 7 months
Cyclical Tree Pruning Contract – Cost per Tree	\$57.99	\$54.65	\$62.00

ELECTRICAL & FORESTRY

Personnel Summary

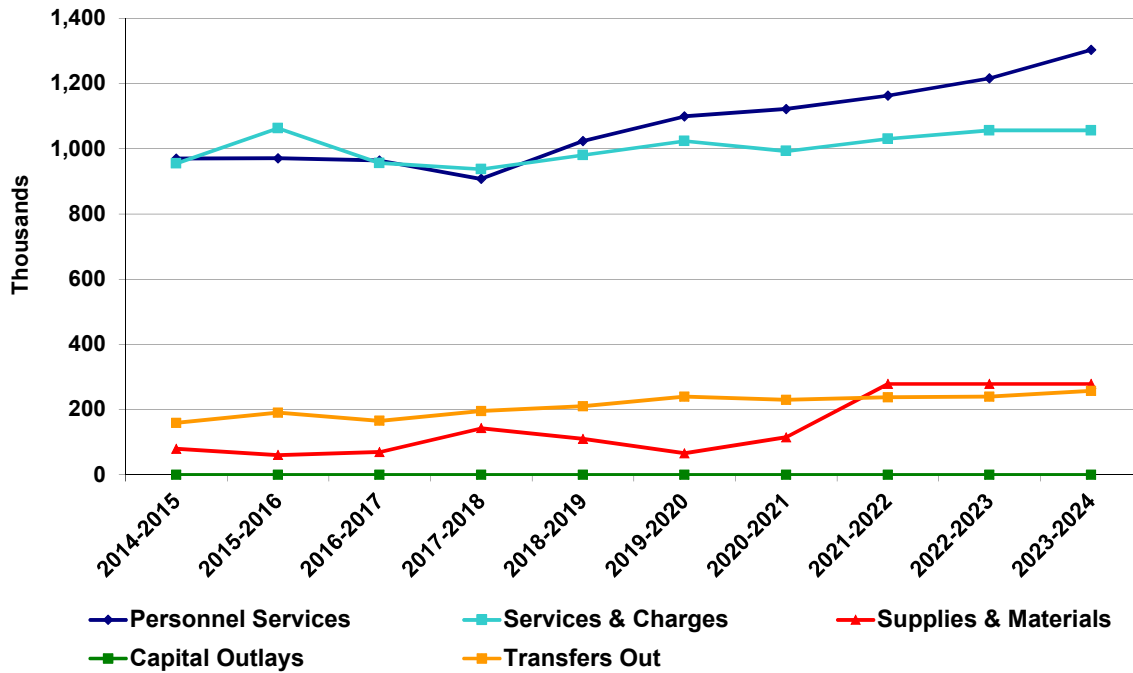
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Streets/E&F	0.50	0.50	0.50	0.50	0.50
Electrical & Forestry Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Program Analyst	0.20	0.20	0.20	0.20	0.20
Clerk Typist	0.25	0.25	0.25	0.25	0.25
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Public Maint Worker I (2)	2.00	2.00	2.00	2.00	2.00
Public Maint Worker II	1.00	1.00	1.00	1.00	1.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Part-Time Custodian	0.25	0.25	0.25	0.25	0.25
Seasonal/Part-Time (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	<u>9.83</u>	<u>9.83</u>	<u>9.83</u>	<u>9.83</u>	<u>9.83</u>
Authorized & Unbudgeted:					
None					
Total Authorized:	<u>9.83</u>				

Note: Page 31 summarizes Employee Allocation Between Departments

ELECTRICAL & FORESTRY

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	1,121,400	1,162,900	1,215,400	1,303,400
Services & Charges	992,600	1,030,700	1,055,700	1,055,700
Supplies & Materials	114,900	278,700	278,700	278,700
Capital Outlays	0	0	0	0
Transfers Out	229,900	237,400	239,200	257,300
Total	2,458,800	2,709,700	2,789,000	2,895,100



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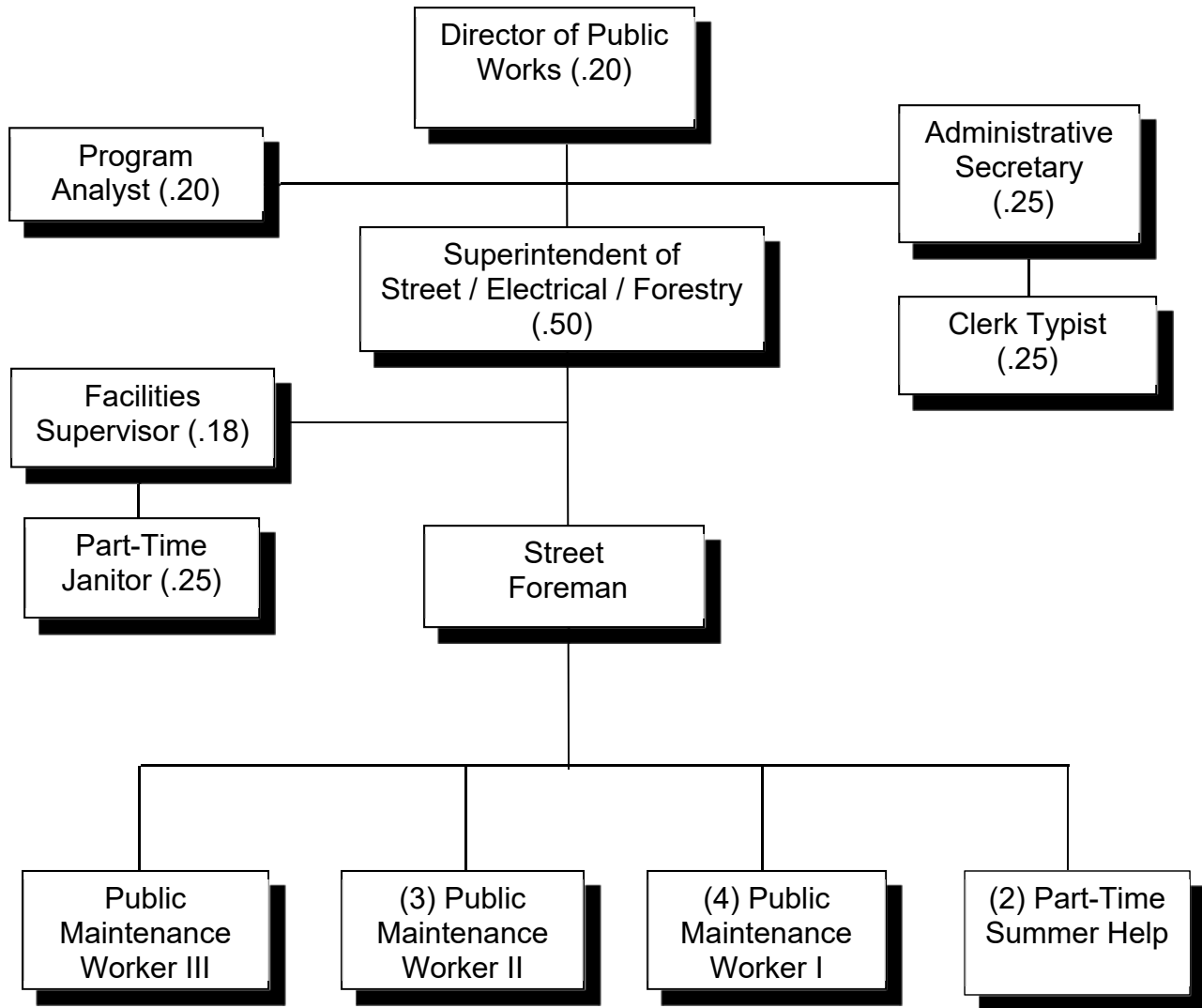
G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 2510 - ELECTRICAL & FORESTRY								
PERSONNEL SVCS								
WAGES & SALARIES								
100.2510-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$684,339.51	\$726,778.78	\$745,100.00	\$740,000.00	\$742,300.00	\$772,500.00	\$800,600.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD PMW2 TO PMW3 1/19/21					1.0000	4,500.00	4,500.00
BOARD REVIEW	ORIGINAL					1.0000	722,800.00	722,800.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	15,000.00	15,000.00
						BOARD REVIEW Totals		\$742,300.00
100.2510-4004	OVERTIME	16,248.27	15,936.22	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
100.2510-4006	OTHER PAY	4,719.91	3,599.96	9,200.00	7,000.00	7,000.00	7,000.00	7,000.00
100.2510-4007	PART-TIME	7,750.16	14,015.94	38,100.00	.00	40,200.00	42,500.00	44,700.00
100.2510-4020	SICK PAY	8,050.37	10,076.64	6,900.00	5,400.00	7,100.00	7,300.00	7,500.00
	WAGES & SALARIES Totals	\$721,108.22	\$770,407.54	\$815,300.00	\$768,400.00	\$812,600.00	\$845,300.00	\$875,800.00
TAXES & BENEFITS								
100.2510-4009	I.M.R.F.	83,274.33	84,241.78	93,900.00	93,900.00	97,800.00	101,700.00	105,500.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD PMW2 TO PMW3 1/19/21					1.0000	600.00	600.00
BOARD REVIEW	ORIGINAL					1.0000	95,300.00	95,300.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,900.00	1,900.00
						BOARD REVIEW Totals		\$97,800.00
100.2510-4010	SOCIAL SECURITY	53,655.63	58,391.54	61,000.00	58,100.00	61,800.00	64,300.00	66,700.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD PMW2 TO PMW3 1/19/21					1.0000	400.00	400.00
BOARD REVIEW	ORIGINAL					1.0000	60,200.00	60,200.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,200.00	1,200.00
						BOARD REVIEW Totals		\$61,800.00
100.2510-4012	HEALTH INSURANCE	165,103.15	185,922.61	177,100.00	201,000.00	190,700.00	204,100.00	255,400.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD PMW2 TO PMW3 1/19/21					1.0000	184,200.00	184,200.00
BOARD REVIEW	ORIGINAL					1.0000	6,500.00	6,500.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	6,500.00	6,500.00
						BOARD REVIEW Totals		\$197,200.00
TAXES & BENEFITS Totals		\$302,033.11	\$328,555.93	\$332,000.00	\$353,000.00	\$350,300.00	\$370,100.00	\$427,600.00
PERSONNEL SVCS Totals		\$1,023,141.33	\$1,098,963.47	\$1,147,300.00	\$1,121,400.00	\$1,162,900.00	\$1,215,400.00	\$1,303,400.00
SERVICES & CHARGES								
100.2510-4150	IRMA INSURANCE	73,618.80	92,698.76	98,300.00	45,400.00	96,600.00	96,600.00	96,600.00
	PROFESSIONAL							
100.2510-4107	PROF SERV MEDICAL	1,358.72	1,700.17	.00	500.00	.00	.00	.00

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET	
100.2510-4110	TECH & CONSULT SERVICES	101,500.00	92,610.00	130,000.00	130,000.00	105,000.00	130,000.00	130,000.00	
Budget Transactions									
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	BRUSH PICK-UP					1.0000	105,000.00	105,000.00	
PROFESSIONAL Totals		\$102,858.72	\$94,310.17	\$130,000.00	\$130,500.00	\$105,000.00	\$130,000.00	\$130,000.00	
COMMUNICATIONS									
100.2510-4115	COMMUNICATIONS-TELEPHONE	6,264.02	6,863.53	8,300.00	8,200.00	8,300.00	8,300.00	8,300.00	
100.2510-4116	COMMUNICATIONS-PORTABLE DV	915.42	844.92	1,700.00	1,000.00	1,700.00	1,700.00	1,700.00	
100.2510-4117	COMMUNICATIONS-POSTAGE	82.50	19.89	500.00	500.00	500.00	500.00	500.00	
COMMUNICATIONS Totals		\$7,261.94	\$7,728.34	\$10,500.00	\$9,700.00	\$10,500.00	\$10,500.00	\$10,500.00	
UTILITIES									
100.2510-4170	PUBLIC UTIL GAS-HEAT	11,071.38	11,476.28	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	
100.2510-4173	PUBLIC UTIL ELEC-LIGHT	183,126.65	196,682.43	180,000.00	180,000.00	180,000.00	180,000.00	180,000.00	
UTILITIES Totals		\$194,198.03	\$208,158.71	\$192,000.00	\$192,000.00	\$192,000.00	\$192,000.00	\$192,000.00	
OTHER									
100.2510-4118	COPY REPRODUCTION	1,214.56	1,465.80	500.00	1,000.00	500.00	500.00	500.00	
100.2510-4122	MOSQUITO CONTROL	79,800.50	95,561.00	99,900.00	99,900.00	99,900.00	99,900.00	99,900.00	
Budget Transactions									
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	AQUATIC WEED CONTROL					1.0000	11,800.00	11,800.00	
BOARD REVIEW	BLOOMINGDALE TOWNSHIP - VOA SHARE					1.0000	9,700.00	9,700.00	
BOARD REVIEW	MOSQUITO CONTROL					1.0000	78,400.00	78,400.00	
BOARD REVIEW Totals								\$99,900.00	
100.2510-4160	PRINTING	106.67	.00	600.00	600.00	600.00	600.00	600.00	
100.2510-4161	PUBLICATION OF NOTICES	88.94	841.60	600.00	600.00	600.00	600.00	600.00	
100.2510-4163	CONFERENCES	1,955.00	1,405.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	
Budget Transactions									
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	ILLINOIS ARBORIST CONFERENCEI					1.0000	1,800.00	1,800.00	
BOARD REVIEW Totals								\$1,800.00	
100.2510-4164	TRAINING	1,984.38	11,372.85	18,000.00	5,000.00	6,000.00	6,000.00	6,000.00	
Budget Transactions									
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	BASIC FORESTRY & ARBORIST CERTIFICATION					1.0000	4,000.00	4,000.00	
BOARD REVIEW	GIS COLLECTION TRAINING					1.0000	2,000.00	2,000.00	
BOARD REVIEW Totals								\$6,000.00	
100.2510-4178	FACILITIES MAINTENANCE	.00	.00	.00	.00	14,000.00	14,000.00	14,000.00	
Budget Transactions									
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	HVAC MAINTENANCE 1/19/21					1.0000	14,000.00	14,000.00	
BOARD REVIEW Totals								\$14,000.00	

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.2510-4203	CLOTHING SUPPLIES	7,299.20	6,603.04	9,600.00	9,600.00	9,600.00	9,600.00	9,600.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ARC FLASH PROTECTIVE COVERALLS					1.0000	300.00	300.00
BOARD REVIEW	BOOTS					1.0000	1,000.00	1,000.00
BOARD REVIEW	RAIN GEAR & RUBBER BOOTS					1.0000	350.00	350.00
BOARD REVIEW	SAFETY & PERSONAL PROTECTIVE EQUIPMENT					1.0000	2,100.00	2,100.00
BOARD REVIEW	T-SHIRTS					1.0000	650.00	650.00
BOARD REVIEW	UNIFORMS					1.0000	4,000.00	4,000.00
BOARD REVIEW	WINTER OUTERWEAR					1.0000	1,200.00	1,200.00
						BOARD REVIEW Totals		\$9,600.00
100.2510-4206	STREET	35,075.38	15,488.70	22,000.00	22,000.00	222,000.00	222,000.00	222,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	HIGH PRESSURE SODIUM GROUP BULBS					1.0000	22,000.00	22,000.00
BOARD REVIEW	LED ROADWAY LIGHTING CONVERSION 1/19/21					1.0000	200,000.00	200,000.00
						BOARD REVIEW Totals		\$222,000.00
100.2510-4207	PUBLIC GRND/MAT SUPPLIES	57,185.13	30,880.20	57,800.00	57,800.00	33,300.00	33,300.00	33,300.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CHRISTMAS LIGHTS					1.0000	20,000.00	20,000.00
BOARD REVIEW	FERTILIZERS & HERBICIDES					1.0000	2,900.00	2,900.00
BOARD REVIEW	FLOWERS FOR VILLAGE OWNED PROPERTY					1.0000	4,300.00	4,300.00
BOARD REVIEW	GRASS, SOD & SEED					1.0000	2,100.00	2,100.00
BOARD REVIEW	REPLACEMENT BUSHES & TREES					1.0000	4,000.00	4,000.00
						BOARD REVIEW Totals		\$33,300.00
100.2510-4299	OTHER OPERATING SUPPLIES	9,620.16	11,661.24	22,900.00	22,900.00	11,200.00	11,200.00	11,200.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ELECTRIC TAPE, CRIMPS, MISC HARDWARE					1.0000	8,400.00	8,400.00
BOARD REVIEW	REMOTE DISCONNECT SWITCHES					1.0000	2,800.00	2,800.00
						BOARD REVIEW Totals		\$11,200.00
						SUPPLIES & MATERIALS Totals		\$278,700.00
TRANSFERS OUT								
100.2510-4961	TRANSFER TO FLEET SERVICE		99,327.43	131,600.00	131,600.00	130,600.00	132,700.00	135,200.00
100.2510-4962	TRANSFER TO IT		10,662.02	15,200.00	15,200.00	14,900.00	13,700.00	14,300.00
100.2510-4964	TRANSFER TO EQUIP REPL FD		100,300.00	83,100.00	83,100.00	91,900.00	92,800.00	107,800.00
			\$210,289.45	\$229,900.00	\$229,900.00	\$237,400.00	\$239,200.00	\$257,300.00
						TRANSFERS OUT Totals		\$257,300.00
Department		2510 - ELECTRICAL & FORESTRY EXPENSES	\$2,324,127.44	\$2,427,779.41	\$2,458,800.00	\$2,709,700.00	\$2,789,000.00	\$2,895,100.00

Organization Structure



STREET

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Street Division is a part of the Public Works Department. This department is under the direction of the Director of Public Works, Superintendent of Streets/Electrical/Forestry and the Street Division Foreman. Additional staff includes one (1) Maintenance Worker III, three (3) Maintenance Worker II, and four (4) Maintenance Worker I. This budget also provides partial funding for clerical and administrative staff.

Street Maintenance

This budget provides for the maintenance of snow and ice operations, asphalt pavement repair and maintenance, emergency traffic control and barricading, repair of pot holes, street repairs and resurfacing, repair of sidewalks and curbs, replacement of sidewalks, striping of roadway lane lines, school crosswalks and stop bars, repair of damage due to snow plowing operations, installation and maintenance of street signs, and street sweeping.

Flood Control

This budget provides for the maintenance of creeks by pulling logs and debris from the creek system, inlet cleaning, pumping out basements, barricading flooded streets or streets undergoing maintenance activities, sandbagging and evacuating people from flooded homes.

Miscellaneous

This budget provides for the maintenance of the waterways in and out of each holding pond, graffiti removal from sidewalks, streets, buildings, and sight/sound wall along I-290, maintenance of sound wall along I-290 from Route 83 to I-355 (funding in Capital Projects Fund), and help in planning traffic control, crowd control and safety barriers for various community events as directed.

FY 2021-22 Key Objectives

Strategic Priority 4: Infrastructure

1. Pavement

- a. Continue to secure funding to address areas throughout the Village where pavement has failed. This includes:
 - Areas where pavement has settled below curb line, pooling water that will eventually weaken the base and cause pavement failure.
 - Preserve existing pavement by crack sealing joints and cracks. Continue to crack seal new pavement 2-4 years after completion. This includes MFT work.
- b. Stripe pavement as needed to ensure the safety of the motoring public, pedestrians and school children.
- c. Continue to sweep streets on a predetermined schedule to help keep contaminants out of the streams as well as presenting a good image of our Village.

Narrative (Cont'd)

FY 2021-22 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

1. Pavement (Cont'd)

- d. Continue to refine and adjust snow operations to ensure the safety of the motoring public. Strive to determine salt and chemical usage prior to each storm, using enough to be effective, while at the same time being mindful of the environment.

2. Concrete Sidewalks, ADA Non-Compliant Sidewalk, Aprons and Curbs

- a. Continue to secure funding to address areas throughout the Village where sidewalks have failed. This includes:
 - Trip hazards caused by tree roots pushing sidewalk up or slab movement caused by frost or settlement.
 - Spalling caused by aging concrete or elements.
 - Severe cracking commonly found in apartment complexes where garbage trucks cross driveways to access containers in rear of parking lots.
- b. Continue the five-year sidewalk survey, completing 20% of the Village each year.
 - Potential trip hazards, movement and spalling are documented to be addressed when scheduling allows.
- c. Continue to respond to residents' notification of trip hazards within a reasonable period of time, grinding trip hazards down to a safe transition.
- d. Continue to secure funding to address replacing ADA Non-compliant sidewalks.
- e. Replace curb where drainage issues pose a threat of pooling water in street to prevent premature pavement failure, mosquito breeding or icing in the winter.
- f. Replace driveway aprons where repairs are needed due to structure movement, street or curb repairs or similar circumstances.

3. Street Signs

- a. Continue to secure funding to address street sign requests and replacement. This includes:
 - Directives for additional signage.
 - Replacement of damaged signs or fading/cracking due to age, or required replacement of signs due to legislative action.
- b. Maintain and update sign inventory. Continue with sign inspection.

4. Other Maintenance

- a. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - Cleaning of various creeks and ditches to insure proper water flow.
 - Operation of several storm water detention basins.
 - Removal of graffiti on public and private property.
 - Set up detours for community events.

STREET

Narrative (Cont'd)

FY 2021-22 Key Objectives (Cont'd)

Strategic Priority 6: Employee Development Initiative

1. To utilize off-site education and onsite training to have employees fully trained and capable of operating each piece of equipment in the absence of other employees.
2. Attend update seminars to keep informed on changing requirements for street sign placement and MUTCD manual.

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$2,959,702	\$3,007,100	\$3,140,200
Number of Employees	10	10	9
Outputs			
Hours expended for graffiti removal	65	100	110
Total lineal feet of curb and stripe painting	174,600	175,000	170,000
Total squares of sidewalk replaced	971	975	950
Total curb miles of street swept	4,700	4,000	4,000
Total tons of asphalt used	5,100	3,000	5,100
Total hours of snow plowing	1,500	2,000	2,000
Total tons of salt used	1,900	2,000	2,000
Effectiveness			
% Graffiti complaints completed on schedule	100%	100%	100%
% Sidewalk repairs made within 30 days	100%	100%	100%
% Asphalt repairs (potholes) within 24 hours	90%	90%	90%
% Street sweeping completed on schedule	95%	95%	95%
Efficiency			
Average cost to remove graffiti, per job	\$140.00	\$140.00	\$140.00
Average cost to repair asphalt failures, per repair	\$323.00	\$323.00	\$323.00

Personnel Summary

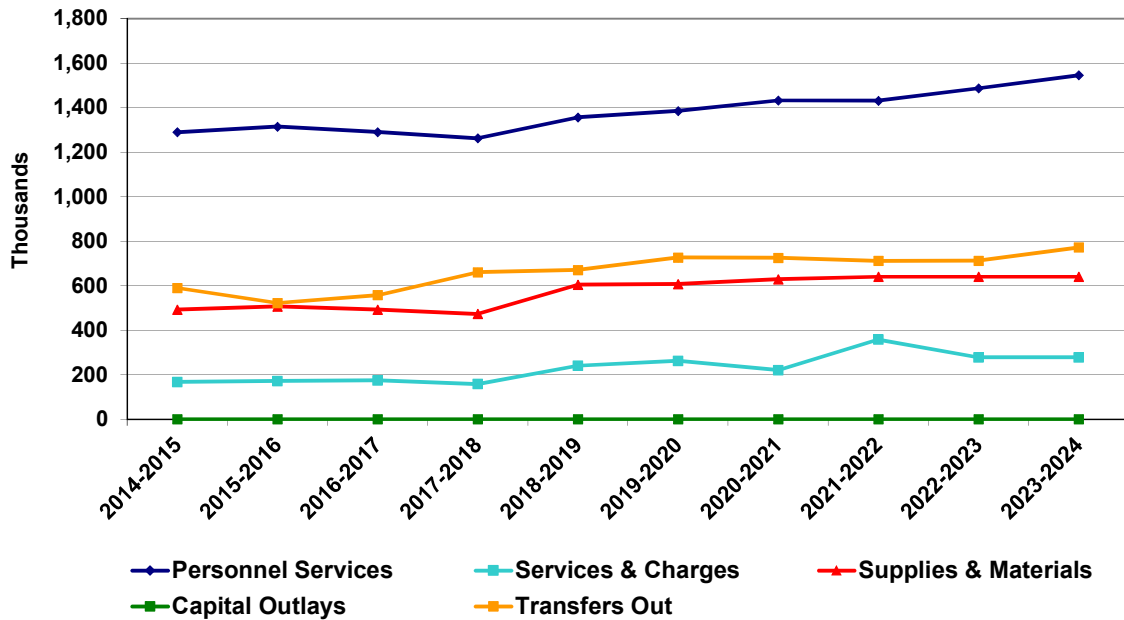
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Streets/E&F	0.50	0.50	0.50	0.50	0.50
Program Analyst	0.20	0.20	0.20	0.20	0.20
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Clerk Typist	0.25	0.25	0.25	0.25	0.25
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Public Maint Worker II (3)	3.00	3.00	3.00	3.00	3.00
Public Maint Worker I (4)	4.00	4.00	4.00	4.00	4.00
Part-Time Custodian	0.25	0.25	0.25	0.25	0.25
Seasonal/Part-Time (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	<u>12.83</u>	<u>12.83</u>	<u>12.83</u>	<u>12.83</u>	<u>12.83</u>
Authorized & Unbudgeted:					
None					
Total Authorized:	<u>12.83</u>				

Note: Page 31 summarizes Employee Allocation Between Departments

STREET

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	1,432,700	1,431,100	1,487,800	1,545,800
Services & Charges	220,700	357,700	277,700	277,700
Supplies & Materials	628,900	640,000	640,000	640,000
Capital Outlays	0	0	0	0
Transfers Out	724,800	711,400	712,000	771,800
Total	3,007,100	3,140,200	3,117,500	3,235,300



Budget Year 2022

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 2520 - STREET								
PERSONNEL SVCS								
WAGES & SALARIES								
100.2520-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$833,763.63	\$891,947.72	\$854,300.00	\$931,700.00	\$904,800.00	\$940,100.00	\$975,300.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ORIGINAL					1.0000	889,800.00	889,800.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	15,000.00	15,000.00
						BOARD REVIEW Totals		\$904,800.00
100.2520-4004	OVERTIME	129,512.93	91,384.03	90,000.00	75,000.00	90,000.00	90,000.00	90,000.00
100.2520-4006	OTHER PAY	5,363.58	999.96	7,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.2520-4007	PART-TIME	9,422.00	17,908.95	20,100.00	.00	21,200.00	22,400.00	23,700.00
100.2520-4020	SICK PAY	17,557.67	21,648.98	27,500.00	25,000.00	28,200.00	28,900.00	29,700.00
	WAGES & SALARIES Totals	\$995,619.81	\$1,023,889.64	\$998,900.00	\$1,036,700.00	\$1,049,200.00	\$1,086,400.00	\$1,123,700.00
TAXES & BENEFITS								
100.2520-4009	I.M.R.F.	114,860.29	110,392.08	118,200.00	128,000.00	126,700.00	131,100.00	135,700.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ORIGINAL					1.0000	124,800.00	124,800.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,900.00	1,900.00
						BOARD REVIEW Totals		\$126,700.00
100.2520-4010	SOCIAL SECURITY	73,810.49	77,112.99	76,400.00	79,500.00	80,000.00	82,800.00	85,700.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ORIGINAL					1.0000	78,800.00	78,800.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,200.00	1,200.00
						BOARD REVIEW Totals		\$80,000.00
100.2520-4012	HEALTH INSURANCE	172,464.38	174,098.34	158,800.00	188,500.00	175,200.00	187,500.00	200,700.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ORIGINAL					1.0000	168,700.00	168,700.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	6,500.00	6,500.00
						BOARD REVIEW Totals		\$175,200.00
TAXES & BENEFITS Totals		\$361,135.16	\$361,603.41	\$353,400.00	\$396,000.00	\$381,900.00	\$401,400.00	\$422,100.00
PERSONNEL SVCS Totals		\$1,356,754.97	\$1,385,493.05	\$1,352,300.00	\$1,432,700.00	\$1,431,100.00	\$1,487,800.00	\$1,545,800.00
SERVICES & CHARGES								
100.2520-4150	IRMA INSURANCE	63,333.99	73,754.09	85,600.00	39,500.00	84,100.00	84,100.00	84,100.00
PROFESSIONAL								
100.2520-4105	PROF SERV DATA PROCESSING	10,840.83	10,281.32	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	VEHICLE STICKER APPLICATIONS					1.0000	11,000.00	11,000.00
						BOARD REVIEW Totals		\$11,000.00

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.2520-4107	PROF SERV MEDICAL	1,682.72	863.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	OSHA REQUIRED DRUG & ALCOHOL TEST					1.0000	900.00	900.00
BOARD REVIEW	PRESCRIPTION SAFETY GLASSES					1.0000	600.00	600.00
						BOARD REVIEW Totals		\$1,500.00
100.2520-4110	TECH & CONSULT SERVICES	80,054.48	.00	.00	.00	.00	.00	.00
	<i>PROFESSIONAL Totals</i>	\$92,578.03	\$11,144.32	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
<i>COMMUNICATIONS</i>								
100.2520-4115	COMMUNICATIONS-TELEPHONE	5,294.71	5,339.50	7,300.00	5,500.00	7,300.00	7,300.00	7,300.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CELL PHONES					1.0000	2,500.00	2,500.00
BOARD REVIEW	REGULAR PHONES					1.0000	4,800.00	4,800.00
						BOARD REVIEW Totals		\$7,300.00
100.2520-4116	COMMUNICATIONS-PORITABLE DV	(197.09)		1,500.00	300.00	1,500.00	1,500.00	1,500.00
100.2520-4117	COMMUNICATIONS-POSTAGE	1,842.65	633.82	4,500.00	5,200.00	4,500.00	4,500.00	4,500.00
	<i>COMMUNICATIONS Totals</i>	\$6,940.27	\$4,308.26	\$13,300.00	\$11,000.00	\$13,300.00	\$13,300.00	\$13,300.00
<i>OTHER</i>								
100.2520-4118	COPY REPRODUCTION	237.34		500.00	500.00	500.00	500.00	500.00
100.2520-4160	PRINTING	373.02	4,454.96	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
100.2520-4161	PUBLICATION OF NOTICES	291.30	102.54	500.00	500.00	500.00	500.00	500.00
100.2520-4163	CONFERENCES	245.00	380.00	1,500.00	1,000.00	1,500.00	1,500.00	1,500.00
100.2520-4164	TRAINING	1,732.40	2,688.00	3,500.00	2,000.00	3,500.00	3,500.00	3,500.00
100.2520-4176	SOLID WASTE DISPOSAL	.00	.00	14,000.00	.00	14,000.00	14,000.00	14,000.00
100.2520-4180	REPAIRS & MAINTENANCE	70,282.51	160,668.35	134,200.00	134,200.00	134,200.00	134,200.00	134,200.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CONTRACT SEALING (CRACK SEALING)					1.0000	50,000.00	50,000.00
BOARD REVIEW	CONTRACT STREET STRIPING					1.0000	18,000.00	18,000.00
BOARD REVIEW	CURB & GUTTER REPLACEMENT					1.0000	20,000.00	20,000.00
BOARD REVIEW	FIRE EXTINGUISHER SERVICE					1.0000	1,000.00	1,000.00
BOARD REVIEW	GENERAL REPAIRS					1.0000	3,200.00	3,200.00
BOARD REVIEW	MILLING					1.0000	40,000.00	40,000.00
BOARD REVIEW	SALT CREEK GREENWAY TRAIL					1.0000	2,000.00	2,000.00
BOARD REVIEW	STREET PAVEMENT INSPECTION 1/19/21					1.0000	80,000.00	80,000.00
						BOARD REVIEW Totals		\$214,200.00
100.2520-4190	RENTAL-EQUIPMENT	.00	450.00	24,300.00	10,000.00	4,300.00	4,300.00	4,300.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ASPHALT SAW, AIR COMPRESSOR					1.0000	4,300.00	4,300.00
						BOARD REVIEW Totals		\$4,300.00
100.2520-4192	DUES/SUBSCRIPTIONS	360.00	170.00	300.00	300.00	300.00	300.00	300.00

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
100.2520-4299	OTHER OPERATING SUPPLIES	5,263.52	22,971.49	20,800.00	20,800.00	20,800.00	20,800.00	20,800.00
Budget Transactions								
Level/	Transaction			Number of Units		Cost Per Unit		Total Amount
BOARD REVIEW	COFFEE SUPPLIES					1.0000	800.00	800.00
BOARD REVIEW	HARDWARE, MAILBOX REPLCMNT, OXYGEN ACETYLENE,					1.0000	20,000.00	20,000.00
SUPPLIES & MATERIALS Totals								
		\$604,904.40	\$607,569.87	\$640,000.00	\$628,900.00	\$640,000.00	\$640,000.00	\$640,000.00
TRANSFERS OUT								
100.2520-4961	TRANSFER TO FLEET SERVICE	363,853.61	316,627.45	306,700.00	306,700.00	308,000.00	312,800.00	318,800.00
100.2520-4962	TRANSFER TO IT	69,071.31	74,649.60	98,900.00	98,900.00	97,000.00	88,800.00	92,800.00
100.2520-4964	TRANSFER TO EQUIP REPL FD	237,600.00	335,200.00	319,200.00	319,200.00	306,400.00	310,400.00	360,200.00
TRANSFERS OUT Totals								
		\$670,524.92	\$726,477.05	\$724,800.00	\$724,800.00	\$711,400.00	\$712,000.00	\$771,800.00
Department 2520 - STREET EXPENSES								
		\$2,872,259.51	\$2,982,161.24	\$3,016,500.00	\$3,007,100.00	\$3,140,200.00	\$3,117,500.00	\$3,235,300.00

WATER AND SEWER FUND

Narrative

This fund accounts for all operations and capital expenses of the water and sewer utility services provided by the Village. The fund is comprised of three general areas: Water, Sewer, and Wastewater.

The Water Department provides all customers with adequate, cost-effective, potable water. The Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system to bring Lake Michigan water to the area.

The Sewer and Wastewater Departments are responsible for the cleaning, repairing and monitoring of both the sanitary and storm sewer systems in accordance with the Environmental Protection Agency (EPA), Illinois Environmental Protection Agency (IEPA) and all other governing bodies.

WATER & SEWER FUND REVENUES

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 500 - WATER & SEWER FUND								
REVENUE								
Department 5000 - WATER & SEWER FUND REVENUE								
<i>TAXES</i>								
500.5000-3031	SALES TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$699,300.00	\$2,160,800.00	\$2,235,600.00
		<i>TAXES Totals</i>				\$699,300.00	\$2,160,800.00	\$2,235,600.00
<i>LICENSES, PERMITS, & FEES</i>								
<i>FEES</i>								
500.5000-3121	STORM WATER EXEMPTION FEE	74,120.18	10,090.85	15,000.00	24,500.00	15,000.00	15,000.00	15,000.00
500.5000-3122	RECAPTURE FEES	64,136.00	.00	.00	11,300.00	.00	.00	.00
500.5000-3126	BMP FEE IN LIEU PROGRAM	4,218.50	7,796.50	5,000.00	3,000.00	5,000.00	5,000.00	5,000.00
500.5000-3140	ANNEXATION/TAP ON FEES	140,477.13	239,099.25	15,000.00	98,000.00	15,000.00	15,000.00	15,000.00
		<i>FEES Totals</i>				\$35,000.00	\$35,000.00	\$35,000.00
		<i>LICENSES, PERMITS, & FEES Totals</i>				\$35,000.00	\$35,000.00	\$35,000.00
<i>CHARGES FOR SERVICES</i>								
<i>WATER</i>								
500.5000-3301	USER REVENUE-WATER	9,010,220.83	9,245,601.99	9,668,600.00	9,020,600.00	9,291,200.00	10,265,100.00	10,573,100.00
500.5000-3305	PENALTY REVENUE-WATER	96,160.42	102,894.99	97,900.00	(400.00)	46,000.00	77,000.00	105,700.00
500.5000-3310	WATER FROM CONSTRUCTION	1,550.00	1,550.00	100.00	1,200.00	1,500.00	1,500.00	1,500.00
500.5000-3312	WATER METER REVENUE	34,793.00	32,244.50	10,000.00	22,000.00	15,000.00	15,000.00	15,000.00
500.5000-3315	TURN ON FEES	4,050.00	8,925.00	6,500.00	100.00	4,000.00	4,000.00	4,000.00
		<i>WATER Totals</i>				\$9,357,700.00	\$10,362,600.00	\$10,699,300.00
<i>SEWER</i>								
500.5000-3303	USER REVENUE-SEWER	6,570,074.03	6,719,311.47	7,066,400.00	6,592,700.00	6,790,500.00	7,502,300.00	7,727,400.00
500.5000-3306	PENALTY REVENUE-SEWER	72,616.86	76,627.53	71,500.00	(200.00)	33,900.00	56,300.00	77,300.00
500.5000-3325	LAB FEES	6,773.91	2,884.24	6,000.00	400.00	6,000.00	6,000.00	6,000.00
500.5000-3327	SEWER POLLUTION SURCHARGE	199,283.71	240,409.32	175,000.00	199,000.00	175,000.00	175,000.00	175,000.00
		<i>SEWER Totals</i>				\$7,005,400.00	\$7,739,600.00	\$7,985,700.00
<i>OTHER</i>								
500.5000-3399	OTHER CHARGES	42,347.33	24,297.09	25,000.00	29,300.00	25,000.00	25,000.00	25,000.00
		<i>OTHER Totals</i>				\$25,000.00	\$25,000.00	\$25,000.00
<i>CAPITAL</i>								
500.5000-3304	USER FEE	(18.00)	(88.50)	.00	.00	.00	.00	.00
		<i>CAPITAL Totals</i>				\$0.00	\$0.00	\$0.00
		<i>CHARGES FOR SERVICES Totals</i>				\$16,388,100.0	\$18,127,200.00	\$18,710,000.00
<i>FINES & FORFEITS</i>								
500.5000-3208.5000	ADMINISTRATIVE ADJUDICATION WATER SEWER	3,000.00	750.00	1,000.00	.00	1,000.00	1,000.00	1,000.00
		<i>FINES & FORFEITS Totals</i>				\$1,000.00	\$1,000.00	\$1,000.00
<i>GRANTS</i>								
500.5000-3440	GRANTS-CDBG	400,000.00	.00	501,300.00	501,300.00	.00	.00	.00
500.5000-3812	GRANT - COVID/CARES	.00	7,110.10	.00	8,000.00	.00	.00	.00
		<i>GRANTS Totals</i>				\$0.00	\$0.00	\$0.00
<i>MISCELLANEOUS</i>								
500.5000-3898	LATE FEE - MISCELLANEOUS BILLING	.00	.00	.00	100.00	100.00	100.00	100.00
500.5000-3899	MISCELLANEOUS REVENUES	226,296.12	3,022.07	1,000.00	400.00	500.00	500.00	500.00
		<i>MISCELLANEOUS Totals</i>				\$600.00	\$600.00	\$600.00

WATER & SEWER FUND REVENUES

Budget Year 2022

2027

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>DEBT</i>								
<i>REIMBURSEMENT</i>								
500.5000-3720	IEPA LOAN PROCEEDS	.00	.00	6,743,000.00	5,790,800.00	1,000,000.00	.00	.00
500.5000-3720.METER	IEPA LOAN PROCEEDS NEW METER AND READ	.00	.00	.00	478,000.00	4,522,000.00	.00	.00
	<i>DEBT Totals</i>	\$0.00	\$0.00	\$6,743,000.00	\$6,268,800.00	\$5,522,000.00	\$0.00	\$0.00
<i>GENERAL</i>								
500.5000-3550	N RT 53 WATERMAIN/BP ANNX	71,916.00	.00	1,140,000.00	.00	1,250,000.00	955,000.00	105,000.00
	<i>GENERAL Totals</i>	\$71,916.00	\$0.00	\$1,140,000.00	\$0.00	\$1,250,000.00	\$955,000.00	\$105,000.00
<i>REIMBURSEMENT</i>								
	<i>REIMBURSEMENT Totals</i>	\$71,916.00	\$0.00	\$1,140,000.00	\$0.00	\$1,250,000.00	\$955,000.00	\$105,000.00
<i>INTEREST INCOME</i>								
500.5000-3510	INVESTMENT INTEREST	96,811.84	81,860.56	75,000.00	9,600.00	10,000.00	10,000.00	10,000.00
	<i>INTEREST INCOME Totals</i>	\$96,811.84	\$81,860.56	\$75,000.00	\$9,600.00	\$10,000.00	\$10,000.00	\$10,000.00
<i>TRANSFERS IN</i>								
500.5000-3953	TRANSFER FROM WATER SEWER DEBT SERVICE	.00	1,127,027.30	.00	.00	.00	.00	.00
500.5000-3992	TRANSFER FROM DEBT SVC	1,487,106.00	.00	.00	.00	.00	.00	.00
500.5000-3993	TRANSFER FROM WATER SEWER DEBT SERVICE	1,137,746.27	.00	.00	.00	.00	.00	.00
	<i>TRANSFERS IN Totals</i>	\$2,624,852.27	\$1,127,027.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 5000 - WATER & SEWER FUND REVENUES		\$19,743,680.13	\$17,931,414.26	\$25,623,300.00	\$22,789,700.00	\$23,906,000.00	\$21,289,600.00	\$21,097,200.00

WATER AND SEWER FUND REVENUES

Notes

3031 Sales Tax Increment

A .25% increase in Sales Tax Increment rate, effective 1/1/22, will be used primarily for future capital improvements in the Water and Sewer Fund.

3140 Annexation/Tap on Fees

This fee revenue is received from property owners or builders who are annexing to the Village or constructing new residential or commercial properties. The fee covers the cost of connecting these properties to the Village's water and sewer systems. Since receipt of these fees is unpredictable, the Village budgets \$15,000 annually.

3301 User Revenue- Water

3303 User Revenue- Sewer

		Water Revenue	Sewer Revenue	Total User Fees	% Inc (Dec)
FY 2018	(Actual)	8,583,658	6,332,216	14,915,874	(1.49)%
FY 2019	"	9,010,221	6,570,074	15,580,295	4.45%
FY 2020	"	9,245,602	6,719,311	15,964,913	2.47%
FY 2021	(Est. Act)	9,020,600	6,592,700	15,613,300	(2.20)%
FY 2022	(Budget)	9,291,200	6,790,500	16,081,700	3.00%

Water and sewer user fees represent approximately 68% of the Water and Sewer Fund's income for the FY 2022 Budget. Total user fees vary from year to year due to rate increases as outlined in the table shown on the next page, changes in consumption due to vacancies, water conservation and weather-related water usage differences. In 1992, the Village, along with a consortium of other local governments, formed the DuPage Water Commission (DPWC) to construct and maintain a water pumping system that replaced the individual well systems, by bringing Lake Michigan water to the area. The Village accounts for two separate user charges, which are based on the amount of water consumed by Addison residents and businesses:

Water revenues - charged to cover all activities associated with the water system, including the cost of water from DPWC and water main replacement and maintenance.

Sewer revenues - charged to cover all activities associated with the Sewer and Wastewater systems, including sewer and storm sewer replacement and maintenance.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a multi-year rate plan, any unforeseen changes in rates from the DuPage Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but in FY 2006-2008, FY 2016, and FY 2017, rate decreases. The DuPage Water Commission receives water from the City of Chicago. Any rate increases are passed on to the Commission members. In addition, equipment and

WATER AND SEWER FUND REVENUES

Notes (Cont'd)

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont'd)

infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a three-year plan was adopted with the FY 22 budget.

The rates include a nominal 3% annual increase to cover increases in operations and capital expenditures. The three year plan also includes an increase in the bi-monthly user fee. The current budget includes both the rate increase in water rates and user fees to our customers. The user fee is recorded in the Water and Sewer Debt Service fund to help cover the cost of debt service payments associated with capital improvements.

Timeline of rate progression:

FY1994–FY1998 - We were able to maintain an unchanged rate. We also received annual rebates from the DuPage Water Commission (DPWC) which helped maintain the rate.

FY 1999 – A 5-year rate plan was approved and implemented.

FY 2004 – The Board approved a 5-year Rate Plan that went thru FY 2009.

FY 2006, 2007, and 2008 - The Board passed a \$.20 per thousand gallon rate reduction each year for a total reduction of \$.60. (Pass thru from DPWC)

FY 2009 – The Board approved a 5-year Rate Plan that went thru FY 2013.

FY 2012 – The Board passed a \$.20 per thousand gallon rate increase. (DPWC Pass thru)

FY 2012 and 2013 - The Board passed an additional \$.43 and \$.59 per thousand gallon rate increase, respectively, due to the increase from the City of Chicago. (DPWC Pass thru)

FY 2013 – The Board passed a 4-year Rate Plan which includes future increases by the City of Chicago and for Village Water/Sewer Operations.

FY 2015 – The Board passed a 4-year Rate Plan which includes the decrease in DPWC rates and increases for the Village.

FY 2016 – The Board passed a \$.10 per thousand gallon rate decrease. (DPWC Pass thru)

FY 2017 – The Board passed a \$.05 per thousand gallon rate decrease. (DPWC Pass thru)

FY 2018 – The Board passed a 3-year Rate Plan which includes a \$.50 annual increase in the basic user charge (bi-monthly per unit) to help cover infrastructure costs.

FY 2022 – The Board passed a 3-year Rate Plan along with a \$1.50 increase in the basic user charge (bi-monthly per unit) to help cover infrastructure costs and related debt service.

Water & Sewer Rate Increases

Three Year Plan

(Rates per 1,000 gallons)

FISCAL YEAR	Effective Date	Basic User Charge Incr 5/1	Basic User Charge	Village Operations Incr 5/1	Water Rate	Village Operations Incr 5/1	Sewer Rate
FY 22	5/1/2021	1.50	4.00	.29	9.99	.21	7.30
FY 23	5/1/2022	0.00	4.00	.30	10.29	.22	7.52
FY 24	5/1/2023	0.00	4.00	.37	10.66	.23	7.75

WATER AND SEWER FUND REVENUES

Notes (Cont'd)

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont'd)

The Village's Water and Sewer Fund capital expenses include storm water capital improvement projects, which are normally funded by municipalities using local property taxes. Water and Sanitary sewers handle the inflow and outflow of water and wastewater, whereas storm sewers handle rain water runoff. The Village has historically included storm sewer expenses in the Water and Sewer Fund.

3305 Penalty – Water

3306 Penalty – Sewer

This is a penalty assessed on unpaid accounts after the due date, which is 21 days after the bill is issued.

3312 Water Meter Revenue

Charges for new water meters and related radio read transmitters for new construction.

3315 Turn on Fees

Fees assessed to have service restored after shutoff for non-payment.

3325 Lab Fees

Charges for sampling and analysis of waste streams produced by various commercial and industrial users.

3327 Sewer Pollution Surcharge

An additional charge paid by various commercial and industrial users for high strength organic sewage discharge.

3550 N Rt 53 Watermain/BP Annexation

Reimbursements for the water main and annexation of property at the corner of Route 53 and Lake Street.

3720 IEPA Loan Proceeds

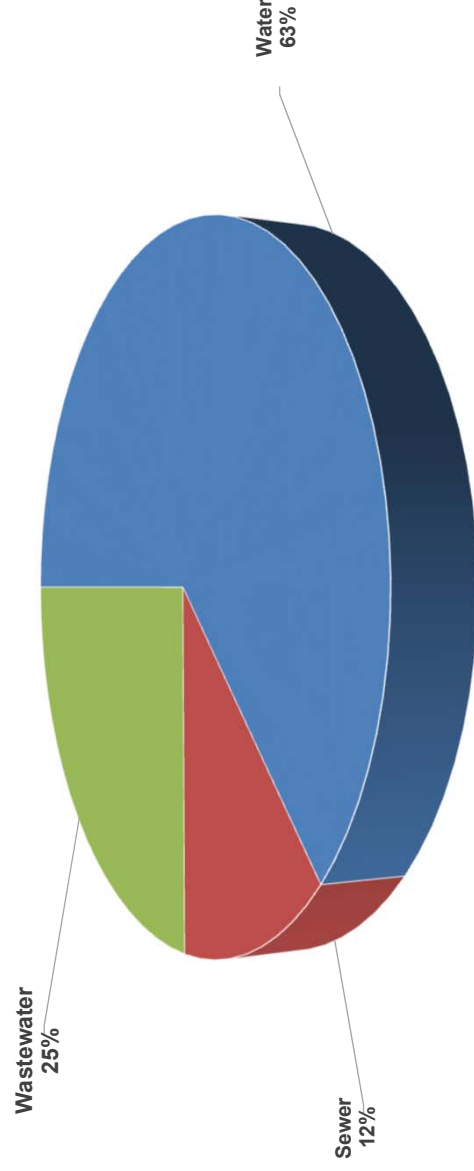
Proceeds from an IEPA loan for the reconstruction of the Digester System facilities and a new Meter Read System including the replacement of a majority of all meters within the Village.

3867 IRMA Reimbursement

Reimbursement from the Intergovernmental Risk Management Association for insurance claims filed by the Village.

WATER/SEWER FUND EXPENDITURE SUMMARY
BUDGET YEAR 2022

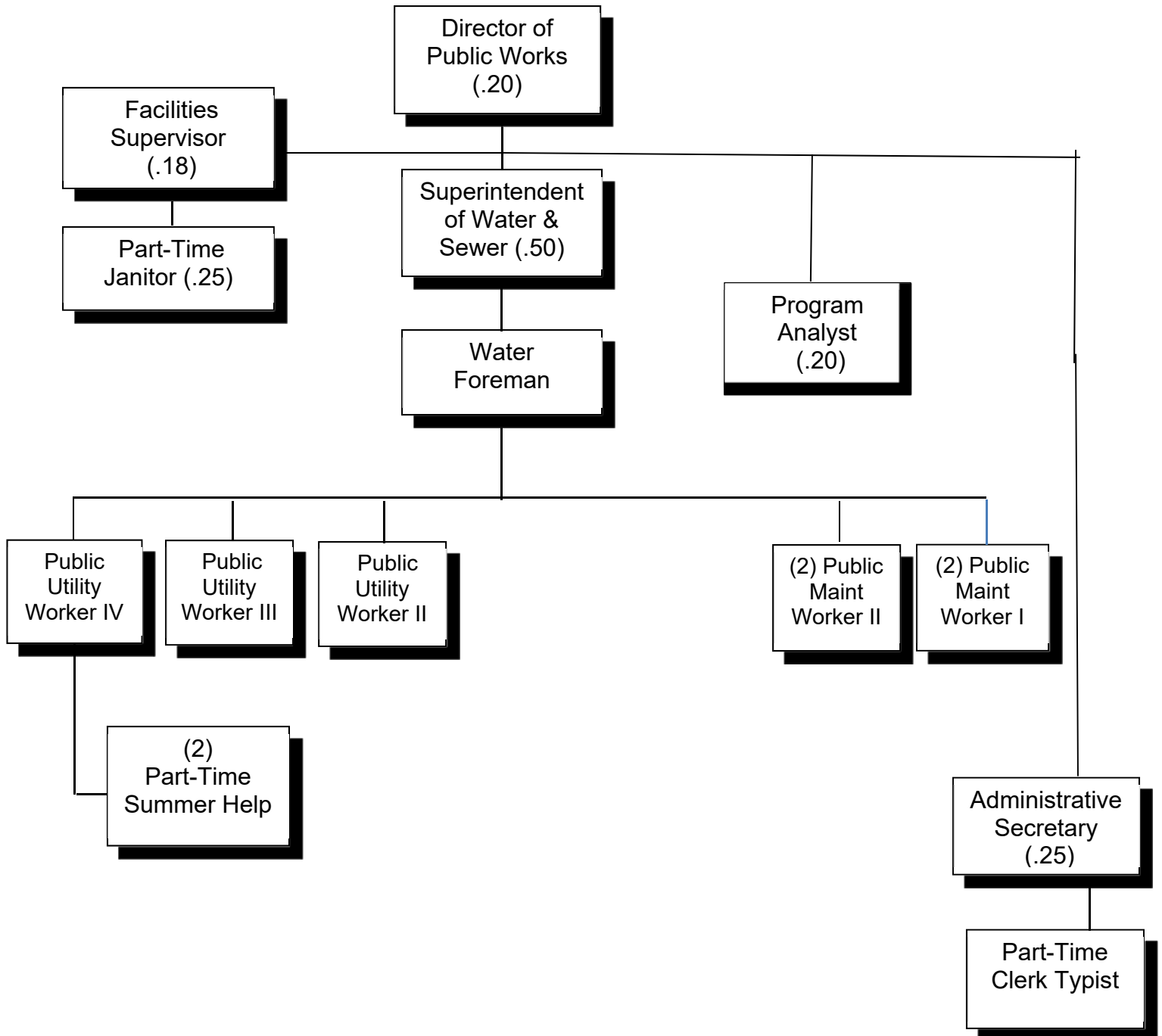
	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 ESTIMATED	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund: 500 WATER & SEWER FUND							
Revenue							
500.5000 - WATER & SEWER FUND REVENUE	19,743,680	17,931,414	25,623,300	22,789,700	23,906,000	21,289,600	21,097,200
Revenue Totals	19,743,680	17,931,414	25,623,300	22,789,700	23,906,000	21,289,600	21,097,200
Expenditures							
500.5010 - WATER & SEWER FUND, WATER	9,419,183	9,568,492	13,328,300	10,144,600	15,195,400	13,246,200	13,608,800
500.5031 - WATER & SEWER FUND, SEWER	2,642,464	3,340,880	3,012,000	3,009,600	2,949,500	2,895,300	2,671,600
500.5032 - WATER & SEWER FUND, WASTEWATER	4,962,934	4,943,536	9,126,700	10,501,500	5,993,500	5,075,800	5,105,400
Expenditure Totals	17,024,581	17,852,908	25,467,000	23,655,700	24,138,400	21,217,300	21,385,800
Revenue Grand Totals:	19,743,680	17,931,414	25,623,300	22,789,700	23,906,000	21,289,600	21,097,200
Expenditure Grand Totals:	17,024,581	17,852,908	25,467,000	23,655,700	24,138,400	21,217,300	21,385,800
Net Surplus/(Deficit)	2,719,099	78,506	156,300	(866,000)	(232,400)	72,300	(288,600)
Beginning Working Cash Balance	3,832,291	6,551,390	6,692,399	6,692,399	5,826,399	5,593,999	5,666,299
Surplus/(Deficit)	2,719,099	78,506	156,300	(866,000)	(232,400)	72,300	(288,600)
Ending Working Cash Balance	6,551,390	6,629,896	5,826,399	5,826,399	5,593,999	5,666,299	5,377,699





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Organization Structure



WATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Water Division is part of the Public Works Department. This department is under the direction of the Director of Public Works, Superintendent of Water and Sewer and the Water Division Foreman. Additional staff includes one (1) Utility Worker IV, one (1) Utility Worker III, one (1) Utility Worker II, two (2) Maintenance Worker II and two (2) Maintenance Worker I. This budget provides funds for water billing staff under the Finance Department. This budget also provides partial funding for clerical and administrative staff.

Water Supply

Responsibilities include operations and maintenance of the potable water supply from six standby wells, five water storage tanks and five pressure adjusting stations for receiving Lake Michigan water and two booster pumping stations. Regulate all chemical feeding as required by the IEPA, assure monthly microbiology sampling, quarterly Trihalomethane samples, volatile organic samples and monthly lead and copper samples. Handle customer complaint calls and perform tests on customer water at the tap. Perform maintenance on pumps, motors, chemical feeding equipment, and water facilities, buildings, and grounds. Maintain 171 miles of water main, 2,350 hydrants, over 1,000 valves and 11,000 water services. Repair water main breaks and other underground water leaks. Maintain the backflow and cross connection program to decrease the number of water customers that need to come into compliance and annually test those that are in compliance.

Annual Water Quality Report

A Water Quality Report is prepared every April and put on the Village of Addison website. A card is mailed out to all customers in the Village giving the web address to view the report online. This is done to keep the community current on the quality of our drinking water. Addison receives all its water through the DuPage Water Commission (DWC) who receives it directly from the City of Chicago Jardine water filtration plant located near Navy Pier.

The Village of Addison Water Division samples and monitors the water from the entire water distribution system every month as mandated by the Safe Drinking Water Act (SDWA).

Water Metering

Responsibilities include installing, testing, and rebuilding water meters. Trouble-shoot meters on high bill complaints and leaky meters in homes. Organize large meter testing, which is performed by an outside firm and one Village staff. Perform water service turn offs for non-payment of bills and for plumbing repair work. Install the new Automatic Meter Reading (AMR) system devices.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Utility Locating

The Water Division is responsible to locate all Village utilities when requested thru J.U.L.I.E.; this means responding to as many as 2,500 locate requests per year.

FY 2021-22 Key Objectives

Strategic Priority 4: Infrastructure

1. Continue the annual water main replacement program, which was implemented in 1989.
 - Replace the water main on Linda Lane from Mill Road to Byron Avenue and Lincoln Avenue from 703 Lincoln Avenue to Byron Avenue.
2. Continue to maintain the Village standby wells to meet the DWC and IEPA requirements.
3. Loop water main on Oak Meadows Drive from Wood Dale Road to Central Avenue.
4. Continue annual Megs, amps and infrared inspection of the booster stations and wells.
5. Continue the load bank testing of all the standby power.

Strategic Priority 6: Employee Development Initiative

1. Utilize training and seminars for continuing education hours which are required by the IEPA to keep the Public Water Supply Operators' licenses current.
2. Continue to utilize seminars and training for current supervisors and for possible future Supervisors.

WATER

Narrative (Cont'd)

Performance Measures

	FY 19-20 ACTUAL		FY 20-21 ESTIMATE		FY 21-22 PROJECTION	
Inputs						
Direct Expenditures	\$9,419,183		\$ 9,546,031		\$ 13,289,800	
Number of Employees	10		11		11	
Outputs						
<i>Water Flow (Sept 1-Aug 31):</i>						
Total Pumpage (in Billions)/Unaccounted for Flow	1.046	3%	1.200	3%	1.200	3%
Average Day Demand (mgd)	2.860		3.000		3.000	
Outputs						
Main Breaks	51		90		90	
Valves Repaired/Exercised	13	171	20	200	20	400
Hydrants Repaired/Exercised	26	371	30	500	40	500
Water Service Repairs	14		20		20	
Fire Pump Tests	35		45		45	
Water Sampling	564		575		580	
Effectiveness						
% of Main Break service leaks fixed in a timely manner	100%		100%		100%	
% of hydrants flushed and repaired per year prior to fail, if needed	100%		100%		100%	
% of valves exercised and repaired per year prior to fail, if needed	100%		100%		100%	
Water samples taken per IEPA requirement	100%		100%		100%	
Efficiency						
Water sampling completed to ensure quality of water provided to customers	100%		100%		100%	

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director - O&B	0.15	0.15	0.15	0.15	0.15
Assistant Finance Director	0.15	0.15	0.15	0.15	0.15
Civil Engineer I	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Water/Sewer	0.50	0.50	0.50	0.50	0.50
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Principal Account Clerk (5)	1.11	1.11	1.11	1.11	1.11
Clerk Typist (5)	0.95	0.95	0.95	0.95	0.95
Program Analyst	0.20	0.20	0.20	0.20	0.20
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Foreman	1.00	1.00	1.00	1.00	1.00
Public Utility Worker IV	1.00	1.00	1.00	1.00	1.00
Public Utility Worker III	1.00	1.00	1.00	1.00	1.00
Public Utility Worker II	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker II (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker I (2)	2.00	2.00	2.00	2.00	2.00
Part-Time/Seasonal	2.00	2.00	2.00	2.00	2.00
Part-Time Clerk Typist	1.00	1.00	1.00	1.00	1.00
Part-Time Custodian	0.25	0.25	0.25	0.25	0.25
Part-Time Water Meter Reader	0.33	0.33	0.33	0.33	0.33
Total Budgeted:	17.12	17.12	17.12	17.12	17.12

Authorized & Unbudgeted:

None

Total Authorized:

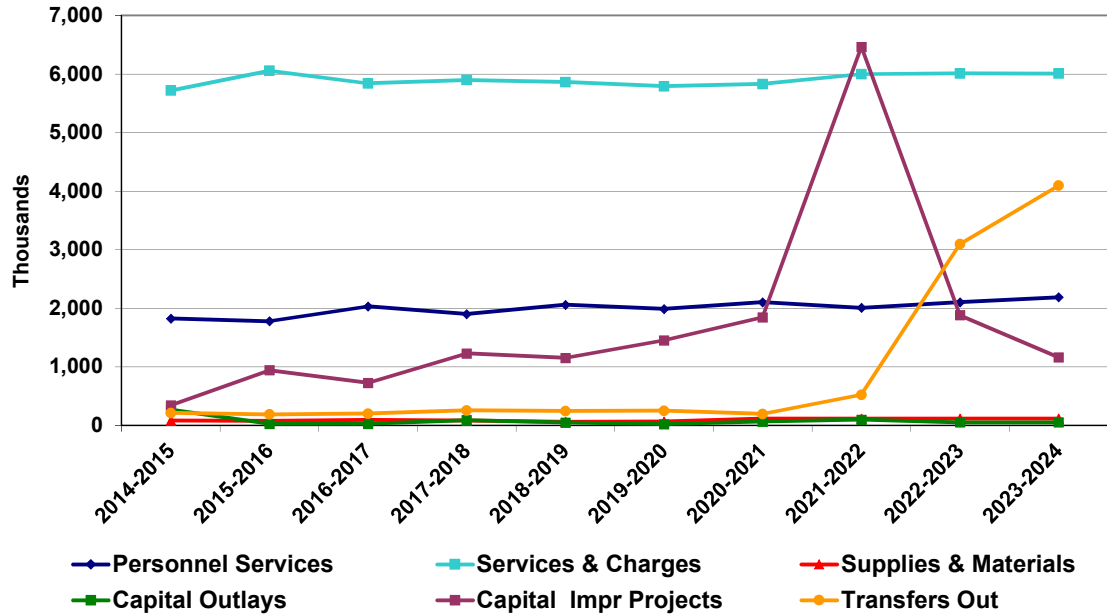
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Note: Page 31 summarizes Employee Allocation Between Departments

WATER

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	2,103,100	2,005,600	2,102,900	2,186,100
Services & Charges	5,829,500	5,997,300	6,007,600	6,006,900
Supplies & Materials	112,700	112,700	112,500	112,500
Capital Outlays	61,100	94,100	49,100	49,100
Capital Improvement Projects	1,843,000	6,463,000	1,880,000	1,160,000
Transfers Out	195,200	522,700	3,094,100	4,094,200
Total	10,144,600	15,195,400	13,246,200	13,608,800



Budget Year 2022

219

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
500.5010-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$1,316,167.95	\$1,306,315.40	\$1,318,800.00	\$1,335,100.00	\$1,263,100.00	\$1,324,800.00	\$1,374,200.00
	Budget Transactions					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Level							
	Transaction							
	ADD PUWII TO PUWIII RECLASS 1/19/21	86,071.75	68,188.72	90,000.00	103,400.00	90,000.00	90,000.00	90,000.00
	ORIGINAL	.00	.00	500.00	.00	500.00	500.00	500.00
	REMOVE PROGRAM ANALYST 2/10/21	5,846.52	2,336.77	11,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	SPLIT PROGRAM ANALYST 2/10/21	25,501.86	26,864.71	47,900.00	3,500.00	61,900.00	65,400.00	68,900.00
		5,770.87	8,100.22	6,500.00	8,100.00	8,100.00	8,100.00	8,100.00
		27,568.94	26,366.80	32,000.00	27,500.00	32,800.00	33,700.00	34,600.00
	<i>WAGES & SALARIES Totals</i>	<i>\$1,466,927.89</i>	<i>\$1,438,172.62</i>	<i>\$1,506,700.00</i>	<i>\$1,482,600.00</i>	<i>\$1,461,400.00</i>	<i>\$1,527,500.00</i>	<i>\$1,581,300.00</i>
	TAXES & BENEFITS							
500.5010-4009	I.M.R.F.	165,445.30	151,425.09	176,900.00	180,800.00	176,100.00	184,300.00	190,700.00
	Budget Transactions					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Level							
	Transaction							
	ADD PUWII TO PUWIII RECLASS 1/19/21					1.0000	300.00	300.00
	ORIGINAL					1.0000	183,400.00	183,400.00
	REMOVE PROGRAM ANALYST 2/10/21					1.0000	(9,500.00)	(9,500.00)
	SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,900.00	1,900.00
	<i>WAGES & SALARIES Totals</i>	<i>105,401.51</i>	<i>105,598.41</i>	<i>114,800.00</i>	<i>112,500.00</i>	<i>111,200.00</i>	<i>116,300.00</i>	<i>120,200.00</i>
	TAXES & BENEFITS							
500.5010-4010	SOCIAL SECURITY	296,972.78	291,487.64	309,200.00	327,200.00	256,900.00	274,800.00	293,900.00
	Budget Transactions					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Level							
	Transaction							
	ADD PUWII TO PUWIII RECLASS 1/19/21					1.0000	200.00	200.00
	ORIGINAL					1.0000	115,800.00	115,800.00
	REMOVE PROGRAM ANALYST 2/10/21					1.0000	(6,000.00)	(6,000.00)
	SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,200.00	1,200.00
	<i>WAGES & SALARIES Totals</i>	<i>296,972.78</i>	<i>291,487.64</i>	<i>309,200.00</i>	<i>327,200.00</i>	<i>256,900.00</i>	<i>274,800.00</i>	<i>293,900.00</i>
	TAXES & BENEFITS							
500.5010-4012	HEALTH INSURANCE	2,856.00	(43,496.00)	.00	.00	.00	.00	.00
	Budget Transactions					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Level							
	Transaction							
	ORIGINAL	19,385.00	45,625.00	.00	.00	1.0000	282,900.00	282,900.00
	REMOVE PROGRAM ANALYST 2/10/21					1.0000	(32,500.00)	(32,500.00)
	SPLIT PROGRAM ANALYST 2/10/21					1.0000	6,500.00	6,500.00
	<i>TAXES & BENEFITS Totals</i>	<i>\$590,060.59</i>	<i>\$550,640.14</i>	<i>\$600,900.00</i>	<i>\$620,500.00</i>	<i>\$544,200.00</i>	<i>\$575,400.00</i>	<i>\$604,800.00</i>
	<i>PERSONNEL SVCS Totals</i>	<i>\$2,056,988.48</i>	<i>\$1,988,812.76</i>	<i>\$2,107,600.00</i>	<i>\$2,103,100.00</i>	<i>\$2,005,600.00</i>	<i>\$2,102,900.00</i>	<i>\$2,186,100.00</i>
500.5010-4030	OPEB EXPENSE							
500.5010-4035	IMRF PENSION EXPENSE							

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
500.5010-4150	IRMA INSURANCE	158,012.93	168,446.50	227,700.00	105,000.00	223,700.00	223,700.00	223,700.00
<i>PROFESSIONAL</i>								
500.5010-4101	PROF SERV ACCT/AUDITING	6,254.23	6,654.56	6,700.00	7,500.00	7,800.00	8,000.00	8,300.00
500.5010-4105	PROF SERV DATA PROCESSING	23,934.03	27,255.89	37,500.00	37,500.00	37,500.00	37,500.00	37,500.00
<i>Budget Transactions</i>								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	17,600.00	17,600.00
	BOARD REVIEW					1.0000	5,000.00	5,000.00
	BOARD REVIEW					1.0000	5,500.00	5,500.00
	BOARD REVIEW					1.0000	9,000.00	9,000.00
	BOARD REVIEW					1.0000	400.00	400.00
						BOARD REVIEW Totals		\$37,500.00
500.5010-4107	PROF SERV MEDICAL	4,969.61	666.28	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
<i>Budget Transactions</i>								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	800.00	800.00
	BOARD REVIEW					1.0000	1,200.00	1,200.00
						BOARD REVIEW Totals		\$2,000.00
500.5010-4110	TECH & CONSULT SERVICES	18,694.47	108,331.15	43,000.00	43,000.00	43,000.00	43,000.00	43,000.00
<i>Budget Transactions</i>								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	9,000.00	9,000.00
	BOARD REVIEW					1.0000	26,500.00	26,500.00
	BOARD REVIEW					1.0000	7,500.00	7,500.00
						BOARD REVIEW Totals		\$43,000.00
<i>PROFESSIONAL Totals</i>								
		\$53,852.34	\$142,907.88	\$89,200.00	\$90,000.00	\$90,300.00	\$90,500.00	\$90,800.00
<i>COMMUNICATIONS</i>								
500.5010-4115	COMMUNICATIONS-TELEPHONE	16,571.49	19,756.59	18,900.00	16,000.00	18,900.00	18,900.00	18,900.00
<i>Budget Transactions</i>								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	17,800.00	17,800.00
	BOARD REVIEW					1.0000	1,100.00	1,100.00
						BOARD REVIEW Totals		\$18,900.00
500.5010-4116	COMMUNICATIONS-PORTABLE DV	(437.60)	(1,654.25)	.00	1,700.00	.00	.00	.00
500.5010-4117	COMMUNICATIONS-POSTAGE	37,532.84	38,420.85	27,800.00	26,000.00	27,800.00	27,800.00	27,800.00
	<i>COMMUNICATIONS Totals</i>	\$53,686.73	\$56,523.19	\$46,700.00	\$43,700.00	\$46,700.00	\$46,700.00	\$46,700.00
<i>UTILITIES</i>								
500.5010-4170	PUBLIC UTIL GAS-HEAT	8,895.87	2,446.27	7,000.00	4,500.00	7,000.00	7,000.00	7,000.00
500.5010-4175	PUBLIC UTIL ELEC-EQUIPMNT	55,137.05	64,787.58	60,000.00	65,600.00	60,000.00	60,000.00	60,000.00
	<i>UTILITIES Totals</i>	\$64,032.92	\$67,233.85	\$67,000.00	\$70,100.00	\$67,000.00	\$67,000.00	\$67,000.00
<i>OTHER</i>								
500.5010-4118	COPY REPRODUCTION	152.84	78.89	900.00	200.00	900.00	900.00	900.00

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
500.5010-4160	PRINTING	2,260.85	1,566.52	9,800.00	8,000.00	9,800.00	9,800.00	9,800.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CONSUMER CONFIDENCE REPORT					1,0000	3,500.00	3,500.00
BOARD REVIEW	FLUSHING NOTICES, BOIL ORDERS, BUS CARDS, METER TAGS					1,0000	6,300.00	6,300.00
						BOARD REVIEW Totals		
								\$9,800.00
500.5010-4161	PUBLICATION OF NOTICES	695.62	763.95	1,300.00	1,000.00	1,300.00	1,300.00	1,300.00
500.5010-4163	CONFERENCES	3,949.28	872.52	5,600.00	1,000.00	4,100.00	4,100.00	4,100.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	LOCAL MCWWA MONTHLY MEETINGS - 4 MEMBERS					1,0000	600.00	600.00
BOARD REVIEW	STATE IAWWA FOR 4 STAFF					1,0000	1,500.00	1,500.00
BOARD REVIEW	VILLAGE CLERK - IIMC					1,0000	1,500.00	1,500.00
BOARD REVIEW	VILLAGE CLERK - MCI					1,0000	500.00	500.00
						BOARD REVIEW Totals		
								\$4,100.00
500.5010-4164	TRAINING	1,845.99	1,817.15	6,800.00	2,000.00	6,800.00	6,800.00	6,800.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	GPS TRAINING					1,0000	4,000.00	4,000.00
BOARD REVIEW	OPERATOR, TRNG, IEPA, APWA TRAINING, MECHANICAL & ELECTRICAL					1,0000	2,800.00	2,800.00
						BOARD REVIEW Totals		
								\$6,800.00
500.5010-4176	SOLID WASTE DISPOSAL	9,093.12	9,899.97	18,500.00	10,000.00	18,500.00	18,500.00	18,500.00
500.5010-4177	WATER SERVICES	5,351,620.56	5,248,349.82	5,228,900.00	5,328,900.00	5,328,900.00	5,361,000.00	5,393,000.00
500.5010-4178	FACILITIES MAINTENANCE	.00	.00	.00	.00	55,000.00	.00	.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	FULLERTON PUMP STATION DEHUMIDIFIER 1/19/21					1,0000	55,000.00	55,000.00
						BOARD REVIEW Totals		
								\$55,000.00
500.5010-4180	REPAIRS & MAINTENANCE	145,413.82	75,064.08	134,700.00	130,000.00	107,700.00	140,700.00	107,700.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ANNUAL WELL INSPECTION					1,0000	2,800.00	2,800.00
BOARD REVIEW	BOOSTER & WELLS					1,0000	2,800.00	2,800.00
BOARD REVIEW	CATHODIC PROTECTION					1,0000	2,500.00	2,500.00
BOARD REVIEW	ENGINE GENERATOR/INSPECTIONS					1,0000	10,000.00	10,000.00
BOARD REVIEW	GENERATOR LOAD BANK TEST					1,0000	3,500.00	3,500.00
BOARD REVIEW	GROUNDS MAINTENANCE CONTRACT					1,0000	11,000.00	11,000.00
BOARD REVIEW	INFRARED INSPTN - BOOSTER & WELLS					1,0000	2,800.00	2,800.00
BOARD REVIEW	OPERATION EQUIPMENT, LOCATORS					1,0000	5,000.00	5,000.00
BOARD REVIEW	OTHER REPAIRS, PRKWAYS, MTR TESTS & RADIOS					1,0000	15,000.00	15,000.00

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
BOARD REVIEW	PARKWAY RESTORATION						22,500.00	22,500.00
BOARD REVIEW	PAS MAINTENANCE					1,000.00	2,000.00	2,000.00
BOARD REVIEW	PUMP MAINTENANCE AT BOOSTER					1,000.00	2,000.00	2,000.00
BOARD REVIEW	RPRS TO CHEM FEED PUMPS & CHLORINATORS					1,000.00	2,500.00	2,500.00
BOARD REVIEW	RUN MEGS & AMPS AT WELLS & BOOSTER					1,000.00	2,300.00	2,300.00
BOARD REVIEW	SERVICE CONTRACT FOR SECURITY SYSTEM					1,000.00	3,000.00	3,000.00
BOARD REVIEW	SWIFT WATER TOWER HIMI/TECH UPGRADE					1,000.00	18,000.00	18,000.00
BOARD REVIEW	WATER TOWERS POWER WASH/CLEAN					1,000.00	10,000.00	10,000.00
BOARD REVIEW	WATER TOWERS POWER WASH/CLEAN REMOVAL 1/19/21					1,000.00	(10,000.00)	(10,000.00)
							BOARD REVIEW Totals	\$107,700.00
500.5010-4190	RENTAL-EQUIPMENT	.00	.00	1,300.00	1,000.00	1,300.00	1,300.00	1,300.00
500.5010-4192	DUES/SUBSCRIPTIONS	2,167.00	2,379.00	2,300.00	2,600.00	2,300.00	2,300.00	2,300.00
500.5010-4195	BANK CHARGES/VISA FEE	16,267.06	15,337.28	27,000.00	32,000.00	32,000.00	32,000.00	32,000.00
500.5010-4199	OTHER SERVICES & CHARGES	302.50	1,857.44	1,000.00	4,000.00	1,000.00	1,000.00	1,000.00
	<i>OTHER Totals</i>	\$5,533,768.64	\$5,357,986.62	\$5,438,100.00	\$5,520,700.00	\$5,569,600.00	\$5,579,700.00	\$5,578,700.00
	<i>SERVICES & CHARGES Totals</i>	\$5,863,353.56	\$5,793,098.04	\$5,868,700.00	\$5,829,500.00	\$5,997,300.00	\$6,007,600.00	\$6,006,900.00
<i>SUPPLIES & MATERIALS</i>								
500.5010-4201	OFFICE SUPPLIES	1,299.53	1,323.22	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5010-4202	CLEANING SUPPLIES	.00	.00	800.00	800.00	800.00	800.00	800.00
500.5010-4203	CLOTHING SUPPLIES	9,068.92	8,142.57	9,500.00	9,500.00	9,500.00	9,300.00	9,300.00
	Budget Transactions							
	<i>Level</i>						<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	FIREMEN HIP BOOTS					1,000.00	500.00	500.00
BOARD REVIEW	GLOVES & HATS					1,000.00	300.00	300.00
BOARD REVIEW	RAIN GEAR					1,000.00	425.00	425.00
BOARD REVIEW	T-SHIRTS					1,000.00	800.00	800.00
BOARD REVIEW	UNIFORMS					1,000.00	4,400.00	4,400.00
BOARD REVIEW	WINTER OUTERWEAR					1,000.00	1,700.00	1,700.00
BOARD REVIEW	WORK BOOTS (11 @ 125)					1,000.00	1,375.00	1,375.00
							BOARD REVIEW Totals	\$9,500.00
500.5010-4204	MOTOR FUEL & LUBRICANTS	.00	.00	500.00	500.00	500.00	500.00	500.00
500.5010-4205	CHEMICALS	5,251.01	3,772.45	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
500.5010-4207	PUBLIC GRND/MAT SUPPLIES	17,883.54	22,735.27	37,100.00	37,100.00	37,100.00	37,100.00	37,100.00
	Budget Transactions							
	<i>Level</i>						<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	CONCRETE, GRAVEL, SOD, SEED, TOPSOIL					1,000.00	37,100.00	37,100.00
							BOARD REVIEW Totals	\$37,100.00
500.5010-4211	WATER METERS-HYDRANTS	1,747.87	265.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00

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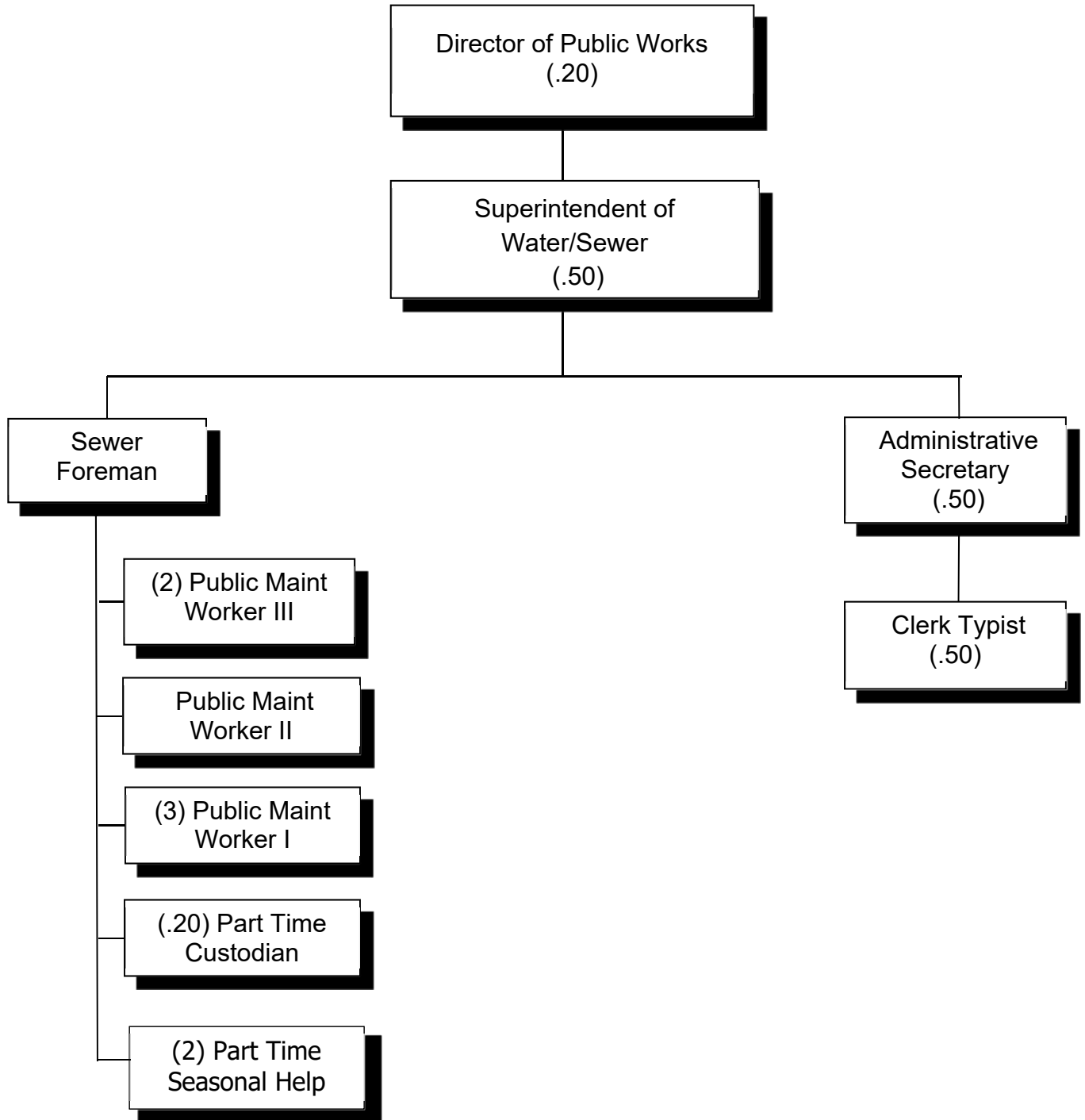
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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
500.5010-4299	OTHER OPERATING SUPPLIES	23,001.71	29,099.65	50,500.00	50,500.00	50,500.00	50,500.00	50,500.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BELL JOINT COUPLINGS					1.0000	1,000.00	1,000.00
BOARD REVIEW	HARDWARE ACCT, REAGENTS, T-BOLTS, SHOVELS,ETC					1.0000	8,500.00	8,500.00
BOARD REVIEW	HYDRANT PAINT					1.0000	500.00	500.00
BOARD REVIEW	PRESSURE ADJUSTING STATION MAINT PARTS					1.0000	3,000.00	3,000.00
BOARD REVIEW	REPLACEMENT VALVES					1.0000	18,000.00	18,000.00
BOARD REVIEW	STOCK SUPPLIES FOR BOOSTER STATION, ETC					1.0000	1,500.00	1,500.00
BOARD REVIEW	VALVE & B-BOXES, COPPER, BRASS					1.0000	6,500.00	6,500.00
BOARD REVIEW	WATER MAIN COUPLINGS					1.0000	3,500.00	3,500.00
BOARD REVIEW	WATER MAIN REPAIR SLEEVES					1.0000	8,000.00	8,000.00
MISCELLANEOUS								
SUPPLIES & MATERIALS Totals		\$58,252.58	\$65,338.16	\$112,700.00	\$112,700.00	\$112,700.00	\$112,500.00	\$112,500.00
500.5010-4801	DEPRECIATION EXPENSE	1,184,724.00	1,231,279.00	.00	.00	.00	.00	.00
500.5010-4802	AMORTIZATION EXPENSE	.00	3,302.29	.00	.00	.00	.00	.00
MISCELLANEOUS Totals		\$1,184,724.00	\$1,234,581.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
EQUIPMENT								
500.5010-4304	EQUIPMENT-ELECTRONICS	33,634.90	1,223.84	19,400.00	19,400.00	52,400.00	7,400.00	7,400.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	3" TRASH PUMP REPLACEMENT					1.0000	2,200.00	2,200.00
BOARD REVIEW	AUTOMATED WATER FILL STATION 1/19/21					1.0000	45,000.00	45,000.00
BOARD REVIEW	CHLORINE ANALYZER REPLACEMENT					1.0000	3,400.00	3,400.00
BOARD REVIEW	COMMERCIAL DEHUMIDIFIER					1.0000	1,800.00	1,800.00
BOARD REVIEW Totals								
EQUIPMENT-ELECTRONICS		33,634.90	1,223.84	19,400.00	19,400.00	52,400.00	7,400.00	7,400.00
500.5010-4305	WATER METERS	12,252.20	19,419.65	41,700.00	41,700.00	41,700.00	41,700.00	41,700.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	HYDRANTS WITH VALVES					1.0000	11,700.00	11,700.00
BOARD REVIEW	WATER METERS					1.0000	20,000.00	20,000.00
BOARD REVIEW	WATER METERS INCREASE 1/19/21					1.0000	10,000.00	10,000.00
BOARD REVIEW Totals								
WATER METERS		12,252.20	19,419.65	41,700.00	41,700.00	41,700.00	41,700.00	41,700.00
500.5010-4398	TRANSFER CAPITALIZED ASSETS	(2,768,411.81)	(1,502,301.00)	.00	.00	.00	.00	.00
EQUIPMENT Totals								
TRANSFER CAPITALIZED ASSETS		(\$2,722,524.71)	(\$1,481,657.51)	\$61,100.00	\$61,100.00	\$94,100.00	\$49,100.00	\$49,100.00
CAPITAL OUTLAYS Totals								
EQUIPMENT		(\$2,722,524.71)	(\$1,481,657.51)	\$61,100.00	\$61,100.00	\$94,100.00	\$49,100.00	\$49,100.00
500.5010-4503	WATER MAIN	1,863,874.60	1,502,301.10	1,365,000.00	1,365,000.00	735,000.00	925,000.00	1,055,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ANNUAL WM REPLCMNT - LINCOLN AVE (BYRON AVE TO 703 LINCOLN AVE)					1.0000	360,000.00	360,000.00
BOARD REVIEW	ANNUAL WM REPLCMNT - LINDA LN(MILL RD TO BYRON AVE) 1/19/21					1.0000	360,000.00	360,000.00
BOARD REVIEW	ARMY TRAIL WATER MAIN REPLCMNT 1/19/21					1.0000	15,000.00	15,000.00
BOARD REVIEW Totals								
WATER MAIN		1,863,874.60	1,502,301.10	1,365,000.00	1,365,000.00	735,000.00	925,000.00	1,055,000.00
CAPITAL PROJECTS								
WATER MAIN		1,863,874.60	1,502,301.10	1,365,000.00	1,365,000.00	735,000.00	925,000.00	1,055,000.00
BOARD REVIEW Totals								
CAPITAL PROJECTS		1,863,874.60	1,502,301.10	1,365,000.00	1,365,000.00	735,000.00	925,000.00	1,055,000.00

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
500.5010-4519	AUTOMATIC METER READ	.00	.00	2,478,000.00	478,000.00	4,478,000.00	.00	.00
500.5010-4521	WATER TOWERS AND RESERVOIRS	588,200.00	.00	.00	.00	.00	.00	.00
500.5010-4550	NORTH RTE 53 WATERMAIN/BP	42,822.15	.00	1,140,000.00	.00	1,250,000.00	955,000.00	105,000.00
	<i>CAPITAL PROJECTS Totals</i>	\$2,494,896.75	\$1,502,301.10	\$4,983,000.00	\$1,843,000.00	\$6,463,000.00	\$1,880,000.00	\$1,160,000.00
	<i>DEBT SERVICE</i>							
	<i>INTEREST</i>							
500.5010-4702.2012	BOND INTEREST 2012 REF 2004	5,703.57	700.58	.00	.00	.00	.00	.00
500.5010-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	88,708.38	78,936.26	.00	.00	.00	.00	.00
500.5010-4702.IEPA1	BOND INTEREST IEPA LOAN 1	107,656.86	102,174.93	.00	.00	.00	.00	.00
500.5010-4702.IEPA2	BOND INTEREST IEPA LOAN 2	38,976.22	34,981.00	.00	.00	.00	.00	.00
	<i>INTEREST Totals</i>	\$241,045.03	\$216,792.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>DEBT SERVICE Totals</i>	\$241,045.03	\$216,792.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>TRANSFERS OUT</i>							
500.5010-4951	TRANSFER TO WATER SEWER DEBT SERVICE	.00	.00	.00	.00	328,000.00	902,000.00	902,000.00
500.5010-4952	TRANSFER TO WATER SEWER INFRASTRUCTURE	.00	.00	.00	.00	.00	2,000,000.00	3,000,000.00
500.5010-4961	TRANSFER TO FLEET SERVICE	91,754.38	106,501.24	80,500.00	80,500.00	78,600.00	79,800.00	81,300.00
500.5010-4962	TRANSFER TO IT	31,893.30	37,324.80	45,600.00	45,600.00	44,800.00	41,000.00	42,800.00
500.5010-4964	TRANSFER TO EQUIP REPL FD	118,800.00	105,400.00	69,100.00	69,100.00	71,300.00	71,300.00	68,100.00
	<i>TRANSFERS OUT Totals</i>	\$242,447.68	\$249,226.04	\$195,200.00	\$195,200.00	\$522,700.00	\$3,094,100.00	\$4,094,200.00
	Department	\$9,419,183.37	\$9,568,492.65	\$13,328,300.00	\$10,144,600.00	\$15,195,400.00	\$13,246,200.00	\$13,608,800.00

Organization Structure



SEWER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Sewer Division of Environmental Services functions under the direction of the Director of Public Works, Superintendent of Water and Sewer, and Sewer Division Foreman. This division employs (2) Public Maintenance Worker III, (1) Public Maintenance Worker II, and (3) Public Maintenance Worker I. The division is responsible for the operation and maintenance of all sanitary and storm sewer collection and conveyance systems and related pumping facilities within the corporate limits. The division also assists the Engineering Division with mitigation of Inflow & Infiltration (I&I) and rear yard drainage. The sewer budget also provides partial funding for clerical and administrative staff.

Sanitary Sewer System

Within its boundaries the Village has over 120 miles of sanitary sewers of various sizes to include 2,500 manhole structures. The design of the system also mandates that eleven lift stations be employed to elevate the wastes due to topography differences.

Storm Sewer System

Within its boundaries, the Village also has 73 miles of storm sewers of various sizes. On this system there are 1,400 manholes and over 2,200 inlets of numerous types and sizes. As all storm conveyance systems discharge to an open waterway of some type, the division also maintains three storm water pumping stations and one dam and pump station.

FY 2021-2022 Key Objectives

Strategic Priority 4: Infrastructure

- Continue the ongoing replacement of new Diesel Engines at Diversey Avenue Pumping Station.
- Review infrastructure needs and develop priority projects after an assessment of the collection system related to our permit condition Capacity, Management, Operations and Maintenance (CMOM). Evaluate Storm Water Systems in various subdivisions.
- Improve infrastructure by replacing and relining sanitary and storm sewer lines and repairing catch basins.
- Continue with the improvement of storm water drainage concerns and budget programs to help solve the issues.

Narrative (Cont'd)

FY 2021-2022 Key Objectives (Cont'd)**Strategic Priority 6: Employee Development Initiative**

- To utilize onsite training and offsite education to have employees fully trained and capable to receive a Certificate of Competency as a Collection System Operator through the IEPA.

Performance Measures

Inputs	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Direct Expenditures	\$3,319,319	\$3,009,600	\$2,949,500
Number of Employees	7	7	7
Outputs			
Lateral Excavations	26	25	25
Lateral Roddings/Televisings	1,314	1,100	1,150
Lineal ft. of Storm Sewer Cleaned	85,883	100,000	125,000
Lineal ft. of Combined Sewer Cleaned	41,000	41,000	41,000
Lineal ft. of Sanitary Sewer Cleaned	782,032	600,000	600,000
Storm Inlets Cleaned	888	700	750
Combined Storm Inlets Cleaned	160	160	160
Curb Inlets Repaired	50	40	40
Lineal feet of new storm sewers installed in-house	100	100	100
Number of new storm structures installed in-house	2	5	5
Mainline televising footage (in-house)	68,249	75,000	100,000
Efficiency			
Service Requests			
Number of Requests	299	250	250

SEWER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director - O&B	0.15	0.15	0.15	0.15	0.15
Assistant Finance Director	0.15	0.15	0.15	0.15	0.15
Civil Engineer I	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Principal Account Clerk (5)	1.13	1.13	1.13	1.13	1.13
Clerk Typist (5)	0.95	0.95	0.95	0.95	0.95
Program Analyst	0.20	0.20	0.20	0.20	0.20
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Superintendent - Water/Sewer	0.50	0.50	0.50	0.50	0.50
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker III (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker I (3)	3.00	3.00	3.00	3.00	3.00
Part-Time/Seasonal (2)	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class IV	0.50	0.50	0.50	0.50	0.50
Part-Time Water Meter Reader (1)	0.33	0.33	0.33	0.33	0.33
Part-Time Custodian	0.25	0.25	0.25	0.25	0.25
Total Budgeted:	15.64	15.64	15.64	15.64	15.64

Authorized & Unbudgeted:

None

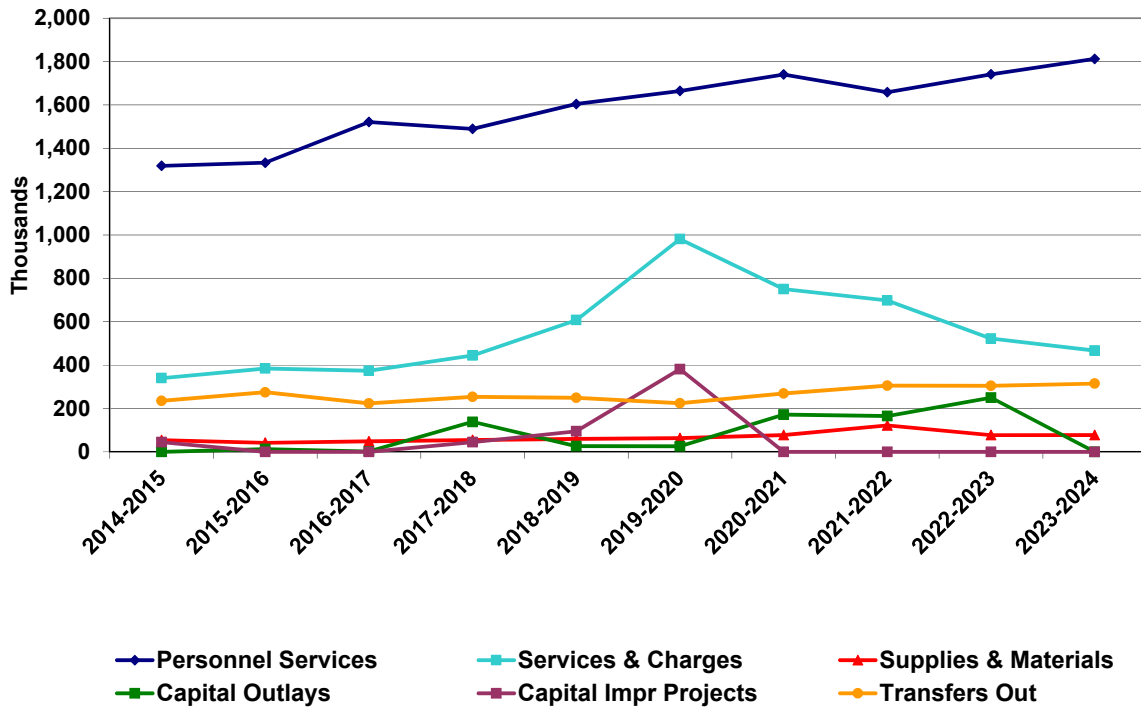
Total Authorized:

15.64

Note: Page 31 summarizes Employee Allocation Between Departments

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	1,740,300	1,658,600	1,741,200	1,812,300
Services & Charges	750,700	698,000	522,100	467,100
Supplies & Materials	77,300	122,100	77,300	77,300
Capital Outlays	172,000	165,000	250,000	0
Capital Improvement Projects	0	0	0	0
Transfers Out	269,300	305,800	304,700	314,900
Total	3,009,600	2,949,500	2,895,300	2,671,600



Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 500 - WATER & SEWER FUND								
EXPENSE								
Department 5031 - SEWER								
PERSONNEL SVCS								
WAGES & SALARIES								
500.5031-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$1,073,323.74	\$1,111,999.26	\$1,067,800.00	\$1,166,000.00	\$1,087,900.00	\$1,140,800.00	\$1,182,600.00
	Budget Transactions							
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW ORIGINAL					1.0000	1,072,900.00	1,072,900.00
	BOARD REVIEW SPLIT PROGRAM ANALYST 2/10/21					1.0000	15,000.00	15,000.00
						BOARD REVIEW Totals		\$1,087,900.00
500.5031-4004	OVERTIME	34,223.67	37,125.52	35,000.00	30,000.00	35,000.00	35,000.00	35,000.00
500.5031-4006	OTHER PAY	6,967.77	2,336.77	12,900.00	5,000.00	5,000.00	5,000.00	5,000.00
500.5031-4007	PART-TIME	19,018.65	23,746.43	20,100.00	3,500.00	32,700.00	34,400.00	36,400.00
500.5031-4017	ELECTED OFFICIALS	5,770.87	8,100.22	6,500.00	8,100.00	8,100.00	8,100.00	8,100.00
500.5031-4020	SICK PAY	10,142.18	13,522.11	16,000.00	12,400.00	16,500.00	17,000.00	17,500.00
	WAGES & SALARIES Totals	\$1,149,446.88	\$1,196,830.31	\$1,158,300.00	\$1,225,000.00	\$1,185,200.00	\$1,240,300.00	\$1,284,600.00
TAXES & BENEFITS								
500.5031-4009	I.M.R.F.	123,516.81	124,874.94	138,400.00	147,900.00	143,000.00	149,600.00	154,900.00
	Budget Transactions							
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW ORIGINAL					1.0000	141,100.00	141,100.00
	BOARD REVIEW SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,900.00	1,900.00
						BOARD REVIEW Totals		\$143,000.00
500.5031-4010	SOCIAL SECURITY	78,510.25	86,685.44	90,300.00	91,300.00	90,300.00	94,400.00	97,900.00
	Budget Transactions							
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW ORIGINAL					1.0000	89,100.00	89,100.00
	BOARD REVIEW SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,200.00	1,200.00
						BOARD REVIEW Totals		\$90,300.00
500.5031-4012	HEALTH INSURANCE	236,657.59	256,511.03	263,700.00	276,100.00	240,100.00	256,900.00	274,900.00
	Budget Transactions							
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW ORIGINAL					1.0000	233,600.00	233,600.00
	BOARD REVIEW SPLIT PROGRAM ANALYST 2/10/21					1.0000	6,500.00	6,500.00
						BOARD REVIEW Totals		\$240,100.00
500.5031-4030	OPEB EXPENSE	2,255.00	(34,338.00)	.00	.00	.00	.00	.00
500.5031-4035	IMRF PENSION EXPENSE	13,934.00	34,059.00	.00	.00	.00	.00	.00
	TAXES & BENEFITS Totals	\$454,873.65	\$467,792.41	\$492,400.00	\$515,300.00	\$473,400.00	\$500,900.00	\$527,700.00
	PERSONNEL SVCS Totals	\$1,604,320.53	\$1,664,622.72	\$1,650,700.00	\$1,740,300.00	\$1,658,600.00	\$1,741,200.00	\$1,812,300.00
SERVICES & CHARGES								
500.5031-4150	IRMA INSURANCE	40,098.26	47,134.65	62,300.00	28,700.00	61,200.00	61,200.00	61,200.00
	PROFESSIONAL							
500.5031-4101	PROF SERV ACCT/AUDITING	1,645.85	1,751.20	1,800.00	1,900.00	1,700.00	1,800.00	1,800.00
500.5031-4107	PROF SERV MEDICAL	598.70	688.14	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00

Budget Year 2022

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
500.5031-4110	TECH & CONSULT SERVICES	46,797.20	85,552.57	105,000.00	60,000.00	60,000.00	60,000.00	60,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CMOM 1/19/21					1.0000	60,000.00	60,000.00
		PROFESSIONAL Totals				BOARD REVIEW Totals		
		\$49,041.75	\$87,991.91	\$108,300.00	\$63,400.00	\$63,200.00	\$63,300.00	\$63,300.00
COMMUNICATIONS								
500.5031-4115	COMMUNICATIONS-TELEPHONE	18,088.91		20,700.00	17,000.00	20,700.00	20,700.00	20,700.00
500.5031-4116	COMMUNICATIONS-PORTABLE DV	(374.16)	384.89	.00	1,000.00	.00	.00	.00
500.5031-4117	COMMUNICATIONS-POSTAGE	45.51	.00	500.00	500.00	500.00	500.00	500.00
		COMMUNICATIONS Totals						
		\$17,760.26	\$18,484.96	\$21,200.00	\$18,500.00	\$21,200.00	\$21,200.00	\$21,200.00
UTILITIES								
500.5031-4170	PUBLIC UTIL GAS-HEAT	3,695.14	2,343.28	3,500.00	3,100.00	3,500.00	3,500.00	3,500.00
500.5031-4172	PUBLIC UTIL GAS-EQUIPMENT	9,187.61	5,475.49	5,300.00	4,200.00	5,300.00	5,300.00	5,300.00
500.5031-4175	PUBLIC UTIL ELEC-EQUIPMT	56,935.94	63,998.95	50,000.00	54,000.00	50,000.00	50,000.00	50,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ELECTRIC UTILITY FOR POND AERATORS					1.0000	15,500.00	15,500.00
BOARD REVIEW	GENERAL UTILITY ELECTRIC					1.0000	34,500.00	34,500.00
		UTILITIES Totals				BOARD REVIEW Totals		
		\$69,818.69	\$71,817.72	\$58,800.00	\$61,300.00	\$58,800.00	\$58,800.00	\$58,800.00
OTHER								
500.5031-4118	COPY REPRODUCTION	126.99	235.84	400.00	400.00	400.00	400.00	400.00
500.5031-4160	PRINTING	.00	.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
500.5031-4161	PUBLICATION OF NOTICES	102.54	464.56	800.00	800.00	800.00	800.00	800.00
500.5031-4163	CONFERENCES	430.00	15.75	2,500.00	1,000.00	2,500.00	2,500.00	2,500.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CONFERENCES					1.0000	2,500.00	2,500.00
		UTILITIES Totals				BOARD REVIEW Totals		
		2,148.32	5,547.80	8,500.00	5,000.00	8,500.00	8,500.00	8,500.00
500.5031-4164	TRAINING							
500.5031-4176	SOLID WASTE DISPOSAL	6,891.46	3,075.00	15,000.00	10,000.00	15,000.00	15,000.00	15,000.00
500.5031-4180	REPAIRS & MAINTENANCE	409,557.41	736,326.36	556,000.00	556,000.00	457,500.00	281,500.00	226,500.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ANNUAL LARGE DIAM SWR TELEVISION					1.0000	15,000.00	15,000.00
BOARD REVIEW	CHECK VALVES AT FARMWOOD/FULLERTON 1/19/21					1.0000	11,000.00	11,000.00
BOARD REVIEW	DAPS PUMP REBUILD					1.0000	20,000.00	20,000.00
BOARD REVIEW	DAPS WETWELL CLEANING					1.0000	15,000.00	15,000.00
BOARD REVIEW	ENGINE GENERATOR/INSPECTIONS					1.0000	10,000.00	10,000.00
BOARD REVIEW	GROUND MAINTENANCE CONTRACT					1.0000	77,000.00	77,000.00
BOARD REVIEW	PREVENTATIVE MAINT-PUMPING EQUIPMENT					1.0000	11,200.00	11,200.00
BOARD REVIEW	REPAIR ELECTRICAL MOTORS					1.0000	4,000.00	4,000.00
BOARD REVIEW	REPAIR TO WELDERS, SAWS, PUMPS, GENERATORS OR COMPOSITORS					1.0000	5,300.00	5,300.00
BOARD REVIEW	REPAIRS & MAINTENANCE					1.0000	5,000.00	5,000.00
BOARD REVIEW	SEWER LINE REHABILITATION 1/19/21					1.0000	260,000.00	260,000.00
BOARD REVIEW	WESTWOOD PUMP & DAM REBUILD					1.0000	24,000.00	24,000.00
		UTILITIES Totals				BOARD REVIEW Totals		
		\$409,985.66	\$736,342.11	\$556,000.00	\$556,000.00	\$457,500.00	\$281,500.00	\$226,500.00

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
500.5031-4190	RENTAL-EQUIPMENT	6,159.00	4,135.00	6,600.00	3,300.00	6,600.00	6,600.00	6,600.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	HYDRO-CRANE FOR PUMP REMOVAL			500.00	500.00	1.0000	6,600.00	6,600.00
	OTHER SERVICES & CHARGES	5,564.44	5,962.50	500.00	500.00	500.00	500.00	500.00
	OTHER Totals	\$430,980.16	\$755,762.81	\$592,100.00	\$578,800.00	\$493,600.00	\$317,600.00	\$262,600.00
	SERVICES & CHARGES Totals	\$607,699.12	\$981,192.05	\$842,700.00	\$750,700.00	\$698,000.00	\$522,100.00	\$467,100.00
SUPPLIES & MATERIALS								
500.5031-4201	OFFICE SUPPLIES	630.33	1,285.06	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5031-4202	CLEANING SUPPLIES	716.74	818.28	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
500.5031-4203	CLOTHING SUPPLIES	4,099.68	4,994.05	6,300.00	6,300.00	6,300.00	6,300.00	6,300.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	SAFETY SHOES - 7 PR			900.00	900.00	1.0000	900.00	900.00
BOARD REVIEW	SUMMER TEE SHIRTS/GLOVES			200.00	200.00	1.0000	200.00	200.00
BOARD REVIEW	UNIFORM RENTAL - 7			4,100.00	4,100.00	1.0000	4,100.00	4,100.00
BOARD REVIEW	WINTER OUTERWEAR			1,100.00	1,100.00	1.0000	1,100.00	1,100.00
	MOTOR FUEL & LUBRICANTS	2,911.35	.00	4,400.00	4,400.00	4,400.00	4,400.00	4,400.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	DIESEL FUEL FOR GENERATORS & PUMPS			1,900.00	1,900.00	1.0000	1,900.00	1,900.00
BOARD REVIEW	MOTOR OILS FOR GENERATOR/DAPS ENGINES			2,500.00	2,500.00	1.0000	2,500.00	2,500.00
	CHEMICALS	.00	.00	500.00	500.00	500.00	500.00	500.00
500.5031-4208	BUILDING MAT SUPPLIES	.00	.00	600.00	600.00	600.00	600.00	600.00
500.5031-4299	OTHER OPERATING SUPPLIES	51,633.05	56,465.36	63,200.00	63,200.00	108,000.00	63,200.00	63,200.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CEMENT & MORTAR MIX			2,500.00	2,500.00	1.0000	2,500.00	2,500.00
BOARD REVIEW	CONTROL SYSTEM (DAPS) TECH UP-GRADE 1/19/21			6,800.00	6,800.00	1.0000	6,800.00	6,800.00
BOARD REVIEW	DISCHARGE PIPING REPLCMNT AT WESTRIDGE 1/19/21			23,000.00	23,000.00	1.0000	23,000.00	23,000.00
BOARD REVIEW	GRANULAR TRENCH BACKFILL			6,000.00	6,000.00	1.0000	6,000.00	6,000.00
BOARD REVIEW	HEATERS AT DAPS REPLCMNT 1/19/21			4,500.00	4,500.00	1.0000	4,500.00	4,500.00
BOARD REVIEW	LATERAL CAMERA			15,000.00	15,000.00	1.0000	15,000.00	15,000.00
BOARD REVIEW	LATERAL SEWER REPAIR			4,600.00	4,600.00	1.0000	4,600.00	4,600.00
BOARD REVIEW	MANHOLE FRAMES, LIDS, RINGS, ETC			7,000.00	7,000.00	1.0000	7,000.00	7,000.00
BOARD REVIEW	MISC HARDWARE			2,900.00	2,900.00	1.0000	2,900.00	2,900.00
BOARD REVIEW	OTHER OPERATING SUPPLIES AS REQUIRED			8,500.00	8,500.00	1.0000	8,500.00	8,500.00
BOARD REVIEW	REPLACE SHORING TIMBERS AS REQUIRED			1,100.00	1,100.00	1.0000	1,100.00	1,100.00
BOARD REVIEW	REPLACEMENT PARTS FOR LIFT STATIONS			3,500.00	3,500.00	1.0000	3,500.00	3,500.00
BOARD REVIEW	SEWER PIPE, COUPLINGS, BUSHINGS			7,000.00	7,000.00	1.0000	7,000.00	7,000.00
BOARD REVIEW	SUBMERSIBLE PUMP-WESTRIDGE 1/19/21			10,500.00	10,500.00	1.0000	10,500.00	10,500.00
BOARD REVIEW	TOOLS, RAKES, BROOMS, SHOVELS			1,700.00	1,700.00	1.0000	1,700.00	1,700.00
BOARD REVIEW	VACTOR HOSE/COUPLINGS/RAILS			3,400.00	3,400.00	1.0000	3,400.00	3,400.00
	SUPPLIES & MATERIALS Totals	\$59,991.15	\$63,562.75	\$77,300.00	\$77,300.00	\$122,100.00	\$77,300.00	\$77,300.00

Budget Year 2022

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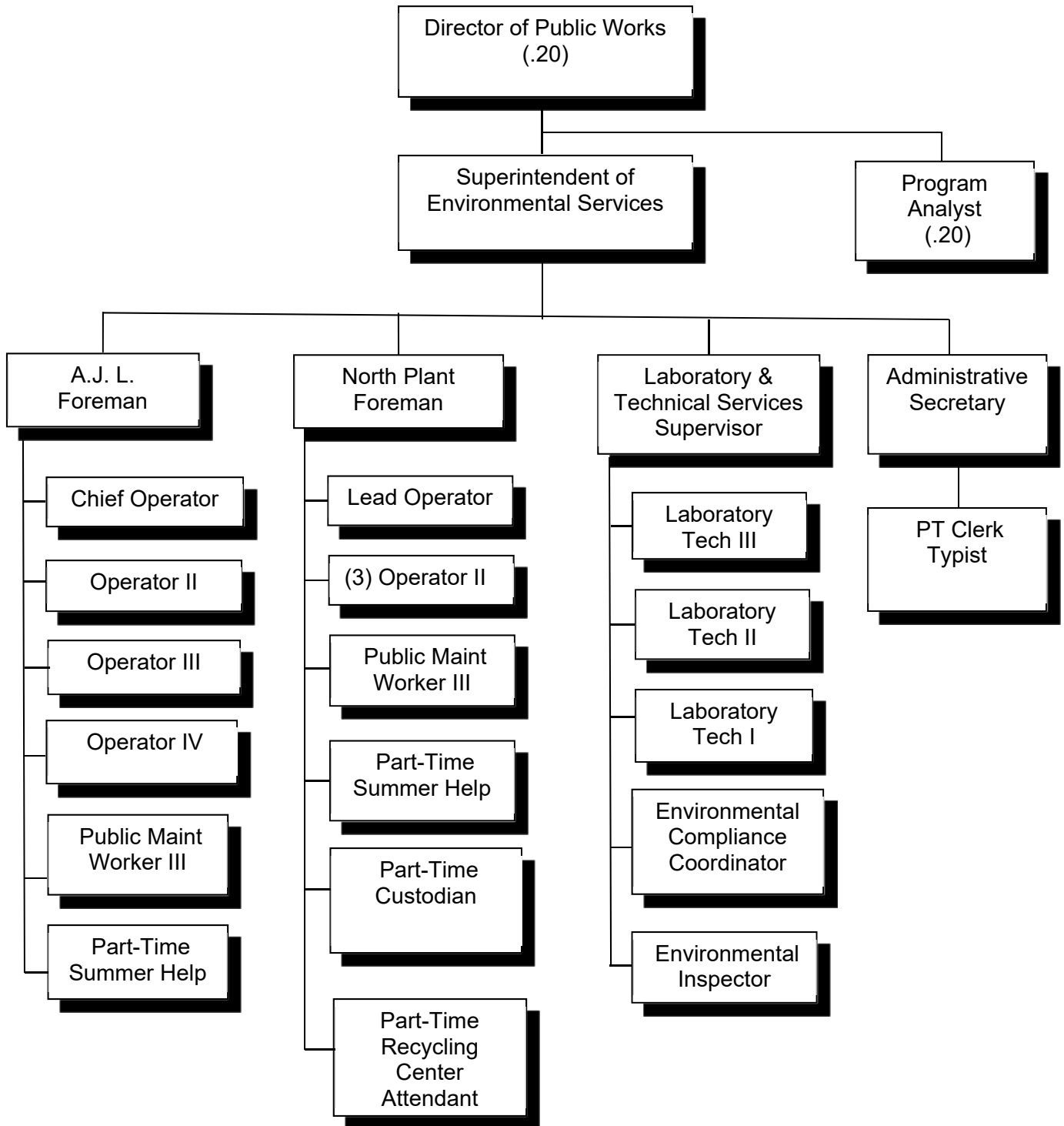
G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>MISCELLANEOUS</i>								
500.5031-4801	DEPRECIATION EXPENSE	423,811.00	450,926.00	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$423,811.00	\$450,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS</i>								
<i>EQUIPMENT</i>								
500.5031-4304	EQUIPMENT-ELECTRONICS	26,222.00	26,038.75	172,000.00	172,000.00	165,000.00	250,000.00	.00
	<i>Budget Transactions</i>							
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	133,000.00	133,000.00
	BOARD REVIEW					1.0000	32,000.00	32,000.00
						BOARD REVIEW Totals		\$165,000.00
500.5031-4398	TRANSFER CAPITALIZED ASSETS	(613,838.00)	(191,971.00)	.00	.00	.00	.00	.00
	<i>EQUIPMENT Totals</i>	(\$587,616.00)	(\$165,932.25)	\$172,000.00	\$172,000.00	\$165,000.00	\$250,000.00	\$0.00
	<i>CAPITAL OUTLAYS Totals</i>	(\$587,616.00)	(\$165,932.25)	\$172,000.00	\$172,000.00	\$165,000.00	\$250,000.00	\$0.00
<i>CAPITAL PROJECTS</i>								
500.5031-4551	PUMPING STATIONS	285,000.00	122,500.00	.00	.00	.00	.00	.00
	<i>CAPITAL PROJECTS Totals</i>	\$285,000.00	\$122,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS OUT</i>								
500.5031-4961	TRANSFER TO FLEET SERVICE	108,865.28	103,054.71	178,200.00	178,200.00	173,800.00	176,500.00	179,900.00
500.5031-4962	TRANSFER TO IT	31,893.30	34,453.67	45,600.00	45,600.00	44,800.00	41,000.00	42,800.00
500.5031-4964	TRANSFER TO EQUIP REPL FD	108,500.00	86,500.00	45,500.00	45,500.00	87,200.00	87,200.00	92,200.00
	<i>TRANSFERS OUT Totals</i>	\$249,258.58	\$224,008.38	\$269,300.00	\$269,300.00	\$305,800.00	\$304,700.00	\$314,900.00
	Department	\$2,642,464.38	\$3,340,879.65	\$3,012,000.00	\$3,009,600.00	\$2,949,500.00	\$2,895,300.00	\$2,671,600.00



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WASTEWATER

Organization Structure



WASTEWATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Environmental Services Division

This department is under the direction of the Director of Public Works, Superintendent of Environmental Services and the various Division Supervisors. Environmental Services is a multi-faceted division of Public Works consisting of the Wastewater Division and Laboratory & Technical Services Division. These divisions are specifically designed to deal with the responsibilities of storm water collection and conveyance, wastewater collection and conveyance, advanced wastewater treatment, bio-solids treatment and disposal, solid waste collection and disposal and Addison's recycling program. In addition, Environmental Services investigates and mitigates air, noise and land pollution issues, along with the many other miscellaneous environmental services and issues that occur. This budget also provides partial funding for clerical and administrative staff.

Water Pollution Control Division

The Wastewater Division is responsible for the treatment of over two billion gallons of municipal wastewater annually, exceeding the levels set forth in the Federal NPDES Permits. There are two wastewater treatment facilities which function under the direction as described above.

The North Facility is a 5.3 MGD Secondary, Activated Sludge Plant with nitrification process and storm water pumping/treatment capabilities located on Addison Road at the I-290 overpass. The facility is staffed by five IEPA licensed wastewater operators and one public maintenance worker III.

The A.J. LaRocca Facility is a 3.2 MGD Secondary, Activated Sludge Plant with nitrification process and combined sewer overflow pumping/treatment capabilities located on Villa Avenue just north of Fullerton Avenue. This plant is staffed by five IEPA licensed wastewater operators and one public maintenance worker III.

The two facilities, utilizing various screening, settling, biological, and filtering techniques separate the organic and inorganic solids found in the raw wastewater. The solids are removed and retained for processing of the organics before proper disposal and the removal and disposal of inorganics. The clear liquid portion of the wastewater (effluent) is chlorinated and then de-chlorinated prior to discharge into Salt Creek.

Laboratory & Technical Services Division

The Laboratory and Technical Services Division is responsible for the testing of all Addison wastewater, storm water, and bio-solids. The laboratory facility is located at the North Facility and consists of one laboratory supervisor, one laboratory technician III, one laboratory technician II, one lab technician I, one environmental compliance coordinator, and one environmental inspector. This division is also assigned the task of tracking, sampling, reporting, monitoring, and environmental enforcement within the industrial community. The division is responsible for all National Pollutant Discharge Elimination System (NPDES) permit testing.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Laboratory & Technical Services Division (Cont'd)

In addition, field staff investigates all instances of air, noise, and land pollution, and perform code enforcement activities for all environmental laws. This division also shares, along with the Engineering Division, the duties and responsibilities of the Municipal Separate Storm Sewer System (MS4) permit from Illinois EPA. The Federal Pretreatment Program mandates that all industrial dischargers be monitored for quantity and quality of generated wastes and pollutants.

FY 2021-22 Key Objectives

Strategic Priority 4: Infrastructure

- Secure funding and contracts necessary with qualified engineering/consulting firms to establish guidelines and objectives in several environmental areas as required in the most recent NPDES permit incorporated in the facility plan.
- Improve reliable infrastructure by replacing anaerobic digester covers, heat exchangers and pumping equipment at the North Wastewater Facility.
- Continue annual SCADA system upgrade at the North and AJL Wastewater Facilities to improve productivity via technology to monitor and operate facilities.
- Continue our involvement with the DuPage River Salt Creek Workgroup (DRSCW) in an effort to acquire additional monitoring analysis from numerous sampling points along the watershed prior to "Total Maximum Daily Loading" implementation.

Strategic Priority 6: Employee Development Initiative

- To utilize offsite education and onsite training to have employees fully trained and capable of completing a Certificate of Competency as a Wastewater Operator through the IEPA.
- To work with employees on training for secession plan.

WASTEWATER

Narrative (Cont'd)

Performance Measures

	FY 19-20 ACTUAL		FY 20-21 ESTIMATE		FY 21-22 PROJECTION	
Inputs						
Direct Expenditures	\$4,925,055		\$10,501,500		\$5,993,500	
Number of Full Time Employees	19		19		19	
Billion Gallons Treated – AJL Facility	0.785		0.818		0.792	
Billion Gallons Treated – North Facility	1.316		1.266		1.320	
Total Gallons Treated – Billions	2.101		2.084		2.112	
Gallons Bio-solids Land Applied	0		0		0	
Cubic Yards of Bio-Solids Land Applied	5,650		5,600		5,600	
Cubic Yards of Bio-Solids to Landfill	0		0		0	
Total Laboratory Analysis Performed	37,043		38,866		38,454	
	AJL	NTP	AJL	NTP	AJL	NTP
NPDES Discharge Violations	0	0	0	0	0	0
Days lost to Occupational Injury	0	0	0	0	0	0
Effectiveness						
Effluent BOD, mg/l, Limit =20	3.40		2.75		3.00	
Pounds of BOD Removed	2,605,764		1,981,757		2,031,301	
Effluent Suspended Solids mg/l Limit =25	6.3		5.9		5.7	
Pounds of Suspended Solids Removed	2,112,208		2,228,657		2,230,286	
Dissolved Oxygen mg/l Limit=> 6.0	8.91		7.99		8.18	
Avg. Ammonia Nitrogen as N mg/l Limit = 1.5 April thru Oct.	0.053		0.160		0.126	
Avg. Ammonia Nitrogen as N mg/l Limit = 4.0 Nov thru Feb	0.045		0.054		0.051	
Pounds of Ammonia as N Removed	429,612		311,041		312,354	
Natural Gas Consumption – Total Therms	70,515		72,125		70,500	
Electrical Consumption – Total KWH	5,609,221		5,104,765		5,410,237	
Efficiency						
Effluent BOD,% Removal	94%		95%		95%	
Effluent Suspended Solids,% Removal	93%		95%		95%	
Avg. Ammonia Nitrogen as N % Removal	99%		99%		99%	
Cost per Million Gallons Treated	\$2,344.15		\$5,039.11		\$2,837.83	

WASTEWATER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director - O&B	0.15	0.15	0.15	0.15	0.15
Assistant Finance Director	0.15	0.15	0.15	0.15	0.15
Civil Engineer I	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Principal Account Clerk (5)	1.11	1.11	1.11	1.11	1.11
Clerk Typist (4)	0.70	0.70	0.70	0.70	0.70
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Program Analyst	0.20	0.20	0.20	0.20	0.20
Superintendent - Environmental Services	1.00	1.00	1.00	1.00	1.00
Foreman (2)	2.00	2.00	2.00	2.00	2.00
Laboratory & Technical Services Supervisor	1.00	1.00	1.00	1.00	1.00
Laboratory Technician III	1.00	1.00	1.00	1.00	1.00
Laboratory Technician II (2)	2.00	2.00	2.00	2.00	2.00
Laboratory Technician I	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
WWTP Chief/Lead Operator (2)	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class II (3)	3.00	3.00	3.00	3.00	3.00
WWTP Operator Class III	1.00	1.00	1.00	1.00	1.00
WWTP Operator Class IV	0.50	0.50	0.50	0.50	0.50
Public Maintenance Worker III (2)	2.00	2.00	2.00	2.00	2.00
Environmental Compliance Coordinator	1.00	1.00	1.00	1.00	1.00
Environmental Inspector	1.00	1.00	1.00	1.00	1.00
Part-Time Recycling Center Attendant	1.00	1.00	1.00	1.00	1.00
Part-Time/Seasonal (2)	2.00	2.00	2.00	2.00	2.00
Part-Time Water Meter Reader	0.34	0.34	0.34	0.34	0.34
Part-Time Custodian	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	28.38	28.38	28.38	28.38	28.38

Authorized & Unbudgeted:

None

Total Authorized:

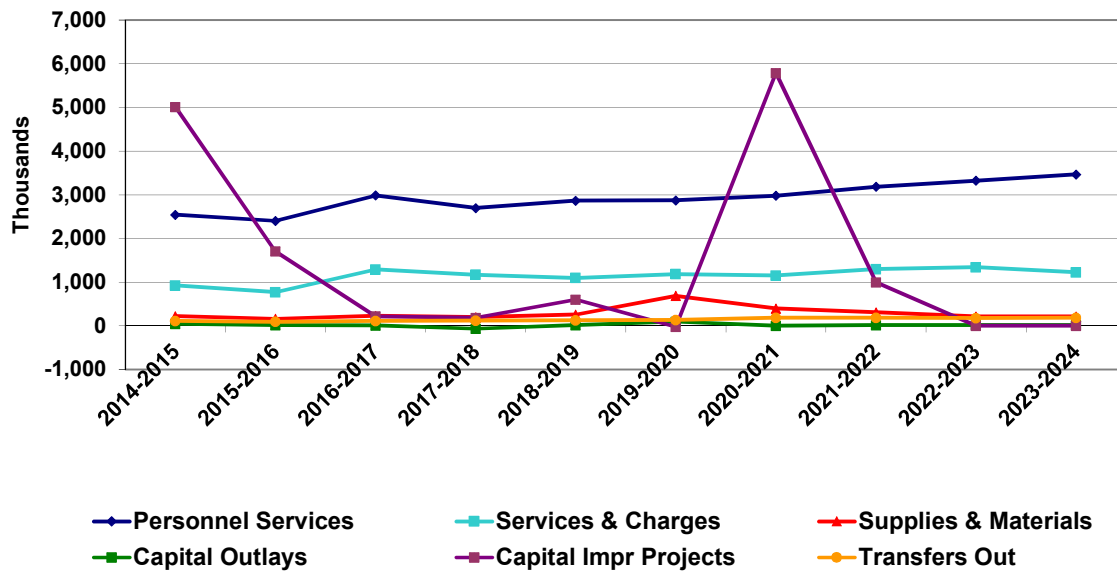
28.38

Note: Page 31 summarizes Employee Allocation Between Departments

WASTEWATER

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	2,978,500	3,184,000	3,322,700	3,466,600
Services & Charges	1,152,700	1,295,500	1,342,600	1,222,800
Supplies & Materials	398,300	310,600	215,600	215,600
Capital Outlays	0	18,000	18,000	18,000
Capital Improvement Projects	5,790,800	1,000,000	0	0
Transfers Out	181,200	185,400	176,900	182,400
Total	10,501,500	5,993,500	5,075,800	5,105,400



The increase in Capital Improvement Projects in FY 14 and FY 15 is due to infrastructure upgrades relative to a low interest IEPA loan.

The increase in Capital Improvement Projects in FY 19, 20 and 21 is due to digester complex improvements relative to a low interest IEPA loan.

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 500 - WATER & SEWER FUND								
EXPENSE								
Department 5032 - WASTEWATER								
PERSONNEL SVCS								
WAGES & SALARIES								
500.5032-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$1,929,907.76	\$1,946,480.73	\$1,968,500.00	\$1,993,700.00	\$2,076,900.00	\$2,158,600.00	\$2,242,500.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD ENVIRONMENTAL COMPLIANCE COORDINATOR 1/19/21					1.0000	6,000.00	6,000.00
BOARD REVIEW	ORIGINAL					1.0000	2,055,900.00	2,055,900.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	15,000.00	15,000.00
BOARD REVIEW Totals								
500.5032-4004	OVERTIME	31,869.02	29,084.25	32,000.00	29,000.00	32,000.00	32,000.00	32,000.00
500.5032-4006	OTHER PAY	9,118.11	2,336.68	20,000.00	3,400.00	3,400.00	3,400.00	3,400.00
500.5032-4007	PART-TIME	42,129.57	42,287.80	71,900.00	25,000.00	121,400.00	128,200.00	135,200.00
500.5032-4017	ELECTED OFFICIALS	5,770.73	8,099.50	6,500.00	8,100.00	8,100.00	8,100.00	8,100.00
500.5032-4020	SICK PAY	33,017.57	33,962.05	41,000.00	34,000.00	42,100.00	43,100.00	44,200.00
WAGES & SALARIES Totals								
		\$2,051,812.76	\$2,062,251.01	\$2,139,900.00	\$2,093,200.00	\$2,283,900.00	\$2,373,400.00	\$2,465,400.00
TAXES & BENEFITS								
500.5032-4009	I.M.R.F.	225,803.26	214,813.36	251,500.00	255,600.00	276,300.00	287,200.00	298,400.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD ENVIRONMENTAL COMPLIANCE COORDINATOR 1/19/21					1.0000	700.00	700.00
BOARD REVIEW	ORIGINAL					1.0000	273,700.00	273,700.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,900.00	1,900.00
BOARD REVIEW Totals								
		146,550.33	151,043.40	163,400.00	161,000.00	174,500.00	181,300.00	188,400.00
500.5032-4010	SOCIAL SECURITY	146,550.33	151,043.40	163,400.00	161,000.00	174,500.00	181,300.00	188,400.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD ENVIRONMENTAL COMPLIANCE COORDINATOR 1/19/21					1.0000	500.00	500.00
BOARD REVIEW	ORIGINAL					1.0000	172,800.00	172,800.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	1,200.00	1,200.00
BOARD REVIEW Totals								
		428,351.39	415,637.45	472,700.00	468,700.00	449,300.00	480,800.00	514,400.00
500.5032-4012	HEALTH INSURANCE	428,351.39	415,637.45	472,700.00	468,700.00	449,300.00	480,800.00	514,400.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADD ENVIRONMENTAL COMPLIANCE COORDINATOR 1/19/21					1.0000	442,800.00	442,800.00
BOARD REVIEW	ORIGINAL					1.0000	6,500.00	6,500.00
BOARD REVIEW	SPLIT PROGRAM ANALYST 2/10/21					1.0000	6,500.00	6,500.00
BOARD REVIEW Totals								
		2,405.00	(36,627.00)	.00	.00	.00	.00	.00
500.5032-4030	OPEB EXPENSE	2,405.00	(36,627.00)	.00	.00	.00	.00	.00
500.5032-4035	IMRF PENSION EXPENSE	12,740.00	62,307.00	.00	.00	.00	.00	.00
TAXES & BENEFITS Totals								
		\$815,849.98	\$807,174.21	\$887,600.00	\$885,300.00	\$900,100.00	\$949,300.00	\$1,001,200.00
PERSONNEL SVCS Totals								
		\$2,867,662.74	\$2,869,425.22	\$3,027,500.00	\$2,978,500.00	\$3,184,000.00	\$3,322,700.00	\$3,466,600.00
SERVICES & CHARGES								
500.5032-4150	IRMA INSURANCE	65,396.92	75,049.89	102,000.00	47,000.00	100,100.00	100,100.00	100,100.00
PROFESSIONAL								
500.5032-4101	PROF SERV ACCT/AUDITING	2,633.36	2,801.92	2,900.00	3,100.00	5,400.00	5,500.00	5,700.00
500.5032-4105	PROF SERV DATA PROCESSING	3,975.46	9,276.82	8,100.00	8,100.00	8,100.00	8,100.00	8,100.00

Budget Year 2022

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
500.5032-4180	REPAIRS & MAINTENANCE	276,869.36	92,071.24	162,100.00	162,100.00	226,100.00	267,100.00	162,100.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BI-ANNUAL CALIB AND SYS - ALL METER DEV					1.0000	1,800.00	1,800.00
BOARD REVIEW	FIBERGLASS CLARIFIER BAFFLE REPLCMNT 1/19/21					1.0000	45,000.00	45,000.00
BOARD REVIEW	GAS DIFFUSER CLEANING-NORTH PLANT 1/19/21					1.0000	19,000.00	19,000.00
BOARD REVIEW	GROUND MAINTENANCE CONTRACT					1.0000	38,700.00	38,700.00
BOARD REVIEW	MAINTENANCE/CALIBRATION LAQ EQUIP					1.0000	1,800.00	1,800.00
BOARD REVIEW	OTHER REPAIRS & MAINTENANCE					1.0000	10,400.00	10,400.00
BOARD REVIEW	PUMP & GENERATOR REBUILDS					1.0000	50,000.00	50,000.00
BOARD REVIEW	PUMPS & GENERATOR					1.0000	11,500.00	11,500.00
BOARD REVIEW	RAW PUMP REBUILD					1.0000	25,000.00	25,000.00
BOARD REVIEW	REPAIR OF TRI-GAS METERS					1.0000	2,900.00	2,900.00
BOARD REVIEW	VALVE REPLACEMENT/REPAIR					1.0000	20,000.00	20,000.00
						BOARD REVIEW Totals		\$226,100.00
500.5032-4190	RENTAL-EQUIPMENT	3,964.23	1,179.80	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CRANE RENTAL FOR LARGE EQUIPMENT REMOVAL					1.0000	2,000.00	2,000.00
BOARD REVIEW	DEIONIZED WATER SYSTEM (ANNUAL)					1.0000	2,000.00	2,000.00
BOARD REVIEW	GENERATOR RENTAL - NTP					1.0000	5,000.00	5,000.00
						BOARD REVIEW Totals		\$9,000.00
500.5032-4192	DUES/SUBSCRIPTIONS	1,217.10	340.00	3,200.00	3,200.00	4,200.00	4,200.00	4,200.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	IAWA ASSOCIATION DUES					1.0000	3,200.00	3,200.00
BOARD REVIEW	NPELRA MEMBERSHIP 1/19/21					1.0000	1,000.00	1,000.00
						BOARD REVIEW Totals		\$4,200.00
500.5032-4194	PERMIT FEE PAYMENTS	67,500.00	67,500.00	68,500.00	67,500.00	68,500.00	68,500.00	68,500.00
500.5032-4199	OTHER SERVICES & CHARGES	399.50	103.99	200.00	200.00	200.00	200.00	200.00
		\$554,218.52	\$359,140.16	\$471,600.00	\$455,000.00	\$540,000.00	\$581,000.00	\$476,000.00
		\$1,095,962.44	\$1,183,849.08	\$1,225,700.00	\$1,152,700.00	\$1,295,500.00	\$1,342,600.00	\$1,222,800.00
SUPPLIES & MATERIALS								
500.5032-4201	OFFICE SUPPLIES	1,575.21	1,407.04	1,700.00	1,700.00	5,000.00	5,000.00	5,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	INCREASE OFFICE SUPPLIES 1/19/21					1.0000	3,300.00	3,300.00
BOARD REVIEW	ORIGINAL					1.0000	1,700.00	1,700.00
						BOARD REVIEW Totals		\$5,000.00
500.5032-4202	CLEANING SUPPLIES	3,468.22	3,521.54	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	MOPS, BUCKETS AND BUFFING PADS					1.0000	1,000.00	1,000.00
BOARD REVIEW	WATERLESS HAND CLEANER, HAND SOAP					1.0000	1,000.00	1,000.00
BOARD REVIEW	WINDOW CLEANER, FLOOR SOAP & WAX					1.0000	800.00	800.00
BOARD REVIEW	WIPES, CLOTH AND PAPER					1.0000	1,400.00	1,400.00
						BOARD REVIEW Totals		\$4,200.00

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
500.5032-4203	CLOTHING SUPPLIES	12,310.50	13,050.60	16,300.00	16,300.00	16,300.00	16,300.00	16,300.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	INSULATED GLOVES					1.0000	300.00	300.00
	REPLACE RAIN GEAR & HIP BOOTS					1.0000	900.00	900.00
	SAFETY BOOTS - 18					1.0000	2,300.00	2,300.00
	SHIRTS FOR CLERICAL STAFF					1.0000	300.00	300.00
	SUMMER TEE SHIRTS					1.0000	600.00	600.00
	UNIFORMS INCLUDING FLASH CLOTHING - 18					1.0000	9,200.00	9,200.00
	WINTER OUTERWEAR					1.0000	2,700.00	2,700.00
						BOARD REVIEW Totals		\$16,300.00
500.5032-4204	MOTOR FUEL & LUBRICANTS	3,205.33	4,462.37	5,200.00	5,200.00	5,200.00	5,200.00	5,200.00
500.5032-4205	CHEMICALS	55,229.11	74,110.24	91,000.00	80,000.00	91,000.00	91,000.00	91,000.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	CHLORINE FOR EFFLUENT DISINFECTION					1.0000	15,300.00	15,300.00
	POLYMERS FOR SLUDGE DEWATERING					1.0000	57,400.00	57,400.00
	REAGENTS USED IN LABORATORY					1.0000	13,700.00	13,700.00
	SULFUR DIOXIDE FOR DECHLORINATION					1.0000	4,600.00	4,600.00
						BOARD REVIEW Totals		\$91,000.00
500.5032-4207	PUBLIC GRND/MAT SUPPLIES	.00	.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
500.5032-4208	BUILDING MAT SUPPLIES	2,473.80	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
500.5032-4299	OTHER OPERATING SUPPLIES	177,818.61	584,061.00	284,400.00	284,400.00	182,400.00	87,400.00	87,400.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	ASSORTED NUTS, BOLTS & HARDWARE					1.0000	8,400.00	8,400.00
	BATTERIES FOR STANDBY GENERATORS					1.0000	2,200.00	2,200.00
	BELT PRESS MAINTENANCE/REPAIR					1.0000	15,000.00	15,000.00
	COFFEE FOR ENVIRONMENTAL SERVICES					1.0000	800.00	800.00
	COMPOSITE SAMPLES					1.0000	1,300.00	1,300.00
	CONTACT SETS FOR LARGE HP MOTORS					1.0000	5,000.00	5,000.00
	ELECTRICAL					1.0000	4,600.00	4,600.00
	GASKET MATERIALS					1.0000	2,200.00	2,200.00
	GATE ACTUATOR REPLACEMENT					1.0000	20,000.00	20,000.00
	LAB GLASSWARE & EXPENDABLES					1.0000	5,000.00	5,000.00
	PENETRANTS, SOLVENTS, DEGREASER, ETC.					1.0000	1,800.00	1,800.00
	RAW PUMP AIL/NORTH					1.0000	75,000.00	75,000.00
	REPLACE & REPAIR PARTS FOR MAJOR EQUIP.					1.0000	16,700.00	16,700.00
	REPLACE ELEMENTS FOR BLOWER INTAKES					1.0000	6,500.00	6,500.00
	REPLACE PARTS FOR VALVES					1.0000	2,900.00	2,900.00
	SAMPLING CONTAINERS					1.0000	3,000.00	3,000.00
	SAND FOR SLUDGE DRYING BEDS					1.0000	2,900.00	2,900.00
	SELECTIVE ION PROBES/LAMPS					1.0000	2,800.00	2,800.00
	TEST GASES/ELEMENTS FOR TRI-GAS METER					1.0000	2,900.00	2,900.00
	TOOLS, HOSES, BROOMS, SHOVELS					1.0000	2,900.00	2,900.00
	WELDING & FLAME CUTTING SUPPLIES					1.0000	1,300.00	1,300.00
						BOARD REVIEW Totals		\$215,600.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$256,080.78	\$685,612.79	\$409,300.00	\$398,300.00	\$310,600.00	\$215,600.00	\$215,600.00

Budget Year 2022

245

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>MISCELLANEOUS</i>								
500.5032-4801	DEPRECIATION EXPENSE	493,235.00	536,208.00	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$493,235.00	\$536,208.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS</i>								
<i>EQUIPMENT</i>								
500.5032-4304	EQUIPMENT-ELECTRONICS	16,092.00	94,604.00	18,000.00	.00	18,000.00	18,000.00	18,000.00
500.5032-4398	TRANSFER CAPITALIZED ASSETS	(249,725.00)	(839,348.00)	.00	.00	.00	.00	.00
	<i>EQUIPMENT Totals</i>	(\$233,633.00)	(\$744,744.00)	\$18,000.00	\$0.00	\$18,000.00	\$18,000.00	\$18,000.00
	<i>CAPITAL OUTLAYS Totals</i>	(\$233,633.00)	(\$744,744.00)	\$18,000.00	\$0.00	\$18,000.00	\$18,000.00	\$18,000.00
<i>CAPITAL PROJECTS</i>								
500.5032-4587	ANAEROBIC DIGESTER	356,793.13	278,541.30	4,265,000.00	5,790,800.00	1,000,000.00	.00	.00
	<i>CAPITAL PROJECTS Totals</i>	\$356,793.13	\$278,541.30	\$4,265,000.00	\$5,790,800.00	\$1,000,000.00	\$0.00	\$0.00
<i>TRANSFERS OUT</i>								
500.5032-4961	TRANSFER TO FLEET SERVICE	30,187.94	33,880.52	44,300.00	44,300.00	43,300.00	44,000.00	44,800.00
500.5032-4962	TRANSFER TO IT	77,044.64	83,263.01	110,300.00	110,300.00	108,200.00	99,000.00	103,500.00
500.5032-4964	TRANSFER TO EQUIP REPL FD	19,600.00	17,500.00	26,600.00	26,600.00	33,900.00	33,900.00	34,100.00
	<i>TRANSFERS OUT Totals</i>	\$126,832.58	\$134,643.53	\$181,200.00	\$181,200.00	\$185,400.00	\$176,900.00	\$182,400.00
Department 5032 - WASTEWATER EXPENSES		\$4,962,933.67	\$4,943,535.92	\$9,126,700.00	\$10,501,500.00	\$5,993,500.00	\$5,075,800.00	\$5,105,400.00



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WATER AND SEWER DEBT SERVICE FUND

Narrative

This fund was established during Fiscal 2019 and will account for the debt service payments attributed to the Water and Sewer Operations.

In prior years, all debt was budgeted in the Debt Service Fund. At year end an audit entry was made to transfer the portion of the debt attributable to Water and Sewer Operations.

This fund will receive a transfer of funds from the Debt Service Fund in addition to the User Fee which previously was included in the Water and Sewer Fund.

This fund will be consolidated with the Water and Sewer Fund and the Water and Sewer Infrastructure Replacement Fund for presentation in the Consolidated Annual Financial Report.

Illinois EPA Loan 1 – \$6,457,340 issued in 2015. Semi-annual installments at 1.93% simple interest. This loan was used to replace/rebuild six Sewer Lift Stations that ranged in age from 30-40 years old in addition to work at both the Addison North and Addison South AJ La Rocca Wastewater Treatment Plant. This was transferred from Debt Service Fund in FY 2019.

Illinois EPA Loan 2 – \$1,641,892 issued in 2015. Semi-annual installments at 2.21% simple interest. This loan was used to continue work at various water treatment facilities. This was transferred from Debt Service Fund in FY 2019.

Series 2012 - \$3,985,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2004 General Obligation Bond. This bond will be paid by property taxes. The Water and Sewer portion of this bond, 32%, was transferred from Debt Service Fund in FY 2019. This bond was paid off in FY 2020.

Series 2017 - \$5,400,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center and other capital projects including water/sewer fund infrastructure. This bond will be paid with part of the .25% Sales Tax Increment. The Water and Sewer portion of this bond, 54%, was transferred from Debt Service Fund in FY 2019.

Illinois EPA Loan 3 – \$7,220,810 issued in 2020. Semi-annual installments at 1.80% simple interest. This loan is being used to upgrade the three digester facilities used in the wastewater treatment process. The upgrade began during FY 2021 and will continue into FY 2022. Projected payments have been included in this budget. The actual payments will be adjusted/available once the project is complete.

Illinois EPA Loan 4 – \$5,000,000 is anticipated to be issued in 2021. Semi-annual installments are presented with a projected 1.36% simple interest. This loan will be used to upgrade the water meters throughout the Village in addition to the installation of an automated meter reading system that will streamline the meter reading process along with providing residents the ability to track their own water usage. The upgrade will be started and completed during FY 2022. Projected payments have been included in this budget. The actual payments will be adjusted/available once the project is complete.

Total debt service schedules can be found in the Debt Service section.

WATER SEWER DEBT SERVICE FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 510 - WATER SEWER DEBT SERVICE FUND								
REVENUE								
Department 9951 - WATER SEWER DEBT SERVICE								
CHARGES FOR SERVICES								
CAPITAL								
510.9951-3304	USER FEE	\$112,360.10	\$182,658.21	\$209,430.00	\$203,800.00	\$326,080.00	\$326,600.00	\$326,600.00
	<i>CAPITAL Totals</i>	<u>\$112,360.10</u>	<u>\$182,658.21</u>	<u>\$209,430.00</u>	<u>\$203,800.00</u>	<u>\$326,080.00</u>	<u>\$326,600.00</u>	<u>\$326,600.00</u>
CHARGES FOR SERVICES Totals								
		<u>\$112,360.10</u>	<u>\$182,658.21</u>	<u>\$209,430.00</u>	<u>\$203,800.00</u>	<u>\$326,080.00</u>	<u>\$326,600.00</u>	<u>\$326,600.00</u>
INTEREST INCOME								
510.9951-3510	INVESTMENT INTEREST	367.01	1,455.46	4,000.00	.00	.00	.00	.00
	<i>INTEREST INCOME Totals</i>	<u>\$367.01</u>	<u>\$1,455.46</u>	<u>\$4,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
TRANSFERS IN								
510.9951-3950	TRANSFER FROM WATER	.00	.00	.00	.00	328,000.00	902,000.00	902,000.00
510.9951-3992	TRANSFER FROM DEBT SVC	1,137,746.27	927,009.00	718,100.00	718,100.00	235,347.00	230,461.00	225,575.00
	<i>TRANSFERS IN Totals</i>	<u>\$1,137,746.27</u>	<u>\$927,009.00</u>	<u>\$718,100.00</u>	<u>\$718,100.00</u>	<u>\$563,347.00</u>	<u>\$1,132,461.00</u>	<u>\$1,127,575.00</u>
Department 9951 - WATER SEWER DEBT SERVICE REVENUES								
		<u>\$1,250,473.38</u>	<u>\$1,111,122.67</u>	<u>\$931,530.00</u>	<u>\$921,900.00</u>	<u>\$889,427.00</u>	<u>\$1,459,061.00</u>	<u>\$1,454,175.00</u>
EXPENSE								
Department 9951 - WATER SEWER DEBT SERVICE								
INTEREST								
510.9951-4702.2012	BOND INTEREST 2012 REF 2004	19,234.44	3,936.00	.00	.00	.00	.00	.00
510.9951-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	203,587.50	92,022.00	82,249.00	82,249.00	72,477.00	67,591.00	62,705.00
510.9951-4702.IEPA1	BOND INTEREST IEPA LOAN 1	110,244.86	104,801.93	99,200.00	99,200.00	93,587.00	87,832.00	81,954.00
510.9951-4702.IEPA2	BOND INTEREST IEPA LOAN 2	37,615.22	35,802.00	33,900.00	33,900.00	32,054.00	30,117.00	28,137.00
510.9951-4702.IEPA3	BOND INTEREST IEPA LOAN 3 -DIGESTE	.00	.00	.00	.00	.00	128,618.00	123,141.00
510.9951-4702.IEPA4	BOND INTEREST IEPA LOAN 4 - METER AND AMR	.00	.00	.00	.00	34,000.00	65,767.00	62,756.00
510.9951-4702.TRINT	BOND INTEREST TRANSFER INTEREST TO WS 5010	(370,682.02)	(236,561.93)	.00	.00	.00	.00	.00
	<i>INTEREST Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$215,349.00</u>	<u>\$215,349.00</u>	<u>\$232,118.00</u>	<u>\$379,925.00</u>	<u>\$358,693.00</u>
PRINCIPAL								
510.9951-4701.2012	BOND PRINCIPAL 2012 REF 2004	180,822.78	195,211.00	.00	.00	.00	.00	.00
510.9951-4701.2017	BOND PRINCIPAL 2017 ACDC/WATER SEWER	223,983.25	325,740.00	325,740.00	325,740.00	162,870.00	162,870.00	162,870.00
510.9951-4701.IEPA1	BOND PRINCIPAL IEPA LOAN 1	280,662.86	286,105.79	291,700.00	291,700.00	297,310.00	303,076.00	308,954.00
510.9951-4701.IEPA2	BOND PRINCIPAL IEPA LOAN 2	81,595.36	83,408.58	85,300.00	85,300.00	87,157.00	89,094.00	91,073.00
510.9951-4701.IEPA3	BOND PRINCIPAL IEPA LOAN 3 -DIGESTER	.00	.00	.00	.00	.00	302,906.00	308,383.00
510.9951-4701.IEPA4	BOND PRINCIPAL IEPA LOAN 4 - METER AND AMR	.00	.00	.00	.00	109,191.00	220,615.00	223,626.00
510.9951-4701.TRPRN	BOND PRINCIPAL TRANSFER PRINCIPAL TO WS LIAB	(767,064.25)	(890,465.37)	.00	.00	.00	.00	.00
	<i>PRINCIPAL Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$702,740.00</u>	<u>\$702,740.00</u>	<u>\$656,528.00</u>	<u>\$1,078,561.00</u>	<u>\$1,094,906.00</u>
DEBT SERVICE Totals								
		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$918,089.00</u>	<u>\$918,089.00</u>	<u>\$888,646.00</u>	<u>\$1,458,486.00</u>	<u>\$1,453,599.00</u>

WATER AND SEWER DEBT SERVICE FUND REVENUES

Notes

3304 User Fee

This fee is a bi-monthly fee assessed on each unit that receives water service. The fee rates were established as part of the Water & Sewer Rate Increase Three Year Plan. These fees were previously included in the Water & Sewer Fund revenues. Beginning in FY 19 they have been moved to the Water and Sewer Debt Service Fund to provide additional funding for infrastructure debt.

Water & Sewer Rate Increases Three Year Plan (Rates per 1,000 gallons)

FISCAL YEAR	Effective Date	Basic User Charge Incr 5/1	Basic User Charge	Village Operations Incr 5/1	Water Rate	Village Operations Incr 5/1	Sewer Rate
FY 22	5/1/2021	1.50	4.00	.29	9.99	.21	7.30
FY 23	5/1/2022	0.00	4.00	.30	10.29	.22	7.52
FY 24	5/1/2023	0.00	4.00	.37	10.66	.23	7.75

3950 Transfer from Water

This account records transfers from the Water/Sewer fund to cover the Water and Sewer related Debt Service.

3992 Transfer from Debt Service

This account records transfers from the Debt Service fund to cover the Water and Sewer related Debt Service.

WATER AND SEWER INFRASTRUCTURE REPLACEMENT FUND

Narrative

This fund was established during the Fiscal 2022 budget process to account for the accumulation of funds for future Water & Sewer Infrastructure replacements.

The EPA regulations on Phosphorous treatment will be implemented in the next several years. This new process will be a costly addition to our infrastructure. This fund will start to accumulate funding for this and other infrastructure improvements and additions. Monies for this fund will be transferred from the Water and Sewer Fund.

This fund will be consolidated with the Water and Sewer Fund and the Water and Sewer Debt Service Fund for presentation in the Consolidated Annual Financial Report.

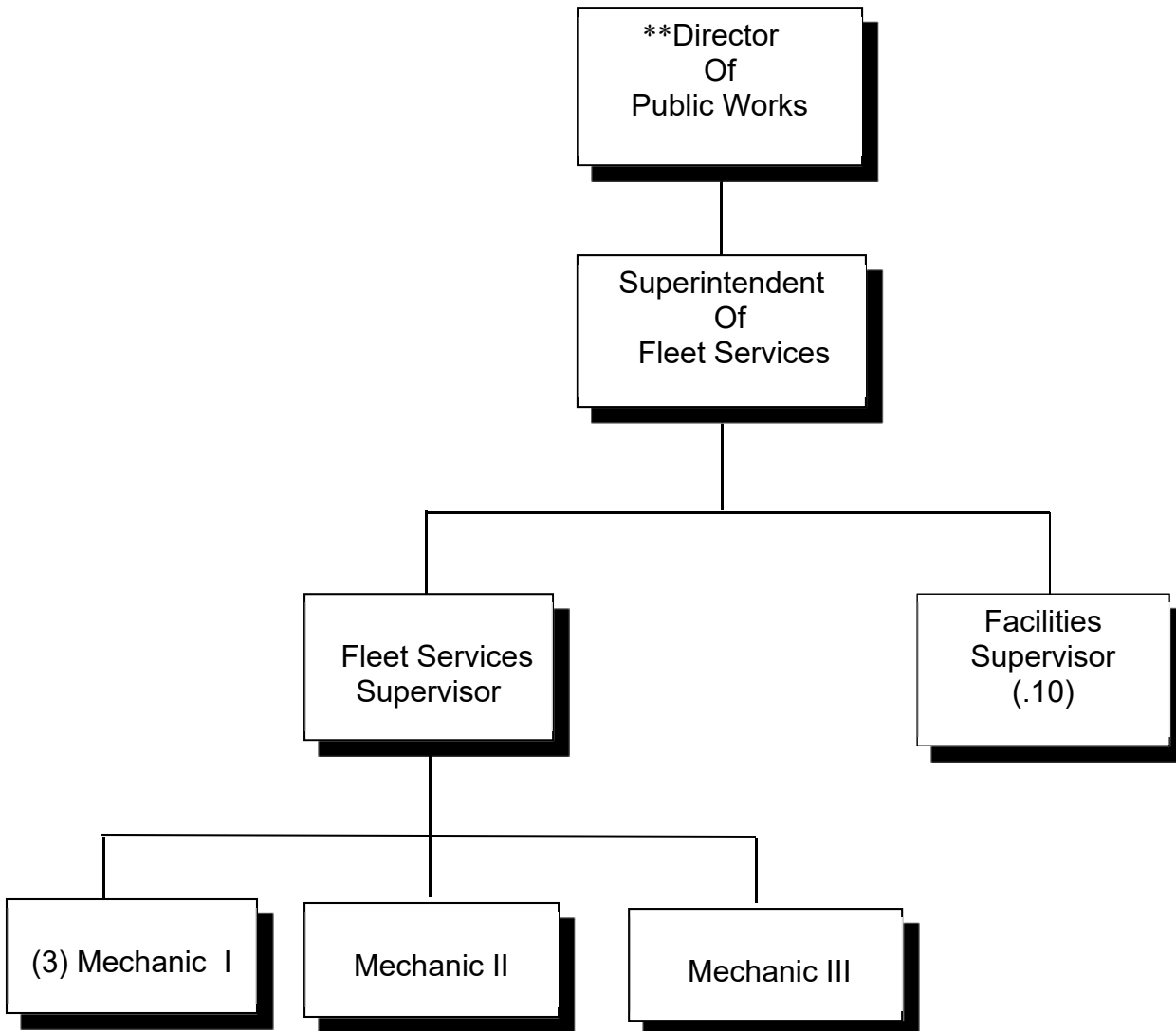
WATER SEWER INFRASTRUCTURE REPLACEMENT FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 520 - WATER SEWER INFRASTRUCTURE REPL								
REVENUE								
Department 9952 - WATER SEWER INFRASTRUCTURE REPL								
INTEREST INCOME								
520.9952-3510	INVESTMENT INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
		<i>INTEREST INCOME Totals</i>						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
TRANSFERS IN								
520.9952-3950	TRANSFER FROM WATER	.00	.00	.00	.00	.00	2,000,000.00	3,000,000.00
		<i>TRANSFERS IN Totals</i>						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$3,000,000.00
Department 9952 - WATER SEWER INFRASTRUCTURE REPL REVENUES								
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$3,020,000.00
EXPENSE								
Department 9952 - WATER SEWER INFRASTRUCTURE REPL								
TRANSFERS OUT								
520.9952-4950	TRANSFER TO WATER & SEWER	.00	.00	.00	.00	.00	.00	.00
		<i>TRANSFERS OUT Totals</i>						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9952 - WATER SEWER INFRASTRUCTURE REPL EXPENSES								
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 520 - WATER SEWER INFRASTRUCTURE REPL Totals								
		<i>REVENUE TOTALS</i>						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$3,020,000.00
		<i>EXPENSE TOTALS</i>						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$3,020,000.00
Fund 520 - WATER SEWER INFRASTRUCTURE REPL Totals								
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND BALANCE, BEGINNING								
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000.00
REV OVER (UNDER) EXP								
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ 3,020,000.00
FUND BALANCE, ENDING								
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ 5,020,000.00

FLEET SERVICES

Organization Structure



**Not charged to this department.

FLEET SERVICES

Narrative

Fleet Services is an Internal Service Fund and an operating unit of the Public Works Department. The department operates under the direction of the Director of Public Works, Superintendent of Fleet Services and the Fleet Services Supervisor. The Fleet Services team includes three (3) Mechanic I personnel. The customers of Fleet Services are the vehicle and equipment users employed by all departments of the Village of Addison and the Addison Fire Protection District.

Funded by charging for all services and goods provided to its customers. All rates are based on break-even (zero-profit) funding. Support services are provided for approximately two hundred (200) vehicles and other equipment, twenty two (22) Lift Stations, Well Houses, Pumping Stations, and Standby Generators owned by the Village of Addison and twenty (20) vehicles and equipment owned by the Addison Fire Protection District. Additional vehicles and equipment owned by other taxing bodies within the Village of Addison receive fueling services.

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Core Services

- Fleet asset management
- Procurement of vehicles and equipment
- Storage and dispensing of fleet fuels, repair and maintenance services
- Vehicle replacement fund management

Functions

- Manages the procurement of all Village vehicles to ensure cost effectiveness.
- Maintains a fleet replacement schedule to minimize ownership costs.
- Provides specifications for vehicle procurement in a manner which maximizes vehicle utilization.
- Provides a quality preventative maintenance program and schedule to ensure reduced operating costs.
- Provides a quality vehicle and equipment repair service.
- Provides efficient equipment utilization through reduction of equipment downtime.
- Participates in Automotive Service Excellence (ASE) certification programs.
- Manages Village fuel purchase and usage.
- Manages automated fuel dispensing for Village equipment and other designated entities, 24 hours a day, 7 days a week.
- Manages tire and parts inventory.
- Manages vehicle replacement fund and internal service fund recommendations.
- Manages and maintains titles and license plates for all fleet vehicles.
- Manages vehicle and fleet equipment disposal.
- Assists the Risk Manager on insurance claims.

FLEET SERVICES

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Functions (Cont'd)

- Fleet coordinates the following external services:
 1. Paint and body repair
 2. Transmission repair/rebuild
 3. Heavy duty suspension service
 4. Glass replacement
 5. Warranty repairs
- Furnish pool vehicles to meet customers' needs while their vehicle is being serviced.
- Provide roadside assistance or arrange towing 24 hours a day, 7 days a week for Village vehicles or equipment.

FY 2021-22 Key Objectives

Strategic Priority 4: Infrastructure

- Continue to maintain and operate all underground fuel storage tanks, pumps and associated piping and electrical, so as to minimize down time to our customers. Our customers include the Fire and Police departments, School Districts, Park District and Public Works.
- Continue with the annual Equipment Replacement Fund. Working with all the individual divisions to make sure we are purchasing vehicles that are properly equipped to handle all the different job tasks associated within a division.
- Continue using CFA and Petrovend systems to track and schedule preventative maintenance to minimize unscheduled downtime for all above mentioned departments.
- Continue to update and upgrade the equipment used in Fleet Services to meet the needs of the existing vehicles as well as the changing requirements placed on the newer vehicles due to technological advancements.

Strategic Priority 6: Employee Development

- Utilize training and seminars for continuing education, which will aid in helping the mechanics keep their ASE certifications current.
- Utilize seminars and training for current supervisors and for possible future supervisors.

FLEET SERVICES

Narrative (Cont'd)

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$992,826	\$1,556,900	\$1,568,400
Number of Employees	5	5	5
Vehicles and Equipment	239	240	242
Outputs			
Number of Jobs Completed	4,337	4,100	4,000
Gallons of Fuel Dispensed(Village Vehicles)	77,500	75,000	80,000
Effectiveness			
% Scheduled Repair Rate	90%	90%	90%
% Repair Comeback Rate	.04%	1%	1%
% Road Calls of Total # of Repairs	.29%	.50%	.50%
Effectiveness			
Average Cost per Mile			
- Automobiles	\$0.45	\$0.37	\$0.40
- Truck	\$1.53	\$1.47	\$1.50
- Police (Marked Squads)	\$0.62	\$0.60	\$0.59

FLEET SERVICES

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Superintendent of Fleet	1.00	1.00	1.00	1.00	1.00
Fleet Services Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanic I (3)	3.00	3.00	3.00	3.00	3.00
Facilities Supervisor	0.10	0.10	0.10	0.10	0.10
Total Budgeted:	5.10	5.10	5.10	5.10	5.10

Authorized & Unbudgeted:

None

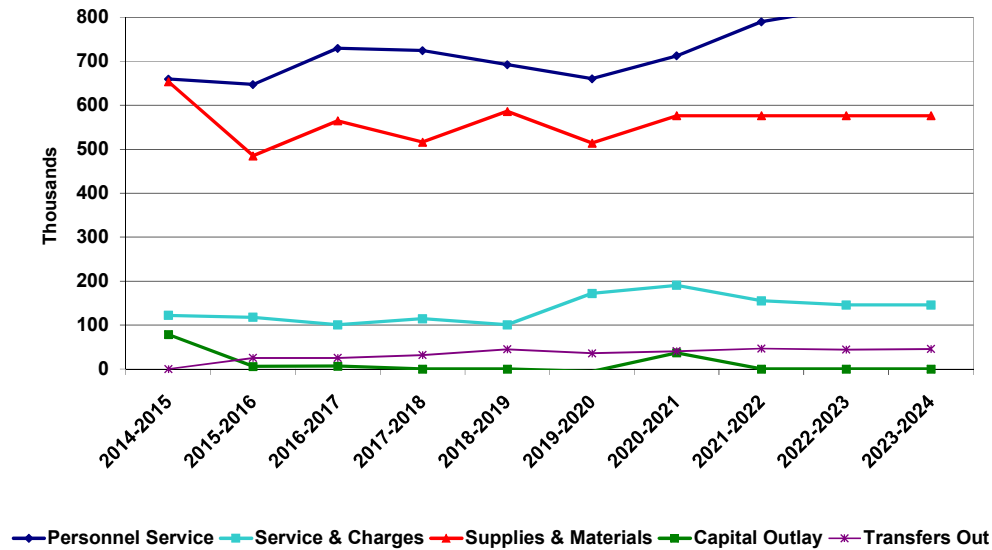
Total Authorized: 5.10

Note: Page 31 summarizes Employee Allocation Between Departments

FLEET SERVICES

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	712,500	790,000	823,200	853,200
Services & Charges	190,500	155,200	145,900	145,900
Supplies & Materials	576,400	576,400	576,400	576,400
Capital Outlays	37,000	0	0	0
Miscellaneous Expenses	0	0	0	0
Transfers Out	40,500	46,800	44,200	45,500
Total	1,556,900	1,568,400	1,589,700	1,621,000



FLEET SERVICES FUND

Budget Year 2022

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 610 - FLEET SERVICES								
REVENUE								
Department 6100 - FLEET SERVICES								
Division 6199 - FLEET REVENUES								
<i>CHARGES FOR SERVICES</i>								
<i>OTHER</i>								
610.6100.6199-3389	CHARGES VEH REPAIRS	\$37,867.38	\$40,041.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
610.6100.6199-3399	OTHER CHARGES	102,128.77	97,147.06	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$139,996.15	\$137,189.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>CHARGES FOR SERVICES Totals</i>	\$139,996.15	\$137,189.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>GRANTS</i>								
610.6100.6199-3812	GRANT - COVID/CARES	.00	5,355.06	.00	.00	.00	.00	.00
	<i>GRANTS Totals</i>	\$0.00	\$5,355.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS IN</i>								
610.6100.6199-3901	TRANSFER FROM ADMIN	.00	.00	.00	.00	3,000.00	3,000.00	3,100.00
610.6100.6199-3903	TRANSFER FROM COMM REL	3,946.21	2,075.11	3,700.00	3,700.00	3,800.00	3,900.00	3,900.00
610.6100.6199-3904	TRANSFER FROM BLD & GRNDS	13,983.28	8,105.73	6,200.00	6,200.00	6,200.00	6,300.00	6,400.00
610.6100.6199-3905	TRANSFER FROM POLICE	522,955.45	519,096.04	754,700.00	754,700.00	741,300.00	752,800.00	767,300.00
610.6100.6199-3906	TRANSFER FROM COMM DEVEL	37,188.96	57,616.98	51,000.00	51,000.00	49,900.00	50,700.00	51,700.00
610.6100.6199-3907	TRANSFER FROM ELEC/FRSTRY	99,327.43	151,813.42	131,600.00	131,600.00	130,600.00	132,700.00	135,200.00
610.6100.6199-3908	TRANSFER FROM STREET	363,853.61	316,627.45	306,700.00	306,700.00	308,000.00	312,800.00	318,800.00
610.6100.6199-3950	TRANSFER FROM WATER	91,754.38	106,501.24	80,500.00	80,500.00	78,600.00	79,800.00	81,300.00
610.6100.6199-3951	TRANSFER FROM SEWER	108,865.28	103,054.71	178,200.00	178,200.00	173,800.00	176,500.00	179,900.00
610.6100.6199-3952	TRANSFER FROM WTR POLL CNTL	30,187.94	33,880.52	44,300.00	44,300.00	43,300.00	44,000.00	44,800.00
610.6100.6199-3962	TRANSFER FROM IT	4,446.83	1,943.16	.00	.00	.00	.00	.00
	<i>TRANSFERS IN Totals</i>	\$1,276,509.37	\$1,300,714.36	\$1,556,900.00	\$1,556,900.00	\$1,538,500.00	\$1,562,400.00	\$1,592,400.00
	Division 6199 - FLEET REVENUES Totals	\$1,416,505.52	\$1,443,258.45	\$1,556,900.00	\$1,556,900.00	\$1,538,500.00	\$1,562,400.00	\$1,592,400.00
Department 6100 - FLEET SERVICES REVENUES								
		\$1,416,505.52	\$1,443,258.45	\$1,556,900.00	\$1,556,900.00	\$1,538,500.00	\$1,562,400.00	\$1,592,400.00
EXPENSE								
Department 6100 - FLEET SERVICES								
Division 6101 - USER - ADMINISTRATION								
Division 6103 - USER - BUILDING & GROUNDS								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6103-4180	REPAIRS & MAINTENANCE	34.00	68.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$34.00	\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$34.00	\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6103-4204	MOTOR FUEL & LUBRICANTS	1,083.58	1,884.59	.00	.00	.00	.00	.00
610.6100.6103-4209	MOTOR VEH MAT & SUPPLIES	4,212.94	1,726.87	.00	.00	.00	.00	.00
610.6100.6103-4299	OTHER OPERATING SUPPLIES	.00	25.74	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$5,296.52	\$3,637.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 6103 - USER - BUILDING & GROUNDS Totals	\$5,330.52	\$3,705.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FLEET SERVICES FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>SERVICES & CHARGES</i>								
Division 6104 - USER - POLICE								
<i>OTHER</i>								
610.6100.6104-4180	REPAIRS & MAINTENANCE	7,646.18	16,338.75	.00	.00	.00	.00	.00
610.6100.6104-4199	OTHER SERVICES & CHARGES	3,354.00	3,043.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$11,000.18	\$19,381.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
Division 6104 - USER - POLICE								
610.6100.6104-4204	MOTOR FUEL & LUBRICANTS	110,183.94	85,776.25	.00	.00	.00	.00	.00
610.6100.6104-4209	MOTOR VEH MAT & SUPPLIES	48,625.43	43,256.16	.00	.00	.00	.00	.00
610.6100.6104-4299	OTHER OPERATING SUPPLIES	90.90	50.98	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$158,900.27	\$129,083.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 6104 - POLICE Totals	\$169,900.45	\$148,465.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES</i>								
Division 6105 - USER - COMMUNITY DEVELOPMENT								
<i>OTHER</i>								
610.6100.6105-4180	REPAIRS & MAINTENANCE	364.11	2,889.90	.00	.00	.00	.00	.00
610.6100.6105-4199	OTHER SERVICES & CHARGES	206.00	8.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$570.11	\$2,897.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
Division 6105 - USER - COMMUNITY DEVELOPMENT								
610.6100.6105-4204	MOTOR FUEL & LUBRICANTS	6,266.09	7,348.17	.00	.00	.00	.00	.00
610.6100.6105-4209	MOTOR VEH MAT & SUPPLIES	2,974.97	983.42	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$9,241.06	\$8,331.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 6105 - USER - COMMUNITY DEVELOPMENT Totals	\$9,811.17	\$11,229.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES</i>								
Division 6107 - USER - ELECTRICAL & FORESTRY								
<i>OTHER</i>								
610.6100.6107-4180	REPAIRS & MAINTENANCE	2,437.13	3,283.16	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$2,437.13	\$3,283.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
Division 6107 - USER - ELECTRICAL & FORESTRY								
610.6100.6107-4204	MOTOR FUEL & LUBRICANTS	16,454.38	16,088.51	.00	.00	.00	.00	.00
610.6100.6107-4209	MOTOR VEH MAT & SUPPLIES	16,762.82	16,387.09	.00	.00	.00	.00	.00
610.6100.6107-4299	OTHER OPERATING SUPPLIES	720.51	17.98	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$33,937.71	\$32,493.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 6107 - USER - ELECTRICAL & FORESTRY Totals	\$36,374.84	\$35,776.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES</i>								
Division 6108 - USER - STREET								
<i>PROFESSIONAL</i>								
610.6100.6108-4105	PROF SERV DATA PROCESSING	305.72	461.89	.00	.00	.00	.00	.00
	<i>PROFESSIONAL Totals</i>	\$305.72	\$461.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
610.6100.6108-4180	OTHER							
	REPAIRS & MAINTENANCE	31,331.08	2,149.16	.00	.00	.00	.00	.00
610.6100.6108-4199	OTHER SERVICES & CHARGES	206.00	.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$31,537.08	\$2,149.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$31,842.80	\$2,611.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SUPPLIES & MATERIALS</i>							
610.6100.6108-4204	MOTOR FUEL & LUBRICANTS	46,315.11	26,158.50	.00	.00	.00	.00	.00
610.6100.6108-4209	MOTOR VEH MAT & SUPPLIES	78,529.88	75,040.32	.00	.00	.00	.00	.00
610.6100.6108-4299	OTHER OPERATING SUPPLIES	553.13	8.99	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$125,398.12	\$101,207.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6108 - USER - STREET	\$157,240.92	\$103,818.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6110 - USER - WATER							
	<i>SERVICES & CHARGES</i>							
	<i>OTHER</i>							
610.6100.6110-4180	REPAIRS & MAINTENANCE	2,121.51	2,804.14	.00	.00	.00	.00	.00
610.6100.6110-4199	OTHER SERVICES & CHARGES	309.00	8.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$2,430.51	\$2,812.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$2,430.51	\$2,812.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SUPPLIES & MATERIALS</i>							
610.6100.6110-4204	MOTOR FUEL & LUBRICANTS	19,470.98	16,760.86	.00	.00	.00	.00	.00
610.6100.6110-4209	MOTOR VEH MAT & SUPPLIES	6,926.13	13,369.59	.00	.00	.00	.00	.00
610.6100.6110-4299	OTHER OPERATING SUPPLIES	123.86	133.46	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$26,520.97	\$30,263.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6110 - USER - WATER	\$28,951.48	\$33,076.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6111 - USER - SEWER							
	<i>SERVICES & CHARGES</i>							
	<i>OTHER</i>							
610.6100.6111-4180	REPAIRS & MAINTENANCE	5,057.63	12,270.14	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$5,057.63	\$12,270.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$5,057.63	\$12,270.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SUPPLIES & MATERIALS</i>							
610.6100.6111-4204	MOTOR FUEL & LUBRICANTS	18,198.22	18,015.85	.00	.00	.00	.00	.00
610.6100.6111-4209	MOTOR VEH MAT & SUPPLIES	31,360.58	11,094.03	.00	.00	.00	.00	.00
610.6100.6111-4299	OTHER OPERATING SUPPLIES	60.00	17.98	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$49,618.80	\$29,127.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6111 - USER - SEWER	\$54,676.43	\$41,398.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6112 - USER - WATER POLLUTION CONTROL							
	<i>SERVICES & CHARGES</i>							
	<i>OTHER</i>							
610.6100.6112-4176	SOLID WASTE DISPOSAL	127.50	.00	.00	.00	.00	.00	.00
610.6100.6112-4180	REPAIRS & MAINTENANCE	102.00	68.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$229.50	\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$229.50	\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FLEET SERVICES FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>SUPPLIES & MATERIALS</i>								
610.6100.6112-4204	MOTOR FUEL & LUBRICANTS	3,324.84	3,246.23	.00	.00	.00	.00	.00
610.6100.6112-4209	MOTOR VEH MAT & SUPPLIES	7,832.10	2,752.36	.00	.00	.00	.00	.00
610.6100.6112-4299	OTHER OPERATING SUPPLIES	.00	26.97	.00	.00	.00	.00	.00
<i>SUPPLIES & MATERIALS Totals</i>		\$11,156.94	\$6,025.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6112 - USER - WATER POLLUTION CONTROL Totals								
		\$11,386.44	\$6,093.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6113 - USER - FLEET PERSONNEL SVCS								
<i>WAGES & SALARIES</i>								
610.6100.6113-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	432,414.43	421,820.63	471,300.00	471,300.00	511,000.00	530,600.00	547,900.00
610.6100.6113-4004	OVERTIME	36,454.81	22,619.47	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00
610.6100.6113-4006	OTHER PAY	1,677.63	1,600.00	7,000.00	7,000.00	2,000.00	2,000.00	2,000.00
610.6100.6113-4020	SICK PAY	13,925.99	14,274.12	13,500.00	13,500.00	13,900.00	14,200.00	14,600.00
<i>WAGES & SALARIES Totals</i>		\$484,472.86	\$460,314.22	\$519,800.00	\$519,800.00	\$554,900.00	\$574,800.00	\$592,500.00
<i>TAXES & BENEFITS</i>								
610.6100.6113-4009	I.M.R.F.	58,661.98	51,254.56	58,600.00	58,600.00	67,100.00	70,100.00	71,600.00
610.6100.6113-4010	SOCIAL SECURITY	36,443.19	35,038.65	38,100.00	38,100.00	42,300.00	43,900.00	45,200.00
610.6100.6113-4012	HEALTH INSURANCE	112,477.81	116,739.01	96,000.00	96,000.00	125,700.00	134,400.00	143,900.00
610.6100.6113-4030	OPEB EXPENSE	1,635.00	(19,231.00)	.00	.00	.00	.00	.00
610.6100.6113-4035	IMRF PENSION EXPENSE	(1,152.00)	16,159.00	.00	.00	.00	.00	.00
<i>TAXES & BENEFITS Totals</i>		\$208,065.98	\$199,960.22	\$192,700.00	\$192,700.00	\$235,100.00	\$248,400.00	\$260,700.00
<i>PERSONNEL SVCS Totals</i>								
		\$692,538.84	\$660,274.44	\$712,500.00	\$712,500.00	\$790,000.00	\$823,200.00	\$853,200.00
<i>SERVICES & CHARGES</i>								
610.6100.6113-4150	IRMA INSURANCE	25,606.08	25,216.29	32,800.00	32,800.00	32,200.00	32,200.00	32,200.00
<i>PROFESSIONAL</i>								
610.6100.6113-4105	PROF SERV DATA PROCESSING	1,795.00	1,795.00	2,900.00	2,900.00	23,100.00	23,100.00	23,100.00
<i>Budget Transactions</i>								
Level	Transaction			<i>Number of Units</i>			<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	CFA SUBSCRIPTION			1.0000			1,600.00	1,600.00
BOARD REVIEW	TWO WAY RADIO DATA PLAN 1/19/21			1.0000			20,200.00	20,200.00
BOARD REVIEW	VCM SOFTWARE LICENSING			1.0000			1,300.00	1,300.00
				<i>BOARD REVIEW Totals</i>				\$23,100.00
610.6100.6113-4107	PROF SERV MEDICAL	465.70	487.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
<i>Budget Transactions</i>								
Level	Transaction			<i>Number of Units</i>			<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	DRUG & ALCOHOL SCREEN FOR CDLS			1.0000			200.00	200.00
BOARD REVIEW	HEARING TESTS			1.0000			200.00	200.00
BOARD REVIEW	PRESCRIPTION SAFETY GLASSES			1.0000			600.00	600.00
				<i>BOARD REVIEW Totals</i>				\$1,000.00
610.6100.6113-4110	TECH & CONSULT SERVICES	.00	.00	200.00	200.00	200.00	200.00	200.00
<i>PROFESSIONAL Totals</i>		\$2,260.70	\$2,282.00	\$4,100.00	\$4,100.00	\$24,300.00	\$24,300.00	\$24,300.00
<i>COMMUNICATIONS</i>								
610.6100.6113-4115	COMMUNICATIONS-TELEPHONE	1,667.31	1,786.32	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
610.6100.6113-4116	COMMUNICATIONS-PORTABLE DV	(187.57)	(80.04)	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
610.6100.6113-4117	COMMUNICATIONS-POSTAGE	82.50	.00	200.00	200.00	200.00	200.00	200.00
<i>COMMUNICATIONS Totals</i>		\$1,562.24	\$1,706.28	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>OTHER</i>								
610.6100.6113-4118	COPY REPRODUCTION	396.93	646.44	400.00	400.00	400.00	400.00	400.00
610.6100.6113-4160	PRINTING	.00	.00	200.00	200.00	200.00	200.00	200.00
610.6100.6113-4161	PUBLICATION OF NOTICES	183.12	266.14	100.00	100.00	100.00	100.00	100.00
610.6100.6113-4163	CONFERENCES	150.00	247.00	500.00	500.00	500.00	500.00	500.00
610.6100.6113-4164	TRAINING	874.16	1,843.25	7,600.00	7,600.00	10,400.00	10,400.00	10,400.00
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	INCREASE 1/19/21					1,000	2,800.00	2,800.00
BOARD REVIEW	ORIGINAL					1,000	7,600.00	7,600.00
						BOARD REVIEW Totals		\$10,400.00
610.6100.6113-4176	SOLID WASTE DISPOSAL	611.00	1,611.50	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
610.6100.6113-4180	REPAIRS & MAINTENANCE	8,575.40	30,968.00	46,200.00	46,200.00	46,200.00	46,200.00	46,200.00
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	GENERAL REPAIRS					1,000	43,100.00	43,100.00
BOARD REVIEW	UST TANK ANNUAL TESTING					1,000	3,100.00	3,100.00
						BOARD REVIEW Totals		\$46,200.00
610.6100.6113-4192	DUES/SUBSCRIPTIONS	5,588.81	8,340.00	11,900.00	11,900.00	11,900.00	11,900.00	11,900.00
610.6100.6113-4199	OTHER SERVICES & CHARGES	667.00	55,326.25	82,500.00	82,500.00	24,800.00	15,500.00	15,500.00
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	FUEL SYSTEM AND COMPUTER SERVICES					1,000	3,000.00	3,000.00
BOARD REVIEW	HOIST AND COMPRESSOR INSPECTIONS					1,000	2,000.00	2,000.00
BOARD REVIEW	INCREASE FOR I-PASS & CAR WASH 1/19/21					1,000	8,000.00	8,000.00
BOARD REVIEW	LICENSE PLATE REGISTRATIONS					1,000	2,500.00	2,500.00
BOARD REVIEW	TWO WAY RADIO REPLACEMENT 1/19/21					1,000	9,300.00	9,300.00
						BOARD REVIEW Totals		\$24,800.00
<i>OTHER Totals</i>		\$17,046.42	\$99,248.58	\$150,600.00	\$150,600.00	\$95,700.00	\$86,400.00	\$86,400.00
<i>SERVICES & CHARGES Totals</i>		\$46,475.44	\$128,453.15	\$190,500.00	\$190,500.00	\$155,200.00	\$145,900.00	\$145,900.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6113-4201	OFFICE SUPPLIES	846.28	762.74	800.00	800.00	800.00	800.00	800.00
610.6100.6113-4203	CLOTHING SUPPLIES	2,763.92	3,051.29	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
Budget Transactions								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
BOARD REVIEW	5 PAIRS OF SAFETY TOE WORK BOOTS					1,000	625.00	625.00
BOARD REVIEW	GLOVES AND SAFETY EQUIPMENT					1,000	300.00	300.00
BOARD REVIEW	RAGS					1,000	100.00	100.00
BOARD REVIEW	T-SHIRTS					1,000	475.00	475.00
BOARD REVIEW	UNIFORMS					1,000	2,250.00	2,250.00
BOARD REVIEW	WINTERWEAR					1,000	750.00	750.00
						BOARD REVIEW Totals		\$4,500.00
610.6100.6113-4204	MOTOR FUEL & LUBRICANTS	103,431.43	97,131.30	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00
610.6100.6113-4209	MOTOR VEH MAT & SUPPLIES	38,163.34	38,957.15	153,200.00	153,200.00	153,200.00	153,200.00	153,200.00

FLEET SERVICES FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET	Total Amount
Budget Transactions									
Level	Transaction	Number of Units		Cost Per Unit		BOARD REVIEW Totals		Total Amount	
Level	Transaction	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET	Total Amount
610.6100.6113-4299	OTHER OPERATING SUPPLIES	18,288.06	32,524.87	47,900.00	47,900.00	47,900.00	47,900.00	47,900.00	47,900.00
SHOP SUPPLIES, SAFETY EQUIPMENT, TOOL REPLACEMENT		\$163,493.03	\$172,427.35	\$576,400.00	\$576,400.00	\$576,400.00	\$576,400.00	\$576,400.00	\$576,400.00
SUPPLIES & MATERIALS Totals						\$576,400.00	\$576,400.00	\$576,400.00	\$576,400.00
MISCELLANEOUS		1,105.00	1,273.00	.00	.00	.00	.00	.00	.00
610.6100.6113-4801	DEPRECIATION EXPENSE	\$1,105.00	\$1,273.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS Totals						\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS									
EQUIPMENT		.00	7,487.74	37,000.00	37,000.00	.00	.00	.00	.00
610.6100.6113-4304	EQUIPMENT-ELECTRONICS	.00	7,487.74	37,000.00	37,000.00	.00	.00	.00	.00
610.6100.6113-4398	TRANSFER CAPITALIZED ASSETS	\$0.00	(\$5,244.26)	\$37,000.00	\$37,000.00	\$0.00	\$0.00	\$0.00	\$0.00
EQUIPMENT Totals		\$0.00	(\$5,244.26)	\$37,000.00	\$37,000.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS Totals						\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT		21,231.30	23,742.11	30,600.00	30,600.00	29,900.00	27,300.00	28,600.00	28,600.00
610.6100.6113-4962	TRANSFER TO IT	23,600.00	11,900.00	9,900.00	9,900.00	16,900.00	16,900.00	16,900.00	16,900.00
610.6100.6113-4964	TRANSFER TO EQUIP REPL FD	\$44,831.30	\$35,642.11	\$40,500.00	\$40,500.00	\$46,800.00	\$44,200.00	\$45,500.00	\$45,500.00
TRANSFERS OUT Totals		\$948,443.61	\$992,825.79	\$1,556,900.00	\$1,556,900.00	\$1,568,400.00	\$1,589,700.00	\$1,621,000.00	\$1,621,000.00
Division 6113 - USER - FLEET Totals						\$1,568,400.00	\$1,589,700.00	\$1,621,000.00	\$1,621,000.00
Division 6114 - USER - COMMUNITY RELATIONS									
SERVICES & CHARGES		670.17	.00	.00	.00	.00	.00	.00	.00
610.6100.6114-4180	REPAIRS & MAINTENANCE	\$670.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER Totals		\$670.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES Totals						\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES & MATERIALS		1,118.76	1,035.61	.00	.00	.00	.00	.00	.00
610.6100.6114-4204	MOTOR FUEL & LUBRICANTS	\$1,118.76	\$1,035.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES & MATERIALS Totals		\$1,788.93	\$1,035.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6114 - USER - COMMUNITY RELATIONS Totals						\$0.00	\$0.00	\$0.00	\$0.00
Division 6115 - USER - INFORMATION TECHNOLOGY									
SERVICES & CHARGES		8.00	.00	.00	.00	.00	.00	.00	.00
610.6100.6115-4199	OTHER SERVICES & CHARGES	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER Totals		\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES Totals		\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
610.6100.6115-4204	MOTOR FUEL & LUBRICANTS	205.63	105.36	.00	.00	.00	.00	.00
610.6100.6115-4209	MOTOR VEH MAT & SUPPLIES	1,138.96	435.06	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$1,344.59	\$540.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6115 - USER - INFORMATION TECHNOLOGY Totals	\$1,352.59	\$540.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	6100 - FLEET SERVICES EXPENSES	\$1,425,257.38	\$1,377,964.86	\$1,556,900.00	\$1,556,900.00	\$1,568,400.00	\$1,589,700.00	\$1,621,000.00

Fund 610 - FLEET SERVICES Totals

REVENUE TOTALS	\$1,416,505.52	\$1,443,258.45	\$1,556,900.00	\$1,556,900.00	\$1,538,500.00	\$1,562,400.00	\$1,592,400.00
EXPENSE TOTALS	\$1,425,257.38	\$1,377,964.86	\$1,556,900.00	\$1,556,900.00	\$1,568,400.00	\$1,589,700.00	\$1,621,000.00
Fund 610 - FLEET SERVICES Totals	(\$8,751.86)	\$65,293.59	\$0.00	\$0.00	(\$29,900.00)	(\$27,300.00)	(\$28,600.00)

FUND BALANCE, BEGINNING
REV OVER (UNDER) EXP
FUND BALANCE, ENDING

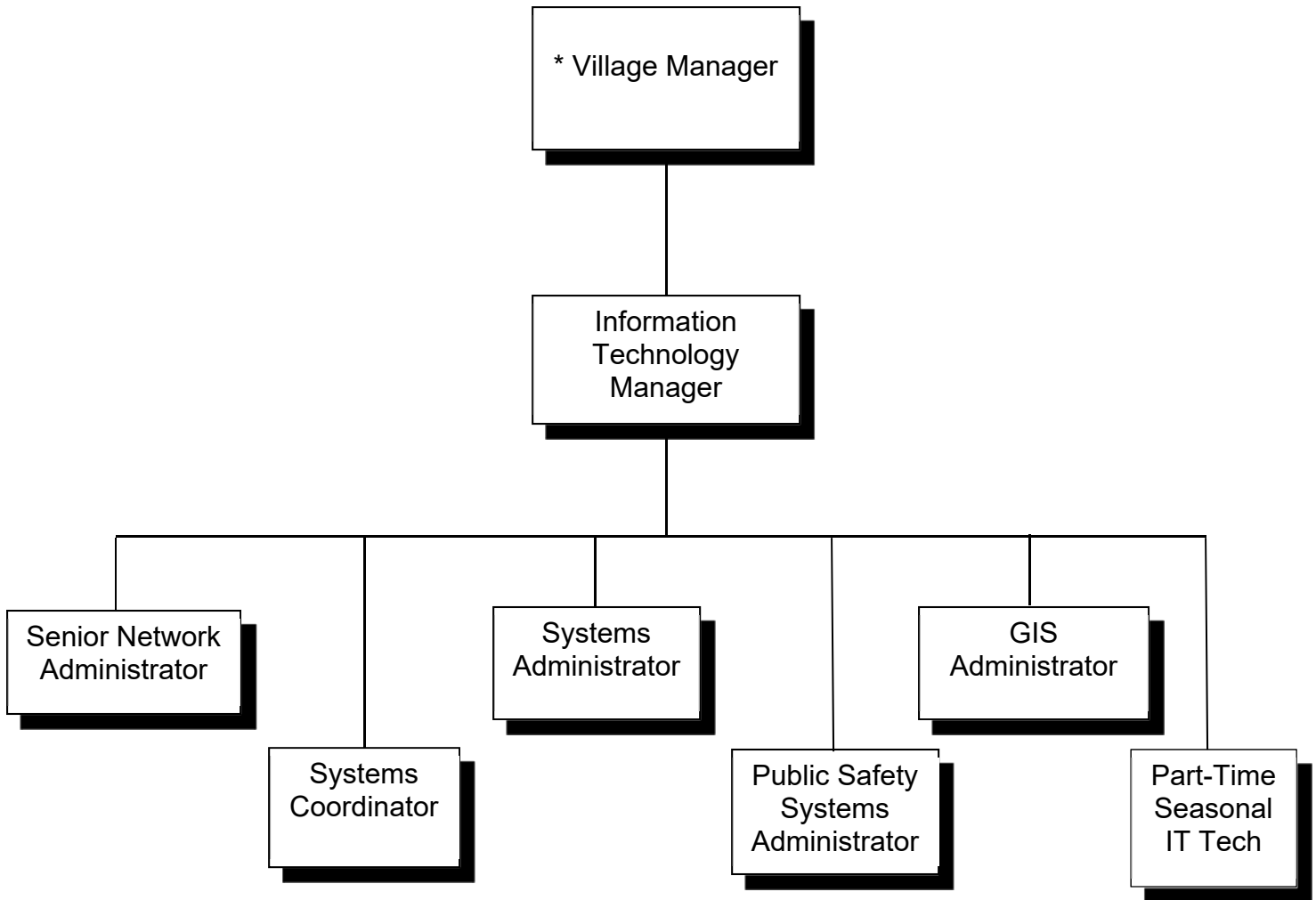
FUND BALANCE, BEGINNING	\$ (618,298.00)	\$ (627,049.86)	\$ (561,756.27)	\$ (561,756.27)	\$ (561,756.27)	\$ (591,656.27)	\$ (618,956.27)
REV OVER (UNDER) EXP	\$ (8,751.86)	\$ 65,293.59	\$ -	\$ -	\$ (29,900.00)	\$ (27,300.00)	\$ (28,600.00)
FUND BALANCE, ENDING	\$ (627,049.86)	\$ (561,756.27)	\$ (561,756.27)	\$ (561,756.27)	\$ (591,656.27)	\$ (618,956.27)	\$ (647,556.27)



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INFORMATION TECHNOLOGY

Organization Structure



* Not charged to this budget

INFORMATION TECHNOLOGY

Narrative

Description of Departmental Activities

The Information Technology Manager, who is assisted by the Systems Coordinator, Senior Network Administrator, Systems Administrator, Public Safety Administrator, G.I.S. Administrator, and Part-Time IT Technician provides internal computer and telephone services to all operating departments in the Village of Addison. Services provided include, but are not limited to, the management of the Village's information technology including the Village's computer network, telephone system, software and hardware maintenance, network based technologies, and coordination with outside vendors for software and hardware maintenance, upgrades, and service provisions not otherwise provided by this department.

Data Processing

Under the direction of the Village Manager, the Information Technology Manager and staff are responsible for the operation and maintenance of all computers, telephones, and networked systems installed in the Village of Addison. The primary responsibility of this unit is to maximize the technology availability and access to a stable, dependable, and secure information processing system throughout the Village. Areas of responsibility include, but are not limited to, the following:

- *Systems Management and Development
- *Hardware and Software Maintenance
- *Project Development
- *User Training Programs
- *Public Safety Systems Management and Development
- *System Security
- *Project Management
- *Programming
- *Geographic Information System (GIS)

FY 2021-22 Key Objectives

Strategic Priority 4: Infrastructure

1. Improve employee efficiency
 - Support Public Works Lucity Integration
 - Support Community Development CityView implementation
 - Support Finance Department New World ERP integration
 - Increase usage of the internet as a tool
 - Foster growth of the GIS system
 - Increase usage of Unified Communications
2. Improve hardware efficiency
 - Continue replacement of laptop computers
 - Continue using consolidation and virtualization to upgrade servers
 - Upgrade communications between facilities
 - Continue 20% annual desktop replacement program
 - Upgrade Addison Consolidated Dispatch Center communication systems

INFORMATION TECHNOLOGY

Narrative (Cont'd)

FY 2021-22 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

3. Improve system security

- Continue to monitor and close security threats
- Continue off-site backup software
- Enforce employee Mobile Device usage policy
- Continue VPN development and deployment
- Continue to monitor and secure access to Village data

4. Improve service to stakeholders

- Use Active Directory for password consolidation
- Continue training for IT staff
- Maintain existing service contracts
- Complete upgrading of communications system
- Development of department operational manual

Performance Measures

	FY 19-20 ACTUAL	FY 20-21 ESTIMATE	FY 21-22 PROJECTION
Inputs			
Direct Expenditures	\$1,584,555	\$2,361,500	\$2,317,200
Number of Employees	7	7	7
Outputs			
Workstations Administered	283	300	315
Laptops Administered	104	118	128
Printers Administered	78	80	80
Servers Administered	35	40	42
LAN/WAN Hardware Administered	59	65	67
Efficiency			
Percentage of Time Servers are Available	99.99%	99.99%	99.99%
Number of IT Helpdesk Service Calls	794	850	850
Percent Work Hours Systems Operational	99.99%	99.99%	99.99%

INFORMATION TECHNOLOGY

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Information Technology Manager	1.00	1.00	1.00	1.00	1.00
Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Network Administrator	1.00	1.00	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Public Safety Systems Administrator	1.00	1.00	1.00	1.00	1.00
GIS Administrator	1.00	1.00	1.00	1.00	1.00
Part-Time Seasonal IT Tech	1.00	1.00	1.00	1.00	1.00
Assistant Village Engineer	0.20	0.20	0.20	0.20	0.20
Total Budgeted:	<u>7.20</u>	<u>7.20</u>	<u>7.20</u>	<u>7.20</u>	<u>7.20</u>

Authorized & Unbudgeted:

None

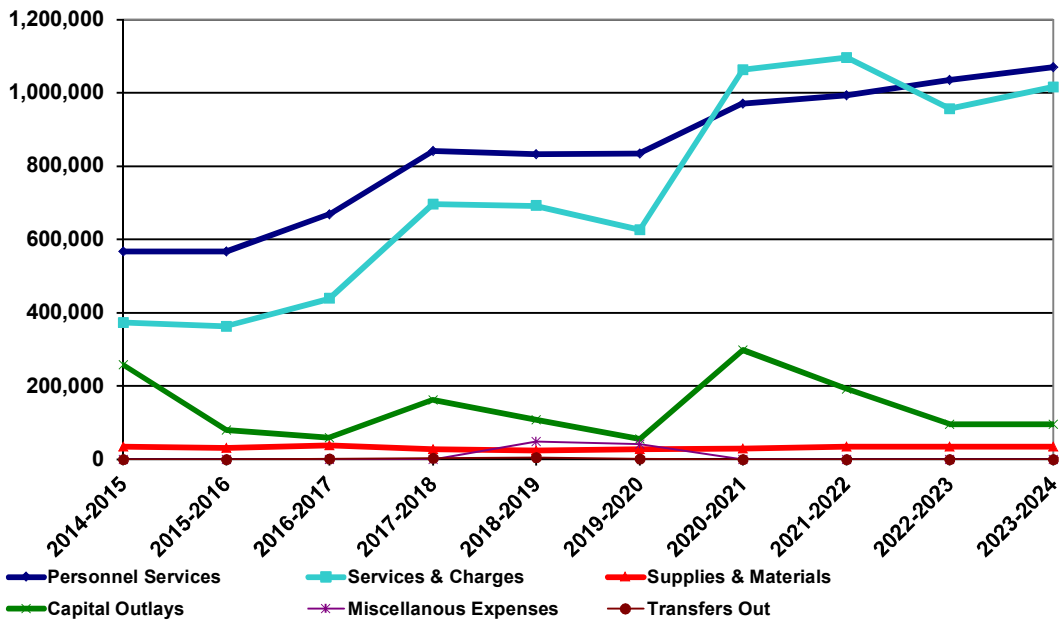
Total Authorized: 7.20

Note: Page 31 summarizes Employee Allocation Between Departments

INFORMATION TECHNOLOGY

Expenditure Summary

<u>Operating Expenditures</u>	2020-2021 Estimate	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Personnel Services	970,700	993,900	1,034,700	1,070,300
Services & Charges	1,064,000	1,096,600	956,600	1,016,600
Supplies & Materials	28,700	34,700	34,700	34,700
Capital Outlays	298,100	192,000	95,000	95,000
Transfers Out	0	0	0	0
Total	2,361,500	2,317,200	2,121,000	2,216,600



INFORMATION TECHNOLOGY FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 620 - INFORMATION TECHNOLOGY								
REVENUE								
Department 9962 - INFORMATION TECHNOLOGY								
TRANSFERS IN								
620.9962-3901	TRANSFER FROM ADMIN	\$284,351.23	\$307,211.82	\$410,700.00	\$410,700.00	\$403,100.00	\$368,800.00	\$385,500.00
620.9962-3902	TRANSFER FROM FINANCE	79,733.34	86,134.16	114,100.00	114,100.00	111,900.00	102,500.00	107,100.00
620.9962-3903	TRANSFER FROM COMM REL	45,151.31	48,809.35	64,600.00	64,600.00	63,400.00	58,100.00	60,700.00
620.9962-3904	TRANSFER FROM BLD & GRNDS	18,635.34	20,097.97	26,600.00	26,600.00	26,100.00	23,900.00	25,000.00
620.9962-3905	TRANSFER FROM POLICE	478,389.73	522,436.76	703,400.00	703,400.00	690,300.00	631,800.00	660,300.00
620.9962-3906	TRANSFER FROM COMM DEVEL	95,679.96	111,863.97	136,900.00	136,900.00	134,300.00	123,000.00	128,500.00
620.9962-3907	TRANSFER FROM ELEC/FRSTRY	15,989.43	11,484.55	15,200.00	15,200.00	14,900.00	13,700.00	14,300.00
620.9962-3908	TRANSFER FROM STREET	63,743.90	74,649.60	98,900.00	98,900.00	97,000.00	88,800.00	92,800.00
620.9962-3909	TRANSFER FROM HENRY HYDE CT	66,475.32	71,778.47	148,300.00	148,300.00	145,500.00	133,200.00	139,200.00
620.9962-3911	TRANSFER FROM CON DISPATCH	268,404.59	333,052.07	410,700.00	410,700.00	403,000.00	368,900.00	385,500.00
620.9962-3950	TRANSFER FROM WATER	31,893.30	37,324.80	45,600.00	45,600.00	44,800.00	41,000.00	42,800.00
620.9962-3951	TRANSFER FROM SEWER	31,893.30	34,453.67	45,600.00	45,600.00	44,800.00	41,000.00	42,800.00
620.9962-3952	TRANSFER FROM WTR POLL CNTL	77,044.64	83,263.01	110,300.00	110,300.00	108,200.00	99,000.00	103,500.00
620.9962-3961	TRANSFER FROM FLEET SERVICE	21,231.30	23,742.11	30,600.00	30,600.00	29,900.00	27,300.00	28,600.00
<i>TRANSFERS IN Totals</i>		\$1,578,616.69	\$1,766,302.31	\$2,361,500.00	\$2,361,500.00	\$2,317,200.00	\$2,121,000.00	\$2,216,600.00
EXPENSE								
Department 9962 - INFORMATION TECHNOLOGY REVENUES								
PERSONNEL SVCS								
WAGES & SALARIES								
620.9962-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	580,223.12	577,970.20	661,700.00	661,700.00	681,400.00	706,100.00	725,800.00
620.9962-4006	OTHER PAY	3,741.89	.00	9,000.00	9,000.00	5,000.00	5,000.00	5,000.00
620.9962-4007	PART-TIME	14,345.87	9,343.53	21,100.00	21,100.00	22,300.00	23,600.00	25,000.00
620.9962-4020	SICK PAY	11,996.20	12,804.37	10,000.00	10,000.00	10,300.00	10,600.00	10,900.00
<i>WAGES & SALARIES Totals</i>		\$610,307.08	\$600,118.10	\$701,800.00	\$701,800.00	\$719,000.00	\$745,300.00	\$766,700.00
TAXES & BENEFITS								
620.9962-4009	I.M.R.F.	65,439.99	64,075.22	82,400.00	82,400.00	86,600.00	89,800.00	92,400.00
620.9962-4010	SOCIAL SECURITY	42,243.81	44,350.78	53,700.00	53,700.00	54,700.00	56,700.00	58,300.00
620.9962-4012	HEALTH INSURANCE	118,610.39	119,809.78	132,800.00	132,800.00	133,600.00	142,900.00	152,900.00
620.9962-4030	OPEB EXPENSE	526.00	(11,201.00)	.00	.00	.00	.00	.00
620.9962-4035	IMRF PENSION EXPENSE	(3,690.00)	18,076.00	.00	.00	.00	.00	.00
<i>TAXES & BENEFITS Totals</i>		\$223,130.19	\$235,110.78	\$268,900.00	\$268,900.00	\$274,900.00	\$289,400.00	\$303,600.00
<i>PERSONNEL SVCS Totals</i>								
		\$833,437.27	\$835,228.88	\$970,700.00	\$970,700.00	\$993,900.00	\$1,034,700.00	\$1,070,300.00
SERVICES & CHARGES								
620.9962-4150	IRMA INSURANCE	4,600.00	5,300.00	7,300.00	7,300.00	7,100.00	7,100.00	7,100.00

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET	Total Amount
620.9962-4116	COMMUNICATIONS-PORTABLE DV	17,772.93	17,478.58	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	
	Budget Transactions								
	Level/					Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW					1,000	15,000.00	15,000.00	
	PC TABLETS - FIELD WORK					1,000	10,000.00	10,000.00	
	BOARD REVIEW TOTALS							\$25,000.00	
	COMMUNICATIONS Totals	\$114,858.72	\$127,383.86	\$153,600.00	\$153,600.00	\$153,600.00	\$153,600.00	\$153,600.00	
	OTHER								
620.9962-4118	COPY REPRODUCTION	342.60	636.24	400.00	400.00	400.00	400.00	400.00	
	Budget Transactions								
	Level/					Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW					1,000	400.00	400.00	
	COPY REPRODUCTION							\$400.00	
	BOARD REVIEW TOTALS							5,000.00	
620.9962-4163	CONFERENCES	29.84	(1,882.05)	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
	Budget Transactions								
	Level/					Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW					1,000	5,000.00	5,000.00	
	CONFERENCES							\$5,000.00	
	BOARD REVIEW TOTALS							16,000.00	
620.9962-4164	TRAINING	1,178.94	3,943.00	23,300.00	16,000.00	16,000.00	16,000.00	16,000.00	
	Budget Transactions								
	Level/					Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW					1,000	16,000.00	16,000.00	
	TRAINING (GIS/SECURITY/VMWARE/MICROSOFT)							\$16,000.00	
	BOARD REVIEW TOTALS							140,500.00	
620.9962-4180	REPAIRS & MAINTENANCE	102,896.95	120,078.36	148,700.00	139,500.00	1,300.00	1,300.00	1,300.00	
	Budget Transactions								
	Level/					Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW					1,000	55,000.00	55,000.00	
	EXTREME SWITCH MAINTENANCE					1,000	20,000.00	20,000.00	
	MICROWAVE MAINTENANCE					1,000	5,000.00	5,000.00	
	PC REPLACEMENT PARTS					1,000	12,000.00	12,000.00	
	PHONE SYSTEM HARDWARE MAINTENANCE					1,000	12,500.00	12,500.00	
	POWERDMS / PORTAL MAINTENANCE					1,000	6,000.00	6,000.00	
	PRINTER MAINTENANCE					1,000	20,000.00	20,000.00	
	SERVER MAINTENANCE					1,000	10,000.00	10,000.00	
	UPS MAINTENANCE							\$140,500.00	
	BOARD REVIEW TOTALS							1,300.00	
620.9962-4192	DUES/SUBSCRIPTIONS	300.00	300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	
	Budget Transactions								
	Level/					Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW					1,000	200.00	200.00	
	GIS REFERENCE MATERIAL					1,000	300.00	300.00	
	GMIS ILLINIOS/INTERNATIONAL					1,000	200.00	200.00	
	MICROSOFT REFERENCE MATERIALS					1,000	200.00	200.00	
	MISC REFERENCE MATERIAL					1,000	200.00	200.00	
	MITEL REFERENCE MATERIAL					1,000	200.00	200.00	
	VMWARE REFERENCE MATERIAL					1,000	200.00	200.00	
	BOARD REVIEW TOTALS							\$1,300.00	

INFORMATION TECHNOLOGY FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
620.9962-4961	TRANSFER TO FLEET SERVICE	4,446.83	1,943.16	.00	.00	.00	.00	.00
	<i>TRANSFERS OUT Totals</i>	\$4,446.83	\$1,943.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	9962 - INFORMATION TECHNOLOGY EXPENSES	\$1,709,249.97	\$1,586,256.53	\$2,378,000.00	\$2,361,500.00	\$2,317,200.00	\$2,121,000.00	\$2,216,600.00
Fund	620 - INFORMATION TECHNOLOGY Totals	\$1,578,616.69	\$1,766,302.31	\$2,361,500.00	\$2,361,500.00	\$2,317,200.00	\$2,121,000.00	\$2,216,600.00
Fund	620 - INFORMATION TECHNOLOGY Totals	\$1,709,249.97	\$1,586,256.53	\$2,378,000.00	\$2,361,500.00	\$2,317,200.00	\$2,121,000.00	\$2,216,600.00
	EXPENSE TOTALS	(\$130,633.28)	\$180,045.78	(\$16,500.00)	\$0.00	\$0.00	\$0.00	\$0.00
	FUND BALANCE, BEGINNING	\$ (270,095.72)	\$ (400,729.00)	\$ (220,683.22)	\$ (220,683.22)	\$ (220,683.22)	\$ (220,683.22)	\$ (220,683.22)
	REV OVER (UNDER) EXP	\$ (130,633.28)	\$ 180,045.78	\$ (16,500.00)	\$ -	\$ -	\$ -	\$ -
	FUND BALANCE, ENDING	\$ (400,729.00)	\$ (220,683.22)	\$ (220,683.22)	\$ (220,683.22)	\$ (220,683.22)	\$ (220,683.22)	\$ (220,683.22)

EQUIPMENT REPLACEMENT FUND (ERF)

Narrative

This fund accounts for the pay-as-you-go purchase and replacement of Village vehicles and equipment costing in excess of \$10,000. Monies are transferred annually from individual operating funds to the ERF based on the Fleet Services' estimates of replacement cost and replacement date. This fund was established in FY 2003 with a transfer from the Water and Sewer Fund. General Fund vehicles were added in FY 2005 using partial proceeds of the \$7,500,000, 2004 General Obligation Bond. The 2004 GO Bond has been refunded by the 2012 GO Refunding Bond issue. The purpose of this fund is to smooth out annual vehicle and equipment expenses and to provide a solid funding plan for these replacements.

EQUIPMENT REPLACEMENT FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
REVENUE								
Department 9964 - EQUIPMENT REPLACEMENT FD								
GRANTS								
640.9964-3812	GRANT - COVID/CARES	\$0.00	\$0.00	\$0.00	\$39,200.00	\$0.00	\$0.00	\$0.00
	<i>GRANTS Totals</i>	\$0.00	\$0.00	\$0.00	\$39,200.00	\$0.00	\$0.00	\$0.00
<i>MISCELLANEOUS</i>								
640.9964-3853	AUCTION/SALE FIXED ASSETS	106,658.70	107,090.91	.00	66,500.00	.00	.00	.00
640.9964-3870	GAIN SALE OF FIXED ASSETS	(25,730.00)	(6,695.65)	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$80,928.70	\$100,395.26	\$0.00	\$66,500.00	\$0.00	\$0.00	\$0.00
<i>INTEREST INCOME</i>								
640.9964-3510	INVESTMENT INTEREST	87,588.43	243,571.95	50,000.00	15,000.00	15,000.00	15,000.00	15,000.00
	<i>INTEREST INCOME Totals</i>	\$87,588.43	\$243,571.95	\$50,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
<i>TRANSFERS IN</i>								
640.9964-3901	TRANSFER FROM ADMIN	.00	.00	.00	4,000.00	4,000.00	4,000.00	4,000.00
640.9964-3903	TRANSFER FROM COMM REL	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
640.9964-3904	TRANSFER FROM BLD & GRNDS	35,000.00	6,000.00	9,400.00	9,400.00	16,000.00	16,000.00	16,000.00
640.9964-3905	TRANSFER FROM POLICE	311,000.00	216,100.00	202,300.00	202,300.00	173,600.00	230,800.00	222,600.00
640.9964-3906	TRANSFER FROM COMM DEVEL	66,300.00	31,200.00	22,200.00	22,200.00	26,600.00	26,600.00	26,600.00
640.9964-3907	TRANSFER FROM ELEC/FRSTRY	100,300.00	76,000.00	83,100.00	83,100.00	91,900.00	92,800.00	107,800.00
640.9964-3908	TRANSFER FROM STREET	237,600.00	335,200.00	319,200.00	319,200.00	306,400.00	310,400.00	360,200.00
640.9964-3950	TRANSFER FROM WATER	118,800.00	105,400.00	69,100.00	69,100.00	71,300.00	71,300.00	68,100.00
640.9964-3951	TRANSFER FROM SEWER	108,500.00	86,500.00	45,500.00	45,500.00	87,200.00	87,200.00	92,200.00
640.9964-3952	TRANSFER FROM WTR POLL CNTRL	19,600.00	17,500.00	26,600.00	26,600.00	33,900.00	33,900.00	34,100.00
640.9964-3961	TRANSFER FROM FLEET SERVICE	23,600.00	11,900.00	9,900.00	9,900.00	16,900.00	16,900.00	16,900.00
	<i>TRANSFERS IN Totals</i>	\$1,023,700.00	\$888,800.00	\$790,300.00	\$794,300.00	\$830,800.00	\$892,900.00	\$951,500.00
Department	9964 - EQUIPMENT REPLACEMENT FD REVENUES	\$1,192,217.13	\$1,232,767.21	\$840,300.00	\$915,000.00	\$845,800.00	\$907,900.00	\$966,500.00

EXPENSE								
Department 9964 - EQUIPMENT REPLACEMENT FD								
<i>MISCELLANEOUS</i>								
640.9964-4801	DEPRECIATION EXPENSE	656,899.23	679,810.30	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$656,899.23	\$679,810.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS</i>								
<i>EQUIPMENT</i>								
640.9964-4398	TRANSFER CAPITALIZED ASSETS	(1,386,761.00)	(980,755.00)	.00	.00	.00	.00	.00
	<i>EQUIPMENT Totals</i>	(\$1,386,761.00)	(\$980,755.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

EQUIPMENT REPLACEMENT FUND

Budget Year 2022

279

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>VEHICLES</i>								
640.9964-4343	ERF EQUIP-BLDG & GROUNDS	44,405.69	.00	.00	.00	.00	.00	50,000.00
640.9964-4344	ERF EQUIP-POLICE	425,303.38	266,710.55	284,000.00	284,000.00	400,000.00	160,000.00	138,000.00
640.9964-4345	ERF EQUIP-COM DEVELOPMENT	41,545.03	101,417.06	.00	.00	.00	.00	.00
640.9964-4346	ERF EQUIP-ELEC & FORESTRY	2,039.95	334,382.08	23,400.00	.00	12,600.00	200,000.00	75,000.00
640.9964-4347	ERF EQUIP-STREET	319,108.73	199,164.00	440,000.00	340,000.00	350,000.00	625,000.00	585,000.00
640.9964-4350	ERF EQUIP-WATER	272,218.88	32,427.28	.00	.00	.00	.00	40,000.00
640.9964-4351	ERF EQUIP-SEWER	244,736.00	26,751.45	60,000.00	60,000.00	60,000.00	.00	70,000.00
640.9964-4352	ERF EQUIP-WASTEWATER	.00	21,902.56	110,000.00	110,000.00	150,000.00	.00	30,000.00
640.9964-4361	ERF EQUIP-FLEET SERVICES	46,325.00	.00	.00	.00	35,000.00	.00	.00
<i>VEHICLES Totals</i>		\$1,395,682.66	\$982,754.98	\$917,400.00	\$794,000.00	\$1,007,600.00	\$985,000.00	\$988,000.00
<i>CAPITAL OUTLAYS Totals</i>		\$8,921.66	\$1,999.98	\$917,400.00	\$794,000.00	\$1,007,600.00	\$985,000.00	\$988,000.00
<i>DEBT SERVICE</i>								
<i>INTEREST</i>								
640.9964-4702.2012	BOND INTEREST 2012 REF 2004	5,314.42	623.40	.00	.00	.00	.00	.00
<i>INTEREST Totals</i>		\$5,314.42	\$623.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>DEBT SERVICE Totals</i>		\$5,314.42	\$623.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	9964 - EQUIPMENT REPLACEMENT FD EXPENSES	\$671,135.31	\$682,433.68	\$917,400.00	\$794,000.00	\$1,007,600.00	\$985,000.00	\$988,000.00
Fund	640 - EQUIPMENT REPLACEMENT FD Totals	\$1,192,217.13	\$1,232,767.21	\$840,300.00	\$915,000.00	\$845,800.00	\$907,900.00	\$966,500.00
	REVENUE TOTALS	\$671,135.31	\$682,433.68	\$917,400.00	\$794,000.00	\$1,007,600.00	\$985,000.00	\$988,000.00
	EXPENSE TOTALS	\$521,081.82	\$550,333.53	(\$77,100.00)	\$121,000.00	(\$161,800.00)	(\$77,100.00)	(\$21,500.00)
FUND BALANCE, BEGINNING		\$ 2,889,447.18	\$ 3,410,529.47		\$ 3,960,863.00	\$ 4,081,863.00	\$ 3,920,063.00	\$ 3,842,963.00
REV OVER (UNDER) EXP		\$ 521,081.82	\$ 550,333.53	\$ (77,100.00)	\$ 121,000.00	\$ (161,800.00)	\$ (77,100.00)	\$ (21,500.00)
FUND BALANCE, ENDING		\$ 3,410,529.00	\$ 3,960,863.00		\$ 4,081,863.00	\$ 3,920,063.00	\$ 3,842,963.00	\$ 3,821,463.00

EQUIPMENT REPLACEMENT (ERF) FUND (640)

Notes

Revenues

3900 Transfers In

Transfers In are based on calculating a future replacement cost for each vehicle or piece of equipment. This amount is spread across the life of the item on a straight-line basis. Each year, credits will be made for interest earned on monies held in the fund, and credits or debits will be made for the difference between the actual replacement cost versus the estimated cost.

Expenditures

4300 Capital Outlays

GENERAL FUND REPLACEMENTS

Police	342	2017 Ford Explorer	\$55,000
Police	346	2017 Ford Explorer	\$55,000
Police	348	2017 Ford Explorer	\$55,000
Police	354	2015 Chevrolet Tahoe	\$55,000
Police	361	2012 Ford F-250	\$50,000
Police	362	2012 Ford F-250	\$50,000
Police	377	2014 Ford Explorer	\$40,000
Police	387	2016 Ford Explorer	\$40,000
		Subtotal Police	<u>\$400,000</u>
Fleet	T-05	Grounds Utility Vehicle	\$35,000
		Subtotal Fleet	<u>\$35,000</u>
Electrical & Forestry	New	Helix Base Installation Attachment for Skidsteer	\$12,600
		Subtotal Electrical & Forestry	<u>\$12,600</u>
Street	T-72	1998 Int'l Spray Truck	\$250,000
Street	T-06	2009 Int'l Dump Truck	\$70,000
Street	E-37	Trip Hazard Grinder	\$30,000
		Subtotal Street	<u>\$350,000</u>
		TOTAL GENERAL FUND	<u><u>\$797,600</u></u>

EQUIPMENT REPLACEMENT (ERF) FUND (640)

Notes (Cont'd)

4300 Capital Outlays (Cont'd)

WATER/SEWER REPLACEMENTS

Sewer	T-32	Freightliner Step Van		<u>\$60,000</u>
			Subtotal Sewer	<u>\$60,000</u>

Wastewater	T-24	1990 Case Loader		\$110,000
Wastewater	T-40	2009 Ford F-250		<u>\$40,000</u>
			Subtotal Wastewater	<u>\$150,000</u>

		TOTAL WATER/SEWER FUND		<u>\$210,000</u>
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		TOTAL EXPENDITURES		<u>\$1,007,600</u>
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DEBT SERVICE FUND

Narrative

The Village is a home-rule community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies, see the Capital Improvements Programs/Debt Summary section of the budget.

The Village is very proud of their bond rating which has steadily improved over the last twelve years. The Village is rated "AA+" by Fitch and "AA" by Standard & Poor's. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

Illinois EPA Loan 1 – \$6,457,340 issued in 2015. Semi-annual installments at 1.93% simple interest. This loan was used to replace/rebuild six Sewer Lift Stations that ranged in age from 30-40 years old in addition to work at both the Addison North and Addison South AJ La Rocca Wastewater Treatment Plant. This was transferred to the Water and Sewer Debt Service Fund in FY 2019.

Series 2006C - \$6,900,000 General Obligation Bonds. This issue is for the construction of a new Library. This bond will be paid with part of the .25% Sales Tax Increment that is available now that the 1995 and 1997 issues have been refunded and restructured. This was partially refunded in 2015. The final payment on the original 2006C Series Bond was made in FY 2018.

Series 2008 - \$6,015,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 1998 General Obligation Bond which was used to construct a new Village Hall. This bond will be paid with part of the .25% Sales Tax Increment that was established to fund the 1998 issue.

Series 2010 - \$3,500,000 Taxable General Obligation Bonds. This issue is for the purchase and renovation of the old Driscoll High School property. This bond will be paid by property taxes. The final payment on the 2010 Series Bond was made in FY 2020.

Series 2011 - \$2,835,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2002 General Obligation Refunding Bond. This bond is paid for with part of the .25% Sales Tax Increment. The final payment on the original 2011 Series Bond was made in FY 2018.

Series 2012 - \$3,985,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2004 General Obligation Bond. This bond will be paid by property taxes. The Water and Sewer portion of this bond, 32%, was transferred to the Water and Sewer Debt Service Fund in FY 2019. The final payment on the 2012 Series Bond was made in FY 2020.

Series 2015 - \$8,995,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2006C and 2007 General Obligation Bonds. This bond will be paid with part of the .25% Sales Tax Increment.

DEBT SERVICE FUND

Narrative (Cont'd)

Illinois EPA Loan 2 – \$1,641,892 issued in 2015. Semi-annual installments at 2.21% simple interest. This loan was used to continue work at various water treatment facilities. This was transferred to the Water and Sewer Debt Service Fund in FY 2019.

Series 2016A - \$9,525,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2016B - \$2,130,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2006A General Obligation Bonds. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2017 - \$5,400,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center and other capital projects including water/sewer fund infrastructure. This bond will be paid with part of the .25% Sales Tax Increment. The Water and Sewer portion of this bond, 54%, was transferred to the Water and Sewer Debt Service Fund in FY 2019.

Series 2017A - \$2,470,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2010 General Obligation Bonds. This bond will be paid by property taxes.

Series 2020 - \$4,000,000 Taxable General Obligation Bonds. This issue is for the purchase of the Lutherbrook property. This bond will be paid by property taxes.

Debt Schedules

Schedules of the outstanding principal and interest for each bond issue and the IEPA loans are presented after the Debt Service Funds revenue and expenditure budget.

DEBT SERVICE FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
920.9992-4944	TRANSFER TO PUBLIC BLDG FD	575,000.00	200,000.00	.00	.00	.00	.00	.00
920.9992-4950	TRANSFER TO WATER & SEWER	1,487,106.00	.00	.00	.00	.00	.00	.00
920.9992-4951	TRANSFER TO WATER SEWER DEBT SERVICE	1,137,746.27	927,009.00	718,100.00	718,100.00	235,347.00	230,461.00	225,575.00
	<i>TRANSFERS OUT Totals</i>	\$3,199,852.27	\$1,127,009.00	\$718,100.00	\$718,100.00	\$235,347.00	\$230,461.00	\$225,575.00
Department	9992 - DEBT SERVICE EXPENSES	\$6,694,672.08	\$4,642,715.88	\$4,187,027.00	\$4,185,619.00	\$2,914,313.00	\$2,935,791.00	\$2,963,216.00
Fund	920 - DEBT SERVICE FUND Totals							
	REVENUE TOTALS	\$4,353,486.30	\$4,284,349.81	\$3,989,116.00	\$3,790,534.00	\$3,835,310.00	\$3,906,722.00	\$3,984,143.00
	EXPENSE TOTALS	\$6,694,672.08	\$4,642,715.88	\$4,187,027.00	\$4,185,619.00	\$2,914,313.00	\$2,935,791.00	\$2,963,216.00
Fund	920 - DEBT SERVICE FUND Totals	(\$2,341,185.78)	(\$358,366.07)	(\$197,911.00)	(\$395,085.00)	\$920,997.00	\$970,931.00	\$1,020,927.00
	FUND BALANCE, BEGINNING	\$ 4,032,684.00	\$ 1,691,498.00	\$ 1,691,498.00	\$ 1,333,131.93	\$ 938,046.93	\$ 1,859,043.93	\$ 2,829,974.93
	REV OVER (UNDER) EXP	\$ (2,341,186.00)	\$ (358,366.07)	\$ (197,911.00)	\$ (395,085.00)	\$ 920,997.00	\$ 970,931.00	\$ 1,020,927.00
	FUND BALANCE, ENDING	\$ 1,691,498.00	\$ 1,333,131.93	\$ 938,046.93	\$ 938,046.93	\$ 1,859,043.93	\$ 2,829,974.93	\$ 3,850,901.93

DEBT SERVICE FUND (920)

DEBT SERVICE TO MATURITY

Fiscal year Ending April 30,	GENERAL OBLIGATION BONDS *			ILLINOIS EPA LOAN 1 & 2		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2022	2,085,000	824,313	2,909,313	384,467	125,651	510,118
2023	2,160,000	770,790	2,930,790	392,170	117,949	510,118
2024	2,255,000	703,215	2,958,215	400,027	110,091	510,118
2025	2,345,000	630,348	2,975,348	408,043	102,076	510,118
2026	2,440,000	553,905	2,993,905	416,219	93,899	510,118
2027	2,535,000	473,675	3,008,675	424,560	85,558	510,118
2028	1,130,000	387,508	1,517,508	433,069	77,049	510,118
2029	1,165,000	354,753	1,519,753	441,749	68,369	510,118
2030	1,205,000	320,433	1,525,433	450,603	59,515	510,118
2031	1,240,000	284,060	1,524,060	459,636	50,482	510,118
2032	1,005,000	245,600	1,250,600	468,850	41,268	510,118
2033	1,035,000	214,090	1,249,090	478,250	31,869	510,118
2034	1,070,000	181,115	1,251,115	487,839	22,280	510,118
2035	1,095,000	150,140	1,245,140	497,620	12,498	510,118
2036	1,130,000	118,210	1,248,210	252,540	2,519	255,059
2037	1,170,000	85,270	1,255,270	0	0	0
2038	1,210,000	50,920	1,260,920	0	0	0
2039	270,000	15,400	285,400			
2040	280,000	7,840	287,840			
2041	0	0	0			
2042						
BALANCE	26,825,000	6,371,583	33,196,583	6,395,642	1,001,074	7,396,715

* GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$8.995M 2015 G.O. BOND (2006C & 2007 partial)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2021-22	895,000	240,650	1,135,650
FY 2022-23	945,000	213,800	1,158,800
FY 2023-24	1,010,000	176,000	1,186,000
FY 2024-25	1,070,000	135,600	1,205,600
FY 2025-26	1,130,000	92,800	1,222,800
FY 2026-27	1,190,000	47,600	1,237,600
BALANCE	6,240,000	906,450	7,146,450

\$2,130,000 2016B Refunding (2006A)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2021-22	210,000	38,400	248,400
FY 2022-23	210,000	34,200	244,200
FY 2023-24	220,000	27,900	247,900
FY 2024-25	230,000	21,300	251,300
FY 2025-26	235,000	14,400	249,400
FY 2026-27	245,000	7,350	252,350
BALANCE	1,350,000	143,550	1,493,550

DEBT SERVICE FUND (920)

(Cont'd)

* GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$9,525,000 2016A G.O. BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2021-22	345,000	253,783	598,783
FY 2022-23	355,000	246,883	601,883
FY 2023-24	365,000	239,783	604,783
FY 2024-25	380,000	232,483	612,483
FY 2025-26	390,000	224,883	614,883
FY 2026-27	405,000	217,083	622,083
FY 2027-28	420,000	208,578	628,578
FY 2028-29	440,000	199,128	639,128
FY 2029-30	460,000	188,788	648,788
FY 2030-31	475,000	177,288	652,288
FY 2031-32	500,000	164,700	664,700
FY 2032-33	520,000	149,700	669,700
FY 2033-34	845,000	134,100	979,100
FY 2034-35	865,000	108,750	973,750
FY 2034-36	890,000	82,800	972,800
FY 2035-37	920,000	56,100	976,100
FY 2027-38	950,000	28,500	978,500
BALANCE	9,525,000	2,913,325	12,438,325

\$2,470,000 2017A G.O. BOND (2010)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2021-22	190,000	68,910	258,910
FY 2022-23	200,000	64,730	264,730
FY 2023-24	205,000	59,830	264,830
FY 2024-25	205,000	54,398	259,398
FY 2025-26	220,000	48,555	268,555
FY 2026-27	225,000	41,845	266,845
FY 2027-28	230,000	34,533	264,533
FY 2028-29	240,000	26,828	266,828
FY 2029-30	250,000	18,548	268,548
FY 2030-31	265,000	9,673	274,673
BALANCE	2,230,000	427,848	2,657,848

\$4,000,000 2020 TAXABLE GO BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2021-22	145,000	89,070	234,070
FY 2022-23	150,000	86,678	236,678
FY 2023-24	155,000	84,203	239,203
FY 2024-25	160,000	81,568	241,568
FY 2025-26	165,000	78,768	243,768
FY 2026-27	170,000	75,798	245,798
FY 2027-28	180,000	72,398	252,398
FY 2028-29	185,000	68,798	253,798
FY 2029-30	195,000	65,098	260,098
FY 2030-31	200,000	61,100	261,100
FY 2031-32	205,000	56,900	261,900
FY 2032-33	215,000	52,390	267,390
FY 2033-34	225,000	47,015	272,015
FY 2034-35	230,000	41,390	271,390
FY 2034-36	240,000	35,410	275,410
FY 2035-37	250,000	29,170	279,170
FY 2037-38	260,000	22,420	282,420
FY 2038-39	270,000	15,400	285,400
FY 2039-40	280,000	7,840	287,840
BALANCE	3,880,000	1,071,410	4,951,410

\$5,400,000 2017 GO BOND (COMBINED WITH W/S)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2021-22	300,000	133,500	433,500
FY 2022-23	300,000	124,500	424,500
FY 2023-24	300,000	115,500	415,500
FY 2024-25	300,000	105,000	405,000
FY 2025-26	300,000	94,500	394,500
FY 2026-27	300,000	84,000	384,000
FY 2027-28	300,000	72,000	372,000
FY 2028-29	300,000	60,000	360,000
FY 2029-30	300,000	48,000	348,000
FY 2030-31	300,000	36,000	336,000
FY 2031-32	300,000	24,000	324,000
FY 2032-33	300,000	12,000	312,000
BALANCE	3,600,000	909,000	4,509,000

CAPITAL FUNDS

Narrative

(400) Capital Projects Fund

The Capital Projects Fund was established to ensure that the Village infrastructure is maintained or replaced to meet an acceptable level and to account for the acquisition, construction or replacement of fixed assets of governmental funds, with fund revenues coming from transfers from the General Fund.

(410) ACDC Building Fund

The ACDC Building Fund was established with the proceeds from the 2016A and partial proceeds from the 2017 GO bond issues to account for the construction of the new ACDC Building.

(420) Redevelopment Fund

The Redevelopment Fund was established with the proceeds from the 1995 GO bond issue to account for redevelopment projects throughout the Village.

(440) Public Building Fund

A capital projects fund was established with the proceeds from the 1996 GO bond issue and the 1998 GO bond, to account for the construction of a new Public Works facility, the construction/renovation of the Village Hall facility and capital improvements of other Village facilities. Proceeds from a .25% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

(460) TIF #2 Fund

The TIF #2 Fund was established in 1994 to pay for infrastructure and housing improvements within Tax Increment Financing District (TIF) #2, known as the Michael Lane redevelopment area. This TIF District expired in October 2017.

(470) TIF #3 Fund

The TIF #3 Fund was established in FY 2007 to pay for infrastructure and development improvements within Tax Increment Financing District (TIF) #3, known as the Town Center redevelopment area. The General Fund advanced monies for the purchase of property to be sold at a later date. Both the General and Redevelopment Funds advanced funds to cover expenses in TIF #3 as needed.

Note: Due to the timing and nature of these funds, a five-year budget presentation is shown.



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CAPITAL PROJECTS FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>CAPITAL PROJECTS</i>								
400.9940-4475	NOISE WALLS	26,822.13	17,618.45	.00	9,200.00	.00	.00	.00
400.9940-4572	2008 FLOOD BUYOUTS	(26,481.00)	.00	.00	.00	.00	.00	.00
400.9940-4577	VILLAGE CONTRIB BUY OUTS	15,311.87	.00	.00	.00	.00	.00	.00
<i>CAPITAL PROJECTS Totals</i>		\$15,653.00	\$17,618.45	\$0.00	\$9,200.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS OUT</i>								
400.9940-4910	TRANSFER TO GENERAL FUND	.00	.00	.00	.00	.00	3,000,000.00	.00
400.9940-4944	TRANSFER TO PUBLIC BLDG FD	.00	.00	.00	.00	375,000.00	.00	.00
<i>Budget Transactions</i>								
BOARD REVIEW	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOND FOR GARAGE					1.0000	375,000.00	375,000.00
<i>TRANSFERS OUT Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$375,000.00	\$3,000,000.00	\$375,000.00
Department	9940 - CAPITAL PROJECTS EXPENSES	\$61,388.38	\$128,918.45	\$3,402,000.00	\$3,424,400.00	\$450,000.00	\$3,000,000.00	\$0.00

Fund	400 - CAPITAL PROJECTS FUND Totals	REVENUE TOTALS	EXPENSE TOTALS	FUND BALANCE, BEGINNING	REV OVER (UNDER) EXP	FUND BALANCE, ENDING
Fund	400 - CAPITAL PROJECTS FUND Totals	\$125,355.43	\$61,388.38	\$ (10,597.05)	\$ 63,967.05	\$ 53,370.00
		\$4,007,318.19	\$128,918.45	\$ 3,878,399.74	\$ 3,878,399.74	\$ 3,931,769.74
		\$0.00	\$3,878,399.74	(\$3,402,000.00)	\$ (3,402,000.00)	\$ 258,369.74
		\$1,601,000.00	(\$1,823,400.00)	\$ (1,823,400.00)	\$ (1,823,400.00)	\$ -
		\$0.00	(\$1,823,400.00)	\$ 2,108,369.74	\$ 2,108,369.74	\$ 258,369.74
		\$0.00	(\$1,400,000.00)	\$ (1,400,000.00)	\$ (1,400,000.00)	\$ -
		\$1,600,000.00	(\$1,400,000.00)	\$ 2,108,369.74	\$ 2,108,369.74	\$ 258,369.74
		\$3,000,000.00	(\$1,400,000.00)	\$ 1,658,369.74	\$ 1,658,369.74	\$ 258,369.74
		\$3,000,000.00	(\$1,400,000.00)	\$ 1,658,369.74	\$ 1,658,369.74	\$ 258,369.74

CAPITAL PROJECTS FUND

Notes

Expenditures

4306 Land

This account is for the Village's portion of creating a detention pond on the Driscoll property.

4944 Transfer to Public Building Fund

This account represents the transfer of funds to the Public Building Fund for the construction of additional storage behind the Village Hall building.



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ACDC BUILDING FUND

Budget Year 2022

295

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 410 - ACDC BUILDING FUND								
REVENUE								
Department 9941 - ACDC BUILDING FUND								
GRANTS								
410.9941-3445	GRANTS-ETSB (COUNTY)	\$500,000.00	\$102,471.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>GRANTS Totals</i>		\$500,000.00	\$102,471.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS								
410.9941-3899	MISCELLANEOUS REVENUES	506,859.00	.00	.00	.00	.00	.00	.00
<i>MISCELLANEOUS Totals</i>		\$506,859.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
410.9941-3510	INVESTMENT INTEREST	(5,881.49)	(1,060.71)	.00	.00	.00	.00	.00
<i>INTEREST INCOME Totals</i>		(\$5,881.49)	(\$1,060.71)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS IN								
410.9941-3944	TRANSFER FROM PUBLIC BLDG FUND	.00	200,000.00	247,974.00	.00	.00	.00	.00
<i>TRANSFERS IN Totals</i>		\$0.00	\$200,000.00	\$247,974.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9941 - ACDC BUILDING FUND REVENUES		\$1,000,977.51	\$301,410.48	\$247,974.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE								
Department 9941 - ACDC BUILDING FUND								
CAPITAL OUTLAYS								
EQUIPMENT								
410.9941-4304	EQUIPMENT-ELECTRONICS	9,998.08	.00	.00	.00	.00	.00	.00
<i>EQUIPMENT Totals</i>		\$9,998.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL PROJECTS								
410.9941-4601	ACDC FACILITY	297,627.02	1,916.80	.00	.00	.00	.00	.00
<i>CAPITAL PROJECTS Totals</i>		\$297,627.02	\$1,916.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT								
410.9941-4944	TRANSFER TO PUBLIC BLDG FD	.00	.00	.00	69,800.00	.00	.00	.00
<i>TRANSFERS OUT Totals</i>		\$0.00	\$0.00	\$0.00	\$69,800.00	\$0.00	\$0.00	\$0.00
Department 9941 - ACDC BUILDING FUND EXPENSES		\$307,625.10	\$1,916.80	\$0.00	\$69,800.00	\$0.00	\$0.00	\$0.00
Fund 410 - ACDC BUILDING FUND Totals								
REVENUE TOTALS		\$1,000,977.51	\$301,410.48	\$247,974.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE TOTALS		\$307,625.10	\$1,916.80	\$0.00	\$69,800.00	\$0.00	\$0.00	\$0.00
Fund 410 - ACDC BUILDING FUND Totals		\$693,352.41	\$299,493.68	\$247,974.00	(\$69,800.00)	\$0.00	\$0.00	\$0.00
FUND BALANCE, BEGINNING								
REV OVER (UNDER) EXP		\$ (923,185.36)	\$ (229,832.95)	\$	69,660.73	\$ (139.27)	\$	\$ (139.27)
FUND BALANCE, ENDING		\$ 693,352.41	\$ 299,493.68	\$ 247,974.00	\$ (69,800.00)	\$	\$	\$
		\$ (229,832.95)	\$ 69,660.73	\$	\$ (139.27)	\$ (139.27)	\$	\$ (139.27)



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G/L Account		Account Description	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23	2023-24
Fund 440 - PUBLIC BUILDING FUND			ACTUAL	ACTUAL	BUDGET	EST ACT	BUDGET	BUDGET	BUDGET
REVENUE									
Department 9944 - PUBLIC BUILDING FUND									
TAXES									
440.9944-3031		SALES TAX INCREMENT	\$2,060,463.10	\$2,114,863.65	\$2,266,500.00	\$2,097,900.00	\$2,097,900.00	\$2,160,800.00	\$2,235,600.00
TAXES Totals							\$2,097,900.00		\$2,235,600.00
440.9944-3812		GRANT - COVID/CARES	.00	.00	.00	14,900.00	.00	.00	.00
GRANTS Totals			\$0.00	\$0.00	\$0.00	\$14,900.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS									
440.9944-3899		MISCELLANEOUS REVENUES	.00	.00	410,000.00	.00	200,000.00	.00	.00
Budget Transactions									
	Transaction Level	LIBRARY PKG LOT					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW						1.0000	200,000.00	200,000.00
MISCELLANEOUS Totals			\$0.00	\$0.00	\$410,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00
INTEREST INCOME									
440.9944-3510		INVESTMENT INTEREST	2,272.36	5,049.08	.00	1,000.00	1,000.00	1,000.00	1,000.00
INTEREST INCOME Totals			\$2,272.36	\$5,049.08	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
TRANSFERS IN									
440.9944-3925		TRANSFER FROM MFT	.00	.00	.00	811,500.00	534,500.00	750,000.00	.00
Budget Transactions									
	Transaction Level	TR FM MFT PKG LOT					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW						1.0000	534,500.00	534,500.00
440.9944-3940		TRANSFER FROM CAPITAL PROJECT FUND	.00	.00	.00	.00	375,000.00	.00	.00
440.9944-3941		TRANSFER FROM ACDC BUILDING	.00	.00	.00	69,800.00	.00	.00	.00
440.9944-3992		TRANSFER FROM DEBT SVC	575,000.00	200,000.00	.00	.00	.00	.00	.00
TRANSFERS IN Totals			\$575,000.00	\$200,000.00	\$0.00	\$881,300.00	\$909,500.00	\$750,000.00	\$0.00
Department 9944 - PUBLIC BUILDING FUND REVENUES			\$2,637,735.46	\$2,319,912.73	\$2,676,500.00	\$2,995,100.00	\$3,208,400.00	\$2,911,800.00	\$2,236,600.00
EXPENSE									
Department 9944 - PUBLIC BUILDING FUND									
CAPITAL OUTLAYS									
BUILDINGS									
440.9944-4537		SEWER/WASTEWATER FACILITY	.00	139,300.00	150,000.00	110,900.00	150,000.00	.00	.00
Budget Transactions									
	Transaction Level	WW ROOF REP					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW						1.0000	150,000.00	150,000.00
BUILDINGS Totals			\$0.00	\$139,300.00	\$150,000.00	\$110,900.00	\$150,000.00	\$0.00	\$0.00
EQUIPMENT									
440.9944-4301		OFFICE EQUIP/FURNITURE	.00	.00	.00	13,400.00	.00	.00	.00
EQUIPMENT Totals			\$0.00	\$0.00	\$0.00	\$13,400.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS Totals			\$0.00	\$139,300.00	\$150,000.00	\$124,300.00	\$150,000.00	\$0.00	\$0.00

PUBLIC BUILDING FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>CAPITAL PROJECTS</i>								
440.9944-4404	PUBLIC WORKS FACILITY	.00	.00	.00	.00	90,500.00	1,330,000.00	.00
	Budget Transactions							
	<i>Transaction Level</i>							
	BOARD REVIEW					1.0000	40,500.00	40,500.00
	BOARD REVIEW					1.0000	50,000.00	50,000.00
							BOARD REVIEW Totals	\$90,500.00
440.9944-4405	VILLAGE HALL	830,479.98	389,466.70	1,081,800.00	1,224,400.00	1,109,500.00	1,020,000.00	315,000.00
	Budget Transactions							
	<i>Transaction Level</i>							
	BOARD REVIEW					1.0000	375,000.00	375,000.00
	BOARD REVIEW					1.0000	734,500.00	734,500.00
							BOARD REVIEW Totals	\$1,109,500.00
440.9944-4413	BLDG IMPRVY-HISTORICAL	.00	.00	.00	.00	35,000.00	.00	.00
	Budget Transactions							
	<i>Transaction Level</i>							
	BOARD REVIEW					1.0000	35,000.00	35,000.00
							BOARD REVIEW Totals	\$35,000.00
<i>TRANSFERS OUT</i>								
		\$830,479.98	\$389,466.70	\$1,081,800.00	\$1,224,400.00	\$1,235,000.00	\$2,350,000.00	\$315,000.00
<i>CAPITAL PROJECTS Totals</i>								
440.9944-4910	TRANSFER TO GENERAL FUND	.00	.00	400,000.00	400,000.00	.00	.00	1,700,000.00
440.9944-4940	TRANSFER TO CAPITAL PROJ	100,000.00	.00	.00	.00	.00	.00	.00
440.9944-4941	TRANSFER TO ADCDC BUILDING	.00	200,000.00	247,974.00	.00	.00	.00	.00
440.9944-4992	TRANSFER TO DEBT SERVICE	1,300,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
		\$1,400,000.00	\$1,400,000.00	\$1,847,974.00	\$1,600,000.00	\$1,200,000.00	\$1,200,000.00	\$2,900,000.00
<i>TRANSFERS OUT Totals</i>								
Department	9944 - PUBLIC BUILDING FUND EXPENSES	\$2,230,479.98	\$1,928,766.70	\$3,079,774.00	\$2,948,700.00	\$2,585,000.00	\$3,550,000.00	\$3,215,000.00
<i>Fund 440 - PUBLIC BUILDING FUND Totals</i>								
		\$2,637,735.46	\$2,319,912.73	\$2,676,500.00	\$2,995,100.00	\$3,208,400.00	\$2,911,800.00	\$2,236,600.00
		\$2,230,479.98	\$1,928,766.70	\$3,079,774.00	\$2,948,700.00	\$2,585,000.00	\$3,550,000.00	\$3,215,000.00
		\$407,255.48	\$391,146.03	(\$403,274.00)	\$46,400.00	\$623,400.00	(\$638,200.00)	(\$978,400.00)
<i>Fund 440 - PUBLIC BUILDING FUND Totals</i>								
		\$ 257,782.75	\$ 665,038.23	\$ 1,056,184.26	\$ 1,056,184.26	\$ 1,102,584.26	\$ 1,725,984.26	\$ 1,087,784.26
		\$ 407,255.48	\$ 391,146.03	\$ (403,274.00)	\$ 46,400.00	\$ 623,400.00	\$ (638,200.00)	\$ (978,400.00)
		\$ 665,038.23	\$ 1,056,184.26	\$ 1,102,584.26	\$ 1,102,584.26	\$ 1,725,984.26	\$ 1,087,784.26	\$ 109,384.26

PUBLIC BUILDING FUND

Notes

Revenues

3031 Sales Tax Increment

A home rule sales tax of .25% was passed in 1996 to cover the debt service issued to fund the building of a new Public Works Facility and a new Village Hall. It is also used for facility and infrastructure improvements.

Expenditures

4404 Public Works Facility

This account is for maintenance and upgrades to the building and storage areas.

4405 Village Hall/Police Facility

This account is for renovations and maintenance to Village Hall. Also included in this account is the cost of a storage facility and resurfacing the Village Hall parking lot.

4413 Historical Buildings

This account is for renovations and additions to the historical district.

4537 Sewer and Wastewater Facilities

This account is for renovations and repairs to the sewer and wastewater facilities.

4992 Transfer to Debt Service

Transfer of sales tax increment to debt service to cover repayment of the bonds issued for the construction of the Public Works facility and Village Hall.



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TIF #2 FUND

Narrative

This fund was used to pay for infrastructure and housing improvements within Tax Increment Financing District (TIF) #2, known as the Michael Lane redevelopment area. This area encompasses 55 acres and includes commercial retail centers along with multi-family dwellings. TIF #2 was established in 1994 as an economic development financing tool that uses the property tax base to provide funding for qualifying public projects within the redevelopment area. Property tax revenues received in the base year (1994), versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which was used to finance public improvements.

TIF projects are typically financed through a pay-as-you-go mechanism or through issuing debt based on future property tax increment revenue streams.

This TIF District expired in October, 2017.

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 460 - MICHAEL LANE - TIF#2	REVENUE							
Department 9946 - MICHAEL LANE - TIF#2	TAXES							
460.9946-3006	PROPERTY TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>TAXES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	INTEREST INCOME							
460.9946-3510	INVESTMENT INTEREST	.00	.00	.00	.00	.00	.00	.00
	<i>INTEREST INCOME Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TRANSFERS IN							
460.9946-3947	TRANSFER FROM TIF #3	1,438.88	.00	.00	.00	.00	.00	.00
	<i>TRANSFERS IN Totals</i>	\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9946 - MICHAEL LANE - TIF#2	REVENUES	\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE							
Department 9946 - MICHAEL LANE - TIF#2	SERVICES & CHARGES							
PROFESSIONAL	PROF SERV ACCT/AUDITING	.00	.00	.00	.00	.00	.00	.00
460.9946-4101		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>PROFESSIONAL Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER	OTHER SERVICES & CHARGES	.00	.00	.00	.00	.00	.00	.00
460.9946-4199		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>OTHER SERVICES & CHARGES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TRANSFERS OUT							
460.9946-4947	TRANSFER TO TIF #3	.00	.00	.00	.00	.00	.00	.00
	<i>TRANSFERS OUT Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9946 - MICHAEL LANE - TIF#2	EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 460 - MICHAEL LANE - TIF#2	Totals							
	REVENUE TOTALS	\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 460 - MICHAEL LANE - TIF#2	Totals	\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND BALANCE, BEGINNING		\$ (1,440.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REV OVER (UNDER) EXP		\$ 1,440.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE, ENDING		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TIF #3 FUND

Narrative

This fund is used to pay for infrastructure and development improvements within Tax Increment Financing District (TIF) #3, known as the Town Center redevelopment area. This area encompasses approximately 125 acres and includes primarily commercial retail centers along with limited residential dwellings. The Village Board established this TIF District in mid FY 2007. (See TIF #2 narrative for a brief description of TIF's). The Redevelopment Fund advanced funds as it did with TIF #1 and TIF #2. In addition, the General Fund advanced funds to purchase a vacant commercial/industrial property to bank the land. When surrounding properties become available, the Village will sell the parcel for use as outlined in the Town Center Plan. It is anticipated that the majority of development in this district will come from private funding sources.

TIF #3 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			(556,002)	@ 4/30/21
2021-22	127,000	0	(429,002)	
2022-23	132,100	0	(296,902)	
2023-24	137,400	0	(159,502)	
2024-25	137,400	0	(22,102)	
2025-26	137,400	0	115,298	
2026-27	137,400	0	252,698	
2027-28	137,400	0	390,098	
2028-29	137,400	0	527,498	
2029-30	137,400	0	664,898	
2030-31	137,400	0	802,298	
2031-32	137,400	0	939,698	

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 470 - TOWN CENTER - TIF#3								
REVENUE								
Department 9947 - TOWN CENTER - TIF#3								
TAXES								
470.9947-3006	PROPERTY TAX INCREMENT	\$42,064.89	\$79,076.01	\$81,473.00	\$126,800.00	\$127,000.00	\$132,100.00	\$137,400.00
<i>TAXES Totals</i>		\$42,064.89	\$79,076.01	\$81,473.00	\$126,800.00	\$127,000.00	\$132,100.00	\$137,400.00
INTEREST INCOME								
470.9947-3510	INVESTMENT INTEREST	(1,783.42)	670.37	.00	.00	.00	.00	.00
<i>INTEREST INCOME Totals</i>		(\$1,783.42)	\$670.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9947 - TOWN CENTER - TIF#3 REVENUES								
<i>TOTALS</i>		\$40,281.47	\$79,746.38	\$81,473.00	\$126,800.00	\$127,000.00	\$132,100.00	\$137,400.00
EXPENSE								
Department 9947 - TOWN CENTER - TIF#3								
SERVICES & CHARGES								
PROFESSIONAL								
470.9947-4101	PROF SERV ACCT/AUDITING	.00	.00	300.00	.00	.00	.00	.00
<i>PROFESSIONAL Totals</i>		\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL PROJECTS								
470.9947-4538	TOWN CENTER DEVELOPMENT	(15,530.50)	101,737.60	.00	187,300.00	.00	.00	.00
470.9947-4579	VILLAGE GREEN DRAINAGE IMP	104,834.99	49,644.22	.00	130,800.00	.00	.00	.00
<i>CAPITAL PROJECTS Totals</i>		\$89,304.49	\$151,381.82	\$0.00	\$318,100.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT								
470.9947-4946	TRANSFER TO TIF #2	1,438.88	.00	.00	.00	.00	.00	.00
<i>TRANSFERS OUT Totals</i>		\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9947 - TOWN CENTER - TIF#3 EXPENSES								
<i>TOTALS</i>		\$90,743.37	\$151,381.82	\$300.00	\$318,100.00	\$0.00	\$0.00	\$0.00
Fund 470 - TOWN CENTER - TIF#3 Totals								
<i>REVENUE TOTALS</i>		\$40,281.47	\$79,746.38	\$81,473.00	\$126,800.00	\$127,000.00	\$132,100.00	\$137,400.00
<i>EXPENSE TOTALS</i>		\$90,743.37	\$151,381.82	\$300.00	\$318,100.00	\$0.00	\$0.00	\$0.00
<i>Fund 470 - TOWN CENTER - TIF#3 Totals</i>		(\$50,461.90)	(\$71,635.44)	\$81,173.00	(\$191,300.00)	\$127,000.00	\$132,100.00	\$137,400.00
FUND BALANCE, BEGINNING								
REV OVER (UNDER) EXP								
<i>TOTALS</i>		\$ (242,604.76)	\$ (293,066.66)	\$ 81,173.00	\$ (364,702.10)	\$ (556,002.10)	\$ (429,002.10)	\$ (296,902.10)
<i>FUND BALANCE, ENDING</i>		\$ (50,461.90)	\$ (71,635.44)	\$	\$ (191,300.00)	\$ 127,000.00	\$ 132,100.00	\$ 137,400.00
<i>TOTALS</i>		\$ (293,066.66)	\$ (364,702.10)	\$	\$ (556,002.10)	\$ (429,002.10)	\$ (296,902.10)	\$ (159,502.10)

Notes

Revenues

3006 Property Tax Increment

This account represents the difference between the 2007 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Town Center TIF #3 at this time.



(BLANK)

POLICE PENSION FUND

Narrative

This fund provides retirement, disability, and death benefits to all eligible members of the Police Pension Fund by investing funds to maximize interest earnings, while preserving the safety and liquidity of the Fund's investments. The Police Pension Fund assets are governed by an independent Board consisting of five members.

Police sworn personnel are covered by this plan. Although it is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois Compiled Statutes (40 ILCS 5/3 -1) and may be amended only by the Illinois Legislature. The Village accounts for the plan as a pension trust. The State passed legislation that became effective with new hires after 1/1/11 whereby a second tier of participants has been added. The State Statute limits the type of investments and the weight of those investments within the fund.

POLICE PENSION FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 700 - POLICE PENSION FUND								
REVENUE								
Department 9970 - POLICE PENSION								
<i>CONTRIBUTIONS</i>								
700.9970-3880	EMPLOYEE CONTRIBUTIONS	\$667,300.53	\$706,718.83	\$717,000.00	\$657,500.00	\$680,500.00	\$704,300.00	\$729,000.00
700.9970-3881	EMPLOYER CONTRIBUTIONS	3,041,101.24	3,223,729.21	3,459,200.00	3,495,000.00	4,143,400.00	4,350,600.00	4,567,800.00
	<i>CONTRIBUTIONS Totals</i>	\$3,708,401.77	\$3,930,448.04	\$4,176,200.00	\$4,152,500.00	\$4,823,900.00	\$5,054,900.00	\$5,296,800.00
<i>MISCELLANEOUS</i>								
700.9970-3875	GAIN/LOSS SALE INVESTMNTS	259,456.71	(3,877,330.56)	2,000,000.00	9,597,800.00	8,500,000.00	8,500,000.00	8,500,000.00
700.9970-3899	MISCELLANEOUS REVENUES	50.00	226.31	.00	800.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$259,506.71	(\$3,877,104.25)	\$2,000,000.00	\$9,598,600.00	\$8,500,000.00	\$8,500,000.00	\$8,500,000.00
<i>INTEREST INCOME</i>								
700.9970-3510	INVESTMENT INTEREST	1,689,971.99	1,483,046.37	1,500,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
	<i>INTEREST INCOME Totals</i>	\$1,689,971.99	\$1,483,046.37	\$1,500,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Department 9970 - POLICE PENSION REVENUES								
		\$5,657,880.47	\$1,536,390.16	\$7,676,200.00	\$14,751,100.00	\$14,323,900.00	\$14,554,900.00	\$14,796,800.00
EXPENSE								
Department 9970 - POLICE PENSION								
<i>PERSONNEL SVCS</i>								
<i>WAGES & SALARIES</i>								
700.9970-4014	PENSION PAYMENTS	3,617,147.60	3,689,739.06	3,776,900.00	3,860,700.00	3,839,800.00	3,955,000.00	4,073,700.00
	<i>WAGES & SALARIES Totals</i>	\$3,617,147.60	\$3,689,739.06	\$3,776,900.00	\$3,860,700.00	\$3,839,800.00	\$3,955,000.00	\$4,073,700.00
<i>TAXES & BENEFITS</i>								
700.9970-4028	OTHER PENSION PAYMENTS	.00	.00	.00	95,600.00	.00	.00	.00
	<i>TAXES & BENEFITS Totals</i>	\$0.00	\$0.00	\$0.00	\$95,600.00	\$0.00	\$0.00	\$0.00
<i>PERSONNEL SVCS Totals</i>								
		\$3,617,147.60	\$3,689,739.06	\$3,776,900.00	\$3,956,300.00	\$3,839,800.00	\$3,955,000.00	\$4,073,700.00
<i>SERVICES & CHARGES</i>								
<i>PROFESSIONAL</i>								
700.9970-4101	PROF SERV ACCT/AUDITING	20,545.00	23,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00
700.9970-4103	PROF SERV LEGAL	3,126.06	11,254.79	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
700.9970-4106	PROF SERV POLICE PENSION INSURANCE	5,863.00	5,293.00	5,800.00	5,300.00	5,300.00	5,300.00	5,300.00
700.9970-4107	PROF SERV MEDICAL	4,320.00	2,100.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
700.9970-4110	TECH & CONSULT SERVICES	20,820.00	20,887.20	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	<i>PROFESSIONAL Totals</i>	\$54,674.06	\$62,534.99	\$60,800.00	\$60,300.00	\$60,300.00	\$60,300.00	\$60,300.00
<i>OTHER</i>								
700.9970-4163	CONFERENCES	2,877.94	2,435.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
700.9970-4192	DUES/SUBSCRIPTIONS	795.00	795.00	800.00	800.00	800.00	800.00	800.00
	<i>OTHER Totals</i>	\$3,672.94	\$3,230.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00
<i>SERVICES & CHARGES Totals</i>								
		\$58,347.00	\$65,764.99	\$64,600.00	\$64,100.00	\$64,100.00	\$64,100.00	\$64,100.00

POLICE PENSION FUND

Budget Year 2022

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GL Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<i>MISCELLANEOUS</i>								
700.9970-4880	INVESTMENT FEES	119,673.88	117,579.08	108,100.00	120,000.00	120,000.00	120,000.00	120,000.00
700.9970-4899	OTHER EXPENSES	2.00	.00	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$119,675.88	\$117,579.08	\$108,100.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00
Department	9970 - POLICE PENSION EXPENSES	\$3,795,170.48	\$3,873,083.13	\$3,949,600.00	\$4,140,400.00	\$4,023,900.00	\$4,139,100.00	\$4,257,800.00

Fund 700 - POLICE PENSION FUND Totals

REVENUE TOTALS	\$5,657,880.47	\$1,536,390.16	\$7,676,200.00	\$14,751,100.00	\$14,323,900.00	\$14,554,900.00	\$14,796,800.00	\$14,796,800.00
EXPENSE TOTALS	\$3,795,170.48	\$3,873,083.13	\$3,949,600.00	\$4,140,400.00	\$4,023,900.00	\$4,139,100.00	\$4,257,800.00	\$4,257,800.00
Fund 700 - POLICE PENSION FUND Totals	\$1,862,709.99	(\$2,336,692.97)	\$3,726,600.00	\$10,610,700.00	\$10,300,000.00	\$10,415,800.00	\$10,539,000.00	\$10,539,000.00

FUND BALANCE, BEGINNING
REV OVER (UNDER) EXP
FUND BALANCE, ENDING

	\$48,139,981.01	\$50,002,691.00	\$47,665,998.03	\$47,665,998.03	\$58,276,698.03	\$68,576,698.03	\$68,576,698.03	\$78,992,498.03
	\$1,862,709.99	(\$2,336,692.97)	\$3,726,600.00	\$10,610,700.00	\$10,300,000.00	\$10,415,800.00	\$10,539,000.00	\$10,539,000.00
	\$50,002,691.00	\$47,665,998.03	\$51,392,598.03	\$58,276,698.03	\$68,576,698.03	\$78,992,498.03	\$79,135,698.03	\$89,531,498.03

POLICE PENSION FUND

Notes

Expenditures

4014 Pension Payments

Budgeted amounts are based upon scheduled monthly pension payroll payments.

4101 Professional Services – Accounting/Auditing

This line item includes the annual actuarial report fees which previously were included in account 4110 in addition to the monthly financial reporting compiled by an outside source.

4103 Professional Services – Legal

This line item includes the fees for legal services during the year.

4110 Technical & Consulting Services

Fees for services for maintaining minutes and the various pension files are also included.

4880 Investment Fees

This line item includes fees paid to the State based on the value of the fund. This line item also includes the investment advisor and account manager fees

MOTOR FUEL TAX FUND

Narrative

This fund accounts for the maintenance and improvement of Village-owned streets. Financing is provided by the Village's share of State Motor Fuel Tax allotments, federal grants, and beginning January 1, 2012, a .25% home-rule sales tax. State law requires Motor Fuel Tax allotments be used to maintain streets.

During Fiscal 2021, the State of Illinois issued Rebuild Illinois Bonds. Monies will be received from the State over a 3 year period from 2020 through 2022. Although the monies are not technically Motor Fuel Tax revenues, the State is requiring the monies received and related projects be recorded in the Motor Fuel Tax Fund. The monies must be spent by 2024 and will be required to be approved by the State using the same guidelines as the Motor Fuel Tax projects.

A new department has been established in the Motor Fuel Tax fund to separate the Rebuild Illinois revenues and expenditures. The program will allow the use of Rebuild Illinois funding in conjunction with other grant and funding sources. You will see projects split between the regular Motor Fuel Tax department and the Rebuild Illinois Department.

MOTOR FUEL TAX FUND

Budget Year 2022

G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Fund 250 - MOTOR FUEL TAX FUND								
REVENUE								
Department	9025 - MFT REBUILD ILL BOND DEPARTMENT							
<i>GRANTS</i>								
250.9025-3450	GRANTS - REBUILD ILLINOIS BONDS GRANT	\$0.00	\$0.00	\$0.00	\$811,500.00	\$811,500.00	\$811,500.00	\$0.00
	<i>GRANTS Totals</i>	\$0.00	\$0.00	\$0.00	\$811,500.00	\$811,500.00	\$811,500.00	\$0.00
Department	9025 - MFT REBUILD ILL BOND DEPARTMENT							
Department	9925 - MOTOR FUEL TAX							
<i>TAXES</i>								
250.9925-3031	SALES TAX INCREMENT	2,060,463.10	2,114,863.64	2,266,500.00	2,097,900.00	2,097,900.00	2,160,800.00	2,235,600.00
	<i>TAXES Totals</i>	\$2,060,463.10	\$2,114,863.64	\$2,266,500.00	\$2,097,900.00	\$2,097,900.00	\$2,160,800.00	\$2,235,600.00
Department	INTERGOVERNMENTAL							
250.9925-3060	MOTOR FUEL TAX	937,758.21	1,363,220.94	1,248,500.00	1,344,000.00	1,344,000.00	1,384,300.00	1,425,800.00
	<i>INTERGOVERNMENTAL Totals</i>	\$937,758.21	\$1,363,220.94	\$1,248,500.00	\$1,344,000.00	\$1,344,000.00	\$1,384,300.00	\$1,425,800.00
Department	GRANTS-CDBG							
250.9925-3440	GRANTS-CDBG	.00	.00	.00	370,400.00	360,000.00	40,000.00	.00
	<i>Budget Transactions</i>							
<i>Transaction</i>								
Level/	KINGERY WEST RESURFACE					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW						1.0000	360,000.00	360,000.00
	<i>GRANTS Totals</i>	\$0.00	\$0.00	\$0.00	\$370,400.00	\$360,000.00	\$40,000.00	\$0.00
<i>MISCELLANEOUS</i>								
250.9925-3899	MISCELLANEOUS REVENUES	50.00	.00	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>INTEREST INCOME</i>								
250.9925-3510	INVESTMENT INTEREST	10,470.60	(649.98)	.00	1,500.00	1,500.00	1,500.00	1,500.00
	<i>INTEREST INCOME Totals</i>	\$10,470.60	(\$649.98)	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Department	9925 - MOTOR FUEL TAX REVENUES	\$3,008,741.91	\$3,477,434.60	\$3,515,000.00	\$3,813,800.00	\$3,803,400.00	\$3,586,600.00	\$3,662,900.00
EXPENSE								
Department	9025 - MFT REBUILD ILL BOND DEPARTMENT							
<i>CAPITAL PROJECTS</i>								
250.9025-4401	STREET MAINT PROGRAM	.00	.00	.00	.00	235,300.00	618,500.00	811,500.00
250.9025-4415	STREET PROJECTS	.00	.00	.00	.00	576,200.00	193,000.00	.00
	<i>Budget Transactions</i>							
Level/	KINGERY WEST					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW						1.0000	576,200.00	576,200.00
	<i>CAPITAL PROJECTS Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$811,500.00	\$811,500.00	\$811,500.00
Department	9025 - MFT REBUILD ILL BOND DEPARTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$811,500.00	\$811,500.00	\$811,500.00
	<i>BOARD REVIEW Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$576,200.00	\$576,200.00	\$576,200.00

MOTOR FUEL TAX FUND

Budget Year 2022

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G/L Account	Account Description	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2020-21 EST ACT	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
Department	9925 - MOTOR FUEL TAX							
<i>CAPITAL PROJECTS</i>								
250.9925-4401	STREET MAINT PROGRAM	1,261,364.84	1,970,228.48	2,152,100.00	2,152,100.00	1,835,700.00	1,774,500.00	1,907,500.00
250.9925-4415	STREET PROJECTS	1,793,871.16	1,907,282.99	677,400.00	437,000.00	503,600.00	40,000.00	179,600.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	110,000.00	110,000.00
	ARMY TRAIL RESURFACE					1.0000	33,600.00	33,600.00
	FULLERTON AVE					1.0000	360,000.00	360,000.00
	BOARD REVIEW					1.0000		
	KINGERY WEST RESURFACE							
						BOARD REVIEW Totals		\$503,600.00
250.9925-4459	SIDEWALKS	254,562.69	291,287.71	325,000.00	314,100.00	325,000.00	325,000.00	325,000.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	50,000.00	50,000.00
	ADA SIDEWALK					1.0000	125,000.00	125,000.00
	BOARD REVIEW					1.0000	150,000.00	150,000.00
	MFT SIDEWALK PROGRAM							
	BOARD REVIEW					1.0000		
	TRIP HAZARD SIDEWALK							
						BOARD REVIEW Totals		\$325,000.00
<i>CAPITAL PROJECTS Totals</i>								
		\$3,309,798.69	\$4,168,799.18	\$3,154,500.00	\$2,903,200.00	\$2,664,300.00	\$2,139,500.00	\$2,412,100.00
<i>TRANSFERS OUT</i>								
250.9925-4910	TRANSFER TO GENERAL FUND	.00	.00	300,000.00	300,000.00	.00	.00	1,250,000.00
250.9925-4944	TRANSFER TO PUBLIC BLDG FD	.00	.00	.00	811,500.00	534,500.00	750,000.00	.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	534,500.00	534,500.00
	VILLAGE HALL PARKING LOT IMPROVEMENTS							
						BOARD REVIEW Totals		\$534,500.00
<i>TRANSFERS OUT Totals</i>								
		\$0.00	\$0.00	\$300,000.00	\$1,111,500.00	\$534,500.00	\$750,000.00	\$1,250,000.00
Department	9925 - MOTOR FUEL TAX EXPENSES	\$3,309,798.69	\$4,168,799.18	\$3,454,500.00	\$4,014,700.00	\$3,198,800.00	\$2,889,500.00	\$3,662,100.00
Fund 250 - MOTOR FUEL TAX FUND Totals								
	REVENUE TOTALS	\$3,008,741.91	\$3,477,434.60	\$3,515,000.00	\$4,625,300.00	\$4,614,900.00	\$4,398,100.00	\$3,662,900.00
	EXPENSE TOTALS	\$3,309,798.69	\$4,168,799.18	\$3,454,500.00	\$4,014,700.00	\$4,010,300.00	\$3,701,000.00	\$4,473,600.00
		(\$301,056.78)	(\$691,364.58)	\$60,500.00	\$610,600.00	\$604,600.00	\$697,100.00	(\$810,700.00)
Fund	250 - MOTOR FUEL TAX FUND Totals	\$1,265,872.17	\$964,815.39	\$60,500.00	\$273,450.81	\$884,050.81	\$1,488,650.81	\$2,185,750.81
	FUND BALANCE, BEGINNING	\$ (301,056.78)	\$ (691,364.58)	\$	\$ 610,600.00	\$ 604,600.00	\$ 697,100.00	\$ (810,700.00)
	REV OVER (UNDER) EXP	\$ 964,815.39	\$ 273,450.81		\$ 884,050.81	\$ 1,488,650.81	\$ 2,185,750.81	\$ 1,375,050.81
	FUND BALANCE, ENDING							

MOTOR FUEL TAX FUND

Notes

Revenues

3031 Home Rule Sales Tax

The Village passed a .25% home rule sales tax effective January 1, 2012 to fund continuing road improvements.

3060 Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction and maintenance of highways. All municipal funds are distributed on the basis of population.

3440 Grants – CDBG

This accounts for Community Development Block Grants received by the Village for specific projects.

3450 Grants – Rebuild Illinois Bonds

This accounts for the Rebuild Illinois Bond allocations from the State of Illinois.

Expenditures

4401 Street Maintenance Program

This account represents the annual program to reconstruct or repave local streets. A recent analysis of street conditions has estimated annual replacement cost at \$2.1 million annually, as funding is available.

4415 Street Projects

This account represents additional street projects that are funded with alternate sources such as grants, Home Rule Sales Tax and Rebuild Illinois Bond proceeds.

Fullerton Road Improvements (250-9925-4415.FLTRN)

This account represents a road project with the State as the lead and is part of the Surface Transportation Program (STP).

Balance Army Trail

This account represents the balance due to the State of Illinois for the Army Trail Road improvements. The State was the lead and the Village reimburses the State when invoiced by the State.

MOTOR FUEL TAX FUND

Notes (Cont'd)

Expenditures (Cont'd)

Kingery West Resurface

This account represents the resurfacing of the roads west of Kingery Highway (Central, Kingery, Sunrise, Babcock, Krage, Lorraine, Crockett, Gladys, and Frontage). This will be paid with CDBG grants and Rebuild Illinois Bond proceeds.

ADA Sidewalk Compliance (250-9925-4459.ADA)

This account represents the annual program to bring sidewalk intersections into ADA compliance.

Sidewalk Program (250.9925-4459.TRIP)

This account represents the annual program to replace aging and trip-hazard sidewalks.

MFT Sidewalk Program (250-9925-4459.MFT)

This account represents funding for sidewalk replacement on streets that are included in the annual replacement.



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DEPARTMENT DIRECTORY

Fund	Organization Number	Department/Division	
General	1012	Administration	
	1029	Admin/Police Commission	
	1040	Finance	
	1050	Community Relations	
	1060	Building & Grounds	
	1510	Police	
	1520	Henry Hyde Resource Center	
	1530	Consolidated Dispatch Center	
	2010	Community Development	
	2510	Electrical & Forestry	
	2520	Street	
	Water & Sewer	5010	Water
5031		Sewer	
5032		Wastewater	
Internal Services	9961	Fleet Services	
	9962	Information Technology	
	9964	Equipment Replacement	

GLOSSARY OF TERMS

The Annual Budget and Financial Plan contain specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the financial plan document in understanding these terms, a glossary has been included in the document.

ACDC – Acronym for the Addison Consolidated Dispatch Center.

Accrual Basis of Accounting – Method of accounting that recognizes the financial effect of transactions, events, and interfund activity when they occur, regardless of the timing of related cash flows.

Agency Fund - A fund established to account for assets held by the Village as a collection of paying agent; for individuals, private organizations, other governmental units or other funds.

Appropriations - A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance - The official document adopted by the Village Board to establish a legal limit of Village expenditures or obligations for a specific time period.

Assessed Valuation - A percent of appraisal value assigned to real estate and certain personal property for use as a basis for levying property taxes. In the Village of Addison the assessed valuation is 33% of appraised value.

Assets - Property owned by a government which has a monetary value. Resources with present service capacity that the government presently controls.

Balance Sheet - A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large projects, such as buildings, streets and bridges.

Budget - A plan of financial operation embodying an estimate of proposed revenue and expenditures for a specific period of time (budget fiscal year).

Budget Adjustment - A legal procedure utilized by Village staff and the Village Board to revise the budget.

Balanced Budget - A budget in which estimated revenues equal estimated expenditures.

Budget Message - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Village Manager.

GLOSSARY OF TERMS

(Cont'd)

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Assets - Assets of a long-term character which are intended to continue to be held or used beyond a single reporting period, such as land, buildings, improvements other than buildings, machinery and equipment. The Village has established a level of \$1,000 for an item to be considered an asset; below \$1,000, the item is considered to be an operating expense. Assets with a value of \$5,000 or more are capitalized and depreciated.

Capital Expenditures/Outlay - Expenditures which result in the acquisition of or addition to capital assets.

Capital Improvements Program (CIP) - A plan for capital outlay to be incurred each year over a fixed number of years to meet the long-term capital needs of the Village.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Cash Management - The management of cash necessary to pay for government services, while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Certificate of Deposit - A negotiable or non-negotiable receipt of monies deposited in a bank or financial institution for a specific period for a specified rate of interest.

Community Development Block Grant (CDBG) - This HUD program provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities. The Village has used these grants primarily for infrastructure improvements.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not anticipated.

Debt Service - The expenditure for principal and interest payments on loans, notes, and bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Deficit - (1) The excess of an entity's liabilities over its assets. (2) The excess of expenditures or expenses over revenues during a single accounting period.

Delinquent Taxes - Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

GLOSSARY OF TERMS

(Cont'd)

Department - A major administrative division of the Village which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - Expiration in the service life of capital assets purchased within Internal Service and Enterprise Funds, to account for wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Disbursement - Payment for goods and services by cash or check.

Encumbrance - The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which services provided are financed and operated similar to those of a private business--where the intent is that the costs (expenses, including depreciation or debt service payments) of providing goods and services be financed or recovered through user fees.

EPA - The Environmental Protection Agency - an independent executive agency of the United States federal government tasked with environmental protection matters.

ERF – Acronym for the Village's Equipment Replacement Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.

Expenditure - Decrease in net total assets. Expenses represent the total cost of operations during a period of time regardless of the timing of the related expenditures. Note: An encumbrance is not an expenditure but a reserve of funds to be expended.

Financial Plan - A multi-year, long-range approach to assess the Village's revenue and expenditure needs which become the basis for formulating the annual budget which by law must be adopted. The plan is developed by utilizing existing policies, objectives, assumptions, and accepted benchmarks and activity measures.

Fiscal Year - The time period designated by the Village signifying the beginning and ending period for recording financial transactions. The Village of Addison has specified May 1 to April 30 as its fiscal year.

Full Faith and Credit - A pledge of the general taxing power of government to repay debt obligations (typically used in reference to general obligation bonds).

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or functions.

Fund Balance – Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

GLOSSARY OF TERMS

(Cont'd)

Fund Type - In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording; encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.

HHRC – Henry Hyde Resource Center.

HUD – Department of Housing and Urban Development.

IEPA - The Illinois Environmental Protection Agency of the State of Illinois is the primary body concerned with the protection of the environment for the state. The Illinois EPA provides low interest loans through the State Revolving Fund (SRF).

Infrastructure – Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include streets, water and sewer systems and public buildings.

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

I.S.T.E.A. Grant - Intermodal Surface Transportation Efficiency Act is a federal grant, which provides 50% funding for the Army Trail: Mill - Lombard and the Resurfacing: Fullerton/Collins street projects in the Motor Fuel Tax Fund.

Levy - To impose taxes for the support of Village activities.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

MGD – Million gallons per day.

GLOSSARY OF TERMS

(Cont'd)

Modified Accrual Basis - A basis of accounting in which revenues are recognized in the period they become available and measurable; expenditures are recognized in the period in which fund liability is incurred, if measurable.

Operating Budget - The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Personnel Services - Costs related to compensating Village employees, including salaries, wages and benefits.

Property Tax - Property taxes are levied on real property according to the property's valuation and the tax rate.

Rider 28 - A charge applied to each kilowatt-hour, to recover the cost of special projects, in excess of standard work, that the local government has required ComEd to undertake. In this case, the special project is the burial of power lines on Lake Street.

Rebuild Illinois Bonds – Shared proceeds from bonds issued by the State of Illinois for infrastructure improvements. Proceeds are shared over a 3-year period and must be spent prior to July 1, 2025. To qualify to be funded with Rebuild Illinois grant proceeds, a project will need to be a bondable capital improvement. In general, transportation improvement projects with an average useful life of greater than or equal to three (3) years will be considered bondable capital improvements.

Revenue - Funds that the Village receives as income.

Revenue Bonds - This type of bond is backed only by revenues from a specific enterprise or project.

STP - Surface Transportation Program – A Federal grant funding source, where the local share is 30% of construction cost of a road project. This funds programs in the Motor Fuel Tax Fund.

Special Assessment Area - A method used for the purpose of financing public improvements in a designated area. Although a portion of special assessment project costs are borne by a group of specifically benefited owners, the project usually has some value to the general public, in which case the general government may bear a portion of the project cost. The general government frequently pays for the entire project up front, and finances the cost through a bond issue. The individual owners in the special assessment area pay the general government their proportional share of the total owner cost. The payment is then used to cover annual debt service costs of the bond issue. Payments can be set up on a lump sum or a periodic basis.

Special Revenue Fund - A fund created when the Village receives revenue from a special source designated to be used for a specific purpose.

GLOSSARY OF TERMS

(Cont'd)

Special Service Area - A method used for the purpose of financing public improvements in a designated area. This is handled in the same manner as a Special Assessment Area, except that the individual owner's portions are paid through annual property tax assessments. (See also Special Assessment Area).

Sludge - The end product left after wastewater has been treated to reclaim effluent.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TIF - Tax Increment Financing - This type of financing typically pays for infrastructure and capital improvements in a designated area or district. The difference in property tax revenues received in a base year versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance the improvements.

Water and Sewer Fund – An enterprise fund used to account for the Water and Sewer operations of the Village.

Water and Sewer Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest related to the Water and Sewer Fund.

Water and Sewer Infrastructure Replacement Fund - A fund established to account for the accumulation of funds for future Water and Sewer Infrastructure replacement costs.

Working Cash/Capital - The excess of current assets over total current liabilities.



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